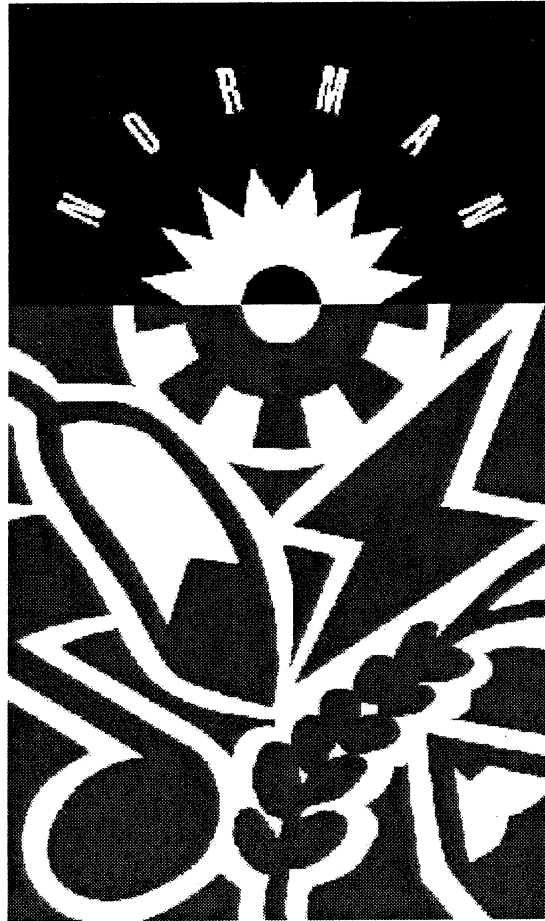


City of Norman



Monthly Departmental Report

April 2023

MONTHLY PROGRESS

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CITY CLERK 1

CITY CLERK

MONTHLY PROGRESS REPORT

April 2023

ACTION CENTER				
DEPARTMENT	CALLS	CALLS YTD	ADDITIONAL CONTACTS	ADDITIONAL CONTACTS YTD
Animal Welfare	18	143	1	19
Bus Service	0	0	0	1
CDBG	0	5	0	9
City Clerk	83	924	3	34
City Manager/Mayor	5	59	3	53
City Wide Garage Sale	0	0	0	0
Code Enforcement	53	458	2	38
Finance	2	57	0	1
Fire/Civil Defense	9	49	0	2
Human Resources	15	92	0	0
I.T.	1	61	0	2
Legal	11	76	2	16
Line Maintenance	30	235	2	17
Municipal Court	7	44	0	1
Noise Complaint	0	0	0	0
Norman Forward Questions	0	0	0	0
Parks & Recreation	39	211	3	25
Permits/Inspections	35	399	0	4
Planning	15	136	1	6
Police/Parking	14	252	3	95
Public Works	22	200	3	23
Recycling	0	0	0	1
Sanitation	77	559	2	22
Sidewalks	0	1	0	4
Storm Debris	0	0	0	0
Storm Water	13	118	3	28
Streets	42	366	21	62
Streets Lights	0	0	1	71
Traffic	25	252	2	13
Utilities	67	745	5	21
WC Questions	0	0	0	0
WC Violations	0	0	0	0
April Total: 640	583	5447	57	568

LICENSES

Thirty-five New licenses and two hundred & twenty-one Renewals were issued during the month of April. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER	FYE	LICENSE TYPE	NUMBER	FYE
	ISSUED	YTD		ISSUED	YTD
Bee Keeper	2	6	Retail Beer	7	81
Brewer	2	9	Retail Spirits Store	1	15
Coin-Operated Devices	4	468	Retail Wine	5	60
Distiller	0	0	Salvage Yard	0	1
Food	112	509	Sidewalk Dining	3	12
Game Machines	0	188	Solicitor/Peddler (30 day)	1	5
Impoundment Yard	1	4	Solicitor/Peddler (60 day)	1	9
Kennel	7	20	Solicitor/Peddler (one day)	0	0
Medical Marijuana Dispensary	17	52	Special Event	3	8
Medical Marijuana Grower	17	43	Strong Beer & Wine/Winemaker	11	16
Medical Marijuana Processor	13	31	Taxi/Motorbus/Limousine	6	16
Medical Marijuana Testing Laboratory	0	0		0	0
Mixed Beverage	15	66	Temp Food (one day)	11	20
Mixed Beverage/Caterer	10	46	Temp Food (30 day)	0	5
Pawnbroker	0	4	Temp Food (180 day)	6	21
Pedicab	0	3	Transient Amusement	1	2
YTD License Total: 1720	200	1449		56	271

NEW ESTABLISHMENT LICENSES		
NAME	ADDRESS	LICENSE TYPE(S)
Byrdie's	318 E. Main Street	Food Service
Pinocchio's Restaurant	2627 Classen Blvd suite 104	Food Service
Prohibition	317 E. Main St	Tax/Mixed Beverage/Caterer
W. Lindsey Dispensary	2102 W. Lindsey St	Medical Marijuana Dispensary
Weed Island	1311 N. Porter Ave	Medical Marijuana Dispensary
46 Releaf No. 3	320 12 th Ave SE 106	Medical Marijuana Dispensary
Veganic Plant LLC	3650 108 th Ave SE	Medical Marijuana Grower
Bricktown Boys, LLC	421 W. Gray St	Medical Marijuana Processor
Landers Auto Group	1221 Ed Noble Pkwy	Special Event
Norman Lion Club	999 Unable to find	Special Event
The Depot/Performing Arts	200 S. Jones Ave	Special Event
Norman Lion Club	999 Unable to find	Transient Amusement
Monkey Boy Vending, LLC	2140 24 th Ave NW	Coin Operated Vending Machines(2)
The Vending Machine	999 outside of city	Coin Operated Vending Machines(2)

SOLICITOR/PEDDLER LICENSE		
60 DAY	30 DAY	1 DAY
Sooner Bloomers	Evo Alarm, LLC	
TEMPORARY FOOD PERMITS		
180 DAY	30 DAY	1 DAY
Kona Ice Norman		Afonso's Smoked BBQ LLC
Schwan's		Afonso's Smoked BBQ LLC
Tacos Jalisco		Fabian Seafood Co. #1 (+7)
Taqueria El Mexicano #2		On the Hook Fish and Chips
Taqueria La Placita		
Wabi-Savi Tea House		

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
04/03/23	Greta Fiedler	Claimant alleges that on April 3, 2023, at the intersection of Berry St. and Main St. a City employee rear-ended her while she was stopped at intersection light. Requesting cost of repairs.	\$1,263.63
04/03/23	Christopher Cook	Claimant alleges that on March 28, 2023, at the intersection of Classen Blvd. and Brooks St. he was a passenger on Embark Bus#5-1029 and at 9:30 a.m., when another vehicle struck the front of bus causing him personal injuries. Claimant would like to know if there is a first party coverage that will cover his medical expenses for his head, neck and back.	\$200,000.00
04/03/23	Waters Electric, Inc.	Claimant alleges that on December 01, 2022, at 84 th and Alameda, he was traveling west on Alameda when a City employee failed to yield at the stop sign on 84 th , causing a collision at the intersection. Cost of repairs \$8,729.42.	\$8,729.42
04/05/23	Jennifer Whatley	Claimant alleges that on October 31, 2022, on Hwy. 9 & I-35 a City of Norman delivery truck transporting a box, expelled debris out of a hole in the container. Due to traffic conditions, the claimant was unable to avoid debris. Debris cracked the front windshield and she drug the debris that caused more damage.	\$2,270.93
04/07/23	Anna Caddell	Claimant alleges that in "2022" she contacted the City of Norman regarding a water leak at 1304 Regent St. the leak was located on the north side of her driveway. This was reported twice and twice City employees came out and told her she did not have a leak and did not know where water was coming from. Then on March 1, 2023, she called the City and at that time, a leak was found. Claimant alleges the leak caused damage to her driveway. She is requesting that the City fix the bottom ¼ of her driveway.	Undetermined
04/13/23	Norman Edge Rentals	Claimant alleges that on November 21 & 22, 2022, at 2000 Classen Blvd #8134 a Line Maintenance worker turned the water back on after a water main break repair and this caused damage to three toilets. Amended claim originally filed as Century 21 Goodyear Green.	\$235.35

04/19/23	James Thorpe	Claimant alleges that on February 23, 2023, at N. Carter and Oliver St. a city vehicle hit his parked truck.	\$4,768.94
04/19/23	Keith Swenson	Claimant alleges that on March 23, 2023, at 3901 Goshawk Circle. City employees were clearing a sewage blockage by jetting the line and this action forced sewage into the claimant's home. Requesting reimbursement for professional cleaning service.	\$750.00
04/25/23	O.G.&E.	Claimant alleges that on September 12, 2022 at 36 th Ave NW and Sterling St. The City was doing roadwork and damaged an O.G.&E. cable. The claim number is 1850258.	\$4,037.94

STUDY SESSION

On April 04, 2023, City Council met in Study Session to discuss appointments for the Comprehensive Plan Ad Hoc Committee and procedures for the Council handbook.

On April 18, 2023, City Council met in Study Session to discuss the proposed FYE 2024 City of Norman Budget –General Fund and Special Revenue Funds and electric vehicle charging stations planned for the Municipal Complex.

SPECIAL SESSION

On April 13, 2023, City Council met in Special Session to consider participation in the 2022 Global Opioid Settlements with CVS, Wal-Mart, Walgreens, Allergan, and Teva.

FINANCE COMMITTEE

On April 20, 2023, the Finance Committee met to discuss creating the Transit and Parking Authority, and the FYE 2024 City of Norman Budget.

BUSINESS AND COMMUNITY AFFAIRS COMMITTEE

On April 06, 2023, the Business and Community Affairs Committee met and discussed murals on private property and removable bollards in lieu of barricades for street closures.

COMMUNITY PLANNING & TRANSPORTATION COMMITTEE

On April 27, 2023, the Community Planning and Transportation Committee met, the Public Transit Report was submitted, and they were updated on the Two-Way Gray Street Project. Additionally, discussed public parking in Norman including signage and rates.

CITY MANAGER 2

No reports are being generated for the Monthly Department Report from the City Manager's Office, as of Jan 2023.

CITY OF NORMAN

Department of Finance
Monthly Report – April 2023

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in April are discussed below:

Treasury Division:

In the month of April, the Treasury Division processed 36,777 payments in person and over the phone, a decrease of -11% from last month. Paymentus (the City's 3rd party processor of online and automated telephone payments) processed 12,075 payments in April, a decrease of -12% from last month.

General Fund Revenues & Expenditures:

When comparing General Fund revenue sources versus budgeted levels, revenues are above target for the month of April by 0.5%. Revenues from the City's largest single source of revenue, sales tax, are above target by 2.4% for the year to date and 1.8% above last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 23 Budget To Date	FYE 23 Actual To Date	FYE 22 Actual To Date	FYE 21 Actual To Date
Sales Tax Revenue	\$45,081,417	\$46,173,803	\$45,339,734	\$37,147,981
General Fund Revenue	\$84,109,966	\$84,517,008	\$78,861,901	\$78,602,888
General Fund Expenses	\$83,301,089	\$79,831,477	\$69,798,130	\$76,717,008

Administration Division

	FYE 23		FYE 22	
	April	YTD	April	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	328.00	2,928.00	480.00	3,040.00
Total Comp Time Available	1.00	39.50	12.00	81.00
Total Overtime Hours	0.00	0.00	0.00	0.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 329.00	 2,967.50	 492.00	 3,121.50
Benefit Hours Taken	24.00	369.00	46.25	520.75
 TOTAL ACCOUNTABLE STAFF HOURS	 305.00	 2,598.50	 445.75	 2,600.75
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

ACCOUNTING 3A

Accounting Division

	FYE 23		FYE 22	
	April	YTD	April	YTD
Total Regular Hours Available	1,120.00	12,320.00	1,680.00	9,832.00
Total Comp Time Available	1.00	22.50	4.25	28.75
Total Overtime Hours	3.50	86.25	5.00	145.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 1,124.50	 12,428.75	 1,689.25	 10,005.75
Benefit Hours Taken	179.00	2,846.50	297.50	1,608.50
 TOTAL ACCOUNTABLE STAFF HOURS	 945.50	 9,582.25	 1,391.75	 8,397.25
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

CITY REVENUE REPORTS

3B

City Revenue Report

	FYE 23 March	FYE 23 April	Plus/Minus
Total Revenue Received (\$)	\$4,833,801	\$3,892,383	(\$941,418)
Utility Payments - Office (#)	41,173	36,777	(4,396)
Utility Payments - Office (\$)	\$4,103,858	\$3,324,029	(\$779,829)
Paymentus (#)	13,648	12,075	(1,573)
Paymentus (\$)	\$1,329,677	\$1,016,257	(\$313,420)
Lockbox (#)	10,003	9,228	(775)
Lockbox (\$)	\$1,184,716	\$1,016,952	(\$167,763)
E-Lockbox (#)	3,783	3,401	-382
E-Lockbox (\$)	303,160	237,457	(\$65,703)
Bank Draft Payments (#)	11413	10819	(594)
Bank Draft Payments (\$)	\$968,709	\$758,845	(\$209,864)
Utility Deposits (#)			\$0
Utility Deposits (\$)			\$0
Fix Payments (#)			\$0
Fix Payments (\$)			\$0
Processed Return Checks (#)	104	86	(18)
Processed Return Checks (\$)	(\$11,190)	(\$8,805)	\$2,385
Other Revenue Transactions (#)			\$0
Other Revenue Received (\$)			\$0
Accounts Receivable Payments (\$)	298,542	252,651	(\$45,891)
Municipal Court - Fines/Bonds (\$)	201,828	172,210	(\$29,618)
Municipal Court - Credit Card (#)	429	439	10
Municipal Court - Credit Card (\$)	97,742	85,509	(12,233)
Building Permits Cash Report (\$)	252,500	265,037	\$12,537
Building Permits Credit Card (#)	415	389	-26
Building Permits Credit Card (\$)	\$156,434	\$178,362	\$21,928
Occupational License - Bldg Insp. (\$)	\$33,365	\$16,361	(\$17,004)
Occupational License - Bldg Insp. CC (#)	138	71	-67
Occupational License - Bldg Insp. CC (\$)	\$9,059	\$12,436	\$3,377
Business License - City Clerk (\$)	242,365	90,770	(\$151,595)
Accounts Receivable Billed (\$)	\$173,762	\$2,317,931	\$2,144,169

Budget Services Division

	FYE 23		FYE 22	
	April	YTD	April	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	3,520.00	480.00	3,039.50
Total Comp Time Available	0.25	1.50	3.00	8.00
Total Overtime Hours	0.00	3.25	0.00	1.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 320.25	 3,524.75	 483.00	 3,048.50
Benefit Hours Taken	0.50	540.50	6.25	529.25
 TOTAL ACCOUNTABLE STAFF HOURS	 319.75	 2,984.25	 476.75	 2,519.25
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

Treasury Division

	FYE 23		FYE 22	
	April	YTD	April	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	737.75	8,737.75	1,200.00	7,168.25
Total Comp Time Available	9.25	33.75	1.25	92.25
Total Overtime Hours	30.25	436.00	60.25	365.75
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	777.25	9,207.50	1,261.50	7,626.25
Benefit Hours Taken	143.25	2,035.00	146.50	1,179.75
TOTAL ACCOUNTABLE STAFF HOURS	634.00	7,172.50	1,115.00	6,446.50
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

UTILITY 3C

Utility Division

	FYE 23		FYE 22	
	April	YTD	April	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,120.00	12,320.00	3,822.00	22,518.25
Total Comp Time Available	37.50	143.20	20.50	232.25
Total Overtime Hours	11.50	602.00	209.25	1,009.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,169.00	13,065.20	4,051.75	23,759.50
Benefit Hours Taken	376.00	2,224.00	431.50	3,810.00
TOTAL ACCOUNTABLE STAFF HOURS	793.00	10,841.20	3,620.25	19,949.50
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Drive-up Window and Mail Payments - FYE 2023

	Mar '23	Apr '23
Mail Payments - Lockbox	10,003	9,228
Mail Payments - E-Lockbox	3,783	3,401
Mail Payments - Office	46	75
Total Mail Payments - Subtotal	13,832	12,704
Night Deposits	152	153
Paymentus Payments	13,648	12,075
Without assistance paymnts - Subtotal	13,800	12,228
Office Payments	2,235	1,872
With assistance payments - Subtotal	2,235	1,872
Total Payments Processed - Subtotal	29,867	26,804
Bank Draft (ACH) Payments	11413	10819
Total Payments (Utility)	41,280	37,623
Total Payments	59,734	53,608

Traffic Counter at Drive-up Facility

Night Drop *	Counter is broken	
8-5 Drive-up Window Customers *	Counter is broken	
Total Traffic Counter	0	0

* These figures are included in the above Total Customer Contact Payments.

Utility Division Activity Report - FYE 2023

	FYE 23		FYE 22	
	April	YTD	April	YTD
STATUS REPORT				
Regular Utility Accounts Billed	44,631	444,603	44,077	396,895
New Deposit Ons Billed	599	7,128	758	6,474
Final Accounts Billed	600	6,552	799	5,408
TOTAL ACCOUNTS BILLED	45,830	458,283	45,634	408,777

FIRE DEPARTMENT

4



NFD Monthly Progress Report April 2023

Incident Response Type Summary

Incident Type	Total	% of Total
1 - Fire	25	1.61%
2 - Overpressure Rupture, explosion, Overheat - No Fire	1	0.06%
3 - Rescue & emergency	924	59.42%
4 - Hazardous Conditions (No Fire)	30	1.93%
5 - Service Call	132	8.49%
6 - Good Intent Call	344	22.12%
7 - False Alarm & False Call	60	3.86%
8 - Severe Weather & Natural Disaster	0	0.00%
9 - Special Incident Type	0	0.00%
Incomplete Reports	39	2.51%
Total Incident Count (Unique Calls)	1555	100.00%
Number of Total Unit Responses	2029	

Total Fire Loss \$106,500.00

	Number of First-In Calls	Average Time/Seconds	Average Time/Minutes
Station #1	345	277	0:04:37
Station #2	210	318	0:05:18
Station #3	230	345	0:05:45
Station #4	176	325	0:05:25
Station #5	57	648	0:10:48
Station #6	69	515	0:08:35
Station #7	164	336	0:05:36
Station #8	104	333	0:05:33
Station #9	189	363	0:06:03

Community Outreach

Tours and Special Events	12	Station tours, Career Days, Touch a Truck Events, Leadership Norman
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Burn Permits

Burn Permits Issued	199	Conditions were favorable for burning 11 days in April
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Training

Total Personnel Training Hours	2723	Mgmt/Supvsr, Hazmat, Wildland, Special Healthcare, etc.
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NFD Monthly Progress Report

April 2023

Total Calls By Unit

	Total Number of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
NFD3*	15	4	2	1	3	0	1	1	0	3
Chief 302	22	7	2	0	1	0	0	4	4	4
Chief 303	14	3	3	4	1	0	0	0	3	0
Chief 304	13	2	1	2	1	0	0	5	2	0
Chief 401	15	2	0	3	1	2	1	4	1	1
Chief 402	23	5	3	0	1	4	2	4	0	4
Chief 403	14	1	2	3	1	2	4	0	1	0
Chief 404	1	0	0	0	0	0	0	0	0	1
Engine 1	338	304	3	11	2	0	3	5	2	8
Brush 1	4	1	0	0	0	0	1	0	0	2
Ladder 1	59	47	4	2	2	0	0	1	0	3
Engine 2	227	7	208	5	4	0	0	2	1	0
Brush 2	2	0	1	0	0	0	0	0	1	0
Ladder 2	21	5	7	1	4	0	0	1	1	2
Engine 3	245	3	4	227	1	0	0	6	0	4
Brush 3	2	0	0	2	0	0	0	0	0	0
Engine 4	193	2	5	1	175	0	0	3	6	1
Brush 4	1	0	0	0	0	0	0	0	1	0
Engine 5	30	0	0	0	0	25	3	0	0	2
Brush 5	70	0	0	0	0	66	3	0	0	1
Engine 6	20	0	0	0	1	2	16	0	0	1
Brush 6	76	0	0	0	1	5	69	0	0	1
Squad 7	207	17	6	6	4	0	0	160	8	6
Brush 7	4	0	0	0	0	0	1	0	3	0
Engine 8	112	0	1	0	2	0	0	6	101	2
Brush 8	5	0	0	0	0	0	0	0	5	0
Tanker 8	5	0	0	0	0	0	1	0	4	0
Engine 9	209	7	0	7	0	2	5	2	0	186
Brush 9	9	0	0	0	0	2	4	0	0	3
Tanker 9	9	0	0	0	0	3	5	0	0	1
HAZMAT	1	0	0	0	0	0	0	1	0	0
EM1*	17	5	3	1	3	0	1	1	0	3
EMS1*	18	6	3	1	3	0	1	1	0	3
Fire Marshal 1	3	0	1	0	1	0	0	0	1	0
Fire Marshal 2	1	0	0	0	0	0	0	0	0	1
Fire Marshal 3	8	1	0	1	1	1	0	1	1	2
Fire Marshal 4	7	1	2	0	1	1	1	0	0	1
Fire Marshal 5	9	3	2	0	1	2	0	0	1	0
	2029	433	263	278	215	117	122	208	147	246

*EM1, EMS1 and NFD3 are "notified" of certain calls. They may or may not actually go on scene.

April 2023 Fire Prevention Activity Summary

Prevention Department Update and Activities

Inspections/Re-Inspections	90 hours	Certificate of Occupancy, Occupancy Loads, Daycare, Fire Alarm, Fire Suppression System, General, Food Trucks
Smoke Detectors	6	Check/Install Smoke Detectors/Replace Batteries
Investigations	5	0 Joint, 5 Closed, 0 Complete, 0 Pending
Investigative Activities	18 hours	Fire Scene Investigation, reports, OSBI, interviews/Interrogation
Department Meetings	23 (30 hours)	Shift Change Meetings, Staff Meeting
Station & Equipment Maintenance	28 hours	Daily checks, supplies replenishing, iPad issues, cleaning & organization
Public Service/Education & Special Events	28 hours	Senior home fire drill/education, OU Baseball Standby, Artwalk, Occupancy Checks, JD McCarty

NOTE: Inspector Rigsby is currently in full time CLEET Training.

Planning Officer Activities

Fire Planning Activities	Number	Staff Hours
Building Plan Reviews	68	105
Fire Protection System Plan Reviews	8	20
Inspections/Re-inspections	18	9
Meetings	2	1
Training	4	4
Communication	N/A	10
Totals		149

EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Division

April 2023

Regular Monthly Scheduled Activities	Unless otherwise noted all meetings are held at the Norman Fire Training Center 2207 Goddard Ave, Norman, OK
Each morning at 7:00 am, a silent test of the outdoor warning system is conducted	The test provides an operational snapshot of the status of the system. This information provides information if a unit needs maintenance and if it is operating properly
Each Monday morning at 10:00 am, the National Weather Service conducts a video call regarding the upcoming weekly weather.	This call has the option for video participation and telephone call in. It is primarily for the Emergency Management of jurisdictions, school, State offices involved in EM, Tribes and other entities tasked with severe weather operations. It is not intended for the general public nor is this just a weather forecast. This time allows for interaction with the NWS about concerns that directly affect the local jurisdiction so they may better prepare for incoming weather.
Each Tuesday evening at 6:30 pm, ELMER night with the Amateur radio club (SCARS, www.w5nor.org) at the Fire Training Center (South Canadian Amateur Radio Society)	The club mentors other HAMS, works on projects and equipment, provides general support to the City and Public on Amateur operations
Each Wednesday Morning 9:15 am	Radio test with State Emergency Management. This tests the local and statewide capability for voice communication to the State office and to other jurisdictions.
Each first Thursday evening of the month is amateur radio testing night at 6:00 pm	Open to the public, the club provides the opportunity for the community to test for their Amateur license or upgrade a license. Note: the FCC has been directed to start charging for testing. Effective date is TBD

Each Saturday 12:00 Outdoor Warning audible test. This test is supported by the Amateur radio club to assist in identifying and verifying units needing maintenance. Residents can assist by “Adopting a Pole” and reporting the siren status they adopt at the website www.w5nor.org	Audible test of the outdoor warning system is conducted for 60 seconds. Three units are sounded for 20 seconds due to being a public park venue.
Second Thursday of each month is the Norman Emergency Response Team Volunteers and the Medical Reserve CORPS members to meet, network and discuss preparedness support and collaboration with the Cleveland County Health Department on use of the Medical Reserve Corps	The Volunteer meeting at 6:30 pm. At 6 pm we meet for social time before the meeting. Usually we have snacks and drinks. This networking allows for camaraderie and building relationships during different organizations. City staff is always welcome.
Each Third Thursday of the month is reserved for Division Staff duties and collaboration with the Disaster Assistance Teams (DAT) of the American Red Cross	Meetings are conducted at the Fire Training Center and usually held on an as needed basis.
Local Emergency Preparedness Committee	Meets quarterly (normally at the Norman Regional hospital on Porter) under the management of the Cleveland County Emergency Management office. The public is welcome to address any concerns regarding emergency planning or SARA Title III information. Also, the LEPC is part of the oversight for the Citizens CORPS Council of Norman. A report on activities is provided each meeting.

