



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: April 11, 2023

REQUESTER: Scott Aynes, Line Maintenance Manager

PRESENTER: Scott Aynes, Line Maintenance Manager

ITEM TITLE: CONSIDERATION OF AWARDDING, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID-2223-48:
SUBMITTED BY BOB CUNNINGHAM, INC., FOR THE PURCHASE OF
SCREENED TOPSOIL IN THE AMOUNT OF \$35.00 PER CUBIC YARD
FOR THE LINE MAINTENANCE DIVISION

BACKGROUND:

The Line Maintenance Division has over 42,000 water meters to maintain and over 600 miles of water distribution lines to keep operational. Screened topsoil is used for installation and repair of water meters, repairing of water line breaks, and ground restoration after the repair. Each year, funds are allocated in the amount of \$16,695 for Const Mat-Rock and Sand (account 31955251-43303).

DISCUSSION:

Bid 2223-48 provides for competitive bid on the subject materials. Publication of this contract ran two weeks consecutive in the Norman Transcript on January 27, 2023 and February 3, 2023. Bids were opened February 23, 2023. Bid packets were sent out to nine (9) vendors, with two (2) vendors submitting their sealed bid. The increase of price per cubic yard has increased by 6% over last year.

RECOMMENDATION:

It is recommended that Bid 2223-48 be awarded to Bob Cunningham, Inc. for topsoil at the lowest and best bidder meeting specifications with a cost of \$35.00 per cubic yard.