



# CITY OF NORMAN, OK SOCIAL AND VOLUNTARY SERVICES COMMISSION MEETING

Development Center, Conference Room B, 225 N. Webster Avenue,  
Norman, OK 73069  
Monday, July 14, 2025 at 5:30 PM

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## MINUTES

The Social and Voluntary Services Commission of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on Monday, July 14, 2025 at 5:30 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster, and on the City website at least 24 hours prior to the beginning of the meeting.

### ROLL CALL

This meeting was called to order at 5:30pm.

#### Present

Fallon Burleson  
Kay Critser  
Sandy Duncan  
Scott Meier  
Jennifer Newell  
Heidi Smith  
Ann Way  
Karen Webb

#### Absent

Marc Bonge

#### Staff

Tara Reynolds, Financial Management Analyst  
Lisa Krieg, CDBG Grants Manager

## MINUTES

1. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES FROM JUNE 23, 2025  
Motion to approve the minutes as submitted by Sandy Duncan; Second by Heidi Smith. Approved unanimously.

## ACTION ITEMS

2. CONSIDERATION OF FUNDING ALLOCATION FOR FYE26 SOCIAL & VOLUNTARY SERVICES GRANTS  
The Social & Voluntary Services Commission funded the applications for FYE26 as follows:

<u>Agency</u>	<u>Purpose</u>	<u>Amount Requested</u>	<u>Awarded</u>
Abbott House	Client Assistance	\$10,000.00	\$5,000.00
ABLE	Fire sprinkler system	\$10,000.00	\$10,000.00
Aging Services	Special Assistance, utilities, housekeeping	\$10,000.00	\$7,500.00
Among Friends	Scholarships	\$9,600.00	\$9,600.00
Antioch Church	Assistant Director salary for tutor program	\$10,000.00	\$6,000.00
Assistance League	Operation School Bell shoes	\$5,000.00	\$5,000.00
Beacon Project	food pantry program	\$10,000.00	\$10,000.00
Big Brothers Big Sisters	21 matches	\$10,000.00	\$10,000.00
Bridges	Student Utility Bills	\$9,600.00	\$9,600.00
Care A Vans	Car, general liability, and payroll insurance	\$10,000.00	\$10,000.00
CASA	Gas cards, gifts, meals, activities	\$9,135.00	\$9,000.00
Catholic Charities	Sanctuary Day Shelter	\$10,000.00	\$10,000.00
CCFI	Therapist Salaries	\$10,000.00	\$10,000.00
City Care	Administrative & operational oversight	\$10,000.00	\$10,000.00
Food & Shelter	Food/Operational Cost of Share Center	\$10,000.00	\$10,000.00
Fostering Futures	Beds	\$10,000.00	\$9,000.00
Full Circle	Scholarships	\$10,000.00	\$8,500.00
Healthy Living Norman	Fitness Instructor Salaries	\$8,000.00	\$3,500.00
HeartLine	211 Staff, software, outreach	\$10,000.00	\$10,000.00
Infant Crises	Baby Mobile Program	\$10,000.00	\$10,000.00
Legal Aid	Office rent	\$10,000.00	\$10,000.00
Little Read Wagon	Books, activity books, reading glasses	\$7,500.00	\$7,500.00
Loveworks	After school program salary, insurance	\$10,000.00	\$7,992.00
McFarlin	Food pantry toilet paper	\$9,360.00	\$9,360.00
Meals on Wheels	Meals	\$10,000.00	\$10,000.00
Mission Norman	Scale, mailbox, warehouse position	\$10,000.00	\$9,000.00
Salvation Army	Salaries	\$10,000.00	\$10,000.00
Share & Grow	Zoom, prizes, equipment, location rentals, admin cost, office supplies	\$6,000.00	\$1,000.00
St Francis	Storage Unit, deliveries	\$9,948.00	\$9,948.00
Thunderbird Clubhouse	Staff healthcare	\$10,000.00	\$10,000.00
Transition House	Apartment flooring	\$10,000.00	\$7,500.00
Virtue Center	family support group/parenting classes for Family Pathways program	\$10,000.00	\$10,000.00
<b>Total</b>		<b>\$304,143.00</b>	<b>\$275,000.00</b>

## MISCELLANEOUS COMMENTS

None.

## ADJOURNMENT

This meeting was adjourned at 6:23pm.