Other Emergency Management Activities	
OU Annual Medieval Fair EM supported the annual Medieval Fair at Reeves Park on 30 Mar – 2 April, 2023	This major annual event saw near record crowds in 2022. In 2023, the crowds exceeded average size with the initial count estimated over 200,000 visitor to the Fair. EM provided coordination with the Cleveland County Health Department and the Medical Reserve CORPS that provided 32 different volunteers coming from 10 different counties and totaling 275 volunteer man hours.
Oklahoma Youth Camp Council committed to the Broken Arrow Campus of Northeastern State University for a Day Preparedness Camp.	The effort to involve teens in preparedness is ongoing using the FEMA CERT Program as a basis for training. Norman EM is a key member of the OK Youth Council and primary operations coordinator for the programs. Along with Broken Arrow, a full camp is planned for Murray State at Tishomingo in July, BA has 30 students enrolled and a waiting list.
Southwest Emergency Management Workshop	The workshop conducted in Chickasha during 26-28 April 2023, provided the opportunity for continuing education for EM's and to network with colleagues. Tabletop exercises were conducted to practice skills and learn new methods of response.
Local Response	
Red Cross Coordination for burn outs. In April, EMC responded to two calls to assist families with their immediate need. The Assistant Chief or Battalion Chief on Duty initiates the call to the EM Coordinator who in turn facilitates coordination with the Red Cross	With the robust reorganization in the Red Cross and the turmoil of having a in home fire, the volunteers or I, when called, will respond to the scene, (physically or by phone and assist the family in coordination with the Red Cross to provide immediate assistance.
Town of Cole Damage Assessments	A local request for mutual aid from the Southwest Incident Management Team sent the Norman EM Coordinator to the Town of Cole to

	<p>assist with assessing tornado damage. The town was severely impacted and included two dead. Participation in the assessment team was critical in assisting McClain county in receiving a federal declaration from FEMA. This allowed for State and Federal resources to assist with the Town government and the individual home owners to receive assistance. Norman EM Coordinator was able to assist a family in freeing cattle as well.</p>
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Fire Chief Kings comment regarding the activities and response to the storm. There were twelve tornado warnings in Cleveland County, which ten impacted inside the Norman City limits. With all the possibilities of destruction around the City, only two small tornados were actually documented and the damage was minimal.

NFDEMD performed great last night. We had over 20 volunteers and staff both in the field and at the EOC monitoring the event. We coordinated with multiple storm spotters in the field and meteorologists throughout the event. We even had spotters outside our city limits monitoring storms as they approached. As Emergency Management Director, I got a budget request approved several years ago which enhanced our outdoor warning system. This software allows us to integrate with NWS. When NWS issues a tornado warning which captures any sirens in our city limits, it automatically sets those sirens off, giving those residents the fastest warnings possible. Before the TV channels inform you of the tornado warning, our sirens are already going off. We are reviewing the data, but it appears there were 12 warnings in the county last evening with 10 of those landing inside our city limits. This set a new record for us. Our system is very resilient but this event did push it to its limits. 66 out of our 68 sirens run

	<p>off batteries which are charged off solar panels. When the sun is not shining and you keep sounding them it drains the batteries without the opportunity to recharge. We did get a few low battery warnings. I am very proud of David Grizzle and the rest of our staff. Emergency Management in Norman is considered among the best in the State and we proved it once again last night. As David has mentioned, if you have any damage please let him know. My Chief Officer staff did not get any reports of damage during the event. I have attached a map showing tornado paths around our city. This was a close call for Norman. David has been doing damage assessments in Cole today, that community was not as fortunate. They suffered three fatalities. Shawnee has suffered considerable damage as well.</p>
Youth Camp	
<p>Planning of the 2023 Youth Preparedness Camps are underway. The first State sponsored Day Camp will be held at the NSU Broken Arrow Campus in June 2023. A full camp is planned for the NSU Tahlequah Campus and the Murray State College Campus in Tishomingo. Youth preparedness is growing and participation and support has been phenomenal.</p>	<p>In 2019, the first youth preparedness camp was held at NSU in Tahlequah. Since then additional camps have been planned, both locally administered and state supported. This program trains students in two primary areas. 1: The Citizens Emergency Response Training program and 2: A course of Community Preparedness Training. Students and staff were housed in the dorms and logistic support was provided by NSU emergency Management. The course is very robust and kept the students and staff highly engaged in training and learning hands on skills critical in disaster operations. The FEMA Region 6 representative indicated the camp are ran very professionally and Oklahoma is a leader in this field. These camps are nationally recognized</p>

	by Bill Bischof, FEMA Region 6, National Preparedness Division
Additional Youth Camps are planned, one being at NSU in Broken Arrow planned for June 22. This will be the first day camp organized. Another camp is being planned at Murray State College with dates TBD.	Norman EM is the Operations planner for the Oklahoma Youth Council Preparedness Camps. Oklahoma is a leader FEMA Region 6 in promoting and implementing youth preparedness
The Norman Art Walk conducted each second Friday contacted the EM Division for support of a cooling station.	Norman Emergency Response Volunteers provide community outreach, medical first aid and comfort stations on request.
Norman EM coordinates the activities of the Cleveland County Medical Reserve CORPS Unit 0333 in collaboration with the Cleveland County Health Department. The RISE Grants are finally coming to a close. These grants provided Norman Citizens CORPS with much needed support and equipped the Cleveland County Health Department with support items such as a walk behind forklift, a trunk radio for one vehicle, actual doors for the shelters. It replaced a support utility trailer that was stolen and much more. The annual Operational Readiness Grant for \$10,000 was awarded. This will continue to allow the facility space for the Medical Reserve CORPS and support other operational needs.	The Emergency Management Coordinator met with the State Coordinator and the Cleveland County Local Response Coordinator (LRC) to discuss the reorganization of the health departments and the management of the MRC Unit. Cleveland County is now assigned to take care of solely Cleveland County. Previously they supported 5 counties. The reassignment identifies the health department as Region 10, Cleveland County. This will assist in the collaboration of the MRC unit and will continue to enhance the Norman Emergency Volunteer response.
Disaster Reimbursement Status	
FEMA has instituted a new process for reimbursement claims. As with any new process there are many issues to be worked through	It is vital for Volunteers to ensure their time has been recorded. Volunteer hours are dollars for a jurisdiction. The hours go to meeting cost share and having a value added impact for the local jurisdictions.
Remaining debris funds from DR-4575 received. \$775,622.74 was received on April 6, 2023. This funding is available to alleviate the expense incurred of the February 2023 storm that included destroying one outdoor warning siren.	During a training session in March regarding Public Assistance Grants and disaster reimbursements, Norman EM Coordinator discovered a payment for the additional funds from the federal declaration DR-4575 had yet to be paid. The payment was being held up due to a rounding error showing the

	City had been over paid for DR-4222 and FEMA had requested those funds. The system indicated the City had been paid two cents more than should have and it held up the reimbursement. Working with the state EM Office, Norman EMC was able to have the error corrected and the funds were released.
Mitigation Grant Status	
Many Divisions are applying for mitigation funds for various projects	Norman EM has the role of oversight in the Mitigation grant efforts of the city and will continue to support applications
Severe Weather Issues	
National Weather Service Storm Spotter Training	NWS Norman Spotter Schedule (weather.gov)

HUMAN RESOURCES 5

HUMAN RESOURCES
Monthly Report
April 2023

HUMAN RESOURCES

Total number of Employees: 998

Orientations: 6

*All orientations require input from each area of the Human Resources Department

Terminations: 9

ADMINISTRATION

- Worked FMLA cases in tandem with HR Director
- Processed invoices and reconciled expense accounts
- Coordinated Birthday/Anniversary post card mail outs
- Labor Relations:
 - Union negotiation meetings held April 5th, 12th, and 13th
 - 1 AFSCME, 2 IAFF, 1 FOP meetings held

BENEFITS

New Enrollments: 42

COBRA/Retiree participants: 48

Benefit Participation		
	#	%
Medical	776	92%
Dental	772	92%
Vision	551	66%
Disability	343	41%
Supplemental Life	785	93%

** Total Benefit Eligible Population: 840*

Claims		
Rx Claims		\$301,597.62
Medical Claims		\$ 834,819.33
	ACTIVE	\$ 581,864.94
	RETIREE	\$ 97,634.73
	COBRA	\$ 462.50
Death Claims		0

PERSONNEL ACTIONS

New Hires – 68

Dept./Div.	Position	Number of Employees
Human Resources	Talent Acquisition & Development Manager	1
Parks & Rec/WW Aquatic Center	Admissions Clerk I (PT)	6
Parks & Rec/WW Aquatic Center	Assistant Aquatic Manager (PT)	2

Parks & Rec/WW Aquatic Center	Concession Cashier I (PT)	8
Parks & Rec/WW Aquatic Center	Concession Cashier II (PT)	3
Parks & Rec/WW Aquatic Center	Concessions-Food & Beverage (PT)	2
Parks & Rec/WW Aquatic Center	Head Lifeguard (PT)	3
Parks & Rec/WW Aquatic Center	Lifeguard (PT)	25
Parks & Rec/WW – 12tgh Avenue	Recreation Center Specialist	1
Parks & Rec/WW Aquatic Center	Slide & Gate Attendant (PT)	6
Parks & Rec/WW Aquatic Center	Swim Instructor (PT)	5
Police/Administration	Public Information Officer	1
Police/Emergency Communications	Communication Officer I	1
Public Works/Traffic	Traffic Signal Technician	1
Utilities/Sanitation	Sanitation Worker I	1
Utilities/SLM	Utility Collection Worker I	1
Utilities/WTP	Laborer	1

Promotions – 5

Dept./Div.	Position	Number of Employees
City Clerk/Administration	Deputy City Clerk	1
Police/Patrol	Master Police Officer	3
Utilities/Environmental Services	Environmental & Sustainability Manager	1

Separations – 9

Dept./Div.	Position	Number of Employees
Finance/Revenue	Customer Service Rep I	1
Human Resources/Administration	Employment Technician	1
Parks & Rec/Golf Course	Food & Beverage II	1
Planning & Community Dev/Planning	Planner I	1
Police/Patrol	Police Officer	1
Utilities/WLM	Utility Distribution Worker II	1
Utilities/WTP	Laborer	2
Utilities/WLM	Utility Distribution Worker I	1

RECRUITMENT

Positions Requisitioned for Refill by Department/Division (# of vacancies)	
included positions are Full Time unless otherwise indicated as Part Time (PT) or Seasonal PT	
City Clerk	
Admin Tech IV (1)	
Finance	
Customer Service Representative I (1)	
Parks & Recreation	
Park Maintenance – Maintenance Worker I (1)	PT Park Maintenance - Parks Temporary Laborer (6)
PT Food & Beverage Tech I (2)	PT Irving, 12th, Whittier - Recreation Center Specialist (2)
PT Little Axe - Recreation Center Specialist (1)	PPT Irving – Recreation Leader I
PPT Whittier – Recreation Leader I	
Westwood Family Aquatic Center & Golf Course - all PT Seasonal	
Admissions Clerk I (4)	Admissions Clerk II (4)
Swim Instructor/Swim Coach (7)	Aquatics & Facility Maintenance I (8)
Lifeguard (8)	Aquatics & Facility Maintenance II (3)
Slide & Gate/Shallow Guard Attendant (1)	Golf Course Attendant (1)
Planning and Community Development	
Planner I (1)	Planner II (1)

Police	
Police Officer (20)	Emergency Communications Bureau - Communications Officer I (3)
Animal Welfare - Pet Adoption Coordinator (1)	Emergency Communications Bureau - Communications Officer II (1)
Staff Services - Police Records Clerk (1)	
Public Works	
Engineering - City Surveyor (1)	Fleet - Fleet Service Technician (1)
Fleet – Maintenance Worker I (1)	Stormwater – Administrative Technician III (1)
Streets – Heavy Equipment Operator	Streets – Maintenance Worker I (1)
Traffic – Traffic Signal Technician (1)	
Utilities	
Sanitation - Sanitation Worker I (3)	Sanitation - Sanitation Worker II (2)
Sewer Line Maint. - Utility Collection Worker I (1)	PT Water Treatment Plant - Temporary Laborer (1)
PPT Water Reclamation Facility – Custodian (1)	

SAFETY

Fitness for Duty Meetings

Department	Number Held
Public Works	1

Return to Work Meetings

Department	Number Held
Utilities	1

Recordable Injuries – OSHA

Department/Division	Nature of Injury	How Sustained	Prognosis
Fire/Suppression	Right leg was bit	Dog attacked inspector during investigation	Work restrictions
Fire/Suppression	Strained right bicep	Strained bicep lifting heavy equipment	Work restrictions
Parks & Recreation/Park Maintenance	Strained lower back	Strained back lifting heavy sack of debris	Off Work
Police/Recruit	Abrasions to eyes	Eyes were injured after being sprayed with OC	Work restrictions
Utilities/Sanitation	Strained neck	Strained neck reaching out to customers	Off work
Utilities/Sanitation	Lower back strain	Strained back lifting compost bag	Off work
Utilities/Sewer Line Maintenance	Ankle contusion	Fell off step & ankle got caught under tire	Work restrictions

Current number of “at fault” Vehicle Collisions per calendar year:

2023*	2022	2021
3	7	5

**CY2023 is current YTD*

Current number of “at fault” Vehicle Collisions per fiscal year:

2023	2022	2021
4	3	10

Recordable Injuries per calendar year:

2023*	2022	2021
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26	60	64
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**CY2023 is current YTD*

Recordable Injuries per fiscal year:

2023	2022	2021
59	54	75

CITY OF NORMAN

Information Technology Department
Monthly Report – April 2023.

Working projects for the IT Department are as follows:

Project	Description/improvement anticipated	Status
ERP Replacement Project	Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology, software, and business review processes.	In Progress –Project team has completed implementation work on Incode for Municipal Court, Munis for Financials, Advanced Utilities for utility billing, Tyler EAM for Work Orders, as well as Intellitime for Time and Attendance. Munis for HR Module is being updated. CityView for Planning and Permits began May 2022 and will continue into 2023.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization.	Ongoing: New core switching is implemented and speed enhanced at main campus. IT Network staff are in implementation and testing of networking and security appliances, as well as virtual upgrades. This includes expansion of equipment for new buildings.

Water tower and mono-pole contract negotiations.	Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements.	Ongoing – taken over by Utilities Admin.
Fiber Optic Installation for redundant loop at WTP and EOC	IT and the Utilites Department will be using capital funds to connect a microwave antenna from Fire station 9 to the Water treatment plant and connect to the Emergency Operations Center once that building is complete. This will create a redundant loop for the WTP and EOC incase of lost service from the main connection.	Awaiting Approval, Working with Utilities Department, land acquisition complete, right of way in negotiation possible launch in FYE23
New Building construction/renovation support.	The IT Department is involved in all new building construction planning and will be responsible to map our networking infrastructure, building air for network closets, power for equipment and battery backups, network drops, wireless network coverage, hardware installation, and physical moves of staffs computer systems in all building projects (Norman Forward Driven)	In Progress – Sanitation, Line Maintenance, Sr. Center, YFAC, EOC, Development Center, Municipal Court, HR/IT Building, Bus Station, Building Maint.
Jenkins Street Fiber Move	Move the city's fiber optics out of the way of construction during the Jenkins Street widening project.	In Planning – Finance Dept. looking for funds for fiber move. To be complete by end of FYE23.
IT Security training efforts for all network and email users at the City of Norman.	Increase awareness and stay current on all new and rapidly changing cyber-attack methods so that the CoN network is protected by every employee who utilizes the network for business.	Ongoing

Endpoint Security Review	Review current endpoint security appliances and software and make upgrades as necessary.	In Progress
Print consolidation	Work with outside vendor to consolidate all print, fax, copy machines in CoN facilities.	In Progress
Automated Meter Infrastructure	Implement and integrate AMI for meter reading and utility billing.	In Planning
Print Shop Move to IT	Transition the Print Shop from the Finance Department in to the IT Department.	In Progress
Network Infrastructure Improvements	Utilize our new Network Engineer who will work closely with the Network and Infrastructure Manager, to review and improve our cabling, switching, and network configuration.	In Progress

Support Tickets:

The IT department tracks work requests with a software package called Spiceworks. **IT Table 1** below represents the number of support tickets closed by the IT Support Staff and those remaining open at the end of April 2023. This high amount is because of various departmental moves to the Development Center and the IT Department assisting in connections and configuration.

Mass Communications:

The following statistics represent email space and resource savings. In the attached table, you will see that 7 emails from the groups shown were sent from city servers using city resources – of those 17,080 were delivered to outside mailboxes for the month of April 2023. The city servers generated mass communications to Norman citizens of 17,080 messages from only 7 sent (see **IT Table 2**).

Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. Email is one of the preferred methods of the delivery of malicious software and viruses. The IT department monitored 325,757 attempted incoming and 106,958 outgoing messages for the month of April 2023. Incoming messages totaling 153,153 were considered Spam or hazardous e-mails by our email-filtering appliance, and were quarantined or filtered (see **IT Table 3**). This number represents 49% of our inbound mail. This percentage is up from previous months for malicious email/spam however; our security efforts are having an effect on the total number of malicious email inbound. The IT Department has made the decision to block inbound traffic from specific sources with known malicious traffic that constantly try to affect our network. We continue to monitor and analyze the situation on a daily basis. Inbound email messages of this nature means increased vulnerabilities and attack vectors into the city. Without the email filter appliance, our email server would have received more mail, which increases the opportunity for entrance of a virus into the network. It also creates waste, reduces productivity, and decreases valuable storage space.

Web Site:

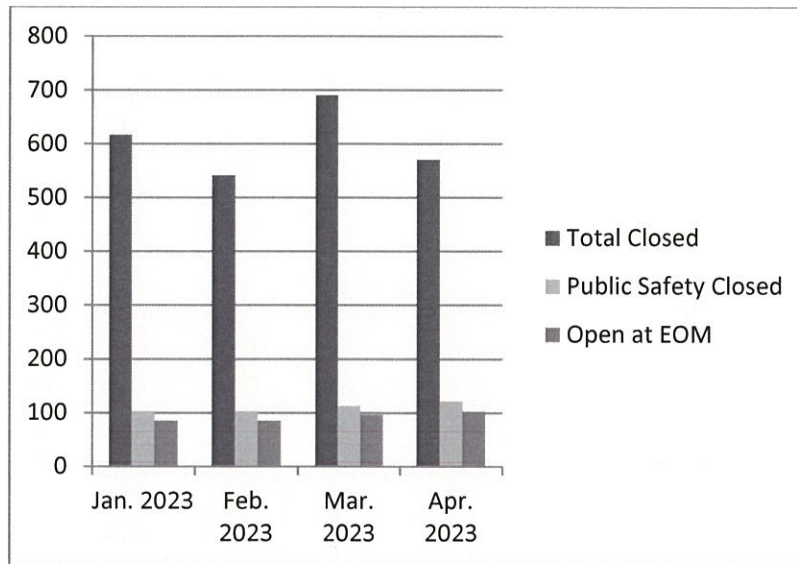
The City of Norman's web site is hosted, updated and maintained by the IT Department. In the month of April 2023, the City of Norman's web site had 109,043 individual web sessions access the web site for 217,397 total page views. Of those sessions, 63,361 were identified as New Users to view content on the City web site (see **IT Table 4**). In July of 2019, the IT Department kicked off a project with Interpersonal Frequency to overhaul the City website. Since its completion in June 2020, the site has reduced and more relevant information as well as the ability to function seamlessly from mobile devices and tablets.

ERP Project Implementation Progress:

The chart below shows the path that we have followed through our ERP Implementation Project. The project began in January of 2018 and was delayed for multiple reasons by the 2020 pandemic. The final implementations are expected to run through FYE24. The City Council approved approximately \$6 Million to replace the outdated software systems that run our daily business operations. Once fully complete the city will have enhanced automated services and web services for our citizen base as well as the employees who conduct business and track their daily work with these systems. The IT Department

has completed implementation of Parks and Rec software (Vermont Systems), Municipal Court software (Incode), Finance software (Munis), Utility Billing software (CIS Infinity), Payroll (Munis), Human Resource Management (Munis), and Work Orders (Tyler EAM). Daily work continues on these systems as well as additional training, enhancements, and configuration. Server installation and configuration for Planning and Community Services (CityView) application began in May of 2021. The COVID-19 pandemic had an adverse effect on the completion of CIS Infinity and the starting of CityView because of vendor resource availability and travel restrictions in Canada (both companies are Harris owned and based in Canada). The final phase of our software upgrades, City View, is expected to complete during the latter part of calendar year 2023. We will continue to evaluate each of these systems moving forward starting with a review of the HR Systems in FYE23.

		2018												2019												2020												2021												
Community / Phase	Legacy	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov		
City of Norman Implementation Plan																																																		
Parks & Rec: Vermont	Manual																																																	
Municipal Court: Tyler Incode	Custom																																																	
Phase 1: Financial Management	HTE																																																	
Utility Billing: Advanced Utilities	HTE																																																	
Phase 2: EAM: Facilities, Line Maint, Storm water	HTE																																																	
Planning and Community Dev.: Cityview	HTE																																																	
Phase 3: Human Resource Management	HTE																																																	
Time & Attendance: IntelliTime	Manual																																																	
Website Re-Design	Custom																																																	
Phase Months:		0	1	2	2	1	3	3	3	2	2	2	2	2	3	2	2	3	3	3	4	4	4	4	4	4	5	5	6	6	6	7	7	8	5	5	4	4	3	2	2	0	0	1	0	1	0	0	1	1

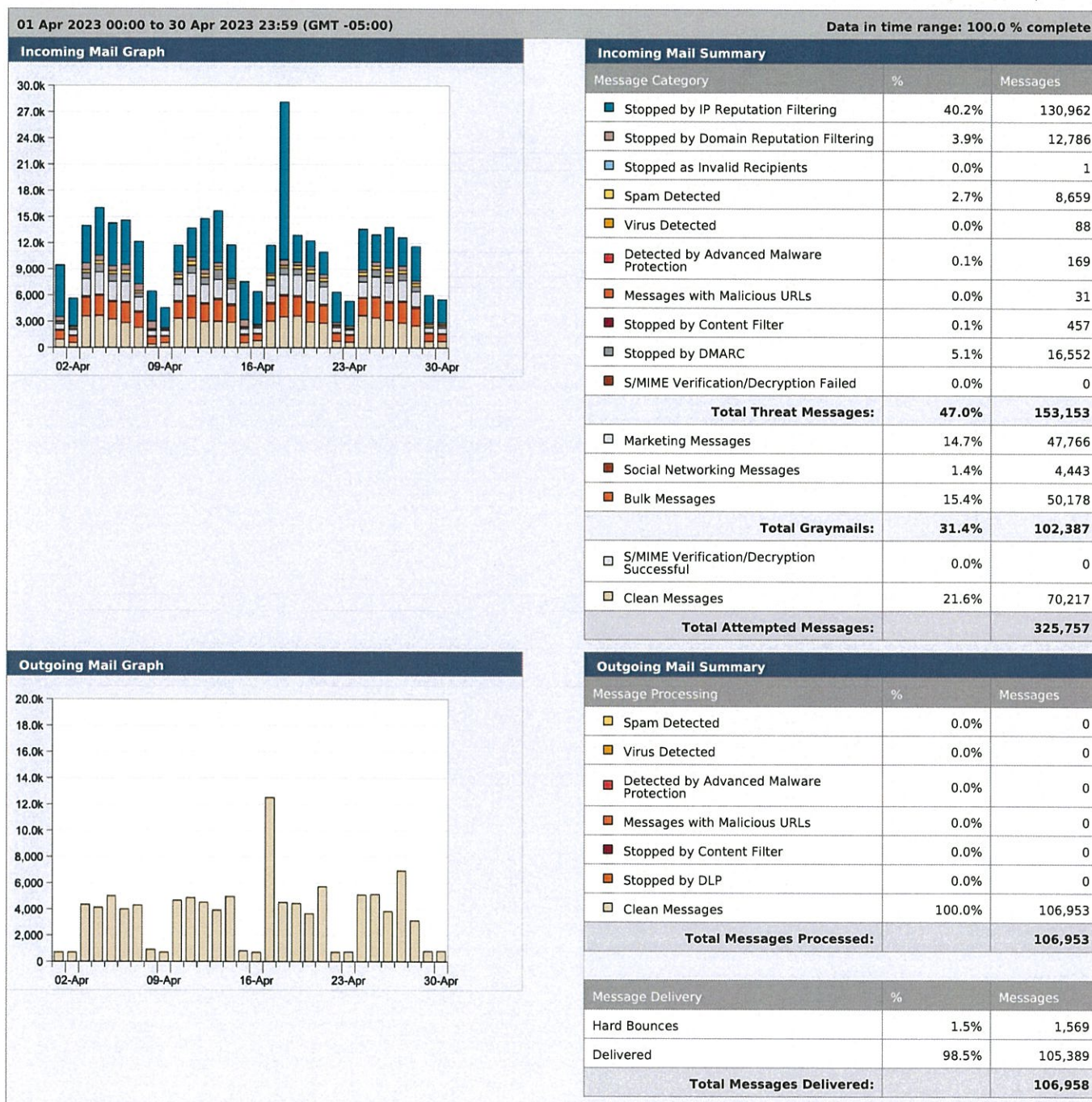
Table 1**Table 2**

April 2023 LIST SERVER REPORT			
Group	Active Members	Mailings	Total Delivered
Affirmative Action Group	12	0	0
Job Posting	1324	0	0
Norman News	2440	7	17080
Totals	3776	7	17080



Executive Summary

ironport.example.com

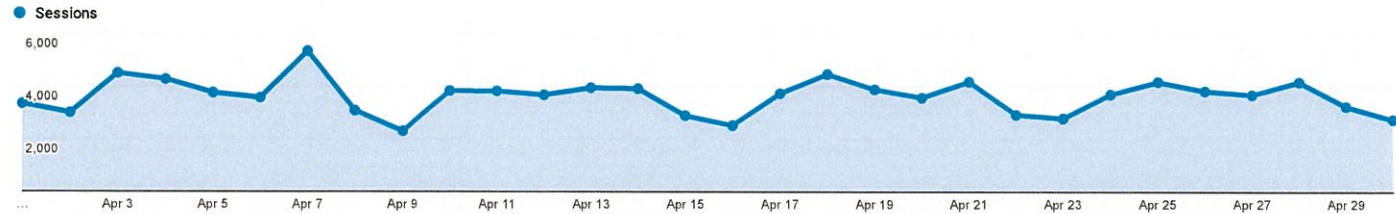


Site Traffic

Apr 1, 2023 - Apr 30, 2023

All Users
100.00% Sessions

Report Tab



Day of the month	Sessions	Pages / Session	Pageviews	Users	New Users	Bounce Rate	Avg. Time on Page
	109,043 % of Total: 100.00% (109,043)	1.99 Avg for View: 1.99 (0.00%)	217,397 % of Total: 100.00% (217,397)	72,240 % of Total: 100.00% (72,240)	63,361 % of Total: 100.07% (63,319)	45.40% Avg for View: 45.40% (0.00%)	00:01:42 Avg for View: 00:01:42 (0.00%)
1. 07	5,347 (4.90%)	1.82	9,731 (4.48%)	4,703 (4.96%)	3,457 (5.46%)	52.05%	00:01:48
2. 03	4,511 (4.14%)	2.16	9,753 (4.49%)	3,929 (4.14%)	2,596 (4.10%)	39.97%	00:01:35
3. 18	4,470 (4.10%)	1.90	8,473 (3.90%)	3,982 (4.20%)	2,771 (4.37%)	50.13%	00:01:41
4. 04	4,281 (3.93%)	2.00	8,576 (3.94%)	3,680 (3.88%)	2,374 (3.75%)	43.24%	00:01:40
5. 21	4,188 (3.84%)	1.92	8,049 (3.70%)	3,584 (3.78%)	2,342 (3.70%)	44.39%	00:01:49
6. 25	4,185 (3.84%)	2.05	8,600 (3.96%)	3,705 (3.91%)	2,559 (4.04%)	44.99%	00:01:44
7. 28	4,173 (3.83%)	2.07	8,646 (3.98%)	3,559 (3.75%)	2,271 (3.58%)	42.42%	00:01:39
8. 13	3,951 (3.62%)	2.08	8,223 (3.78%)	3,432 (3.62%)	2,225 (3.51%)	41.74%	00:01:33
9. 14	3,926 (3.60%)	2.08	8,173 (3.76%)	3,389 (3.57%)	2,191 (3.46%)	41.62%	00:01:36
10. 19	3,895 (3.57%)	1.99	7,733 (3.56%)	3,390 (3.57%)	2,266 (3.58%)	47.06%	00:01:45

Rows 1 - 10 of 30

MONTHLY REPORT - LEGAL DEPARTMENT
April 2023 Report
(Submitted May 12, 2023)

MONTHLY HIGHLIGHTS:

Shaw, Austin, et al. v. City of Norman, Case No. SD-120,666; CJ-2019-1313 (K)

This case arises out of an automobile accident between Plaintiff Austin Shaw and Jimmy Hinson. Hinson fled from an investigative detention and was pursued by a Norman Police Officer. Hinson disregarded a red traffic signal at Porter and Robinson and crashed into three (3) motorist. Shaw was one of the motorist.

