



City of Norman

Floodplain Permit
Application

735

12/1/2025

Applicant: [blank]
Address: [blank]

SECTION 1: GENERAL INFORMATION (To be completed by APPLICANT)

1. Name of project (include street name):

2. The permit will be needed for any of the following: (check all that apply)

a. New construction (including additions, alterations, etc.)

b. Substantial improvement (including additions, alterations, etc.)

c. Other (specify):

3. Applicant hereby certifies that all information provided is true and correct.

4. Applicant hereby certifies that all information provided is true and correct.

5. Applicant hereby certifies that all information provided is true and correct.

6. Applicant hereby certifies that all information provided is true and correct.

7. A modification of the floodplain that results in a change of ten percent (10%) or more in the width of the floodplain.

8. The floodplain is a stream or river, or a combination thereof.

9. Any modifications of the stream bank or flow line within the area that would be regulatory flood plain shall be subject to the same requirements as any other floodplain modification. The City of Norman staff as part of a routine maintenance activity.

10. All supporting documentation required by this application is required along with the permit fee by the applicant. If the applicant fails to provide the required documentation, the permit will be denied.

11. THE APPLICANT CERTIFIES THAT ALL STATEMENTS HEREIN AND IN ATTACHMENTS TO THIS APPLICATION ARE TRUE AND CORRECT.

SECTION 2: PROPOSED DEVELOPMENT (To be completed by APPLICANT)

Applicant: Glenn Burnett Address: 1702 Creekside Dr. Sugarland, TX 77475

Phone: 713-249-5640 Signature: Glenn Burnett

Company: Ergon Construction, LLC

Phone: 405.303.9140

6301 Waterford Blvd Ste 315,
Oklahoma City, OK 73118

Signature: [blank]

Signer ID: HDNLFHBG16...

Company: RLGARY KEEN

Phone: 405-823-8240

P.O. Box 891200, OKC, OK 73189

Signature: Earl Gary Keen

PROJECT LOCATION

To avoid delay in processing the application, please provide enough information to easily identify the project location. Provide the street address, subdivision addition, lot number or legal description (attach) and, outside urban areas, the distance to the nearest intersecting road or well known landmark. A sketch attached to this application showing the project location would be helpful.

216 S. LAHOMA AVE. FROM INTERSECTION OF MAIN STREET AND LAHOMA AVE, GO SOUTH ON LAHOMA TO INTERSECTION WITH EUFAULA ST. S16 IS ON THE RIGHT

JUST PAST THE INTERSECTION.

DESCRIPTION OF WORK (Check all applicable boxes):

A. STRUCTURAL DEVELOPMENT

ACTIVITY

STRUCTURE TYPE

- | | |
|---|---|
| ☒ New Structure | ☒ Residential (1-4 Family) |
| ☐ Addition | ☐ Residential (More than 4 Family) |
| ☐ Alteration | ☐ Non-Residential (Flood proofing? ☐ Yes) |
| ☐ Relocation | ☐ Combined Use (Residential & Commercial) |
| ☒ Demolition | ☐ Manufactured (Mobile) Home |
| ☐ Replacement | ☐ In Manufactured Home Park? ☐ Yes |

ESTIMATED COST OF PROJECT \$ 403,000 Work that involves substantial damage/substantial improvement requires detailed cost estimates and an appraisal of the structure that is being improved.

B. OTHER DEVELOPMENT ACTIVITIES:

- ☐ Fill ☐ Mining ☐ Drilling ☒ Grading
- ☐ Excavation (Beyond the minimum for Structural Development)
- ☐ Watercourse Alteration (Including Dredging and Channel Modifications)
- ☐ Drainage Improvements (Including Culvert Work) ☐ Road, Street or Bridge Construction
- ☐ Subdivision (New or Expansion) ☐ Individual Water or Sewer System

In addition to items A. and B. provide a complete and detailed description of proposed work (failure to provide this item will be cause for the application to be rejected by staff). Attach additional sheets if necessary.

DEMOLISH THE EXISTING HOUSE; CONSTRUCT NEW HOUSE ON SAME FOOTPRINT AS REMOVED HOME; CONSTRUCT 20' X 20' PARKING PAD WITH TOP OF PD AT THE ELEVATION

OF THE EXISTING GROUND. SOIL REMOVED WILL BE TRANSPORTED OFFSITE. DEMOLISH AND REMOVE A STORAGE BUILDING. REMOVE AND REPLACE EXISTING FENCING.

REQUIRED BUILDING PERMITS WILL BE OBTAINED BEFORE PERFORMING WORK.

C. ATTACHMENTS WHICH ARE REQUIRED WITH EVERY APPLICATION:

The applicant must submit the documents listed below before the application can be processed. If the requested document is not relevant to the project scope, please check the Not Applicable box and provide explanation.

- A. Plans drawn to scale showing the nature, location, dimensions, and elevation of the lot, existing or proposed structures, fill, storage of materials, flood proofing measures, and the relationship of the above to the location of the channel, floodway, and the regulatory flood-protection elevation.

