

## **DIVISION 2-111-17 ANIMAL WELFARE OVERSIGHT COMMITTEE**

### **2-347 Duties and Powers of the Animal Welfare Oversight Committee**

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(a) Purpose. Provide advice and recommendations to the City Council related to the Norman Animal Shelter and issues pertaining to animal care and welfare, animal rescue, fostering and adoption, control of the animal population, standards for animal shelters, recruiting volunteers, budget priorities as identified by the Committee and suggest modifications to the City of Norman Code of Ordinances.

(b) Authority. There is hereby created a newly established an Animal Welfare Oversight Committee for the City. The Animal Welfare Oversight Committee shall consist of seven members appointed at-large by the Mayor with the approval of City Council. Membership in one or more of the following categories is preferred, but not required:

- (1) Veterinarian;
- (2) Local animal welfare organizations;
- (3) At least one citizen from a rural area; and
- (4) Member of the City Council.

All members serve without compensation and may be removed by the City Council as provided in the Code. City staff and administrative guidance shall be provided by the Normal Animal Welfare staff and other City departments as necessary.

(c) Term of office. The term of the seven persons appointed by the Mayor shall be three years, except that the term of two members of the newly established Animal Welfare Oversight Committee shall be for only one year, the term of two members will be for two years and three members shall be for three years. In the event that a vacancy shall occur during the term of any member, the successor shall be appointed by the Mayor with the approval of the City Council for the unexpired portion of that term.

(d) Quorum and operation.

(1) Quorum. At any meeting of the Animal Welfare Oversight Committee, a quorum shall consist of four of the appointed members. No action shall be taken in the absence of a quorum. Four affirmative votes shall be required to pass any measure.

(2) Meeting. The Animal Welfare Oversight Committee shall meet quarterly on the first Monday of January, April, July and October. If the first Monday of January falls on a holiday, the meeting will be held on the following Monday. However, the Animal Welfare Oversight Committee may call more frequent meetings if determined that such meetings are necessary.

(3) Board officers. The Animal Welfare Oversight Committee shall elect a Chairman from its members and shall create and fill such other offices as deemed necessary. The term of Chair shall be one year with eligibility for reelection for no more than two consecutive terms.