On January 30, 2023, the Oklahoma Court of Civil Appeals affirmed the district court's order dismissing Shaw's claim. Shaw timely filed a petition for rehearing. It was denied on March 27, 2023. Shaw did not file a petition for certiorari on or before April 17, 2023. Consequently, the mandate terminating Shaw's appeal was filed on April 20, 2023. Because the mandate exhausts Shaw's appeal, this case will no longer appear on the Monthly Report until Shaw exhausts his appeals.

City v. Kelly Lynn, CV-2023-516

This case was filed on February 14, 2023. It alleges a claim for declaratory judgment that arise out of a council member simultaneously holding two offices within the meaning of 51 O.S. § 6. On April 27, 2023, the district court denied the Defendant's motion to dismiss and granted the City's motion for summary judgment. The Defendant has appealed this ruling, and thus this case will be moved to the Oklahoma Supreme Court / Court of Civil Appeals section of the Monthly Report.

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

Harmon et al. v. City of Norman et al., CIV-18-0688; 18-6187; 22-6019 (K)

Shaw, Austin, et al. v. City of Norman, et al., CIV-21-1124-J; 22-6106 (10th Cir. 2022) (K)

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO) (K)

UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA

Smith v. City of Norman, CIV-22-1002 (K)

Thompson v. City of Norman, et al., CJ-2019-71; CIV-19-13 (K)

Jason R. Dollarhide v. Dennis Dickens, Oklahoma Highway Patrol, et al, CIV-2022-642 (K)

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

Henderson, et al. v. City of Norman, et al., Case No. DF-120316; CJ-2016-610 (K)

Shaw, Austin, et al. v. City of Norman, Case No. SD-120,666; CJ-2019-1313 (K)

City v. Kelly Lynn, Case No. 121276; CV-2023-516 (K)

COURT OF CRIMINAL APPEALS

None

CLEVELAND COUNTY DISTRICT COURT

A. General Lawsuits

Armstrong v. City of Norman, CJ-2012-1638 (K)
City v. Haddock, CV-2010-357 TS (K, S)
City v. IAFF, CV-2011-48 L; DF-109447 (K)
City v. Komiske, Cobblestone Creek Management Company, et al, CV-2012-748 (K, W)
City v. Aaron Stachmus and Bryson Anglin, CJ-2021-445 (S)
City v. Aaron Stachmus and Bryson Anglin, CJ-2022-424 (S)
City v. Aaron Stachmus and Bryson Anglin, CJ-2022-647 (S)
Kevin Easley v. City of Norman, CV-2022-2830
Etter v. City of Norman, CJ-2021-731 (K)
FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)
FOP v. City of Norman, CV-2011-876 L (K)
Martin Flores v. City of Norman & John Doe, CJ-2021-1051
Caleb Fulton v. Loyal Reich, Reich Dozer Services, LLC, City of Norman, Board of County Commissioners of Cleveland County, State of Oklahoma, CJ-2020-797 (K)
Kevin Hahn v. Norman Police Department, City of Norman, CJ-2021-210 (K)
Jaelyn Jacobs v. City of Norman, CJ-2022-794 (K)
City v. Loeffler & Ashford Investments, LLC, CV-2022-1182 (M)
City v. Lonnie Hodges, CV-2020-2922
The Norman Petition Initiative No. 2021-1, Case No. CV-2020-2384 (K)
McCarver v. City of Norman, CJ-2013-128 TS (K)
Catherine H. Petersen and Lester E.R. Dotty v. City of Norman, CV-2023-766 (K)
Remy v. Hall, et al., Case No. CV-2017-1853 (K, S)
Shaz Investment Group, LLC v. City of Norman, CJ-2021-1044 (K)
Walling v. Norman Regional Health System, et al, CJ-2014-874 (K)
West Lindsey Center Investors, LLC. v. City of Norman, Sherwood Construction Co., Inc. and Atkins North America, Inc., CJ-2022-693 (K)

B. Condemnation Proceedings

City of Norman v. Chastain Oil Company, a Corporation, et al., CV-2015-677 (M)
City of Norman v. West Lindsey Center Investors, LLC, et al., CV-2015-671 (M)
City of Norman v. Tietzort Revocable Trust, et al., CJ-2013-775 (M)
City of Norman v Apex Properties, LLC, et al., CJ-2021-221 (M)
City of Norman v. The Uplands Development Co., LLC, et al., CJ-2021-227 (M).
City of Norman v. Hallbrooke Development Group One, LLC, et al., CJ-2021-228 (M).
City of Norman v. D&J Land, LLC, et al. CJ-2022-251 (M)

C. *Lawsuits involving a City claim/interest in Property, Foreclosure Actions, and Applications to Vacate*

City of Norman v. Legacy Property Partners, LLC, CV-2018-249 (K, S)
Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219 (M)
Mortgage Clearing Corporation v. Doiron, et al., CJ-2014-1459 (M)

D. *Municipal Court Appeals*

None

E. *Small Claims Court*

None

F. *Board of Adjustment Appeals*

None

LABOR / ADMINISTRATIVE PROCEEDINGS

A. *Grievance & Arbitration Proceedings (K)*

This office has assisted with the following grievances:

AFSCME Grievance FYE 21-02 – (COVID-19 Leave)
AFSCME Grievance FYE 22-02 – (Jerry Younts and Bennie Gilmore – COVID-19 Leave)
AFSCME Grievance FYE 22-02 – (Tara Klepper – COVID-19 Leave)
AFSCME Grievance FYE 23-03 – (Parks Employees)
AFSCME Grievance FYE 23-06 – (Malia Ross – Discipline)
AFSCME Grievance FYE 23-08 – (AFSCME Group Grievance)
AFSCME Grievance 23-09 (Brian Jones)

IAFF Grievance FYE 21 – (Carl Shanon Smith – Improper Compensation)
IAFF Grievance FYE 22 – (Source Documents)
IAFF Grievance FYE 23 – (Miguel Hernandez – Discipline)
IAFF Grievance FYE 23 – (Matt Ferris – Discipline)
IAFF Grievance FYE 23 – (Russell Vincent – Discipline)
IAFF Grievance FYE 23 – (Kole Wilson – Discipline)
IAFF Grievance FYE 23 – (Policy Implementation Grievance)
IAFF Grievance FYE 23 – (Carl Shanon Smith Termination/Forced Retirement Grievance)
IAFF Grievance FYE 23 – (Battalion Chief Source Document Grievance)
IAFF Grievance FYE 23 – (Change in Medical Benefits)
IAFF Grievance FYE 23 – (Change in Conditions of Employment)
IAFF Grievance FYE-23 - (Selective Progressive Discipline Grievance)

B. Equal Employment Opportunity Commission (EEOC)

None

C. Contested Unemployment Claims (OESC)

None

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney's Office in the Municipal Criminal Court through April 2023. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

Month	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
	FYE 21	FYE 22	FYE 23	FYE 21	FYE 22	FYE 23	FYE 21	FYE 22	FYE 23
JULY	545	275	165	23	11	7	16	7	9
AUG	444	236	241	11	9	10	14	5	13
SEPT	520	263	245	10	9	15	13	5	10
OCT	325	269	244	4	12	13	7	6	9
NOV	259	228	205	0	2	10	6	6	6
DEC	279	162	165	6	1	5	7	3	8
JAN	134	185	205	3	9	9	0	6	10
FEB	178	787	256	1	8	17	0	8	10
MAR	270	282	272	6	13	13	5	9	12
APR	420	323	322	6	12	9	13	10	9
MAY	507	582		10	21		13	12	
JUNE	422	268		0	7		11	11	
TOTALS / YTD	4,303	3,860	2,320	80	114	108	105	88	96

WORKERS' COMPENSATION COURT

The total number cases pending as of April 2023 are 24. There was one new Oklahoma Workers Compensation Commission claim received during the month. One Joint Petition Settlement was received and approved by the City Council on April 25, 2023. The remaining cases are proceeding in active litigation in the Oklahoma Workers' Compensation Commission/Court of Existing Claims. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE 23 CASES	FYE22 CASES	FYE21 CASES	FYE20 CASES
Fire	Suppression	10	7	4	2	2
Fire	Prevention	1		1		
Parks/Rec.	Park Maintenance	1				
Parks/Rec	Westwood Pool			1		
Planning	Development Services					
Police	Animal Welfare	2			2	1
Police	Criminal Investigation	2		1		
Police	Patrol	4	1	4	1	2
Police	Administration	0		2		
Public Works	Street Maintenance	1		1	1	1
Public Works	Vehicle Maintenance					
Public Works	Storm Water					
Public Works	Traffic Control	1	1			
Utilities	Line Maintenance	1	1			1
Utilities	Sanitation	1	1			
TOTALS		24	11	14	6	7

List of Pending Cases

Adams, Malia Jessie v. City of Norman, CM-2020-01069 Q

(Police, Animal Welfare, Animal Welfare Officer, R. Hip, Low Back with Radicular Symptoms, Mid-Back Consequential; + Thoracic Spine)

Adams, Malia Jessie v. City of Norman, CM-2021-02000 A

(Police, Animal Welfare, Animal Welfare Officer, R. Ankle, Mid/Low Back)

Amason, Amber v. City of Norman, WCC 2012-12306 K

(Police, Patrol, MPO, Intestinal/Parasite/Infection)

Attaway, Dan v. City of Norman, CM-2022-06389 G

(Fire, Suppression, Fire Captain, R. Knee)

Boxford, Steven Lee v. City of Norman, CM-2022-03698 N

(Police, Patrol, MPO, L. Shoulder, Neck, L. Hand, L. Arm, L. Hip, R. Knee)

Edwards, Brian v. City of Norman, CM-2023-00414 L

(Fire, Suppression, Fire Driver Engineer)

Gourley II, Rickey J. v. City of Norman, CM-2022-06328 E

(Public Works, Traffic Control, Maintenance Worker I, L. Shoulder, L. Arm)

Hambrick, John v. City of Norman, CM-2023-02469K (Cancer, BAW)

(Fire, suppression, Firefighter)

Harvey, Homer Paul, Jr. v. City of Norman, CM-2023-01069 W

(Fire, Suppression, Fire Driver Engineer, R. Hip, R. Thigh)

Henderson, Fred L. v. City of Norman, CM-2022-01483 Y

(Fire, Prevention, Fire Marshal, Both Knees)

Hiatt, Darin v. City of Norman, CM-01014 Q

(Public Works, Streets, HEO, Neck, R. Shoulder, R. Hand)

A settlement in the above claim was approved by City Council on April 25, 2023 and will no longer appear on the monthly report.

Kizzia, Derrald v. City of Norman, WCC 2014-06995 K

(Parks & Rec, Park Maintenance, HEO, R. Knee/Reopen Request)

Kraeger, Casey W. v. City of Norman, CM-2023-00969 R

(Utilities, Sanitation, Sanitation Worker II, Head, Upper Back, Lower Back, L. Hip, L. Knee)

Lewis, Brian K. V. City of Norman, CM-2022-02245 H

(Fire/Suppression/Fire Driver Engineer, Neck, Back UNS, L Knee, L. Leg)

Mosley, Kent v. City of Norman, CM-2020-00585 X

(Police, Patrol, Sergeant, Mid & Low Back, Radicular Pain Down L. & R. Leg, R. Big Toe, R. & L. Buttocks + Neck, Headaches + Consequential Erectile Dysfunction) + Disfigurement to Stomach

Newell, Richard v. City of Norman, WCC-2022-15014 H

(Police, Narcotics, Sergeant, R. Knee)

Peterman, Kyle M. v. City of Norman, CM-2022-06515 P

(Fire, Suppression, Firefighter Recruit, L. Inside Ear)

Rayburn, Joshua L. v. City of Norman, CM-2023-00845 J

(Utilities, Line Maintenance, Utility Distribution Worker I, Back UNS)

Robertson, Kellee v. City of Norman, WCC 2010-13896 F

(Police, Narcotics, MPO, Respiratory System/Lungs, Circulatory System Organs of the Body and Whole Person)

Smith, Carl Shanon v. City of Norman, CM-23-00163 Q

(Fire, Suppression, Firefighter)

Stamper, Jonathan A. v. City of Norman, CM-2022-03706 J

(Fire, Suppression, Firefighter, Low Back, R Knee)

Tomczak, Carl v. City of Norman, CM-22-07388 P

(Fire, Suppression, Firefighter, L Shoulder, L Upper Arm, L Arm)

Tuschmann, Sean Michael v. City of Norman, CM-2022-04310 H

(Police/Patrol/Lieutenant, L Shoulder, Elbow, Hand)

Wilkins, Levi v. City of Norman, CM-2019-05323 X

(Fire, Suppression, Fire Driver Engineer, BAW, Cancer)

TORT CLAIMS

The following is a breakdown of the Tort Claims activity through April 2023.

DEPARTMENT	FYE 23 Month	FYE 23 YTD	FYE 22 YTD	FYE 21	FYE 20
Animal Control		2	2	1	
Finance – IT				1	
Fire			2	1	4
Legal				2	
Other		1	6	11	10
Parks	1		2	4	6
Planning		1	2		
Police		7	8	3	5
Public Works – other	1	1	2	2	3
Public Works – Stormwater			1		2
Public Works – Engineering				1	2
Public Works – Streets	1	10	10	9	11
Utilities – Water	3	12	6	11	11
Utilities – Sanitation	1	4	6	12	12
Utilities – Sewer	1	2	4	5	5
TOTAL CLAIMS	8	40	51	63	71

CURRENT CLAIM STATUS	FYE 23 TO DATE	FYE 22	FYE 21	FYE 20
Claims Filed	48	51	63	71
Claims Open and Under Consideration	14	0	0	0
Claims Not Accepted Under Statute/Other	1	3	10	11
Claims Paid Administratively	13	15	11	13
Claims Paid Through Council Approval	1	2	7	14
Claims Resulting in a Lawsuit for FY	0	5	3	1
Claims Barred by Statute (No Further Action Allowed)	6	26	32	32
Claims in Denied Status (Still Subject to Lawsuit)	12	0	0	0

MUNICIPAL COURT

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**MUNICIPAL COURT
MONTHLY REPORT
APRIL - FY '23**

CASES FILED

	<u>APRIL</u>	<u>FY23</u>	<u>Y-T-D</u>	<u>APRIL</u>	<u>FY22</u>	<u>Y-T-D</u>
Traffic	889		4,894	420		3,435
Non-Traffic	264		2,087	293		2,025
SUB TOTAL	1,153		6,981	713		5,460
Parking	703		6,993	592		5,569
GRAND TOTAL	1,856		13,974	1,305		11,029

CASES DISPOSED

	<u>APRIL</u>	<u>FY23</u>	<u>Y-T-D</u>	<u>APRIL</u>	<u>FY22</u>	<u>Y-T-D</u>
Traffic	704		4,220	274		3,639
Non-Traffic	252		2,219	269		2,415
SUB TOTAL	956		6,439	543		6,054
Parking	526		5,597	494		6,330
GRAND TOTAL	1,482		12,036	1,037		12,384

REVENUE

	<u>APRIL</u>	<u>FY23</u>	<u>Y-T-D</u>	<u>APRIL</u>	<u>FY22</u>	<u>Y-T-D</u>
Traffic	\$ 74,007.67		\$ 473,438.62	\$ 54,143.61		\$ 414,169.17
Non-Traffic	\$ 20,370.55		\$ 196,155.36	\$ 24,852.96		\$ 199,001.02
SUB TOTAL	\$ 94,378.22		\$ 669,593.98	\$ 78,996.57		\$ 613,170.19
Parking	\$ 19,010.00		\$ 204,660.00	\$ 16,830.00		\$ 213,169.26
GRAND TOTAL	\$ 113,388.22		\$ 874,253.98	\$ 95,826.57		\$ 826,339.45

MUNICIPAL COURT - MONTHLY REPORT
April 2023

JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in program staff, juveniles located and worked community service projects on their own.

MEDIATION PROGRAM

The Early Settlement – Norman Mediation Program accepted 25 new cases and closed 9 cases during the month of April 2023. 7 Mediations were held.

PARKS AND RECREATION

9

Park Development Activities April 2023

Forestry

Crews from OG&E worked in April to clear a power line in Faculty Heights Park along the east border of the park. This work was needed to avoid future power outages that may result from limbs falling on the line that had been overgrown by the trees. We will re-plant with the right tree in the right place, following the example of the planting project we recently completed at Tull's Park with OG&E. We will continue to evaluate our parks to help mitigate possible hazards to the power lines when they cross through or next to parks.

We also received five responses to the Urban Forest Master Plan and Tree Inventory project which was funded in the FYE 2023 budget. Once we review and score the proposals, we will begin negotiating a professional services contract for the work, which will occur throughout the summer and fall. The end product will be a guiding document for the Forestry Division for years to come.

Neighborhood Parks



Crews planted several trees at the new Bentley Park site in the Bellatona Addition (just east of 36th Avenue SE and Highway 9). We have also selected a playground for the park; and are working on design specifications for the new sports facilities, walking trail and park pavilion and furnishings for this newest neighborhood park. The work will proceed throughout this spring and summer; and is being funded through a combination of Norman Forward and Neighborhood Park Funds plus a generous private donation from the Bentley family, in honor of Lionel Bentley—former Parks and Recreation Director.

We are also working to complete the Cherry Creek Park renovation on the west side of town. Once the final site furnishings are placed and the landscape enhancements and sod work will be done, we will have an official ribbon cutting in early May.

We are also working with the contractor to make final improvements to the Lions Park restroom as part of our city-wide ADA Compliance project. The restrooms will be re-opened, beginning this May, and will include timer locks and heating that will allow us to leave them open throughout the year during regular park hours. Other ADA improvements will continue at Lions Park on the park walkways, tennis court access and parking lots.

APRIL 2023 PARKS MAINTENANCE DIVISION

Park Maintenance began mowing, planting flowers, and de-winterizing irrigation. Staff also assisted in Earth Day, Norman Egg Hunt, and Spring Clean-up events.

	FYE-23 MTD	FYE-23 YTD		FYE-22 MTD	FYE-22 YTD
SAFETY REPORT					
On-The-Job Injuries	0	3		0	1
Vehicle Accidents	0	0		0	0
Employee responsible	0	0		0	0
ROUTINE ACTIVITIES	Total Man Hours			Total Man Hours	
		FISCAL YTD			FISCAL YTD
Big Mowing	126	557.50		171	797.00
Trim Mowing	685.5	3884.50		643.5	4266.50
Chemical Spraying	78	899.00		141	891.00
Fertilization	2	23.00		8	26.00
Park Tree Work	59	3356.00		126	728.00
Street Tree Work	0	139.00		19	82.00
Trash Maintenance	421	3319.25		168.5	1868.75
Sprinkler Maintenance	183.75	1968.75		116.5	833.25
Watering	10	26.00		0	279.00
Painting	0	2.00		8	423.00
Landscape Maintenance	175	2312.50		64	1297.00
Seeding/Sodding	0	87.00		0	608.00
Ballfield Maintenance	0	299.00		0	341.00
Fence Repairs	6	552.00		40	303.50
Equipment Repairs/Maintenance	312	1819.50		160	995.00
Material Hauling	3	280.50		2	485.25
Snow/Ice Removal	0	883.50		0	520.27
Christmas Setup	0	1396.25		8	272.75
Vector Control	0	150.00		0	28.00
Events	58	198.50		75	271.00
Vandalism Repair	32.5	200.50		6.75	128.25
Trail Maintenance	0	32.00		0	0.00
Playground Maintenance	70.75	1430.75		19	784.50
Restroom Maintenance	4.5	31.50		0	614.50
Carpentry/Welding	0	235.00		0	437.00
Shop Time	40	710.50		135.25	509.75
Special Projects	194.5	4274.00		303	2552.50
Miscellaneous	132.75	3342.50		72.5	1740.75

APRIL 2023
RECREATION DIVISION
MONTHLY REPORT

Norman Senior Center: The Norman Senior Center saw a monthly attendance of 789. S.A.L.T. (Seniors and Law Enforcement Together) held their monthly meeting on Wednesday, April 5. First Monday Birthdays was celebrated on Monday, April 10 and AARP Tax Aide concluded on Thursday, April 13. The Mystery Dinner took patrons to The Standard on Tuesday, April 18 and on Wednesday, April 19, Bingo was hosted by Natural Grocers. Tech Help was offered on Friday, April 21 by Mariah MC for those interested in assistance with their technological devices. The OKC Dodger baseball game originally scheduled for Wednesday, April 26 was rescheduled to Wednesday, June 14 due to inclement weather.

Little Axe Community Center: The Little Axe Community Center saw a monthly attendance of 1,571. The Center started Kids Bingo this month and it was a big hit. The food pantry continues to be very active and Harps is still the food source. The Meals On Wheels Program is still at full capacity.

12th Avenue Recreation Center: The 12th Avenue Recreation Center averaged 31 students per day for the month of April. On the 10th, we had our after school students participate in an egg hunt at the Center! Amp Fitness has transitioned the location of their classes to being outdoors unless it is raining or too cold.

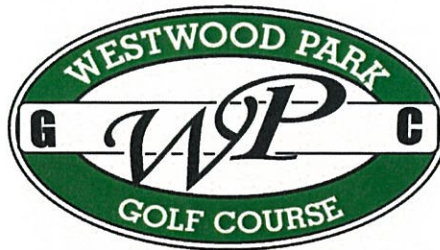
Irving Recreation Center: The After School Program has 35 students enrolled. We are currently in the process of hiring a new Recreation Leader and 2 Recreation Specialist. Summer Break Camp has filled up and we are looking forward to a fun filled summer. The maintenance team is currently working on fixing the ADA door that leads to the gym, as well as a few leaky spots in the roof.

Whittier Recreation Center: Our after school program averaged 24 students for the month of April. Our Summer Camp enrollment is officially closed as we are full for the Summer 2023. Clogging continues as scheduled on Tuesdays and Thursdays. There was one rental in April for a retirement celebration.

FACILITY ATTENDANCE:	Month	Year to Date
Norman Senior Center	789	8,231
Little Axe Community Center	1,571	12,821
12th Avenue Recreation Center	1,074	12,235
Irving Recreation Center	580	5,199
Whittier Recreation Center	556	5,968
Reaves Center	300	3,000
Tennis Center	3,784	33,590

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	
Senior	771	970	868	845	721	742	729	856	940	789			7,442
Axe	1,004	1,144	538	1,065	1,062	1,548	1,533	1,610	1,745	1,571			12,821
twelveth	2,815	1,805	1,230	880	696	643	947	918	1,227	1,074			12,235
Irving	717	710	325	422	391	280	497	563	714	580			5,199
Whittier	652	293	759	677	533	365	656	624	554	556			5,968
Reaves	300	300	300	300	300	300	300	300	300	300			3,000
Tennis	3,488	3,320	3,950	3,792	2,844	2,542	3,028	3,361	3,481	3,784			33,590

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A



APRIL 2023

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	APRIL FYE'23	APRIL FYE'22
Regular Green Fees	934	716
Senior Green Fees	390	369
Junior Fees	246	96
School Fees (high school golf team players)	0	6
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	854	846
Employee Comp Rounds	309	349
Golf Passport Rounds	0	0
9-Hole Green Fee	286	202
2:00 Fees	345	198
4:00 Fees	0	300
Dusk Fees or 5:00 Fees	135	78
PGA Comp Rounds	7	3
*Rainchecks (not counted in total round count)	17	12
Misc Promo Fees (birthday, players cards, OU student)	116	502
Green Fee Adjustments (fee difference on rainchecks)	30	17
Total Rounds (*not included in total round count)	3652	3682
% change from FY '22	-0.81%	
Range Tokens	4635	4200
% change from FY '22	10.36%	
18 - Hole Carts	240	146
9 - Hole Carts	48	44
1/2 / 18 - Hole Carts	1151	1273
1/2 / 9 - Hole Carts	310	475
Total Carts	1749	1938
% change from FY '22	-9.75%	
18 - Hole Trail Fees	0	1
9 - Hole Trail Fees	0	0
18 - Hole Senior Trail Fees	0	2
9-Hole Senior Trail Fees	0	1
Total Trail Fees	0	4
% change from FY '22	-100.00%	0
TOTAL REVENUE	\$124,718.34	\$128,562.73
% change from FY '20	-2.99%	

APRIL 2023
WESTWOOD GOLF DIVISION
MONTHLY PROGRESS REPORT

SAFETY REPORT	FY 2023	FY 2023	FY 2022	FY 2022
	MTD	YTD	MTD	YTD
Injuries On The Job	0	0	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0

FINANCIAL INFORMATION

	FYE 2023	FYE 2023	FY 2022	FYE 2022
	MTD	YTD	MTD	YTD
Green Fees	\$53,938.60	\$437,309.47	\$61,148.12	\$454,761.65
Driving Range	\$16,907.50	\$117,544.40	\$17,387.73	\$110,559.83
Cart Rental	\$29,583.65	\$232,161.52	\$33,569.37	\$256,471.20
Golf Classes	\$0.00	\$720.00	\$0.00	\$0.00
Golf Shop Rentals	\$620.31	\$1,079.83	\$0.00	\$0.00
USGA Handicap Fees	\$0.00	\$459.76	\$0.00	\$0.00
Restaurant	\$14,261.60	\$149,373.65	\$16,263.36	\$142,832.75
Insufficient Check Charge	\$0.00	\$0.00	\$0.00	\$0.00
Interest Earnings	\$9,406.68	\$36,339.46	\$194.15	\$2,784.17
TOTAL INCOME	\$124,718.34	\$974,988.09	\$128,562.73	\$967,409.60
Expenditures	\$95,403.63	\$1,193,843.68	\$74,164.45	\$1,035,312.31
Income vs Expenditures	\$29,314.71	(\$218,855.59)	\$54,398.28	-\$67,902.71
Rounds of Golf	3652	28022	3682	29767

The following is a list of Tasks and Goals for Golf Maintenance.

