

The City of Norman Historic District Commission <b>APPLICATION FOR CERTIFICATE OF APPROPRIATENESS (COA)</b>		<b>Staff Only Use:</b> HD Case # _____ Date _____ Received by: _____
<b>Note:</b> Any relevant building permits must be applied for and paid for separately in the Planning and Community Development Office 405-366-5311.		
<b>Address of Proposed Work:</b>		221 Alameda Street Norman OK
<b>Applicant's Contact Information:</b>		
Applicant's Name:		JT Murrell • Owner, Jonathan Thurman Acquisitions LLC
Applicant's Phone Number(s):		4055039319
Applicant's E-mail address:		jt@life.church
Applicant's Address:		21391 Highlander Ridge Drive Edmond OK 73012
Applicant's relationship to owner:		<input type="checkbox"/> Contractor <input type="checkbox"/> Engineer <input checked="" type="checkbox"/> Buyer In Contract
<b>Owner's Contact Information: ( if different than applicant)</b>		
Owner's Name:		G. Marie Badillo Rev Trust, Don Martz - executor
Owner's Phone Number(s):		405-778-0323
Owner's E-mail:		lana@wienstroer.com
<b>Project(s) proposed: (List each item of work proposed. Work not listed here cannot be reviewed.)</b>		
1) Replace French door at end of driveway with windows of similar size and age as the rest of the windows. Cedar shutters on front of house. Remove wrought iron from porch, build craftsmen tapered pillars, wooden railing.		
2) Remove window that contains the window AC unit at the end of the driveway and replace with matching siding.		
3) Lift the rear exterior door approximately 17" to meet the new height of the laundry room floor. Add steps per code. Add roof ridge caps.		
4) Remove aluminum storm windows and replace with custom built wood storm windows that will match prime window measurements at the bottom rail, top rail, stiles, and meeting rails. Mounted with sash hanges and equipped with stays.		
<b>Supporting documents such as project descriptions, drawings and pictures are required see checklist page for requirements.</b>		
<b>Authorization:</b> I hereby certify that all statements contained within this application, attached documents and transmitted exhibits are true to the best of my knowledge and belief. In the event this proposal is approved and begun, I agree to complete the changes in accordance with the approved plans and to follow all City of Norman regulations for such construction. I authorize the City of Norman to enter the property for the purpose of observing and photographing the project for the presentations and to ensure consistency between the approved proposal and the completed project. I understand that no changes to approved plans are permitted without prior approval from the Historic Preservation Commission or Historic Preservation Officer		
<b>Property Owner's Signature:</b>		<i>Don Martz, Executor</i> <b>Date:</b> 3/7/24
<input checked="" type="checkbox"/> (If applicable): I authorize my representative to speak in matters regarding this application. Any agreement made by my representative regarding this proposal will be binding upon me.		
<b>Authorized Representative's Printed Name:</b>		JT Murrell
<b>Authorized Representative's Signature:</b>		 <b>Date:</b> 3/7

The City of Norman Historic District Commission Certificate of Appropriateness Request  
**Application Checklist**

**Supporting Documents**

The purpose of supporting documentation is to illustrate existing conditions and proposed work as installed. Photos, site plan, elevation drawings, and specification sheets all need to clearly illustrate both the existing status as well as the proposed changes. It is recommended that you meet with the Historic Preservation Officer prior to submitting your COA application request to ensure you have a complete application by deadline. Incomplete applications will not be forwarded for review by the Historic District Commission. Please contact staff to discuss project before submitting application (405)366-5392.

**A. Documentation of Existing Conditions** – Pictures of the appearance, condition and dimensions of any existing materials to be replaced or altered must be submitted.

**B. Site Plan** – Show existing structures and site elements as well as proposed structures and site elements. The following elements should be included on a site plan drawn to scale:

- Buildings, garages, sheds
  - Fences, walls
  - Sidewalks, driveways, parking pads
  - Patios, decks, Swimming pools, etc.
  - Trees (see F Tree Preservation Plan)
- Note:** Additions and New Structures need to show adjacent property structures and site elements on the site plan.

**C. Illustration of the proposed materials and design** - Photos, drawings and/or samples must be provided to illustrate the design, materials, and finishes of the proposed work.

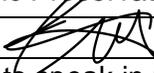
**D. Elevation drawings and floor plans indicating existing and proposed features:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Exterior materials    | <input type="checkbox"/> Architectural Elements            |
| <input type="checkbox"/> Doors                            | <input checked="" type="checkbox"/> Windows                |
| <input type="checkbox"/> Foundation materials, dimensions | <input type="checkbox"/> Porches, stoops, gutters          |
| <input type="checkbox"/> Roof, ridgeline, chimneys        | <input checked="" type="checkbox"/> Steps, ramps, railings |

**E. Trees Preservation Plan showing (required for major projects only, such as additions).** This can be included on site plan. Show existing large shade trees 8" in diameter or greater and existing ornamental trees greater than 4" in diameter. Description of how existing trees will be protected during construction needs to be provided. Any trees proposed to be removed must be indicated.