- B. A typical valley cross-section showing the channel of the stream, elevation of land areas adjoining each side of the channel, cross-sectional areas to be occupied by the proposed development, and high-water information.

☐ Not Applicable:

- C. Subdivision or other development plans (If the subdivision or other developments exceeds 50 lots or 5 acres, whichever is the lesser, the applicant must provide 100-year flood elevations if they are not otherwise available).

☐ Not Applicable:

- D. Plans (surface view) showing elevations or contours of the ground; pertinent structure, fill, or storage elevations; size, location, and spatial arrangement of all proposed and existing structures on the site; location and elevations of streets, water supply, sanitary facilities; photographs showing existing land uses and vegetation upstream and downstream, soil types and other pertinent information.

☐ Not Applicable:

- E. A profile showing the slope of the bottom of the channel or flow line of the stream.

☐ Not Applicable:

- F. Elevation (in relation to mean sea level) of the lowest floor (including basement) of all new and substantially improved structures.

☐ Not Applicable:

- G. Description of the extent to which any watercourse or natural drainage will be altered or relocated as a result of proposed development.

☐ Not Applicable:

- H. For proposed development within any flood hazard area (except for those areas designated as regulatory floodways), certification that a rise of no more than five hundredths of a foot (0.05') will occur on any adjacent property in the base flood elevation as a result of the proposed work. For proposed development within a designated regulatory floodway, certification of no increase in flood levels within the community during the occurrence of the base flood discharge as a result of the proposed work. All certifications shall be signed and sealed by a Registered Professional Engineer licensed to practice in the State of Oklahoma.
- I. A certified list of names and addresses of all record property owners within a three hundred fifty (350) foot radius of the exterior boundary of the subject property not to exceed 100 feet laterally from the Special Flood Hazard Area. The radius to be extended by increments of one hundred (100) linear feet until the list of property owners includes not less than fifteen (15) individual property owners of separate parcels or until a maximum radius of one thousand (1,000) feet has been reached.
- J. A copy of all other applicable local, state, and federal permits (i.e. U.S. Army Corps of Engineers 404 permit, etc).

After completing SECTION 2, APPLICANT should submit form to Permit Staff for review.

SECTION 3: FLOODPLAIN DETERMINATION (To be completed by Permit Staff.)

The proposed development is located on FIRM Panel No.: ~~00-280~~ 02803, Dated: 01/15/2021

The Proposed Development:

☐ Is NOT located in a Special Flood Hazard Area
(Notify the applicant that the application review is complete and NO FLOODPLAIN PERMIT IS REQUIRED).

☒ Is located in a Special Flood Hazard Area.

☒ The proposed development is located in a floodway.

☐ 100-Year flood elevation at the site is 1153.0' Ft. NGVD (MSL) ☐ Unavailable

See Section 4 for additional instructions.

SIGNED: _____

DATE: 11/18/2025

SECTION 4: ADDITIONAL INFORMATION REQUIRED (To be completed by Permit Staff.)

The applicant must also submit the documents checked below before the application can be processed.

- ☐ Flood proofing protection level (non-residential only) _____ Ft. NGVD (MSL). For flood proofed structures applicant must attach certification from registered engineer.
- ☒ Certification from a registered engineer that the proposed activity in a regulatory floodway will not result in any increase in the height of the 100-year flood (Base Flood Elevation). A copy of all data and calculations supporting this finding must also be submitted.
- ☒ Certification from a registered engineer that the proposed activity in a regulatory flood plain will result in an increase of no more than 0.05 feet in the height of the 100-year flood (Base Flood Elevation). A copy of all data and calculations supporting this finding must also be submitted.
- ☒ All other applicable federal, state, and local permits have been obtained.

Other: EXHIBITS; SIE PLAN, STREAM CROSS SECTION, STREAM PROFILE, BUILDING PLANS, FIRMETTE, CONTOURS,, AND OTHERS.

SECTION 5: PERMIT DETERMINATION (To be completed by Floodplain Chairman.)

The proposed activity: (A) ☐ **Is**; (B) ☐ **Is Not** in conformance with provisions of Norman's City Code Chapter 36, Section 533. The permit is issued subject to the conditions attached to and made part of this permit.

SIGNED: _____ DATE: _____

If BOX A is checked, the Floodplain committee chairman may issue a Floodplain Permit.

If BOX B is checked, the Floodplain committee chairman will provide a written summary of deficiencies. Applicant may revise and resubmit an application to the Floodplain committee or may request a hearing from the Board of Adjustment.

APPEALS: Appealed to Board of Adjustment: ☐ Yes ☐ No
Hearing date: _____

Board of Adjustment Decision - Approved: ☐ Yes ☐ No

Conditions:

SECTION 6: AS-BUILT ELEVATIONS (To be submitted by APPLICANT before Certificate of Occupancy is issued.)

1. FEMA Elevation Certificate
and/or
2. FEMA Floodproofing Certificate

NOTE: The completed certificate will be reviewed by staff for completeness and accuracy. If any deficiencies are found it will be returned to the applicant for revision. A Certificate of Occupancy for the structure will not be issued until an Elevation and /or Floodproofing Certificate has been accepted by the City.