The #4 greenside bunker and the chipping green bunker are renovated with drainage, sod and sand. The #1 fairway bunker is presently under construction/expansion. A Greens quality rating is an 87% due mainly to the anthranose pressure being high with the continuous humidity levels. The # 1 tee expansion to lengthen the hole yardage is complete. Topdressing sand for greens, has been applied twice which we will continue on a biweekly schedule.

APRIL 2023
WESTWOOD POOL
MONTHLY REPORT

FINANCIAL INFORMATION

	FYE 2023 MTD	FYE 2023 YTD	FYE 2022 TOTAL
Swim Pool Passes	\$29,770.00	\$56,039.00	\$280,436.50
Swim Pool Gate Admission	\$0.00	\$184,326.00	\$333,721.00
Swim Lesson Fees	\$15,778.00	\$43,657.00	\$63,442.00
Pool Rental	\$2,650.00	\$38,288.00	\$47,806.00
Locker Fees	\$0.00	\$0.00	\$0.00
Pool Classes	\$14,025.00	\$27,970.00	\$24,633.00
Pool Merchandise Sales	\$0.00	\$0.00	\$0.00
Concessions	\$0.00	\$102,809.97	\$203,526.27
TOTAL INCOME	\$62,223.00	\$453,089.97	\$953,564.77
Expenditures	\$27,638.09	\$642,897.19	\$693,322.52
Income verses Expenditures	\$34,584.91	(\$189,807.22)	\$260,242.25

ATTENDANCE INFORMATION

	FYE 2023 MTD Apr-23	FYE 2022-23 YTD April 23 - Present	2021 YTD April 21 - Oct 21
a. Pool Attendance	0	114,679	75,468
b. Adult Lap Swim Morning/Night	0	950	1,802
c. Water Walkers	0	1,124	4,923
d. Toddler Time	0	4,328	5,421
e. Water Fitness	0	2,610	2,826
f. Swim Team	0	1,435	4,423
g. Scuba Rentals	0	514	54
h. Scuba Participants	0	282	100
i. Swim Lessons	0	1,465	1,697
j. Private Swim Lessons	0	73	51
g. Movie Night/Special Events	0	2156	1,298
h. Party / Rentals	0	259	116
TOTAL ATTENDANCE	0	129,875	98,179

FACILITY MAINTENANCE

9B

Facility Maintenance - April 2023 - Labor/Materials Cost Report

Comprehensive Costs

Grand Total Cost: \$205,623.88

Total Misc. Cost (Materials/Contract Labor): \$150,357.89

Total Labor Cost: \$55,265.99

Total Labor Hours: 1,818

Total Cost by Request Type

Administrative: \$20.4K – 10%

Custodial: \$27.98K – 14%

Electrical: \$19.05K – 9%

General Maintenance: \$13.42K – 7%

HVAC: \$40.55K – 20%

Pest Control: \$611 – 0%

Plumbing: \$30.61K – 15%

Roofs: \$53K – 26%

Top Buildings by Cost

Santa Fe Depot: \$48.99K

Indirect: \$44.64K

Facility Maintenance: \$15.97K

Reaves Park: \$14.38K

Development Center: \$11.62K

Fleet: \$7K

Central Library: \$6.68K

Norman Investigation Center: \$6.6K

City Hall (Complex): \$3.91K

201B (NPD – Complex): \$3.54K

Streets: \$3.34K

Fire Station #3: \$3.08K

Fire Station #4: \$2.64K

Westwood Pool: \$2.54K

Fire Station #5: \$2.38K

Little Axe Recreation Center: \$2.15K

Westwood Golf: \$2.04K

Sooner Theater: \$2.02K

Lions Park: \$1.71K

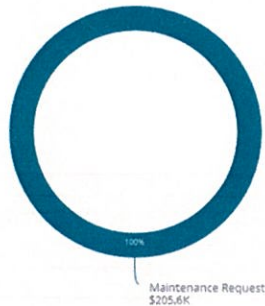
12th Avenue Recreation: \$1.57K

Grand Total Cost
\$205,623.88
 Total Misc Cost \$150,357.89

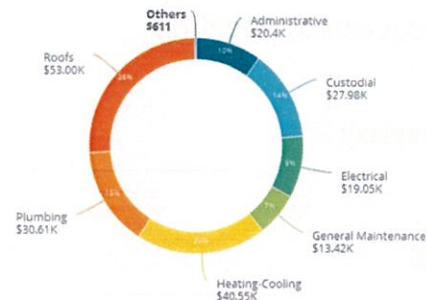
Total Labor Cost
\$55,265.99
 Total Labor Hours 1,818

Total Inventory Cost
#N/A

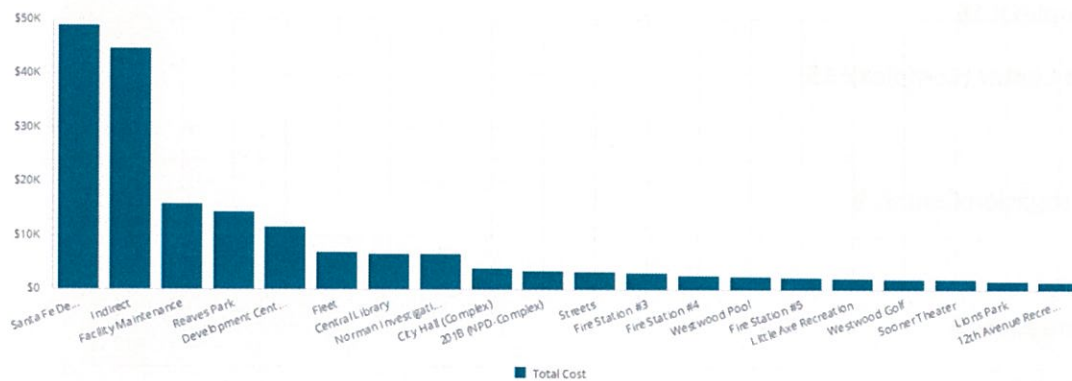
Total Cost by Module



Total Cost by Request Type



Top Buildings by Cost



Comprehensive Operations

Maintenance Requests – Total: 304

Administrative: 9

Custodial: 2

Electrical: 64

General Maintenance: 44

HVAC: 99

Plumbing: 80

Pest Control: 3

Roofs: 3

Finalized Requests – Total: 304

Number of Requests by Building

201B (NPD-Complex): 26

Indirect: 18

Reaves Park: 16

Central Library: 16

City Hall (Complex): 16

Development Center (Complex): 15

Fleet: 11

Norman Investigation Center: 9

Streets: 9

Little Axe Recreation: 8

201C (Complex): 7

Westwood Golf: 7

Water Reclamation Facility: 7

12th Ave Recreation:

Sooner Theater: 5

Senior Center: 5

Transit/EVT: 5

Facility Maintenance: 5

East Library: 5

Animal Welfare: 5

Westwood Pool: 5

Water Treatment Plant: 5

Firehouse Art Center: 5

Fire Station #7: 4

Fire Station #2: 4



Work Summary

PM & Work Requests by Current State

Completed: 166

PM & Work Requests Assigned by User

Bill S.: 20 – 12%

Brian J.: 35 – 21%

Don A.: 23 – 14%

Jeff L.: 32 – 19%

Jerry W.: 28 – 17%

Nate M.: 6 – 4%

Robert B.: 21 – 13%

Jason M.: 1

Kathy L.: 1

Tara K.: 1

PM & Work Requests by Type

Administrative: 6 – 4%

Custodial: 1

Electrical: 36 – 22%

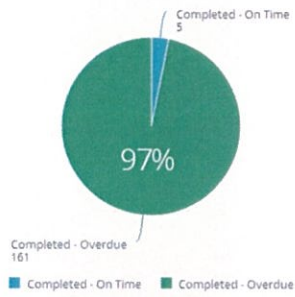
General Maintenance: 26 – 16%

HVAC: 51 – 31%

Plumbing: 45 – 27%

Roofs: 1

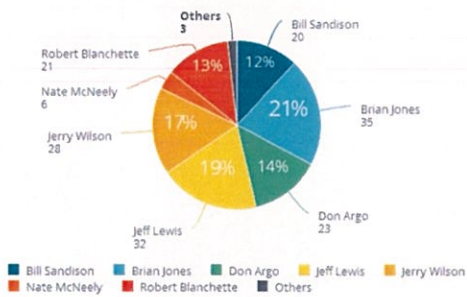
PM and Work Requests By Current State



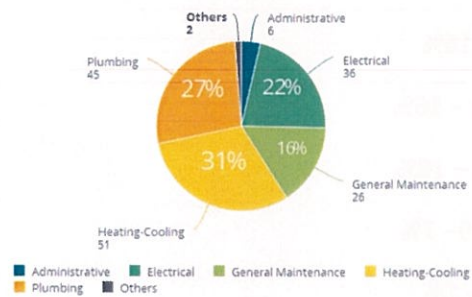
Requests By Module



PM and Work Requests Assigned By User



PM and Work Requests By Type



Team Performance

Assigned Requests by User

Bill S.: 20 – 6%

Brian J.: 65 – 20%

Don A.: 56 – 17%

Jeff L.: 72 – 22%

Jerry W.: 71 – 21%

Nate M.: 15 – 5%

Robert B.: 27 – 8%

Jason M.: 1

Kathy L.: 1

Tara K.: 3

Labor Hours by User

Bill S.: 148.5 – 8%

Brian J.: 180.5 -- 20%

Don A.: 153 – 17%

Jason M.: 144 – 8%

Jeff L.: 149 – 16%

Jerry W.: 122 – 16%

Kathy L.: 150 – 16%

Robert B.: 139– 7%

Nate M.: 12 – 1%

Labor Hours by Building

12th Ave Recreation Center: 39

201B (NPD – Complex): 72.5

201C (Complex): 17.5

Andrews Park: 34

Animal Welfare: 9.5

Central Library: 48

City Hall (Complex): 55

Container Maintenance: 2

Development Center: 66

East Library: 6.5

Facility Maintenance: 35

Fire Administration: 1

Fire Station #1: 17

Fire Station #2: 8

Fire Station #3: 2

Fire Station #4: 20

Fire Station #5: 38

Fire Station #6: 5

Fire Station #7: 15.5

Fire Station #8: 12

Fire Station #9: 7.5

Firehouse Art: 13

Fleet: 23

Griffin Park: 7

Household Hazardous Waste: 6

*Indirect: 704.75

Irving Recreation: 5

Legacy Park: 4

Lions Park: 11

Little Axe Rec Center: 21.5

Moore-Lindsay Historic House Museum: 4

Neighborhood Parks: 27

Norman Investigation Center: 45

Parks Maintenance: 33

Reaves Park: 114.25

Rotary Park: 7

Ruby Grant Park: 17

Sanitation: 3.5

Santa Fe Depot: 10

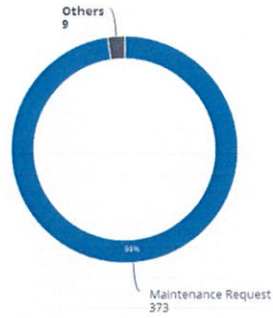
Senior Center: 21.5
Shooting Range (NPD): 11
Sooner Theater: 25.5
Special Operations (NPD): 2
Streets: 24.5
Traffic Control: 8
Transfer Station: 1
Transit/EVT: 15
Warming Shelter: 11
Water Reclamation Facility: 27
Water Treatment Plant: 21.5
Westwood Golf: 29.5
Westwood Pool: 47
Westwood Tennis: 30.5
Whittier Recreation: 6

*** This report was generated with some overlap of March and April numbers. ***

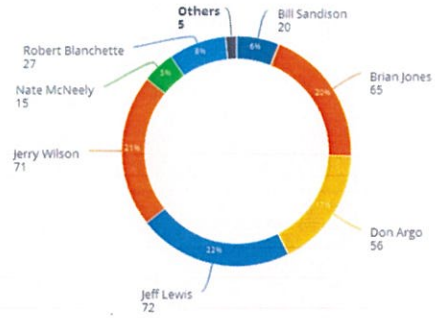
Total Labor Hours
1,855
Total Labor Cost \$56,504.38

Average Response Time (Days)
3.63
Average Resolution Time (Days) 5.11

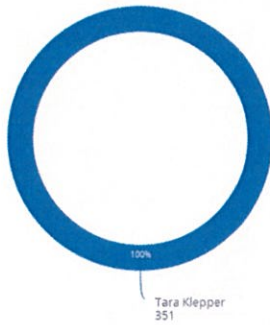
Requests by Module



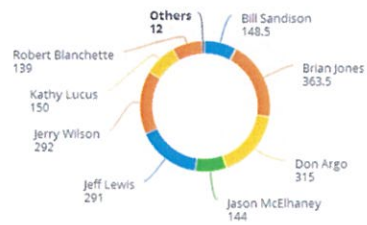
Assigned Requests by User



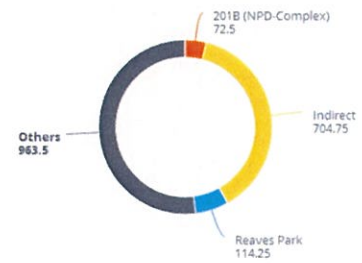
Resolutions by User



Labor Hours by User



Labor Hours by Building



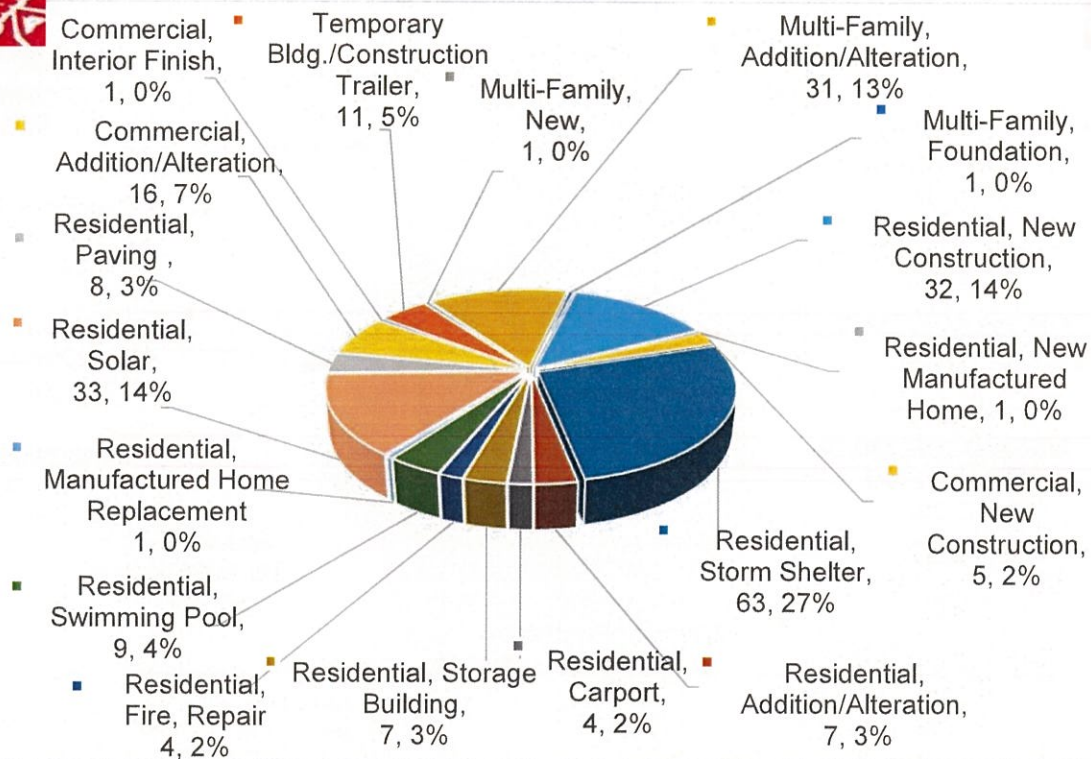
PLANNING AND COMMUNITY DEVELOPMENT 10



CITY OF NORMAN

DEVELOPMENT SERVICES DIVISION PERMIT ACTIVITY

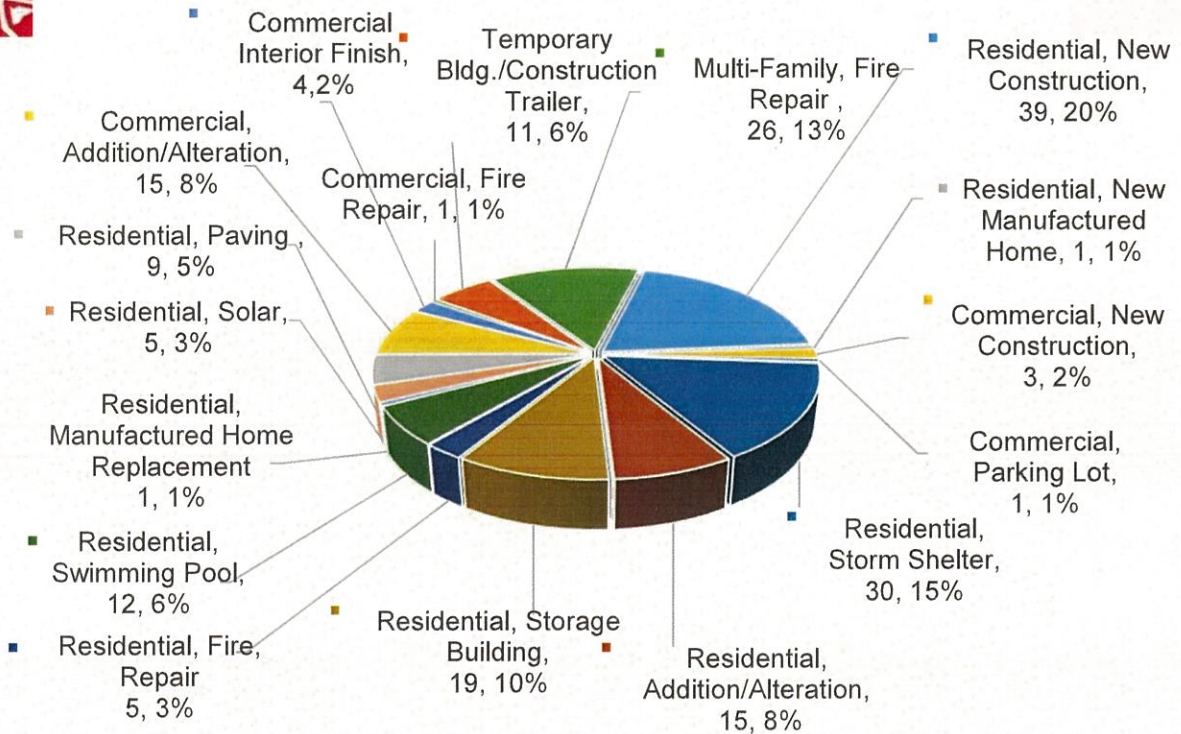
APRIL 2023 REPORT



Permit Type	Count	Valuation
Residential, New Construction	32	\$ 9,869,720
Residential Duplex, New Construction	0	\$ -
Residential, New Manufactured Home	1	\$ 303,625
Commercial, New Construction	5	\$ 7,765,000
Commercial, Parking Lot	0	\$ -
Commercial, Shell Building	0	\$ -
Residential, Storm Shelter	63	\$ 236,273
Residential, Addition/Alteration	7	\$ 482,000
Residential, Carport	4	\$ 26,500
Residential, Storage Building	7	\$ 95,906
Residential, Fire Repair	4	\$ 169,169
Residential, Swimming Pool	9	\$ 669,425
Residential, Manufactured Home Repl	1	\$ 39,990
Residential, Solar	33	\$ 990,293
Residential, Paving	8	\$ 42,030
Commercial, Addition/Alteration	16	\$ 21,098,455
Commercial, Interior Finish	1	\$ 250,000
Commercial, Fire Repair	0	\$ -
Commercial, Foundation	0	\$ -
Temporary Bldg./Construction Trailer	11	\$ 158,650
Multi-Family, New	1	\$ 1,000,000
Multi-Family, Addition/Alteration	31	\$ 140,016
Multi-Family, Foundation	1	\$ 50,000
Multi-Family, Fire Repair	0	\$ -
Group Quarters	0	\$ -
235	\$ 43,387,052	



CITY OF NORMAN **DEVELOPMENT SERVICES DIVISION PERMIT ACTIVITY** **APRIL 2022 REPORT**



Permit Type	Count	Valuation
Residential, New Construction	39	\$ 12,328,710
Residential Duplex, New Construction	0	\$ -
Residential, New Manufactured Home	1	\$ 190,000
Commercial, New Construction	3	\$ 3,686,434
Commercial, Parking Lot	1	\$ 75,000
Commercial, Shell Building	0	\$ -
Residential, Storm Shelter	30	\$ 112,745
Residential, Addition/Alteration	15	\$ 981,967
Residential, Carport	0	\$ -
Residential, Storage Building	19	\$ 1,321,837
Residential, Fire Repair	5	\$ 222,161
Residential, Swimming Pool	12	\$ 739,998
Residential, Manufactured Home Repl	1	\$ 17,000
Residential, Solar	5	\$ 121,162
Residential, Paving	9	\$ 133,046
Commercial, Addition/Alteration	15	\$ 36,157,888
Commercial, Interior Finish	4	\$ 340,000
Commercial, Fire Repair	1	\$ 62,000
Commercial, Foundation	0	\$ -
Temporary Bldg./Construction Trailer	11	\$ 177,150
Multi-Family, New	0	\$ -
Multi-Family, Addition/Alteration	0	\$ -
Multi-Family, Foundation	0	\$ -
Multi-Family, Fire Repair	26	\$ 299,000
Group Quarters	0	\$ -
Total	197	\$ 56,966,098



CITY OF NORMAN
Building Permit Activity-APRIL 2023

	DESCRIPTION	2023 YEAR TO-DATE	VALUATION	2022 TOTALS	2022 TOTAL VALUATION
NON-RESIDENTIAL	Residential, New Construction.....	120	45,186,295	559	\$ 171,447,259
	Residential Duplex, New Construction.....	4	754,880	2	\$ 400,000
	Residential, New Manufactured Home.....	3	663,625	2	\$ 65,000
	Residential, Storm Shelter.....	149	580,323	307	\$ 1,174,221
	Residential, Addition/Alteration.....	39	2,951,600	185	\$ 11,219,201
	Residential, Carport.....	13	76,475	4	\$ 73,710
	Residential, Storage Building.....	39	1,144,389	141	\$ 4,708,996
	Residential, Fire Repair.....	6	264,469	31	\$ 1,558,116
	Residential, Swimming Pool.....	33	2,885,611	145	\$ 9,332,054
	Residential, Manufactured Home Replacement	1	39,990	7	\$ 582,151
	Residential, Solar.....	80	2,654,682	16	\$ 461,303
	Residential, Paving.....	22	228,230	111	\$ 1,737,557
	Multi-Family, New Construction 3+ Family.....	1	1,000,000	1	\$ 750,000
	Multi-Family, Addition/Alteration.....	32	440,016	2	\$ 16,000
	Multi-Family, Foundation.....	1	50,000	3	\$ 170,000
	Multi-Family, Fire Repair.....	0	0	13	\$ 284,798
	Group Quarters.....	0	0	0	\$ -
	TOTAL	543	\$ 58,920,585	1538	\$ 226,210,366
	Commercial, New Construction.....	16	\$ 26,388,000	51	\$ 263,453,985
	Commercial, Parking Lot.....	2	\$ 16,700	7	\$ 682,640
OTHER ACTIVITY	Commercial, New Shell Building.....	1	\$ 750,000	11	\$ 9,242,000
	Commercial, Addition/Alteration.....	48	\$ 39,899,107	143	\$ 45,783,076
	Commercial, Interior Finish.....	8	\$ 1,739,750	40	\$ 3,374,700
	Commercial, Fire Repair.....	2	\$ 2,125,000	8	\$ 888,000
	Commercial, New Foundation.....	2	\$ 1,805,000	7	\$ 10,740,000
	Commercial, Temporary Bldg./Const Trailer....	13	\$ 162,150	29	\$ 351,391
	TOTAL	92	\$ 72,885,707		\$ 334,515,792
	Electrical Permits.....	710		1663	
OTHER ACTIVITY	Heat/Air/Refrigeration Permits.....	637		1405	
	Plumbing and Gas Permits.....	763		1891	
	Sign Permits.....	166		475	
	Water Well Permits.....	8		44	
	Garage Sale Permits.....	217		782	
	Structure Moving Permits.....	15		16	
	Demo-Residential Permits.....	14		31	
	Demo-Non-Residential Permits.....	3		10	
	Temp. Const. Bldgs. & Roll-off Permits.....	64		173	
	Lot Line Adjustments Filed.....	3		25	
	Certificate of Occupancy (CO).....	460		1070	
	All Field Inspections.....	10,956		27583	
	Net Residential Demos & Removals.....	-14		-28	
TOTAL VALUATION			\$ 131,806,292		\$ 560,726,158
Development Services Division 201-A West Gray Street Norman, OK 73069 (405) 366-5339					
Page 3 of 3					