**F. Additional Documents for New Construction or Additions:**

- |   |   |
|---|---|
| <input type="checkbox"/> Streetscape elevation of existing structure and adjacent structures                          | <input type="checkbox"/> Floor height of proposed house addition, comparison to adjacent properties       |
| <input type="checkbox"/> Color Photos of site - front, side and rear  | <input type="checkbox"/> Total height of proposed house or addition, comparison to neighboring structures |
| <input type="checkbox"/> Site Plan to include structures, pavement, trees of subject property and adjacent properties | <input type="checkbox"/> Elevation drawings of each façade of proposed house or addition                  |
| <input type="checkbox"/> Topographical information if proposing to change grades of site                              | <input type="checkbox"/> Floor Plans  |

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Applicant's relationship to owner: <input type="checkbox"/> Contractor <input type="checkbox"/> Engineer <input checked="" type="checkbox"/> Owner		
<b>Owner's Contact Information: ( if different than applicant)</b>		
Owner's Name: JT Murrell		
Owner's Phone Number(s): 405-503-9319		
Owner's E-mail: jt@life.church		
<b>Project(s) proposed: (List each item of work proposed. Work not listed here cannot be reviewed.)</b>		
1) Remove rear exterior, aluminum window and replace with 3 pane wood window that matched the rest of the house.		
2)		
3)		
4)		
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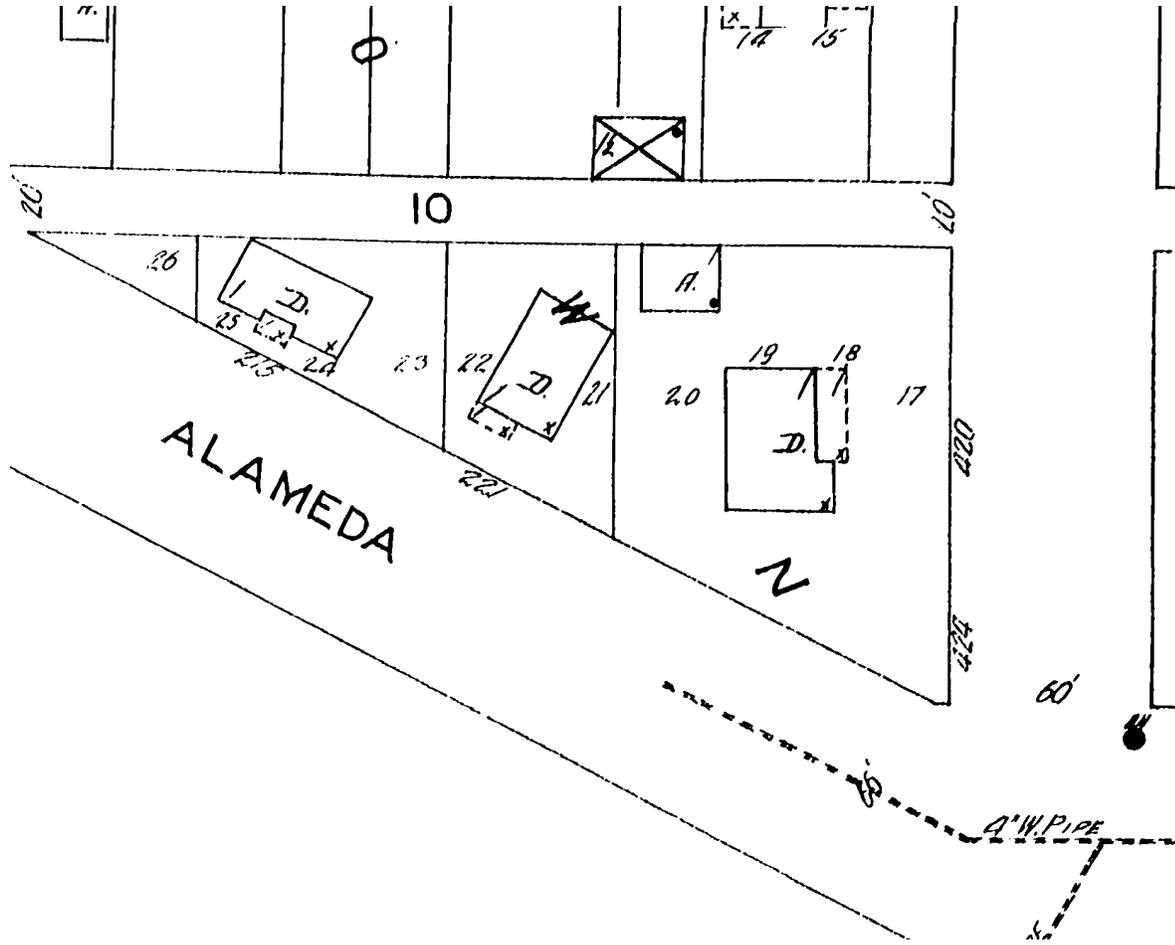
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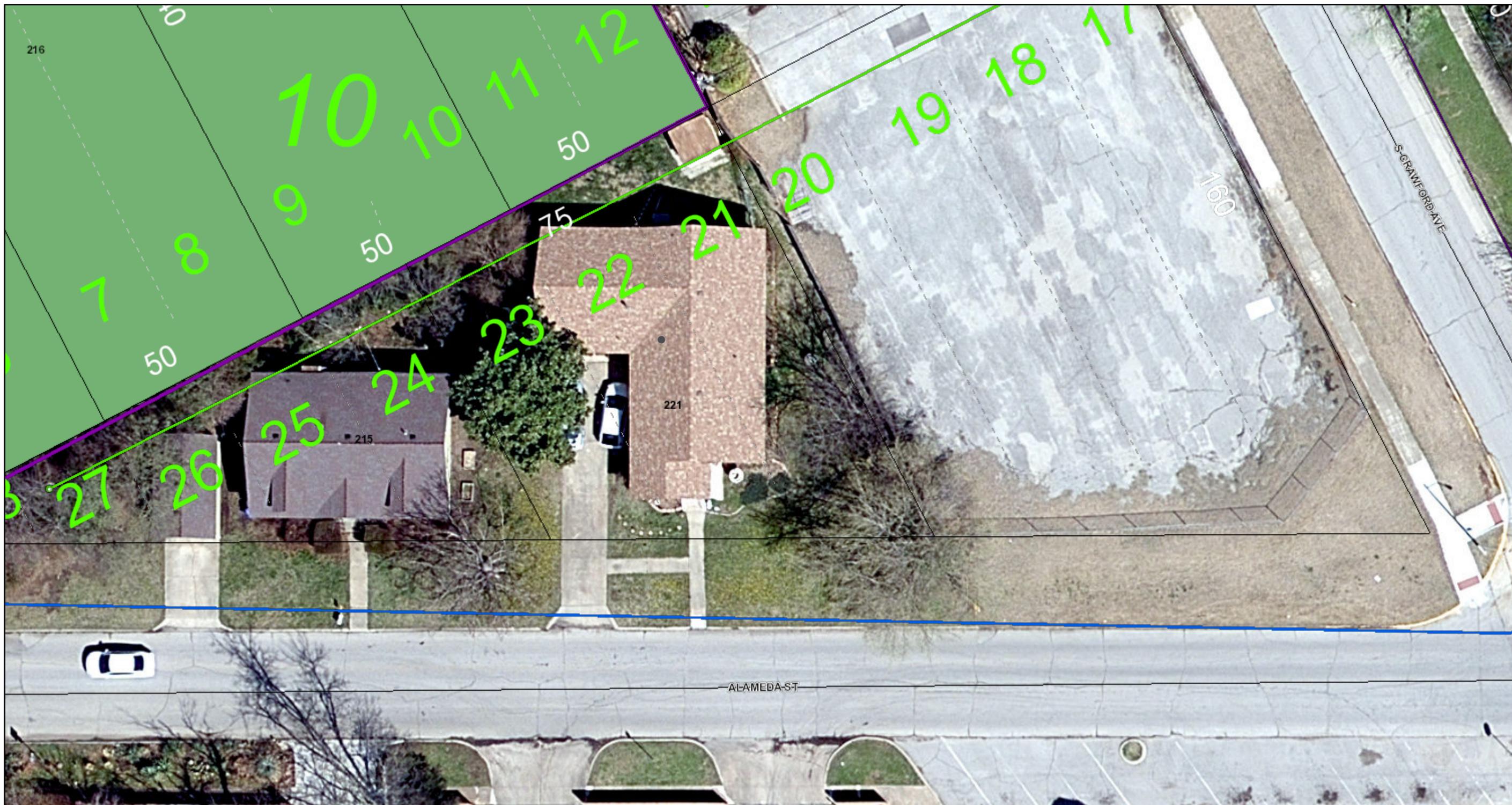
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1944 Sanborn Map

