



## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 05/23/2023

**REQUESTER:** John Stege, Police Standards Administrator

**PRESENTER:** Kevin Foster, Chief of Police

**ITEM TITLE:** CONSIDERATION OF ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AN OKLAHOMA OFFICE OF HOMELAND SECURITY, STATE HOMELAND SECURITY PROGRAM GRANT IN THE AMOUNT OF \$48,537.70 TO BE USED BY THE POLICE DEPARTMENT TO PURCHASE SECURITY CAMERAS FOR THE NORMAN INVESTIGATIONS CENTER IN CONTINUED SUPPORT OF STATEWIDE HOMELAND SECURITY EFFORTS, APPROVAL OF CONTRACT K-2223-156, AND BUDGET APPROPRIATION FROM THE SPECIAL GRANT FUND BALANCE AS OUTLINED IN THE STAFF REPORT.

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### **BACKGROUND:**

The City of Norman has been selected to receive \$48,537.70 from the Oklahoma Office of Homeland Security (OKOHS) fiscal year 2021 State Homeland Security Program (SHSP) program. These funds are designated to replace existing internal and external security cameras at the Norman Investigations Center (NIC) at 1507 W. Lindsey St. to ensure continued 24-hour security coverage of the facility. The NIC houses sensitive functions and associated personnel from several agencies including investigators from the District Attorney's Office, the Oklahoma State Bureau of Investigation, the Oklahoma Office of Homeland Security, and the Norman Police Department. Additionally, the NIC houses the Department's Victim Advocate, Crime Lab, Property Custody, Bomb Squad, SWAT, and other specialized units. These inter-agency resources work together to support city, county, and state security needs.

### **DISCUSSION:**

Existing security cameras have exceeded their life expectancy. Proper 24-hour video security, along with other measures, are requirements to meet the needs of the multi-agency functions and personnel housed at this facility. Grant funds are paid on a reimbursement basis.

The project requires a total of 39 new cameras, positioned both inside and outside of the facility, but will use the existing cabling, network, video recorders and licensing under the terms and conditions per SW1048C State Contract. The project will be coordinated between the vendor, City of Norman Information and Technology personnel, and Norman Police Department

management (as well as the various occupants).

**RECOMMENDATION No. 1:** Approval of the grant by Council and acceptance of the contract by the Mayor by signing and dating the attached OKOHS Memorandum (Schedule A), the Award Document (Schedule B), the Sub-Recipient Terms and Conditions (Schedule 1, p.14), and Signature Authorization (Schedule 3).

**RECOMMENDATION No. 2:** Appropriation of \$48,537.70 from the Special Grant Fund balance (22-29000); and designate \$48,537.70 to Miscellaneous Equipment (Account 22660645-45999; Project GP0045). Upon reimbursement, deposit funds into Other Revenue/Homeland Security (226-333352).