City of Norman
BUILDING PERMITS AND INSPECTIONS

RESIDENTIAL BUILDING PERMITS
Issued April 2023 - Sorted by Permit Type

Permit Type	Contractor	Permit	Date Issued	Address	Lot	Block	Subdivision	Zoning	Valuation	Project Area	KW	
1 & 2 FAMILY STORM SHELTER	FLAT SAFE TORNADO SHELTERS	895	4/13/2023	3060	POMELO	CIR	36	1	MONTEGITO RANCH	PUD	\$ 4,500	28
1 & 2 FAMILY STORM SHELTER	TABER BUILT HOMES, LLC.	1276	4/3/2023	1726	ZAYDEN	LN	7	17	CEDAR LANE SEC #3	R1	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER	TABER BUILT HOMES, LLC.	1277	4/3/2023	1820	ZAYDEN	LN	25	18	CEDAR LANE SEC #3	R1	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER	TABER BUILT HOMES, LLC.	1278	4/3/2023	1722	ZAYDEN	LN	6	17	CEDAR LANE SEC #3	R1	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER	TABER BUILT HOMES, LLC.	1279	4/3/2023	1816	ZAYDEN	LN	26	18	CEDAR LANE SEC #3	R1	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER	TABER BUILT HOMES, LLC.	1280	4/3/2023	1718	ZAYDEN	LN	5	CHRY	CEDAR LANE SEC #3	R1	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER	TABER BUILT HOMES, LLC.	1281	4/3/2023	1812	ZAYDEN	LN	27	18	CEDAR LANE SEC #3	R1	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER	TABER BUILT HOMES, LLC.	1282	4/3/2023	1714	ZAYDEN	LN	4	17	CEDAR LANE SEC #3	R1	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER	TABER BUILT HOMES, LLC.	1283	4/3/2023	1710	ZAYDEN	LN	3	17	CEDAR LANE SEC #3	R1	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER	TABER BUILT HOMES, LLC.	1284	4/3/2023	1808	ZAYDEN	LN	28	18	CEDAR LANE SEC #3	R1	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER	TABER BUILT HOMES, LLC.	1285	4/3/2023	1804	ZAYDEN	LN	29	18	CEDAR LANE SEC #3	R1	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER	TABER BUILT HOMES, LLC.	1286	4/3/2023	1602	ZAYDEN	LN	1	14	CEDAR LANE SEC #3	R1	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	1309	4/3/2023	2901	WEYMOUTH	WAY	17	1	WOODLAKE ESTATES	R1	\$ 4,000	21
1 & 2 FAMILY STORM SHELTER	FLAT SAFE TORNADO SHELTERS	1319	4/3/2023	1601	BURLWOOD	RD	24	2W	BURLWOOD COUNTRY EST (COS)	A2	\$ 4,500	28
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	1320	4/4/2023	413	MARGARET	DR	4	9	MEADOW PARK ADD	R1	\$ 2,795	21
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	1327	4/4/2023	300	COLLIER	DR	5	2	MELROSE ADD	R1	\$ 4,650	28
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	1337	4/5/2023	5104	DEERHURST	DR	9	2	CAMBRIDGE ADD #5	R1	\$ 2,995	32
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	1338	4/5/2023	2625	CHATEAU	DR	27	6	NORMANDY PARK	R1	\$ 2,995	32
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	1340	4/12/2023	1813	CEDAR HILL	RD	3	1	BROOKHAVEN #17	R1	\$ 2,800	32
1 & 2 FAMILY STORM SHELTER	IDEAL HOMES OF NORMAN	1349	4/6/2023	3000	RED CEDAR	WAY	9	1	GREENLEAF TRAILS ADD 12	PUD	\$ 3,000	21
1 & 2 FAMILY STORM SHELTER	BIGGS BACKHOE, INC	1352	4/10/2023	7556	LETT	CIR	25	1W	LETT FARMS COS	A2	\$ 7,100	63
1 & 2 FAMILY STORM SHELTER	TABER BUILT HOMES, LLC.	1371	4/13/2023	1613	ATTICUS	AVE	3	13	CEDAR LANE SEC #3	R1	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER	BIGGS BACKHOE, INC	1379	4/10/2023	9705	DEEP FORK	DR	12	1	OAKRIDGE EST #2	RE	\$ 6,350	48
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	1392	4/7/2023	201	72ND	AVE	29	1W	ALAMEDA 80 COS 1101-1	A2	\$ 4,775	35
1 & 2 FAMILY STORM SHELTER	OKLAHOMA SHELTERS	1415	4/7/2023	2917	ZARA	ST	1	3	TRAILWOODS SEC 12	PUD	\$ 4,700	35
1 & 2 FAMILY STORM SHELTER	BIGGS BACKHOE, INC	1418	4/7/2023	1815	KIAMICHI	RD	3	1	INDIAN HILLS ESTATES	RE	\$ 6,300	48
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	1437	4/10/2023	3812	WILTSHIRE	DR	9	7	BELLATONA SEC. #1	R1	\$ 4,250	24
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	1466	4/13/2023	2721	GULLIVER	ST	11	4	TRAILWOODS SEC 12	PUD	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	1467	4/13/2023	902	MOUNT IRVING	WAY	9	3	RED CANYON RANCH SEC 7	PUD	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	1473	4/11/2023	416	MAYBURY	DR	17	1	LITTLE RIVER TRAILS SEC #3	PUD	\$ 3,395	35
1 & 2 FAMILY STORM SHELTER	FLAT SAFE TORNADO SHELTERS	1501	4/11/2023	128	FOREMAN	AVE	4	4	TOWN & COUNTRY ESTATES #2	R1	\$ 3,700	24
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	1511	4/12/2023	923	EAGLE ROCK	LN	10	4	GREENLEAF TRAILS ADD 6	PUD	\$ 2,895	12
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	1512	4/28/2023	404	MAYBURY	DR	14	1	LITTLE RIVER TRAILS SEC #3	PUD	\$ 2,895	12
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	1519	4/14/2023	1167	ROBINHOOD	LN	22	2	SHERWOOD FOREST #4	R1	\$ 4,495	32
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	1520	4/14/2023	1211	STONE CREEK	RD	25	1	STONE LAKE	R1	\$ 2,895	12
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	1528	4/12/2023	4321	HARROGATE	DR	3	3	BROOKHAVEN #21B	R1	\$ 4,595	42
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	1536	4/28/2023	928	HEATHER GLEN	DR	27	1	FIDDLERS GREEN #1 REPLAT	PUD	\$ 2,895	12
1 & 2 FAMILY STORM SHELTER	GROUND SAFE SHELTERS, INC.	1561	4/14/2023	409	PERTH	CT	3	1	HIGHLAND VILLAGE ADD SEC 8	R1	\$ 3,995	24
1 & 2 FAMILY STORM SHELTER	OZ SAFEROOMS	1580	4/25/2023	3400	BUCKHORN	DR	32	5	PRAIRE CREEK ADD #2	R1	\$ 9,575	25
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	1586	4/14/2023	3700	DALSTON	CIR	17	1	CARRINGTON PLACE ADD #5	R1	\$ 3,795	48
1 & 2 FAMILY STORM SHELTER	TABER BUILT HOMES, LLC.	1602	4/18/2023	1607	ZAYDEN	LN	8	13	CEDAR LANE SEC #3	R1	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	1630	4/17/2023	2406	LERKIM	CIR	19	1	TRAILWOODS SEC 4	PUD	\$ 3,395	32
1 & 2 FAMILY STORM SHELTER	CUSTOM STORM SHELTERS	1644	4/19/2023	2040	SIERRA	ST	3	4	SOUTH LAKE ADD #1	R1	\$ 7,400	64
1 & 2 FAMILY STORM SHELTER	STORM SAFE	1653	4/18/2023	817	MOUNT IRVING	WAY	12	1	RED CANYON RANCH SEC 7	PUD	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER	OKLAHOMA SHELTERS	1663	4/18/2023	1105	HEARTHSTONE	RD	1	7	BROOKHAVEN #36	R1	\$ 3,900	35
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	1674	4/28/2023	3223	WOOD VALLEY	RD	19	6	SUMMIT VALLEY #2	R1	\$ 4,495	32
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	1680	4/24/2023	116	RIDGE LAKE	BLVD	5	1	SUMMIT LAKES ADD #3	R1	\$ 3,995	24
1 & 2 FAMILY STORM SHELTER	TABER BUILT HOMES, LLC.	1697	4/27/2023	1805	TAINES TURN	CT	32	18	CEDAR LANE SEC #3	R1	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	1700	4/20/2023	2317	BRETTFORD	WAY	9	2	ST JAMES PARK ADD 6	R1	\$ 3,998	24
1 & 2 FAMILY STORM SHELTER	SMART SHELTER INC.	1730	4/20/2023	2121	VALLEY HOLLOW	RD	10	4	SUMMIT VALLEY	R1	\$ 3,050	26
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	1732	4/20/2023	2108	OAK FOREST	DR	12	3	DOUBLE TREE AT HALL PARK	R1	\$ 3,945	24
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	1751	4/21/2023	2025	SIERRA	ST	16	2	SOUTH LAKE ADD #1	R1	\$ 3,700	35
1 & 2 FAMILY STORM SHELTER	FLAT SAFE TORNADO SHELTERS	1771	4/24/2023	304	TECUMSEH MEADOW	DR	10	2	TECUMSEH MEADOWS ADD #2	R1	\$ 3,700	30
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	1782	4/24/2023	2137	ALLENHURST	ST	16	10	OAKHURST ADD SEC 04	NA	\$ 4,650	32
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	1788	4/25/2023	2309	CHADWICK	DR	7	2	ST JAMES PARK ADD 4	R1	\$ 2,850	21
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	1828	4/27/2023	1320	MONTEREY	DR	4	4	MONTEREY ADD. #2	R1	\$ 3,995	32
1 & 2 FAMILY STORM SHELTER	FLAT SAFE TORNADO SHELTERS	1829	4/27/2023	4316	CONDOR	DR	3	3	EAGLE CLIFF SOUTH ADD #5	R1	\$ 4,600	28
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	1832	4/27/2023	2032	TURTLE CREEK	WAY	6	2	HALLBROOKE ADD #5	PUD	\$ 2,845	12
1 & 2 FAMILY STORM SHELTER	JOHNSON CONSTRUCTION	1856	4/28/2023	7312	LANDSAW	DR	2	5	REDBUD ESTATES	RE	\$ 3,550	48
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	1858	4/27/2023	424	23RD	AVE	30	4	ALAMEDA PARK ADD #1	R1	\$ 4,495	32
1 & 2 FAMILY STORM SHELTER	OKLAHOMA SHELTERS	1863	4/28/2023	129	LOCHWOOD	DR	11	2	ROYAL OAKS ADD #4	R1	\$ 3,900	35
1 & 2 FAMILY STORM SHELTER	STORM SAFE	1866	4/28/2023	2025	GRASSLAND	DR	7	2	PRAIRE CREEK ADD #2	R1	\$ 4,800	35
1 & 2 FAMILY STORM SHELTER	SMART SHELTER INC.	1869	4/28/2023	644	MONTILLA RIDGE	DR	2	4	MONTORO RIDGE SEC. #1	PUD	\$ 5,670	36
1 & 2 FAMILY, ADD OR ALTER	JACKSON, AUSTIN R. OWNER	1288	4/4/2023	4300	48TH	AVE	9	3W	NOT SUBDIVIDED	A2	\$ 40,000	961
1 & 2 FAMILY, ADD OR ALTER	OWNER	1321	4/6/2023	2613	MEADOWBROOK	DR	6	3	OAK BROOK ESTATES	R1	\$ 125,000	516
1 & 2 FAMILY, ADD OR ALTER	SWIFT, BRENT	1452	4/18/2023	1619	CROWN POINT	AVE	12	5	HILLTOP ADD	R1	\$ 250,000	964
1 & 2 FAMILY, ADD OR ALTER	OWNER	1642	4/20/2023	1416	DENISON	DR	14	6	WOODSLAWN ADD #3	R1	\$ 10,000	300
1 & 2 FAMILY, ADD OR ALTER	F & S FRAMING	1701	4/27/2023	2937	SUMMIT HILL	RD	2	2	SUMMIT LAKES ADD #4	R1	\$ 12,000	810
1 & 2 FAMILY, ADD OR ALTER	OWNER	1706	4/28/2023	14040	BRIDGE CREEK	DR	7	1E	H & L #9 (SURVEY)	A2	\$ 40,000	800
1 & 2 FAMILY, ADD OR ALTER	OWNER	1812	4/27/2023	105 E	JOHNSON	ST	21	13	HIGHLAND ADDITION	R2	\$ 5,000	875
1 & 2 FAMILY, CARPORT	KRITTENBRINK CONSTRUCTION	535	4/27/2023	423 W	ELFAULA	ST	11	16	WAGGONER'S T.R. FIRST ADD	CCFB	\$ 15,000	400
1 & 2 FAMILY, CARPORT	TITAN BUILDING CO	1245	4/5/2023	2202	DAKOTA	ST	12	14	WESTWOOD ESTATES	R1	\$ 6,500	528
1 & 2 FAMILY, CARPORT	BRYANT FRAMING & CONST.	1522	4/17/2023	810	IOWA	ST	2	8	PARK ADD	R1	\$ 1,500	220
1 & 2 FAMILY, CARPORT	INFINITY CARPORTS	1656	4/19/2023	6900	DAY	DR	19	1W	SMITH RANCH	A2	\$ 3,500	400

1 & 2 FAMILY, PAVING	CAN DO	1204	4/18/2023	615	N	PETERS	AVE	18	8	J A JONES ADDITION	R3	\$	5,800	750	
1 & 2 FAMILY, PAVING	FELKINS CONCRETE	1302	4/14/2023	601		TIFFIN	AVE	13	4	TIFFIN ADD	R1	\$	8,100	624	
1 & 2 FAMILY, PAVING	A & L CONCRETE	1322	4/5/2023	617		SHADOW VIEW	CT	10	2	SHADOWRIDGE ADD #2	R1	\$	7,750	720	
1 & 2 FAMILY, PAVING	A & L CONCRETE	1383	4/12/2023	1618		SKYLER	WAY	4	10	CEDAR LANE SEC #2	R1	\$	6,400	452	
1 & 2 FAMILY, PAVING	OWNER	1385	4/12/2023	500		EDWARDS	DR	24	1	CAMBRIDGE ADD	R1	\$	1,000	66	
1 & 2 FAMILY, PAVING	PALMCRETE CONSTRUCTION LLC	1575	4/17/2023	1317		KEYSTONE	LN	22	5	LAKECREST ESTATES	R1	\$	1,080	1080	
1 & 2 FAMILY, PAVING	ESPIHO, SILVIA	1677	4/20/2023	2120		OAKVISTA	CIR	14	29	OAKHURST ADD SEC 10	R1	\$	3,500	1058	
1 & 2 FAMILY, PAVING	ANDERSON "CHESTER" WILLIAM	1779	4/28/2023	925		CHAUTAUQUA	AVE	39	2	CAMPUS ADD	R1	\$	8,000	625	
1 & 2 FAMILY, REPAIR	PROFORMANCE STRATEGIES	1028	4/5/2023	7020		LAGO RANCHERO	DR	17	2	LAGO RANCHERO	A2	\$	20,000	600	
1 & 2 FAMILY, REPAIR	SALAZAR ROOFING & CONSTRUCTION	1342	4/5/2023	4551		HIGHLAND LAKE	DR	3	1	HIGHLAND HILLS #3	RE	\$	17,000	983	
1 & 2 FAMILY, REPAIR	PHOENIX CONSTRUCTION SERVICES	1347	4/24/2023	2000		CLOVERDALE	LN	1	1	EAST RIDGE ADD #16	R1	\$	114,317	500	
1 & 2 FAMILY, REPAIR	LEGACY ROOFING	1838	4/27/2023	2004		CLOVERDALE	LN	2	1	EAST RIDGE ADD #16	RM2	\$	17,852	200	
1 & 2 FAMILY, SOLAR	VYVUE LLC	1310	4/5/2023	1413		CANTERBURY	ST	32	10	WOODSLAWN ADD #3	R1	\$	20,023		3
1 & 2 FAMILY, SOLAR	VYVUE LLC	1311	4/5/2023	2731		WINDING CREEK	CIR	10	2	WOODCREST EST #4	R1	\$	49,569		11
1 & 2 FAMILY, SOLAR	VYVUE LLC	1312	4/5/2023	1005		EAGLE ROCK	LN	8	4	GREENLEAF TRAILS ADD 6	PUD	\$	53,432		11
1 & 2 FAMILY, SOLAR	VYVUE LLC	1313	4/5/2023	2369		CREIGHTON	DR	4	9	HALL PARK #3	R1	\$	54,573		11
1 & 2 FAMILY, SOLAR	ASTRAWATT SOLAR	1325	4/4/2023	17700	E	INDIAN HILLS	RD	3	1E	NOT SUBDIVIDED	A2	\$	8,650		2
1 & 2 FAMILY, SOLAR	SOLAR POWER OF OKLAHOMA	1357	4/6/2023	1913		PELHAM	CIR	8	4	PARK PLACE ADD #5	R1	\$	37,026		8
1 & 2 FAMILY, SOLAR	SOLAR POWER OF OKLAHOMA	1363	4/10/2023	4300		SHORELINE	DR	15	1	WELLINGTON LAKE ADD A PUD	PUD	\$	46,520		12
1 & 2 FAMILY, SOLAR	OWNER	1387	4/17/2023	803	E	SYMMES	ST	29	2W	NOT SUBDIVIDED	R2	\$	19,000		5
1 & 2 FAMILY, SOLAR	VYVUE LLC	1388	4/17/2023	1119	W	EUFAULA	ST	11	2	LOCKETT'S FIRST ADD	NA	\$	25,181		9
1 & 2 FAMILY, SOLAR	GREEN LIGHT SOLAR	1390	4/10/2023	3220		GREENWOOD	DR	3	5	CROSSROADS WEST #2	R1	\$	35,355		9
1 & 2 FAMILY, SOLAR	VYVUE LLC	1395	4/7/2023	2913		REPMOOD	DR	4	4	WOODCREST EST #7	R1	\$	40,009		11
1 & 2 FAMILY, SOLAR	AVVO SERVICES LLC	1397	4/10/2023	1100		BARBARY	DR	2	5	EAGLE CLIFF ADD #11	RM2	\$	22,140		7
1 & 2 FAMILY, SOLAR	GREEN LIGHT SOLAR	1401	4/10/2023	2723		SHARPISH	WAY	16	15	TRAILWOODS SEC 5	PUD	\$	26,553		5
1 & 2 FAMILY, SOLAR	SOLAR POWER OF OKLAHOMA	1438	4/12/2023	5201		24TH	AVE	3	2W	FLETCHER FARMS	A2	\$	18,500		14
1 & 2 FAMILY, SOLAR	VYVUE LLC	1440	4/12/2023	2916		PINECREST	CT	1	2	SHADOWLAKE ADD	R1	\$	26,543		8
1 & 2 FAMILY, SOLAR	VYVUE LLC	1442	4/12/2023	2909		WEYMOUTH	WAY	15	1	WOODLAKE ESTATES	R1	\$	32,275		10
1 & 2 FAMILY, SOLAR	VYVUE LLC	1443	4/12/2023	426		BOULDER	CT	4	1	WESTERN VIEW #1	R1	\$	34,637		9
1 & 2 FAMILY, SOLAR	VYVUE LLC	1444	4/20/2023	2824		WEYMOUTH	CT	7	2	WOODLAKE ESTATES #2	R1	\$	36,333		10
1 & 2 FAMILY, SOLAR	VYVUE LLC	1446	4/12/2023	3911		PINE TREE	CIR	5	8	CHERRY CREEK #3	R1	\$	26,272		8
1 & 2 FAMILY, SOLAR	VYVUE LLC	1447	4/12/2023	1109		MIDLAND VALLEY	ST	2	1	GREENLEAF TRAILS ADD 1	PUD	\$	19,569		6
1 & 2 FAMILY, SOLAR	VYVUE LLC	1448	4/12/2023	1718		CAMELOT	DR	8	8	WOODSLAWN ADD #2	R1	\$	28,145		9
1 & 2 FAMILY, SOLAR	VYVUE LLC	1449	4/12/2023	608		CLAREMONT	DR	1	5	NORMANDY MANOR	R1	\$	21,677		4
1 & 2 FAMILY, SOLAR	VYVUE LLC	1450	4/12/2023	436		CLAREMONT	DR	7	8	NORMANDY PARK	R1	\$	26,933		7
1 & 2 FAMILY, SOLAR	STARRY SOLAR	1458	4/12/2023	105		LAKESIDE	DR	2	1	LAKESIDE ADDITION	R1	\$	15,680		12
1 & 2 FAMILY, SOLAR	VYVUE LLC	1474	4/12/2023	215		KINGSBURY	DR	1	5	CHERRY CREEK #2	R1	\$	35,933		5
1 & 2 FAMILY, SOLAR	VYVUE LLC	1475	4/12/2023	1625	W	CRESTMONT	AVE	14	1	TOWN & COUNTRY ESTATES	NA	\$	27,150		7
1 & 2 FAMILY, SOLAR	VYVUE LLC	1476	4/12/2023	420		TECUMSEH RIDGE	CT	29	4	TECUMSEH RIDGE SEC 1	R1	\$	21,813		6
1 & 2 FAMILY, SOLAR	VYVUE LLC	1502	4/12/2023	3401		TECUMSEH RIDGE	RD	22	3	TECUMSEH RIDGE SEC 1	R1	\$	27,502		8
1 & 2 FAMILY, SOLAR	ASTRAWATT SOLAR	1629	4/20/2023	2501		REYNOLDS LAKE	DR	15	1E	REYNOLDS LAKE ADD (SURVEY)	A2	\$	50,291		10
1 & 2 FAMILY, SOLAR	VYVUE LLC	1635	4/20/2023	518		TRINIDAD	DR	5	5	WESTERN VIEW #2	R1	\$	19,665		5
1 & 2 FAMILY, SOLAR	VYVUE LLC	1636	4/20/2023	4500		NEWPORT	DR	5	2	CAMBRIDGE PLACE #3	RM6	\$	26,933		7
1 & 2 FAMILY, SOLAR	MY ROOF SOLAR	1647	4/20/2023	904		ACCIPITER	ST	8	3	EAGLE CLIFF SOUTH ADD #4	R1	\$	34,581		7
1 & 2 FAMILY, SOLAR	AVVO SERVICES LLC	1734	4/25/2023	442		CLAREMONT	DR	8	8	NORMANDY PARK	R1	\$	20,000		11
1 & 2 FAMILY, STORAGE BLDG	OWNER	1298	4/4/2023	114		BUMGARDNER	AVE	17	3	REDBUD ESTATES	RE	\$	20,000	1500	
1 & 2 FAMILY, STORAGE BLDG	DERKSEN PORTABLE BUILDINGS	1314	4/4/2023	1701		HOLLIDAY	DR	34	1	TOWN & COUNTRY ESTATES #2	R1	\$	3,952	192	
1 & 2 FAMILY, STORAGE BLDG	OWNER	1330	4/6/2023	7401		LANDSAW	DR	9	2	REDBUD ESTATES	RE	\$	11,512	480	
1 & 2 FAMILY, STORAGE BLDG	TUFF SHED INC	1455	4/14/2023	912	N	FAY	AVE	25		J A JONES ADDITION	R2	\$	12,000	400	
1 & 2 FAMILY, STORAGE BLDG	OWNER	1558	4/18/2023	2201		108TH	AVE	23	1W	ROUND TREE	A2	\$	11,000	1200	
1 & 2 FAMILY, STORAGE BLDG	HIGH PRECISION METAL BUILDING	1678	4/25/2023	11117	S	TIMBERLINE	DR	53	14	WHISPERING HILLS	R1	\$	22,442	960	
1 & 2 FAMILY, STORAGE BLDG	OWNER	2245	4/12/2023	2230		HARRIET	RD	3	1	TEALL ADD	RE	\$	15,000	887	
1 & 2 FAMILY, SWIMMING POOL	SPLASH POOLS	683	4/10/2023	303		BULVERDE	DR	5	2	LITTLE RIVER TRAILS SEC #3	PUD	\$	74,000	1078	
1 & 2 FAMILY, SWIMMING POOL	ARTISTIC POOLS	1243	4/4/2023	2230		HARRIET	RD	3	1	TEALL ADD	RE	\$	74,000	512	
1 & 2 FAMILY, SWIMMING POOL	S & S POOLS	1274	4/4/2023	417		REDWING	DR	7	4	HOWARD BIG OAK	RE	\$	75,000	1520	
1 & 2 FAMILY, SWIMMING POOL	SIGNATURE CUSTOM POOLS	1328	4/27/2023	3300		BLACKBIRD	LN	25	2	FROST CREEK ADD	PUD	\$	110,000	1688	
1 & 2 FAMILY, SWIMMING POOL	ROCK CREEK POOLS	1332	4/5/2023	4209		BROOKVIEW	LN	3	5	BROOKHAVEN #03	R1	\$	62,500	752	
1 & 2 FAMILY, SWIMMING POOL	PMH CONSTRUCTION, LLC	1354	4/6/2023	9820		ALAMEDA	DR	27	1W	NOT SUBDIVIDED	A2	\$	90,000	784	
1 & 2 FAMILY, SWIMMING POOL	ROSE HILL BUILDERS	1384	4/11/2023	1380		DRAGONFLY	RD	26	2	FROST CREEK ADD	PUD	\$	10,000	2484	
1 & 2 FAMILY, SWIMMING POOL	POSH POOLS	1472	4/24/2023	4701		HIGHBURY	DR	1	1	VILLAS AT ASHTON GROVE	PUD	\$	97,925	672	
1 & 2 FAMILY, SWIMMING POOL	SPARTAN POOLS & PATIO	1704	4/25/2023	902		WILSON	ST	1	5	OAK RIDGE ADD - AMENDED	R1	\$	76,000	1350	
1 FAMILY, MANUF HOME REPLACE	OWNER	1490	4/17/2023	5115		BAINS	LN	3	1W	BOONE'S RIDGEWOOD EST	A2	\$	39,900	980	
1 FAMILY, MANUFACTURED HOME	OAKCREEK HOMES	1693	4/27/2023	5500		100TH	AVE	3	1W	NOT SUBDIVIDED	A2	\$	303,625	2496	
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC	1113	4/3/2023	1714		ZAYDEN	LN	4	17	CEDAR LANE SEC #3	R1	\$	252,000	2620	
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC	1115	4/3/2023	1602		ZAYDEN	LN	1	14	CEDAR LANE SEC #3	R1	\$	308,000	2755	
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC	1119	4/3/2023	1820		ZAYDEN	LN	25	18	CEDAR LANE SEC #3	R1	\$	284,000	1905	
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC	1120	4/3/2023	1816		ZAYDEN	LN	26	18	CEDAR LANE SEC #3	R1	\$	312,000	2150	
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC	1121	4/3/2023	1812		ZAYDEN	LN	27	18	CEDAR LANE SEC #3	R1	\$	219,100	2065	
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC	1124	4/3/2023	1718		ZAYDEN	LN	5	17	CEDAR LANE SEC #3	R1	\$	358,000	2730	
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC	1125	4/3/2023	1710		ZAYDEN	LN	3	17	CEDAR LANE SEC #3	R1	\$	273,000	2845	
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC	1127	4/3/2023	1722		ZAYDEN	LN	6	17	CEDAR LANE SEC #3	R1	\$	440,000	3425	
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC	1128	4/3/2023	1726		ZAYDEN	LN	7	17	CEDAR LANE SEC #3	R1	\$	415,000	3095	
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC	1129	4/3/2023	1804		ZAYDEN	LN	29	18	CEDAR LANE SEC #3	R1	\$	347,000	2570	
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC	1130	4/3/2023	1808		ZAYDEN	LN	28	18	CEDAR LANE SEC #3	R1	\$	337,000	2440	
1 FAMILY, NEW CONSTRUCTION	HOMESTEAD CUSTOM HOMES & CONST	1146	4/5/2023	1609		ATTICUS	AVE	2	13	CEDAR LANE SEC #3	R1	\$	292,460	3157	
1 FAMILY, NEW CONSTRUCTION	LIBERTY HOMES INC.	1242	4/3/2023	2601		SUMMIT CROSSING	PKY	6	2	SUMMIT LAKES ADD #11	R1	\$	350,000	3345	
1 FAMILY, NEW CONSTRUCTION	LIBERTY HOMES INC.	1234	4/3/2023	2514		SUMMIT CROSSING	PKY	4	6	SUMMIT LAKES ADD #11	R1	\$	300,000	2835	
1 FAMILY, NEW CONSTRUCTION	REMNINGTON ENTERPRISES, LLC	1294	4/14/2023	3025		HOLLOW CREST	LN	8	2	SUMMIT VALLEY SEC. #3	R1	\$	309,820	3011	
1 FAMILY, NEW CONSTRUCTION	REMNINGTON ENTERPRISES, LLC	1295	4/14/2023	1804		HOLLOW CREST	CT	10	7	SUMMIT VALLEY SEC. #3	R1	\$	309,820	3011	
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC	1370	4/18/2023	1613		ATTICUS	AVE	3	13	CEDAR LANE SEC #3	R1	\$	440,000	3425	
1 FAMILY, NEW CONSTRUCTION	OMNI CONSTRUCTION	1464	4/20/2023	8150		LETT	CIR	25	1W	LETT FARMS COS	A2	\$	402,060	4209	
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC	1601	4/21/2023	1607		ZAYDEN	LN	8	13	CEDAR LANE SEC #3	R1	\$	605,000	4786	
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC	1695	4/27/2023	1805		TAINES TURN	LN	32	18	CEDAR LANE SEC #3	R1	\$	443,000	3425	