# City of Norman WebMap

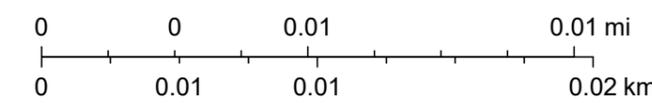


3/20/2024, 5:20:12 PM

1:256

- |  |   |   |  |   |  |
|--|---|---|--|---|--|
| <ul style="list-style-type: none"> <li> Core Area</li> <li> Community Separator 2025</li> <li> Ten Mile Flats 2025</li> <li> Flood Hazard Zone</li> <li> 100 floodway</li> <li> Stream Planning Corridors</li> <li> Historic Districts</li> <li> Porter Commercial Limit</li> <li> Central Norman Zoning Overlay District</li> <li> CCFBC Legacy Zoning</li> <li> A-1: General Agricultural</li> </ul> | <ul style="list-style-type: none"> <li> A-2: Rural Agricultural</li> <li> C-1: Local Commercial</li> <li> C-2: General Commercial</li> <li> C-3: Intensive Commercial</li> <li> C-O: Suburban Office Commercial</li> <li> CO: Suburban Office Commercial</li> <li> CR: Rural Commercial</li> <li> I-1: Light Industrial</li> <li> I-2: Heavy Industrial</li> <li> M-1: Restricted Industrial</li> <li> O-1: Office_Institutional</li> </ul> | <ul style="list-style-type: none"> <li> PL: Park Land</li> <li> PUD: Planned Unit Development</li> <li> R-1: Single Family Dwelling</li> <li> R-1A: Single Family Attached Dwelling</li> <li> R-2: Two-Family Dwelling</li> <li> R-3: Multi-Family Dwelling</li> <li> R-E: Residential Estates</li> <li> RE: Residential Estates</li> <li> RM-2: Low Density Apartment</li> <li> RM-4: Mobile Home Park</li> <li> RM-6: Medium Density Apartment</li> </ul> | <ul style="list-style-type: none"> <li> RO: Residence-Office</li> <li> ROW: Right of Way</li> <li> TC: Tourist Commercial</li> <li> Unclassified</li> <li> CCFBC Building Form Standard</li> <li> Detached</li> <li> Urban General</li> <li> Urban Residential</li> <li> Urban Storefront</li> <li> CCFBC Parking Setback</li> <li> CCFBC Required Build Line</li> </ul> | <ul style="list-style-type: none"> <li> CCFBC Exception</li> <li> Easement</li> <li> Conservation Easements</li> <li> Lot Line</li> <li> Parcel</li> <li> Storm Drainage Area</li> <li> Storm Drainage Lines</li> <li> Storm Drainage Points</li> <li> Gravity Main</li> <li> Manhole</li> <li> Lift Station</li> </ul> | <ul style="list-style-type: none"> <li> WMains</li> <li> Hydrant</li> <li> Address Number</li> <li> OU</li> <li> Park</li> <li> Lake Thunderbird</li> <li> Railroad</li> <li> Streets</li> <li> Centerline Labels (10,000+)</li> <li> AerialPhoto2021</li> <li> Red: Band_1</li> </ul> |
|--|---|---|--|---|--|

- |                 |                 |                 |
|-----------------|-----------------|-----------------|
| Green: Band_2   | Green: Band_2   | Green: Band_2   |
| Blue: Band_3    | Blue: Band_3    | Blue: Band_3    |
| AerialPhoto2019 | AerialPhoto2013 | AerialPhoto2005 |
| Red: Band_1     | Red: Band_1     | Red: Band_1     |
| Green: Band_2   | Green: Band_2   | Green: Band_2   |
| Blue: Band_3    | Blue: Band_3    | Blue: Band_3    |
| AerialPhoto2017 | AerialPhoto2010 | AerialPhoto2001 |
| Red: Band_1     | Red: Band_1     | Red: Band_1     |
| Green: Band_2   | Green: Band_2   | Green: Band_2   |
| Blue: Band_3    | Blue: Band_3    | Blue: Band_3    |
| AerialPhoto2015 | AerialPhoto2007 | AerialPhoto1997 |
| Red: Band_1     | Red: Band_1     | Red: Band_1     |



City of Norman, GIS Services Division, Merrick



## **INSTALL WOOD WINDOW**

- **36"X32" ALUMINUM WINDOW IS CURRENTLY ON THE REAR OF THE HOUSE**
- **WE HAVE A 36"X32" CEDAR WOOD WINDOW THAT MATCHES THE REST OF THE ORIGINAL WINDOWS**
- **REQUEST PERMISSION TO INSTALL WOOD WINDOW**



## **PORCH & STAIR RAILING**

- **PAINTED SMOOTH WOOD**
- **2" X 2" 26" BALUSTERS**
- **3.25" BALLUSTER SPACING**
- **3.5" W TOP AND BOTTOM RAILS**
- **3.5" W STAIR HANDRAILS**