1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1142	4/3/2023	3701	ALTA VISTA	DR	6	1	FLINT HILLS SEC. #1	PUD	\$	162,120	1814
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1143	4/3/2023	527	RED CEDAR	DR	8	3	GREENLEAF TRAILS ADD 12	PUD	\$	247,520	2477
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1203	4/3/2023	3705	ALTA VISTA	DR	5	1	FLINT HILLS SEC. #1	PUD	\$	172,780	1890
1 FAMILY, NEW CONSTRUCTION	HOME CREATIONS, INC.	1253	4/12/2023	2318	ARCADY	AVE	3	5	BELLATONA SEC. #3	R1	\$	215,600	2058
1 FAMILY, NEW CONSTRUCTION	HOME CREATIONS, INC.	1255	4/11/2023	2319	ARCADY	AVE	3	2	BELLATONA SEC. #3	R1	\$	228,060	2120
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1300	4/6/2023	3627	ALTA VISTA	DR	8	1	FLINT HILLS SEC. #1	PUD	\$	193,000	2080
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1336	4/6/2023	3000	RED CEDAR	WAY	9	1	GREENLEAF TRAILS ADD 12	PUD	\$	222,740	2389
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1506	4/17/2023	3623	ALTA VISTA	DR	9	1	FLINT HILLS SEC. #1	PUD	\$	253,820	2521
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1507	4/17/2023	3631	ALTA VISTA	DR	7	1	FLINT HILLS SEC. #1	PUD	\$	320,040	2286
1 FAMILY, NEW CONSTRUCTION	HOME CREATIONS, INC.	1541	4/20/2023	2323	ARCADY	AVE	2	2	BELLATONA SEC. #3	R1	\$	236,460	2203
1 FAMILY, NEW CONSTRUCTION	HOME CREATIONS, INC.	1545	4/20/2023	2100	NORWOOD	DR	9	5	BELLATONA SEC. #2	R1	\$	262,640	2570
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1681	4/27/2023	705	OZARK	LN	7	2	GREENLEAF TRAILS ADD 12	PUD	\$	346,780	2477
3+ FAMILY, ADD OR ALTER	OWNER	1480	4/20/2023	2248	HOUSTON	AVE	A	3	BOYD VIEW #2 REVISED	RM6	\$	2,000	550
3+ FAMILY, ADD OR ALTER	OWNER	1481	4/20/2023	2248	HOUSTON	AVE	A	3	BOYD VIEW #2 REVISED	RM6	\$	2,000	550
3+ FAMILY, ADD OR ALTER	OWNER	1482	4/20/2023	2248	HOUSTON	AVE	A	3	BOYD VIEW #2 REVISED	RM6	\$	2,000	675
3+ FAMILY, ADD OR ALTER	OWNER	1483	4/20/2023	2248	HOUSTON	AVE	A	3	BOYD VIEW #2 REVISED	RM6	\$	2,000	675
3+ FAMILY, ADD OR ALTER	OWNER	1484	4/20/2023	2248	HOUSTON	AVE	A	3	BOYD VIEW #2 REVISED	RM6	\$	2,000	675
3+ FAMILY, ADD OR ALTER	OWNER	1485	4/20/2023	2248	HOUSTON	AVE	A	3	BOYD VIEW #2 REVISED	RM6	\$	2,000	675
3+ FAMILY, ADD OR ALTER	OWNER	1486	4/20/2023	2248	HOUSTON	AVE	A	3	BOYD VIEW #2 REVISED	RM6	\$	2,000	550
3+ FAMILY, ADD OR ALTER	OWNER	1487	4/20/2023	2248	HOUSTON	AVE	A	3	BOYD VIEW #2 REVISED	RM6	\$	2,000	550
3+ FAMILY, ADD OR ALTER	OWNER	1705	4/20/2023	1000	LINDSEY	ST	A	2	BOYD VIEW #2 REVISED	RM6	\$	5,392	4900
3+ FAMILY, ADD OR ALTER	OWNER	1707	4/20/2023	1016	LINDSEY	ST	A	2	BOYD VIEW #2 REVISED	RM6	\$	5,392	4900
3+ FAMILY, ADD OR ALTER	OWNER	1708	4/20/2023	1032	LINDSEY	ST	A	2	BOYD VIEW #2 REVISED	RM6	\$	5,392	4900
3+ FAMILY, ADD OR ALTER	OWNER	1709	4/20/2023	1050	LINDSEY	ST	A	2	BOYD VIEW #2 REVISED	RM6	\$	5,392	4900
3+ FAMILY, ADD OR ALTER	OWNER	1710	4/20/2023	1066	LINDSEY	ST	A	2	BOYD VIEW #2 REVISED	RM6	\$	5,392	4900
3+ FAMILY, ADD OR ALTER	OWNER	1711	4/20/2023	1001	DRAKE	DR	A	2	BOYD VIEW #2 REVISED	RM6	\$	5,392	4900
3+ FAMILY, ADD OR ALTER	OWNER	1712	4/20/2023	1012	DRAKE	DR	A	3	BOYD VIEW #2 REVISED	RM6	\$	5,392	4900
3+ FAMILY, ADD OR ALTER	OWNER	1713	4/20/2023	1014	DRAKE	DR	A	3	BOYD VIEW #2 REVISED	RM6	\$	5,392	4900
3+ FAMILY, ADD OR ALTER	OWNER	1714	4/20/2023	1016	DRAKE	DR	A	3	BOYD VIEW #2 REVISED	RM6	\$	5,392	4900
3+ FAMILY, ADD OR ALTER	OWNER	1715	4/20/2023	1017	DRAKE	DR	B	2	BOYD VIEW #2 REVISED	NA	\$	5,392	4900
3+ FAMILY, ADD OR ALTER	OWNER	1716	4/20/2023	1033	DRAKE	DR	B	2	BOYD VIEW #2 REVISED	NA	\$	5,392	4900
3+ FAMILY, ADD OR ALTER	OWNER	1717	4/20/2023	1084	HOUSTON	AVE	A	2	BOYD VIEW #2 REVISED	RM6	\$	5,392	4900
3+ FAMILY, ADD OR ALTER	OWNER	1718	4/20/2023	2100	HOUSTON	AVE	A	2	BOYD VIEW #2 REVISED	RM6	\$	5,392	4900
3+ FAMILY, ADD OR ALTER	OWNER	1719	4/20/2023	2116	HOUSTON	AVE	A	2	BOYD VIEW #2 REVISED	RM6	\$	5,392	4900
3+ FAMILY, ADD OR ALTER	OWNER	1720	4/20/2023	2132	HOUSTON	AVE	A	2	BOYD VIEW #2 REVISED	RM6	\$	5,392	4900
3+ FAMILY, ADD OR ALTER	OWNER	1721	4/20/2023	2200	HOUSTON	AVE	A	3	BOYD VIEW #2 REVISED	RM6	\$	5,392	4900
3+ FAMILY, ADD OR ALTER	OWNER	1722	4/20/2023	2206	HOUSTON	AVE	A	3	BOYD VIEW #2 REVISED	RM6	\$	5,392	4900
3+ FAMILY, ADD OR ALTER	OWNER	1723	4/20/2023	2212	HOUSTON	AVE	A	3	BOYD VIEW #2 REVISED	RM6	\$	5,392	4900
3+ FAMILY, ADD OR ALTER	OWNER	1724	4/20/2023	2218	HOUSTON	AVE	A	3	BOYD VIEW #2 REVISED	RM6	\$	5,392	4900
3+ FAMILY, ADD OR ALTER	OWNER	1725	4/20/2023	2224	HOUSTON	AVE	A	3	BOYD VIEW #2 REVISED	RM6	\$	5,392	4900
3+ FAMILY, ADD OR ALTER	OWNER	1726	4/20/2023	2230	HOUSTON	AVE	A	3	BOYD VIEW #2 REVISED	RM6	\$	5,392	4900
3+ FAMILY, ADD OR ALTER	OWNER	1727	4/20/2023	2236	HOUSTON	AVE	A	3	BOYD VIEW #2 REVISED	RM6	\$	5,392	4900
3+ FAMILY, ADD OR ALTER	OWNER	1728	4/20/2023	2242	HOUSTON	AVE	A	3	BOYD VIEW #2 REVISED	RM6	\$	5,392	4900
3+ FAMILY, FOUNDATION PERMIT	LANDMARK FINE HOMES, LP	1457	4/12/2023	222	MCCULLOUGH		5	3	STATE UNIVERSITY ADD	CCFB	\$	50,000	11000
3+ FAMILY, NEW CONSTRUCTION	OWNER	214	4/4/2023	910	MONNETT	AVE	34	4	STATE UNIVERSITY ADD	CCFB	\$	1,000,000	4721
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN	1524	4/12/2023	3001	OAK TREE	AVE	1	1	OAK TREE SOUTH ADD	R3	\$	-	0
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN	1608	4/14/2023	5600	TECUMSEH	RD	16	3W	NOT SUBDIVIDED	A2	\$	-	0
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN	1610	4/14/2023	2400	CONFERENCE	DR	1	1	UNIVERSITY NORTH PARK SEC 13	C2	\$	-	0
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN	1638	4/17/2023	2073	LINDSEY	ST	1	1	VILLAGE WEST ADD	RM6	\$	-	0
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	1605	4/14/2023	1800	TWINTREE	DR	1	3	CHISHOLM TRAIL EST SEC 1	R1	\$	-	0
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	1639	4/17/2023	1416	DENISON	DR	14	6	WOODSLAWN ADD #3	R1	\$	-	0
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	1648	4/17/2023	1013	FLAMING OAKS	DR	13	4	FLAMING OAKS ESTATES	RE	\$	-	0
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	1666	4/18/2023	951	KANSAS	ST	8	10	PARK ADD	R1	\$	-	0

TOTAL PERMITS	202	AVERAGE VALUATION	\$	69,836	AVERAGE PROJECT AREA	1,517	(SOLAR PERMITS - PROJECT AREA NOT INCLUDED)
(EXCLUDING TEMP ROLL-OFF)		TOTAL VALUATION	\$	14,106,857	TOTAL PROJECT AREA	256,367	

Permit Type	Permit Counts	Unit Count	Valuation	Permit Type	Permit Counts
Residential, New Construction	32		\$ 9,869,720	ROLL OFF PERMITS COUNT	
Residential Duplex, New Construction	0		\$ -		
Residential, New Manufactured Home	1		\$ 303,625		
Residential, Storm Shelter	63		\$ 236,273		
Residential, Addition/Alteration	7		\$ 482,000	DEMO-RESIDENTIAL	
Residential, Carport	4		\$ 26,500	1030 COLLEGE AVE.	
Residential, Storage Building	7		\$ 95,906	606 S. SANTA FE AVE.	
Residential, Repair	4		\$ 169,169	209 W. DUFFY ST.	
Residential, Swimming Pool	9		\$ 669,425	125 W. HIMES ST.	
Residential, Manufactured Home Repl	1		\$ 39,990	2511 SMOKING OAK RD.	
Residential, Solar	33		\$ 990,293	710 E. EUFAULA ST.	
Residential, Paving	8		\$ 42,030		
Multi-Family, New (3+ Family)	1		\$ 1,000,000	TOTAL DEMO	
Multi-Family, Addition/Alteration (3+ Family)	31		\$ 140,016	NET UNITS	
Multi-Family, Foundation (3+ Family)	1		\$ 50,000	-6	
Multi-Family, Fire Repair (3+ Family)	0		\$ -		
Group Quarters	0		\$ -		
TOTAL	292		\$ 14,114,947		



City of Norman
BUILDING PERMITS AND INSPECTIONS

Issued April 2023- Sorted by Permit Type

Permit Type	Contractor	Tenant Name	Permit #	Street #	Dir	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
COMMERCIAL, ADD/ALT	PRECISION BUILDERS, LLC.	36 NORTH, LLC WHITE BOX	19	2751		36TH	AVE	1	1	36TH NORTH BUSINESS PARK	PUD	\$ 50,000	2559
COMMERCIAL, ADD/ALT	CHARLESTON COMMERCIAL	LINDER SCREEN PRINTING	274	3511		CHARLESTON	RD	2	3	CHARLESTON HGTS INDUSTRIAL TR	I1	\$ 60,000	4050
COMMERCIAL, ADD/ALT	NORTHSTAR PROPERTIES	SAVANNAH RIDGE LEASING OFFICE	579	4701		HERITAGE PLACE	DR	1	1	HERITAGE PLACE II SEC 5	RM6	\$ 250,000	2800
COMMERCIAL, ADD/ALT	AZTEC BUILDING SYSTEMS, INC.	BOB MOORE NISSAN	946	3901		JOURNEY	PKWY	3	1	COVENANT DEVELOPMENT ADDITION	PUD	\$ 500,000	598
COMMERCIAL, ADD/ALT	KINNAMON CONSTRUCTION	SUNHIVE COLLECTIVE	1079	5201		24TH	AVE	3	2W	NOT SUBDIVIDED	A2	\$ 60,000	2680
COMMERCIAL, ADD/ALT	OWNER	WAFFLE HOUSE	1161	1161		RAMBLING OAKS	DR	1	1	SPRING BROOK #10	C2	\$ 108,315	1676
COMMERCIAL, ADD/ALT	OWNER	WAFFLE HOUSE	1341	125		INTERSTATE	DR	1	1	CHRYSLER ADDITION	C2	\$ 75,140	1715
COMMERCIAL, ADD/ALT	SUN CONSTRUCTION SERVICES	ONCE UPON A CHILD	1436	3600 W		MAIN	ST	1	1	MGRB WEST #1	C2	\$ 50,000	3281
COMMERCIAL, ADD/ALT	SAS CONSTRUCTION LLC	ROOSTERS SPORTS BAR&GRILL	1493	108 W		MAIN	ST	28	67	NORMAN, ORIGINAL TOWNSHIP	CCFB	\$ 150,000	6600
COMMERCIAL, ADD/ALT	AZTEC BUILDING SYSTEMS, INC.	SHARETEA	1570	2401 W		MAIN	ST		B	RIEGER ADD	C2	\$ 145,000	1182
COMMERCIAL, ADD/ALT	CMH SERVICES	PRIMARY HEALTH PARTNERS	1606	900 N		PORTER	AVE	18	2	HIGHLAND ADDITION	C2	\$ 325,000	3800
COMMERCIAL, ADD/ALT	BELLWOODE LLC.	BELLWOODE WHITE BOX	1694	4204		28TH	AVE	1	2	PEPCO INDUSTRIAL PARK PHASE 1	I1	\$ 16,000	201
COMMERCIAL, ADD/ALT	BELLWOODE LLC.	BELLWOODE WHITE BOX	1695	4204		28TH	AVE	1	2	PEPCO INDUSTRIAL PARK PHASE 1	I1	\$ 9,000	57
COMMERCIAL, ADD/ALT	GEDDES-ARMSTRONG CONSTRUCTION,	OEC WAREHOUSE	2916	242		24TH	AVE	3	2	24TH INDUSTRIAL PARK	I1	\$ 3,000,000	22869
COMMERCIAL, ADD/ALT	GEDDES-ARMSTRONG CONSTRUCTION,	OEC OFFICE BUILDING	3861	242		24TH	AVE	3	2	24TH INDUSTRIAL PARK	I1	\$ 15,000,000	36000
COMMERCIAL, ADD/ALT	GE JOHNSON CONSTRUCTION	ALAN J.COUCH DETENTION CENTER	5121	1650 W		TECUMSEH	RD	13	3W	CLEVELAND COUNTY JUVENILE CTR	I1	\$ 1,300,000	8451
COMMERCIAL, INTERIOR FINISH	SMITH, MARTIN	HUNTINGTON JEWELRY	325	1916		24TH	AVE	1	1	UNIVERSITY NORTH PARK 4 REPLAT	PUD	\$ 250,000	2025
COMMERCIAL, NEW CONSTRUCTION	MANHATTAN CONSTRUCTION	MOORE NORMAN TECHNOLOGY CENTER GUN RANGE	453	5200		12TH	AVE	1	3W	STATE PROPERTY	A2	\$ 7,000,000	18090
COMMERCIAL, NEW CONSTRUCTION	GEDDES-ARMSTRONG CONSTRUCTION,	OEC PUMP HOUSE BUILDING	565	242		24TH	AVE	3		24TH INDUSTRIAL PARK	I1	\$ 250,000	230
COMMERCIAL, NEW CONSTRUCTION	APEX STEEL CONSTRUCTION, LLC.	PJE ALLIANCE	923	3533		NATIONAL	DR	6	6	NORTHBRIDGE IND PARK #3	I1	\$ 40,000	1200
COMMERCIAL, NEW CONSTRUCTION	C A BASS VENTURES, LLC.	VERIZON NEW COMM. TOWER	1435	6698 E		STATE HWY 9		7	1W	NOT SUBDIVIDED	A2	\$ 250,000	100
COMMERCIAL, NEW CONSTRUCTION	OWNER	CLASSEN MONTESSORI SCHOOL	4960	2323		CLASSEN	BLVD	1	1	NOT SUBDIVIDED	R1	\$ 225,000	4952
TEMPORARY BLDG/CONST	L5 CONSTRUCTION, LLC.	L5 CONSTRUCTION TRAILER	518	1330		DA VINCI	ST	24	3W	CITY PROPERTY	I1	\$ 3,000	320
TEMPORARY BLDG/CONST	OKC TENTS AND MOORE	LANDERS CHEVROLET TENT	1331	1221		ED NOBLE	PKWY	1	1	NORMAN AUTOMOTIVE BUSINESS PK	C2	\$ 1,500	500
TEMPORARY BLDG/CONST	PONEE, CARMEN	RED BRICK BAR TEMP. TENT	1760	311 E		MAIN	ST	6	22	NORMAN, ORIGINAL TOWNSHIP	C3	\$ 2,150	1200
TEMPORARY BLDG/CONST	NORMAN MUSIC ALLIANCE, INC.	NORMAN MUSIC FESTIVAL TEMP. STAGE	1761	126 W		MAIN	ST	19	67	NORMAN, ORIGINAL TOWNSHIP	ROW	\$ 20,000	1600
TEMPORARY BLDG/CONST	NORMAN MUSIC ALLIANCE, INC.	NORMAN MUSIC FESTIVAL TEMP. STAGE	1762	208 E		GRAY	ST	23	14	NORMAN, ORIGINAL TOWNSHIP	C3	\$ 20,000	1600
TEMPORARY BLDG/CONST	NORMAN MUSIC ALLIANCE, INC.	NORMAN MUSIC FESTIVAL TEMP. STAGE	1763	312 E		GRAY	ST	27	22	NORMAN, ORIGINAL TOWNSHIP	C3	\$ 20,000	1600
TEMPORARY BLDG/CONST	NORMAN MUSIC ALLIANCE, INC.	NORMAN MUSIC FESTIVAL TEMP. STAGE	1764	332 E		MAIN	ST	13	23	NORMAN, ORIGINAL TOWNSHIP	C3	\$ 20,000	1600
TEMPORARY BLDG/CONST	NORMAN MUSIC ALLIANCE, INC.	NORMAN MUSIC FESTIVAL TEMP. TENT	1766	208 E		GRAY	ST	23	14	NORMAN, ORIGINAL TOWNSHIP	C3	\$ 20,000	800
TEMPORARY BLDG/CONST	NORMAN MUSIC ALLIANCE, INC.	NORMAN MUSIC FESTIVAL TEMP. TENT	1767	115 W		MAIN	ST	7	66	NORMAN, ORIGINAL TOWNSHIP	ROW	\$ 20,000	800
TEMPORARY BLDG/CONST	NORMAN MUSIC ALLIANCE, INC.	NORMAN MUSIC FESTIVAL TEMP. TENT	1768	300 E		MAIN	ST	2	22	NORMAN, ORIGINAL TOWNSHIP	C3	\$ 20,000	800
TEMPORARY BLDG/CONST	TOUCAN PRODUCTIONS	NORMAN PRIDE STAGE	1818	201 W		DAWS	ST		-	CITY PROPERTY	R1	\$ 12,000	480

TOTAL PERMITS

33

RAGE VALUA \$ 887,033
TAL VALUATI \$ 29,272,105

AVERAGE PROJECT AREA 4,133
TOTAL PROJECT AREA 136,416

Permit Type	Valuation	New Construction Business Information (New Construction and New Shell Building)
Commercial, New Construction	5 \$ 7,765,000	Building Size (SF) 18,090
Commercial, Parking Lot	0 \$ -	Use/Classification INSTITUTIONAL
Commercial, Shell Building	0 \$ -	Business MOORE NORMAN TECHNOLOGY CENTER GUN RANGE
Commercial, Addition/Alteration	16 \$ 21,098,455	INSTITUTIONAL CLASSEN MONTESSORI SCHOOL
Commercial, Interior Finish	1 \$ 250,000	
Commercial, Fire Repair	0 \$ -	
Commercial, Foundation	0 \$ -	
Temporart Bldg/Construction Trailer	11 \$ 158,650	
TOTAL	33 \$ 29,272,105	



NORMAN POLICE DEPARTMENT

MONTHLY DEPARTMENT OVERVIEW



APRIL | 2023

MONTHLY ACTIVITY OVERVIEW

SUMMARY OF REPORTED CRIMES	2023	5-YEAR AVERAGE	2022
MURDER	0	0	0
SEXUAL ASSAULTS	9	15	17
ROBBERY	8	3	4
AGGRAVATED ASSAULTS	30	20	25
BURGLARY OF BUILDING	33	45	40
LARCENY/THEFT	185	226	252
MOTOR VEHICLE THEFT	30	27	30
ARSON	0	1	1
KIDNAPPING	1	2	2
FRAUD/FORGERY	90	76	67
DUI/APC	25	37	40
PUBLIC INTOXICATION	56	46	52
RUNAWAYS	34	26	22
DRUG VIOLATIONS	46	75	52
THREATS/HARASSMENT	45	28	24
VANDALISM	70	88	87
OTHER	758	910	943
TOTAL REPORTED CRIME	1,165	1,296	1,326
TOTAL ARRESTS:	490	569	547
PROTECTIVE CUSTODY:	93	108	106
TOTAL CASE REPORTS*	947	1,054	1,085
COLLISIONS	243	232	229
FATALITY	0	1	3
INJURY	55	39	38
NON- INJURY	188	193	188
NUMBER OF PEOPLE INJURED	73	75	76
CITATIONS & WARNINGS	2,431	3,654	1,917
TRAFFIC CITATIONS	857	990	408
TRAFFIC WARNINGS	874	1,664	919
PARKING CITATIONS & WARNINGS	700	1,000	590

COMMUNICATIONS CENTER ACTIVITY OVERVIEW

911 CALLS TAKEN: 7,862

NON-EMERGENCY CALLS TAKEN: 15,354

TOTAL INCOMING CALLS: 25,507

TOTAL CALLS FOR SERVICE GENERATED: 10,726

POLICE CALLS FOR SERVICE: 7,062

OFFICER INITIATED: 2,291

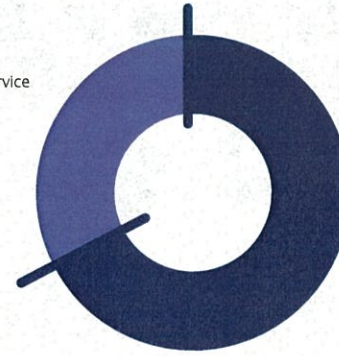
CITIZEN INITIATED: 4,771

OTHER CAD ACTIVITY:

NORMAN FIRE: 1,555

EMSSTAT: 2,053

Officer Initiated Calls for Service
2,291



Citizen Initiated Calls for Service
4,771

INVESTIGATIONS ACTIVITY

CASES CURRENTLY OPEN (2020 TO PRESENT): 408

CASES ASSIGNED DURING THE CURRENT REPORTING PERIOD: 220

CASES CLOSED DURING REPORTING PERIOD: 507

CLEARED BY ARREST / WARRANT: 21

CLEARED BY EXCEPTION: 24

COP FOLLOW-UP: 14

DEACTIVATED: 409

REFERRED TO PATROL: 14

DEACTIVATED DUE TO STAFFING: 22

UNFOUNDED: 3

ANIMAL WELFARE

INTAKES: 269

LIVE RELEASES: 171

LIVE OUTCOME RATE: 87%

ANIMALS FOSTERED: 70

ANIMALS LICENSED: 76

VOLUNTEER HOURS: 268

RECORDS

CUSTOMER SERVICE CONTACTS: 2,087

IN-PERSON CONTACTS: 831

PHONE CONTACTS: 765

EMAIL CONTACTS: 491

DEPARTMENT STAFFING

AUTHORIZED COMMISSIONED: 180

ACTUAL EMPLOYED: 159

AVAILABLE FOR ASSIGNMENT: 139**

AUTHORIZED NON-COMMISSIONED: 74

ACTUAL NON-COMMISSIONED: 72

AVAILABLE FOR ASSIGNMENT: 68**

*This number is less than reported crime due to multiple offenses occurring or being reported as part of one case report.

**This number reflects personnel available for assignment. This does not include individuals on non-discretionary leave, the police academy, or field training.

ANIMAL CONTROL 11A

Norman Animal Welfare Monthly Statistical Report

April 2023



IN SHELTER ANIMAL COUNTS

	2022			2023			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	73	49	122	79	51	130	8	7%
Ending	106	70	176	108	65	173	(3)	-2%

ANIMAL INTAKES

	2022			2023			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	124	52	176	133	83	216	40	23%
Owner Relinquish	35	28	63	26	12	38	(25)	-40%
Owner Intended Euth	0	0	0	1	0	1	1	#DIV/0!
Transfer In	1	0	1	0	0	0	(1)	-100%
Other Intakes*	20	13	33	0	0	0	(33)	-100%
Returned Animal	6	4	10	11	3	14	4	40%
TOTAL LIVE INTAKES	186	97	283	171	98	269	(14)	-5%

*Confiscate, Protective Custody, Born in Shelter, and all other infrequent entries

OTHER STATISTICS

	2022		2023		Comparisons	
	Total	Total	Total	Total	Difference	Percent
Wildlife Collected (DOA)	0	0	0	0	0	#DIV/0!
Dog Collected (DOA)	0	0	0	0	0	#DIV/0!
Cat Collected (DOA)	0	0	0	0	0	#DIV/0!
Wildlife Transferred	0	0	0	0	0	#DIV/0!
Intake Horses	0	0	0	0	0	#DIV/0!
Intake Cows	1	1	0	0	(1)	-100%
Intake Goats	0	0	0	0	0	#DIV/0!
Intake Sheep	0	0	0	0	0	#DIV/0!
Intake Rabbits	0	0	2	2	2	#DIV/0!
Intake Pigs	0	0	0	0	0	#DIV/0!
Intake Other	147	147	4	4	(143)	-97%
TOTAL OTHER ITEMS	148	148	6	6	(142)	-96%

LENGTH OF STAY (DAYS)

	2022	2023
Dog	11.7	12.5
Puppy	4	12.8
Cat	9.2	12.5
Kitten	3.1	2.1

OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	124	44	0	168

Norman Animal Welfare Monthly Statistical Report

April 2023



LIVE ANIMAL OUTCOMES

	2022			2023			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	71	61	132	59	44	103	(29)	-22%
Return To Owner	59	4	63	53	2	55	(8)	-13%
Transferred Out	14	2	16	5	2	7	(9)	-56%
Returned to Field	0	3	3	0	6	6	3	100%
Other Outcome	0	0	0	0	0	0	0	#DIV/0!
TOTAL LIVE OUTCOMES	144	70	214	117	54	171	(43)	-20%

OTHER ANIMAL OUTCOMES

	2022			2023			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	1	3	4	1	6	7	3	75%
Lost in Care	0	0	0	1	0	1	1	#DIV/0!
Shelter Euth	8	3	11	12	5	17	6	55%
Owner Intended Euth	0	0	0	0	0	0	0	#DIV/0!
TOTAL OTHER OUTCOMES	9	6	15	14	11	25	10	67%

TOTAL OUTCOMES

	2022			2023			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	144	70	214	117	54	171	(43)	-20%
Total Other Outcomes	9	6	15	14	11	25	10	67%
TOTAL OUTCOMES	153	76	229	131	65	196	(33)	-14%

SHELTER EUTHANASIA DATA

	Canine	Feline	Other	Total	Percentage
Medical - Sick	4	3	0	7	41%
Medical - Injured	0	2	0	2	12%
Behavior - Aggressive	5	0	0	5	29%
Behavior - Other	3	0	0	3	18%
TOTAL EUTHANASIA	12	5	0	17	

MONTHLY LIVE RELEASE RATE

2022	2023
93.4%	87.2%

Live Outcomes / (Total Outcomes - Owner Int Euth)

DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
CITY OF NORMAN, OKLAHOMA
April 2023

ENGINEERING DIVISION

DEVELOPMENT

The Development Manager processed two (2) Rural Certificates of Survey, one (1) Short form Plat and three (3) Preliminary Plats for Planning Commission and one (1) Certificate of Plat Correction to City Council. The Development Engineer reviewed 23 sets of construction plans and 4 punch lists. There were 180 permits reviewed and/or issued. Fees were collected in the amount of \$32,656.10.

CAPITAL PROJECTS:

Alameda Street Widening Project:

The City of Norman conducted a bid opening on December 16, 2021, for the Alameda Street Widening Project, located from Ridge Lake Boulevard to east of 48th Avenue East. The low bidder was Silver Star Construction, Inc. of Moore, Oklahoma in the amount of \$3,616,910.70. City Council approved the award of this project on January 25, 2022. This project had a delayed start date to allow the private utility companies enough time to relocate their utilities in conflict with this project. Silver Star started work on Monday, April 18, 2022. This project will be constructed in two separate phases. The Urban Project Phase is from Ridge Lake Boulevard to east of 36th Avenue East. The Rural Project Phase is from east of 36th Avenue East to east of 48th Avenue East. The City of Norman is administering the construction of this project.

The current project schedule is as follows:

- Phase 1 from Ridge Lake Boulevard to east of 36th Avenue SE is complete and open to traffic.
- Now through June 2023-Complete Phase 2 from 36th Avenue SE through the intersection at 48th Avenue SE

As of the last pay application on 4/31/2023, 81% of the total contract amount has been expended. Through April 19, 2023, 70% of the contract time has been expended.

Proposed improvements for the Alameda Street Project include:

- Widening East Alameda Street from 2 lanes to 3 lanes between Ridge Lake Boulevard and 36th Avenue S.E.
- Add 10-foot shoulders to East Alameda Street between 36th Avenue S.E. and 48th Avenue S.E.
- Intersection improvements at East Alameda Street/36th Avenue S.E. and East Alameda Street/48th Avenue S.E.
- Continuous sidewalks on the south side of East Alameda Street to 36th Avenue S.E.
- Storm water improvements

The contractor's activities this month were as follows:

- Finished the subgrade stabilization area on the western half mile of Alameda Street between 36th and 48th Avenue East
- Finished installing the asphalt base and intermediate asphalt layer on the western half mile of Alameda Street between 36th and 48th Avenue East
- Started paving driveways on the western half mile of Alameda Street between 36th and 48th Avenue East

North Base Complex Phase 2 – Vehicle Wash Facility:

The City of Norman conducted a bid opening on October 27, 2022, for the North Base Complex Phase 2 – Vehicle Wash Facility Project. The low bidder for the base bid plus selected alternates was L5 Construction, LLC of Oklahoma City, Oklahoma with a construction cost of \$2,185,500.00. The Norman City Council awarded the project at the November 8, 2022 City Council Meeting. Construction began on January 3, 2022. This project has a 180-calendar day construction schedule. Staff estimates a July 2023 completion.

The project involves the following items:

- Construction of a new drive-through automatic vehicle wash, vacuums, and a paved pre-wash area designed to serve all City Vehicles from police vehicles to Transit Busses and Tractor Trailer trucks.

The contractor's activities this month were as follows:

- *Site rough grading*
- *Site utility and under slab plumbing installation*
- *Foundation and slab installation*

- *Begin site fine grading*
- *Begin CMU wall installation*

James Garner Phase 2 – Acres Street to Flood Avenue:

The Oklahoma Department of Transportation conducted a bid opening on October 20, 2022, for the James Garner Avenue Norman Forward Project. The low bidder was Redlands Contracting, LLC of Warr Acres, Oklahoma, with a construction cost of \$7,820,000. Approximately \$4.8 million of this will be paid from federal grant funds. The remainder is paid for with Norman Forward funding.

ODOT awarded the project on November 7, 2022. This project has a 460-calendar day construction schedule, which will likely result in summer 2024 completion. The Oklahoma Department of Transportation is administering the construction of this project, with the assistance of Smith Roberts Baldischwiler.

The project involves the following items:

- Construction of a new roadway extension of James Garner Avenue beginning from just north of Acres Street adjacent to the Norman Municipal Library and extending north of Robinson Street to connect to Flood Avenue.
- New multilane roundabout intersection between the Flood Avenue and the new James Garner extension
- A new vehicular and pedestrian bridge over Robinson Street with aesthetics honoring James Garner as the roadway's namesake.
- Reconstruction and extension of the Legacy Trail with improved pedestrian lighting.
- Low Impact Development such as plantings and landscaping in the roadway medians and at bridge abutments to filter runoff and help prevent erosion.
- Reconfigured connections between local streets from Johnson Street to Himes Street.
- Decorative roadway lighting and landscaping.

The contractor's activities this month were as follows:

- *Grading South of Robinson Street*
- *Begin Grading North of Robinson Street*
- *Begin installation of storm sewer*

Porter Avenue Streetscape – Alameda Street to Robinson Street:

On April 2, 2019, the citizens of Norman voted in favor of a Bond Issue to finance the local share of nineteen transportation improvement projects. Two of the nineteen 2019 bond projects are the Porter Avenue and Acres Street Intersection Bond Project and the Porter Avenue Streetscape 2019 Bond Project. The Porter Avenue Streetscape 2019 Bond Project consists of design and construction of streetscape elements along the Porter Avenue corridor between Robinson Avenue on the north and Alameda Street on the south. The total construction cost for the project is approximately \$5.1 million. Of that, approximately \$2.8 million will be paid by federal grant. The remaining \$2.3 million will be paid for through the City of Norman 2019 Bond Program.

The Oklahoma Department of Transportation conducted a bid opening on October 20, 2022, for the Porter Avenue Streetscape 2019 Bond Project. The low bidder was SAC Services, Inc. of Oklahoma City, Oklahoma. ODOT awarded the project on November 7, 2022. This project has a 210-calendar day construction schedule, which will likely result in a fall 2023 completion. The Oklahoma Department of Transportation is administering the construction of this project, with the assistance of Atkins.

Proposed improvements include:

- New sidewalks
- Driveway consolidation or elimination (access management)
- Decorative roadway and pedestrian lighting
- Landscaping
- New curb and gutter
- New Decorative Traffic Signals
- Pedestrian safety improvements

The contractor's activities this month were as follows:

- *Construction of Sidewalks, street approaches and parking between Alameda Street and Symmes Street on east side*
- *Install electrical conduit between Alameda Street and Symmes Street on east side*

Sidewalk Programs:

FYE 2023 Sidewalk Concrete Projects. This project was awarded to EMC Services LLC and is scheduled under construction. This contract includes Citywide Sidewalk Reconstruction Projects, Sidewalk Accessibility Projects, Sidewalk Program for Schools and Arterials Projects, Downtown Area Sidewalks and Curbs and Sidewalks and Trials. This contract will be on going thru June of 2023.

24th Ave SW ADA and Sidewalk Improvement Project. This project was awarded to Nash Construction and is under construction. This contract will be to remove and replace sidewalk and handicap ramps at various locations between Main Street and W. Lindsey Street. This contract is scheduled to be completed in July of 2023.

Street Maintenance Bond Programs:

FYE 2022 Street Maintenance Bond – Urban Road Reconstruction – McCullough Street & Alley

Bids were opened March 24, 2022. Six bids were received and Parathon Construction LLC was the low bidder. The contract was awarded in the amount of \$315,863.50 at the April 26, 2022 Council Meeting. Construction on this project was completed in February. This project was accepted and final payment was approved at the April 25, 2023 Council Meeting.

FYE 2022 Street Maintenance Bond – Urban Concrete – McGee Drive Concrete Pavement Repair

Bids were opened April 7, 2022. Eight bids were received and on May 24, 2022 the contract was awarded to Parathon Construction LLC in the amount of \$403,235. Work on the punch list items progressed through February. This project is on the May 23, 2023 City Council agenda for acceptance and approval of final payment.

FYE 2023 Street Maintenance Bond – Urban Concrete 1

Urban Concrete Bid 1 bids were opened on June 9, 2022. Seven bids were received and the contract was awarded on July 12, 2022 to Arroyo's Concrete LLC in the amount of \$1,124,371.50. The project consists of select panel replacement on existing concrete streets. The project has been completed and contract closeout is in progress.

FYE 2023 Street Maintenance Bond – Urban Concrete 2

Urban Concrete Bid 2 bids were opened on June 23, 2022. Six bids were received and the contract was awarded on July 26, 2022 to Nash Construction Company in the amount of \$1,203,819.00. The project consists of select panel replacement on existing concrete streets. Change Order No. 1 was processed to add concrete pop up repair at 11 locations. This project will be completed mid-May 2023.

FYE 2023 Bridge Maintenance Program

Bridge maintenance bids were opened on July 21, 2022. One bid was received and the contract was awarded on August 23, 2022 to Cimarron Construction Company in the amount of \$424,424.00. The project consists of routine bridge maintenance activities including, but not limited to, removing sedimentation, removing debris, repairing guardrails, and stabilizing channel banks with riprap. The project should be completed by February 28, 2023

Work has been completed on all bridge locations. Final acceptance was approved by City Council on Tuesday, April 11, 2023.

TRANSIT AND PARKING DIVISION

Public Transit

Go Norman Transit Plan (City of Norman Transit Long Range Plan Update)

The Go Norman Transit Plan was approved by resolution by Council on June 22nd, 2021. On December 13, 2022 Council approved a resolution to alter transit bus service as recommended in the Plan. Staff are continuing to move forward on the next steps as recommended in the plan. Recent work includes:

Transit Center Remodel

- On February 14, 2023, Council approved contract K-2223-72 with Stronghold Construction to complete the renovation of the 320 E. Comanche St. property into a City Transit Center. A pre-construction meeting was conducted on February 21, 2023 to organize the start of the project, and a Notice to Proceed was issued on February 28, 2023. Construction commenced on March 1, 2023. It is estimated that the project will be completed in August 2023 pending asbestos delays.
- Work on the project during the month of April 2023 includes:
 - Interior demolition was paused for asbestos remediation, however exterior work continued
 - The City Manager authorized a task order with a remediation firm to remove the contaminated material. After a delay due to scheduling issues, work began on April 25 and is expected to last approximately 10 business days.
 - A change order encompassing the contractor's asbestos remediation costs was included on Council's April 11 agenda for consideration and was passed unanimously.
 - Continued exterior demolition
 - Continued exterior tunnel access capping
 - Structural steel preparation
 - Concrete – structural steel piers
 - Landscaping irrigation sleeves
 - Roof top HVAC unit removed
 - Roof covering installation
 - Roof membrane completion
 - Alley Project (Curbs and N. Entry)
 - Preparation for underground electric sleeves



Roof membrane completion



Marking For Underground Electric Sleeves

Vehicle Procurement

The City is currently in the process of purchasing 2 battery electric buses, the first of which, unit 5-2219, went into service on February 15, 2023. Public Works staff is working with the manufacturer, Gillig, to complete punch list items and programming issues before officially accepting the second bus, unit 5-2214, and putting it into service. These are the first new fixed-route buses purchased for the Transit Fleet since taking operation of this service over from the University of Oklahoma in 2019. These units are replacing two 2003 conventional diesel buses that were taken out of service due to ongoing maintenance and reliability issues. Acceptance of the second bus is anticipated in early May.

The City is currently in the process of purchasing 5 paratransit vans and due to supply chain delays staff currently anticipates receiving these vehicles in July 2023. Below is background on this purchase:

- On December 14, 2021 the City Council passed and adopted resolution R-2122-72 transferring \$346,703 from the Capital Fund Balance to be matched with \$122,812 available in the Public Transit and Parking Fund to be used to replace 5 paratransit vehicles in the Transit Fleet for a total of \$469,515. Due to ongoing supply chain issues the price of the vehicles had increased, however staff were able to identify additional FTA grant funding allocated to Norman to supplement the cost

increase and decrease the amount of local match that was provided from the Public Transit and Parking Fund. Resolution R-2122-98 was approved by Council on March 8 transferring an additional \$149,454 (for a total cost of \$584,655) to cover the cost increase. FTA grant OK-2020-026 will be amended to \$496,157 leaving a local match of \$88,508 (a reduction in the local matching funds of \$34,304.)

The City is currently in the process of purchasing 5 CNG 35' fixed route buses and staff anticipates receiving these vehicles in summer 2023. Staff visited the factory December 5-9, 2022, to perform the pre-production meeting. Below is background information on this purchase:

- Utilizing transit 5339 funds allocated from FY21 (grant number OK-2020-026), 1 35' CNG bus will be purchased. These were funds allocated to the Norman urbanized area by formula. In addition, on June 14, 2022 the City Council approved a contract with the Oklahoma Department of Transportation (ODOT) accept Surface Transportation Block Grant – Urbanized Area (STBG-UZA) funding for the purchase of 2 35' low-floor CNG transit buses. An Authorization to Purchase for these 3 buses was approved by Council on August 23, 2022. A purchase order was issued on September 14, 2022 to the manufacturer.
- Utilizing funds received from the FY22 FTA Low- or No-Emissions Vehicle Program, staff proposed to purchase 2 additional CNG 35' fixed route buses. Council approved a resolution accepting the grant and an authorization to purchase the buses on September 27, 2022. The purchase order for 2 buses was issued September 29, 2022.
- Staff are beginning the planning process for an inspection trip to take place in late July when these vehicles are estimated to be completed.

Microtransit Study with HNTB

- Following prior feedback from Councilmembers, a second workshop was conducted on January 3, 2023, regarding possible alternatives for a microtransit pilot program. After reviewing multiple pilot program alternatives and comparing outcomes against the previously expressed concerns of Council, a recommendation was made for a pilot program consisting of:
 - Turnkey microtransit service which would be offered Monday-Saturday 6pm-12am (or 7pm-1am) as well as on Sunday from 10am-6pm. The recommendation suggests this service be offered in a defined zone, limited in size, which could be proposed by vendors responding to a Request for Proposals (RFP).
 - Invest in more robust software in partnership with EMBARK to improve existing paratransit service.
- City staff continued work with HNTB to develop an implementation plan for the recommended pilot program alternative, as well as developing RFP language. The RFP was posted March 17, 2023, and responses are due by May 5, 2023

Transit Monthly Performance Report

Attached is the transit performance report for March 2023.

STREETS DIVISION

CAPITAL PROJECTS:

DAKOTA STREET 1700 BLOCK: DAKOTA STREET TO SHERRY AVENUE

Streets crews replaced damaged concrete panels on Dakota Street 1700 Block: Dakota Street to Sherry Avenue. This repair required 104.50 cubic yards of concrete and resulted in over 417 square yards repaired.

ALAMEDA STREET: 36TH AVENUE EAST/48TH AVENUE EAST

Streets crews worked an overlay at Alameda Street: 36th Avenue East/48th Avenue East and required 6,673.51 tons of asphalt for the repair.

CONCRETE OPERATIONS:**2819 RAINTREE CIRCLE**

Streets crews replaced damaged concrete panels on 2819 Raintree Circle. This repair required 2 cubic yards of concrete and resulted in over 19 square yards repaired.

ASPHALT OPERATIONS:**36TH AVENUE SE NORTH OF CEDAR LANE ROAD**

Streets crews worked a deep patch at 36th Avenue SE North of Cedar Lane Road and required 271.42 tons of asphalt for the repair.

TECUMSEH ROAD AND CASTLEROCK ROAD

Streets crews worked a deep patch at Tecumseh Road and Castlerock Road and required 20.28 tons of asphalt for the repair.

48TH AVENUE NE SOUTH OF FRANKLIN ROAD

Streets crews worked a deep patch at 48th Avenue NE South of Franklin Road and required 22.39 tons of asphalt for the repair.

4311 EAST ROBINSON STREET

Streets crews worked a deep patch at 4311 East Robinson Street and required 60.92 tons of asphalt for the repair.

ROADSIDE OPERATIONS:**MOWING OF ROADSIDE RIGHTS-OF-WAY**

Streets Roadside Mowing crew continued their summer mowing schedule. During April, 2023, 38 miles of rural rights-of way and 2,113,415.00 sq. ft. of urban rights-of-way were mowed.

ROUTINE POTHOLE PATCHING OPERATIONS

This month approximately 5.77 tons of asphalt was utilized in routine pothole patching operations.

STORMWATER DIVISION**CAPITAL PROJECTS:****STORMWATER INLET REHABILITATION**

Inlet Rehabilitation bids were opened on July 7, 2022. Two bids were received and the contract was awarded on August 9, 2022 to SAC Services Inc., in the amount of \$207,936.25. The project consists of removing brick and mortar inlets and replacing them with concrete inlets as well as replacing a 24" reinforced concrete line. The project should be completed by January 31, 2023. Work has been completed on all locations. Final acceptance was approved by City Council on Tuesday, April 25, 2023.

WORK ORDER RESPONSE

Stormwater Division received 24 work order requests and closed 22 work orders.

INFRASTRUCTURE MAINTENANCE

The Infrastructure Maintenance crew replaced a pipe at 505 E Symmes. The Maintenance crew repaired a sinkhole behind a curb hood on Spoonwood Drive. The Infrastructure Maintenance made saw cuts for an inlet replacement project at Frank and Ponca. The crew finished the second phase of pipe installation at Summit Crossing. The Infrastructure Maintenance crew checked 1,104 inlets and cleaned 282 inlets totaling 1.50 tons of debris removed in Ward 4 and 2.

CHANNEL MAINTENANCE

The Channel Maintenance cleaned Bishop Channel removing 16 tons of debris. They were able to break aquatic rodent dams at 737 Terrace Place and Hall Park for the state trapper. The Channel Maintenance Crew mowed 703,554 square feet of stormwater channels during the month of April. The crew finished debris clean up at Eagle Cliff drainage due to the tornado. The Channel Maintenance helped with Artful Inlets at Colonial Estates Park. The crew checked 578 inlets and cleaned 83 inlets totaling 2 tons of debris removed in Ward 3.

URBAN STREET SWEEPING/CAMERA VAN OPERATIONS

A total of 288 lane miles were swept in April resulting in the removal of approximately 90.77 tons of debris from various curb-lined streets throughout the city. The crew was able to flush 150 feet of stormwater pipe at 228 N. Flood. They were down two sweepers for most of the month for repairs. The litter crew also removed 10.60 tons of trash from city ROW's. The crew checked 398 inlets and cleaned 154 inlets totaling 1.75 tons of debris removed in Ward 4 and 7.

STORMWATER OKIE LOCATES

During the month of April, 3396 Call 811 Okie Spots were received. Of those requests, 176 were stormwater pipe locates, 129 were marked, and 563 were referred to other departments.

CONSTRUCTION SITE STORMWATER MANAGEMENT

Performed 141 inspections of 104 active sites.

Issued 2 Earth Change Permits to new projects

Inspected 26 detention/retention ponds.

MS4 OPERATIONS

Received and responded to 31 citizen calls

On April 1, Stormwater Quality and Stormwater Maintenance staff facilitated the annual rain barrel distribution event.

On April 2, Ms. Chao, Ms. Boteler, and Ms. Wright facilitated a clean-up event at Colonial Estates Park where 450 lb. of trash were removed from the watershed.

On April 6-7, Mr. Murphy, Ms. Chao, Ms. Boteler, and Ms. Wright facilitated the annual Artful Inlets installation at Colonial Estates Park. The theme was "Make Pollution History".

On April 11th, Mr. Murphy attended OFMA Spring Technical Conference in Tulsa.

On April 17, Ms. Chao assisted with the Vermicompost Workshop where attendees learned how to compost, the benefits of compost to soil and water quality, and were able to construct and take a worm bin home.

On April 22, Ms. Chao, Ms. Boteler, and Ms. Wright facilitated a garden planting and maintenance event at William Morgan Park where volunteers were invited to plant native flowers, pull weeds, and spread mulch in the rain gardens. Volunteers were also invited to pick-up trash and 25 lb. of waste were removed from the watershed.

On April 23, Ms. Chao, Ms. Boteler, and Ms. Wright coordinated a booth at the Norman Earth Day Festival where staff discussed the importance of stormwater with citizens and distributed informational materials.

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into 3 subgroups: Fuel Report, Maintenance Report, and Productivity Report.

FUEL REPORT

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into the Faster system. The Faster program then tallies the information

and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

MAINTENANCE REPORT

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

PRODUCTIVITY REPORT

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

April 2023
DEVELOPMENT COORDINATION, ENGINEERING
AND PERMIT REVIEW

Subdivision Development:

FYE 2023 Associated Fees

Planning Commission/Dev Comm Review: This Month Last Month FY Total

*Norman Rural Cert of Survey... 2
 *Final Plats..... 1
 *Preliminary Plats..... 3
 *Short Form Plat..... 1
 *Center City Form Based Code.. 0
 *Concurrent Constr. Request..... 0

City Council Review:

Certificate of Survey..... 0
 Preliminary Plat..... 0
 Final Plats 0
 Certificate of Plat Correction..... 1
 Encroachment..... 0
 Easements..... 0
 Closure..... 0
 Release of Deferral..... 0

\$ 16,380.00

Development Committee:

Final Plats..... 0

Fee-In-Lieu of Detention..... 0

\$0.00

Subtotal:

\$16,380.00

\$530.00

\$51,249.50

Permits Reviewed/Issued:

(includes Offsite Construction fees)

**Single Family..... 33
 ***Commercial..... 6
 Multi-Family..... 0
 Addition/Alteration..... 35
 House Moving..... 5
 Paving Only..... 10
 Storage Building..... 9
 Swimming Pool..... 11
 Storm Shelters..... 49
 Public Improvements..... 3
 Temporary Encroachments..... 2
 Fire Line Pits/Misc..... 0
 Franchise Utilities 13
 Other revenue 0

Flood Plain (@\$100.00 each)..... 3

Total Permits.....

Grand Total.....

******Construction Plan Review Occurrences**

******Punch Lists Prepared.....**

\$0.00	\$0.00	
\$300.00	\$100.00	\$1,000.00
\$15,976.10	\$24,605.01	\$109,905.52
\$32,656.10	\$25,235.01	\$162,155.02
23	41	284
4	6	51

* All Final Plat review completed within ten days..... PI # 13

** All Single Family Permits were reviewed and completed within three days.....PI # 10

*** All Commercial Permits were reviewed and completed within seven days..... PI # 11

**** All Construction Plans were reviewed within ten days.....PI # 12

*****All Punch Lists prepared within one day of Final Inspection.....PI # 8

April 2023

**DEVELOPMENT COORDINATION,
ENGINEERING, AND PERMIT REVIEW**

KEN DANNER/TODD McLELLAN/JACK BURDETT

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
<i>PI #8</i> PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	4	100%
<i>PI #10</i> SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	33	100%
<i>PI #11</i> COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	6	100%
<i>PI #12</i> CONSTRUCTION PLAN REVIEW W/I 10 DAYS	23	100%
<i>PI #13</i> FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	1	100%



PERFORMANCE REPORT

Summary of Services Table: April 2023

The table below provides daily averages for the number of passengers carried by many of the services offered by EMBARK Norman. The year-to-date (YTD) figures are cumulative totals.

EMBARK Norman Service Summary	ADP Apr FY23	FY23 YTD	FY22 YTD	Service Profile	Apr FY23	Apr FY22
Fixed Routes (M-F)	1,266	228,591	187,516	Weekdays	20	21
Fixed Routes (Sat)	636	22,351	15,843	Saturdays	5	5
PLUS (M-F)	93	18,248	16,880	Gamedays	1	1
-Zone 1*	78	15,353	13,395	Holidays	0	0
-Zone 2**	15	2,893	3,485	Weather	2	1
PLUS (Sat)***	21	994	683	Fiscal YTD Days	256	256
				Cal. YTD Days	102	102

*Requires ¾ mile

**Operates only on Weekdays until 7:00 pm

***Operates only in Zone 1

Strategic Performance Measures

MEASURE	FY 23 YTD	FY 23 Targets	
# of Norman fixed-route passenger trips provided	250,942	251,881	■
# of Norman paratransit trips provided	19,240	21,000	■
% of on-time Norman paratransit pick-ups	97.78%	98.58%	●
# of Norman bus passengers per service hour, cumulative	15.63	13.04	■
# of Norman bus passengers per day, average	983	800*	●
% of Norman required paratransit pick-ups denied due to capacity	0.01%	0.00%*	●
% of on-time fixed-route arrivals	74.18%	80.94%	▲

*These targets are not being tracked in LFR but can be found in the KPI spreadsheet.

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2023

STREET DIVISION					
	FYE 2023 April 2023	FYE 2023 April 2023	Year to Date	Year to Date	FYE 2023
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PERCENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	100%	100%
Patch potholes smaller than one cubic foot within 24 hours	100%	100%	100%	100%	95%
(tons of material used)	5.77		58.20		
Overlay/pave 10 miles per year.	-	0%	7.80	78%	100%
Replace 2,000 square yards of concrete pavement panels	376.00	19%	3,279.34	164%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	10.00	2%	215.25	51%	100%
Mow 15 ROW-miles (1,584,000 sf) of Urban right-of-way, eight times per year	2,113,415.00	17%	17,403,129.00	137%	100%
Mow 148 miles of Rural Right-of-way three times per year	38.00	9%	1,001.00	225%	100%
Debris Removal – pre-positioned contractor on notice 24 hours prior to storm event	-	0%	-	0%	0%
Debris Removal - Issue Notice to Proceed/Task Order with 48 hours of storm event	-	0%	-	0%	0%
Bridge - Maintain 5 non-deficient bridges in a year	-	0%	-	0%	0%
Bridge - Rehab 7 structurally deficient bridges per year through outside contract	-	0%	-	0%	0%
Bridge - Replace one functionally obsolete bridge per year	-	0%	-	0%	0%
Bond Program - Contract all selected projects for the bond year within the same fiscal year		0%	-	0%	0%
Capital Program – Complete all selected projects within the same fiscal year		0%	-	0%	0%

STORMWATER DIVISION					
	FYE 2023 APRIL, 2023	FYE 2023 APRIL, 2023	Year to Date	Year to Date	FYE 2023
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Respond to stormwater complaints and drainage concerns within 24 hours of the time reported.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (lane miles)	288.00	58%	3,467.00	58%	50%
Inspect and clean 100% of the urban drainage inlets three times per year. (approximately 5,000 locations)	3,533.00	35%	14,622.00	146%	70%
Mow 2,271,548 sq. feet of open drainage ways, six times per year	703,554.00	5%	3,430,313.00	25%	90%
Apply chemical vegetative control to open drainage channels, one time per year.	-	0%	-	0%	90%
Collect 60 tons annually of litter from rights of way in the urban & rural areas.	10.60	95%	53.13		95%
Permit all earth disturbing operations over 1 acre in size.	2.00	100%	27.00		95%
Permit all floodplain activities as appropriate.	2.00	2%	14.00		100%
Submit all necessary reports and documentation as required to comply with state stormwater regulations within 15 days of deadlines.	-	0%	1.00		100%
Perform erosion control inspections of permitted sites within 30 days.	141.00	137%	1,415.00		100%
Inspect City facilities identified as potential stormwater pollution sources.	3.00	0%	10.00		50%
Inspect stormwater outfalls.	4.00	0%	51.00		20%

**PUBLIC WORKS
FLEET DIVISION
ACTIVITY REPORT**

IN GALLONS		April 2023	
FYE 2023		FUEL REPORT	
	UNLEADED PURCHASED	DIESEL PURCHASED	CNG PURCHASED
Internal pumps	17,694.00	21,018.00	22,592.59
Outside - sublet	790.00	423.00	3,853.82
TOTAL	18,484.00	21,441.00	26,446.41
	UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED
TOTAL Consumption	20,496.37	22,694.70	25,092.93
			PUBLIC CNG CONSUMED
			3,853.82

FYE 2023 TO DATE CONSUMPTION			
TOTAL Consumption	UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED
	182,987.24	190,895.78	270,213.16
			PUBLIC CNG CONSUMED
			48,072.06

INTERNAL PRICE PER GALLON:			
UNLEADED	High	\$3.04	Low \$2.74
DIESEL	High	\$2.99	Low \$2.71
CNG	High	\$1.28	Low \$1.28

EXTERNAL PRICE PER GALLON:			
UNLEADED	High	\$3.12	Low \$2.80
DIESEL	High	\$3.10	Low \$2.76
CNG	High	\$2.10	Low \$2.10

FASTER CONSUMABLE PARTS PURCHASED		PUBLIC CNG SALES	
REPAIR PARTS	\$93,253.12	Month Total Public CNG Sales	\$8,128
BATTERIES	\$809.03	FYE 2023 To Date Public Sales	\$107,759
OILS/FLUIDS	\$7,966.18	LIFE TO DATE CNG GAS GALLON EQUIVALENT	
TIRES	\$15,064.56	Total Sold Gallons Life To Date	1,074,715
SUBLET REPAIRS	\$18,756.76	Total Gross Sales Life To Date	\$1,580,351
TOTAL SPENT ALL parts/sublet	\$135,849.65	Life To Date CNG Gas Gallon Equivalent	
		Total Public/City Through-Put CNG Gallons @ Statio	3,149,778

Light Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	3	0	0	34
EMERGENCY ROAD CALLS	3	5	5	64
PM SERVICES	67	105	93	1,014
INCLEMENT WEATHER	2	0	0	4
WORK ORDERS	209	265	261	2,640
SCHEDULED REPAIRS	95	151	137	1,130
NON SCHEDULED REPAIRS	64	61	91	972

Heavy Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	4	4	4	23
EMERGENCY ROAD CALLS	19	18	20	170
PM SERVICES	38	57	49	356
INCLEMENT WEATHER	0	2	0	2
WORK ORDERS	192	195	202	1,472
SCHEDULED REPAIRS	43	74	58	387
NON SCHEDULED REPAIRS	117	96	112	896

Transit Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	0	6
EMERGENCY ROAD CALLS	3	1	1	7
PM SERVICES	2	14	5	94
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	73	66	85	645
SCHEDULED REPAIRS	4	17	11	99
NON SCHEDULED REPAIRS	64	47	70	504

EVT Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	15	20	16	96
EMERGENCY ROAD CALLS	0	4	0	8
PM SERVICES	4	7	1	59
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	25	47	32	270
SCHEDULED REPAIRS	12	17	8	125
NON SCHEDULED REPAIRS	3	8	7	69

COMBINED SHOPS	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	22	24	20	143
EMERGENCY ROAD CALLS	25	28	27	243
PM SERVICES	111	187	148	1418
INCLEMENT WEATHER	2	2	2	6
WORK ORDERS	499	586	589	4727
SCHEDULED REPAIRS	154	263	214	1678
NON SCHEDULED REPAIRS	248	217	284	2309

**FLEET DIVISION
INVENTORY
April 2023**

FUEL

WESTWOOD GOLF	652.4	gallons	DIESEL	@	2.870	\$ 1,872.39
WESTWOOD GOLF	710.1	gallons	UNLEADED	@	2.690	\$ 1,910.17
NORTH BASE	4,100.0	gallons	UNLEADED	@	2.850	\$ 11,684.94
NORTH BASE	950.5	gallons	DIESEL	@	2.850	\$ 2,708.87
FIRE STATION #5	415.0	gallons	UNLEADED	@	2.970	\$ 1,232.64
FIRE STATION #5	27.6	gallons	DIESEL	@	3.020	\$ 83.35
FIRE STATION #6	311.7	gallons	UNLEADED	@	2.910	\$ 907.05
FIRE STATION #6	431.1	gallons	DIESEL	@	2.930	\$ 1,263.12
BULK TANKS	1,200.0	gallons	DIESEL	@	2.850	\$ 3,420.00

TOTAL	GALLONS:	DOLLAR:
UNLEADED	5,536.8	\$ 15,734.80
DIESEL	3,261.6	\$ 9,347.73

**PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE REPORT**

April FYE 2023

Industry Standard Compliance: Not To Exceed 5%

Department/Division	Number of PMs Scheduled	Number of PMs Completed On Time	Number of PMs Completed LATE	Number of PMs Missed	Current % PENDING	YearToDate Non- Compliance Trend
CITY CLERK						
CITY COUNCIL					0%	0%
BUILDING ADMINISTRATION					0%	0%
MUNICIPAL COURT						
MUNICIPAL COURT					0%	0%
INFORMATION TECHNOLOGY						
INFORMATION TECHNOLOGY					0%	0%
HUMAN RESOURCES						
HUMAN RESOURCES					0%	0%
PLANNING						
PLANNING	2	2			0%	0%
BUILDING INSPECTIONS					0%	0%
CODE COMPLIANCE	1	1			0%	50%
PUBLIC WORKS						
ENGINEERING					0%	100%
STREETS	8	6	1	2	25%	18%
STORMWATER	3	2	1		0%	21%
TRAFFIC					0%	29%
STORMWATER QUALITY					0%	0%
FLEET	10	8	2	2	20%	11%
TRANSIT					0%	0%
POLICE						
ANIMAL CONTROL	2	2			0%	50%
POLICE ADMINISTRATION	1	1			0%	25%
POLICE STAFF SERVICES	3	1	1	2	67%	60%
POLICE CRIMINAL INVESTIGATIONS	3	2		1	33%	36%
POLICE PATROL	12	6	3	4	33%	38%
POLICE SPECIAL INVESTIGATIONS					0%	33%
POLICE EMERGENCY COMMUNICATIONS					0%	0%
FIRE						
FIRE ADMINISTRATION					0%	0%
FIRE TRAINING	1	1			0%	0%
FIRE PREVENTION	1	1			0%	0%
FIRE SUPPRESSION	3	1	1	1	33%	40%
FIRE DISASTER PREPAREDNESS					0%	0%
PARKS & RECREATION						
PARK MAINTENANCE	8	6	1	2	25%	32%
PARKS & RECREATION					0%	0%
CUSTODIAL					0%	0%
FACILITY MAINTENANCE	4	3	1	1	25%	50%
PARKS FORESTRY					0%	0%
PUBLIC SAFETY SALES TAX (PSST)						
PSST POLICE PATROL	5	3	2	2	40%	53%
PSST POLICE CRIMINAL INVESTIGATIONS	2	1		1	50%	50%
PSST FIRE SUPPRESSION	1			1	100%	100%
CDBG						
PLANNING CDBG					0%	0%
UTILITIES WATER						
UTILITIES ADMINISTRATION					0%	0%
WATER TREATMENT PLANT	2	2			0%	0%
WATER PLANT	1	1			0%	67%
WATER PLANT WELLS	1	1			0%	0%
WATER PLANT LAB					0%	0%
LINE MAINTENANCE ADMIN.					0%	0%
WATER LINE MAINTENANCE	10	9		1	10%	4%
UTILITIES INSPECTOR					0%	0%
METER SERVICES					0%	0%
UTILITIES WRF						
WRF ADMIN					0%	100%
WRF INDUSTRIAL	1	1			0%	0%
WRF BIOSOLIDS	1	1			0%	0%
WRF OPERATIONS	1		1	1	100%	200%
SEWER LINE MAINTENANCE	6	5	1		0%	7%
UTILITIES SANITATION						
SANITATION ADMINISTRATION					0%	0%
SANITATION RESIDENTIAL	10	10			0%	44%
SANITATION COMMERCIAL	4	3	1		0%	65%
SANITATION TRANSFER	4	3	1	1	25%	40%
SANITATION COMPOST	3	2	1	1	33%	33%
SANITATION RECYCLE	1	1			0%	100%
SANITATION YARD WASTE	2	2			0%	0%
CITYWIDE TOTAL	117	88	18	23	20%	31%

**PUBLIC WORKS
FLEET DIVISION**
Technician Productivity
Report

FYE 2023

April 2023

MECHANIC	DIRECT LABOR HOURS	PRODUCTIVITY		INDIVIDUAL PRODUCTIVITY	
		GOAL	ACTUAL	DIFFERENCE	
# 001	126.22	72%	97.1%	25.1%	
# 002	109.63	72%	76.4%	4.4%	
# 003	21.62	72%	16.6%	-55.4%	
# 004	99.70	72%	76.7%	4.7%	
# 006	92.82	72%	57.2%	-14.8%	
# 007	105.09	72%	80.8%	8.8%	
# 008	122.61	72%	88.4%	16.4%	
# 009	107.44	72%	77.0%	5.0%	
# 010	112.33	72%	86.4%	14.4%	
# 011	115.42	72%	82.9%	10.9%	
# 012	120.17	72%	92.4%	20.4%	
# 013	108.59	72%	83.5%	11.5%	
# 018	129.64	72%	99.7%	27.7%	
# 021	118.02	72%	90.8%	18.8%	
# 031	103.58	72%	79.7%	7.7%	
# 037	142.23	72%	90.3%	18.3%	
# 038	149.55	72%	95.0%	23.0%	
# 040	157.49	72%	103.1%	31.1%	
#041	121.78	72%	93.7%	21.7%	
# 042	128.45	72%	98.8%	26.8%	

DIRECT LABOR HOURS	2292.38
TOTAL AVAILABLE HOURS	2491.00
PRODUCTIVITY GOAL	72.0%
ACTUAL PRODUCTIVITY	92.0%

CITY OF NORMAN
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION
MONTHLY PROGRESS REPORT

APRIL 2023	PROJECTED GOAL	THIS MONTH			YEAR TO DATE		
	Percentage	Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
Provide initial response to citizen inquiries within 2 days	100%	89	89	100%	1054	1054	100%
Provide information requested by citizens within 7 days	95%	89	89	100%	1027	1027	100%
Complete traffic engineering studies within 45 days.	99%	1	1	100%	25	22	88%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	17	17	100%	228	228	100%
Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
		0	0	1.75	1268	400	0.32
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
		5.11	48	9.39	24.55	197	8.02
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
		15	15	100%	149	149	100%
Response to reports on traffic signal malfunctions within one hour.	99%	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
		24	24	100%	228	228	100%
Response to reports of sign damage:	Percentage						
High Priority Stop or Yield Signs within one hour	99%	5	5	100%	59	59	100%
Lower Priority all other signs within one day	90%	15	15	100%	320	320	100%
Street Name Signs within two weeks	90%	29	29	100%	286	286	100%
Percent of work hours lost due to on the job injuries.	<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
		3120	128	0.04	30904	1393.5	0.05

Monthly Report

April 2023

LINE MAINTENANCE:

Waterline Capital Projects

- Beaumont Drive – 75%
- 1357 12th NE Avenue – 100%
- Crest Court – 100%
- Barb Court – 100%

Staff has completed the Crest Court project. Staff has completed the 12th AVE NE project. Beaumont is underway and is anticipated to be complete in 30 days – it has been delayed with the Juniper project for the lead service line replacements. Page project is scheduled to start after Beaumont.

Water Line Breaks Total – 13 in April

➤ Water Lines Hit by Contractors – 2 - 3/4", 2 - 1"

Sewer Line Data

- Total obstruction service requests - 23
 - Private Plumbing: 22
 - City Infrastructure: 1
 - Sanitary Sewer Overflows: 1 on private side, 0 on city side

Lift Station D Flows:

- Days - 30
- Average daily flow: 1.447 MGD
- Total Monthly flow: 43.41 MG

UTILITIES ENGINEERING:

Line Maintenance Building: Project will construct new building for Line Maintenance Division consisting of 49 staff; the existing 11,000 SF building is currently located on North Base property adjacent to the Fleet offices and vehicle servicing areas. This project assumes construction of a new 20,000 SF facility NW of the water treatment plant to house administrative offices, the employee breakroom, fire hydrant/meter repair area as well as areas for numerous water and sewer line repair parts, pump repair parts and a work area for pump repairs and testing. A preliminary meeting was held with City staff to discuss the project and what variances may be required. Additional funding will also be necessary due to the increased cost for the project to meet actual division needs now and into the future. Due to other department priorities, funding for the project was pushed back to FYE 23 so the project has essentially been pushed back one year. Contract K-2122-115 was approved by Council and the Architect and Contractor are working through the process with GMP expected in September 2022. Bid Opening was held on September 7, 2022. 61 bidders submitted bids across the 30 categories of construction work. The total of the Base Bid was approximately \$7.7 Million, including contingencies, insurance, allowances, and other project requirements. Special-use permits were approved by Council on September 27, 2022. Approval of the GMP was held on the October 11, 2022 Council docket. Contractors have completed sanitary sewer, waterline work, drain lines from the tower, and additional stormwater culvert. Additional funds will be transferred from Police to pay for their half of the culvert. The Admin and Outdoor storage building slabs were poured this month. There were some issues with the retarder used on the slab for the outdoor storage building and contractors, engineers, and staff are talking about how best to proceed. The steel for the Admin building started going up on 3/30. The water line building slab was poured on 4/5 and the sewer line building slab is set to be poured on 4/14. Alternate asphalt pricing was received on 3/29 and staff is discussing if we have the funds to add any of this to the project. Utilities staff met with Crossland, Wallace Design, and Stormwater staff to discuss requirements for the pond that has been filling up quickly with the recent rain, which still does not have an outlet structure. Crossland will drain part of the pond in order to install

the pipe and overflow concrete in April, in addition to sodding around the berm for proper erosion control. This project is still on track to be completed by November 2023.

As-Built Linking Project: Project is an engineering effort to develop a system for linking as-built records to a GIS interface to allow for staff to more efficiently find as-built records. Contract K-2021-72 was awarded to Meshek & Associates on December 1, 2020. The project will allow users to click on a water or sanitary sewer asset in a GIS viewer which will then provide the as-built record document in a new window for viewing or downloading. Additional internal staff discussion was required to determine naming conventions for the consultant to use that would create a standardized system that could be used for this project and any future projects. As such, the project deadlines were set back a couple of months. All existing as-built information was provided to the consultant for their use. Pilot area information has been received and reviewed by staff. The effort required to complete the remainder of the project is more than the current contract amount. Staff will bring Council a proposed amendment for approval to complete the entire City.

Solar Arrays at WRF and WTP: Project will utilize areas in the vicinity of the Water Reclamation Facility and the Water Treatment Plant to install new solar arrays that will offset electrical use from the grid. This project moves the Utilities Department forward and closer to meeting the *Mayors Climate Protection Agreement* and the *Ready for 100* initiatives. This performance guaranty contract has requirements such that the City will be reimbursed if sufficient energy is not generated.

The WTP array was energized on August 2, 2022, and all work is complete except for punchlist items. For the WRF, all arrays are energized. Systems are operating and being monitored. Only minor site restoration and testing are required to complete the project but are being impacted by weather conditions. All work has been completed and project will be accepted on May 23, 2023.

WASTEWATER PROJECTS:

Sanitary Sewer Stream Crossing Replacement (WW0178) During January 2023, Utilities Department discovered that a 24" sanitary sewer aerial stream crossing in "Oliver's Woods" on the south side of Highway 9 was damaged and in danger of imminent collapse. NUA prepared Bidding Documents to replace the aerial crossing and project was Advertised on February 9, 2023. Bids were opened on March 9, 2023. Krapff-Reynolds Construction Company was the low bidder with a bid in the amount of \$593,630.00, and a contract in this amount was awarded on March 28, 2023. Notice to Proceed with Construction will be issued in early May and the project is anticipated to be completed by July 31, 2023.

1.	Discovery of Damaged Aerial Stream Crossing:	December 2022
2.	Bidding Documents Prepared by NUA:	January 2023
3.	Project Advertised:	February 9, 2023
4.	Bid Opening:	March 9, 2023
5.	Contract Award:	March 28, 2023
6.	Construction Complete:	June 30, 2023

WRF Reuse Pilot Study (WW0317) – Project is a pilot study designed to consider treatment alternatives to produce highly treated effluent at the WRF suitable for Indirect Potable Reuse (IPR) by discharging it into Lake Thunderbird to supplement Norman's available raw water supply. NUA approved a contract with Garver LLC on February 11, 2020 to design the pilot project for various alternative treatment processes to determine if reuse is feasible and, if so, to recommend the best and most economic treatment technologies for the implementation of a reuse program. In July 2020, NUA approved Amendment No. 1 to Garver's contract which consolidated all pilot study tasks, including procurement/rental of treatment equipment for alternative treatment trains, temporary construction/installation of pilot

study equipment and eventual removal of all pilot study equipment, into Garver's contract. During the remainder of 2020, Garver completed pilot study design, and during winter 2020/2021 and spring 2021, temporary construction of Phase I treatment trains, which consisted of one train using an Aqua Nereda patented process and one train using a modified University of Cape Town (mUCT) process was completed. By June 2021, both trains had been commissioned and were operating as intended. As a result, WRF and Garver staff were able to commence the Phase I testing and sampling regimens. In November 2021 and February 2022, skids and trailers containing advanced tertiary processes that were to be pilot tested as part of Phase II and Phase III, respectively, were delivered; temporary construction needed to place them into service was completed; and Phase II and Phase III testing and sampling regimens commenced. Phases I, II, and III and all associated testing and sampling were completed as of June 1, 2022, and Garver's construction subcontractor completed removal of all temporary process equipment by late summer 2022. A first draft copy of the engineering report was submitted for review in December 2022. A second draft was submitted to NUA and, informally, to Oklahoma Department of Environmental Quality (ODEQ) in March 2023. Since then, Garver has been convening regular meetings with ODEQ to review the draft report in detail. The report is lengthy, and it is expected to require several months and multiple iterations before the report is considered final and ready for formal submission to ODEQ. This will likely occur during the summer of 2023 with approval by ODEQ likely to require several additional months after that.

In December 2019, NUA learned that Bureau of Reclamation (BOR) had approved a grant of up to \$700,000 that would pay up to 25% of all costs incurred on this project. Grant contract was approved by NUA and BOR and fully executed in September 2021. As of March 2023, all funds authorized by this Grant have been applied for and received by City of Norman.

In early October 2021, NUA learned that it has been awarded a second grant from BOR, a green infrastructure grant to evaluate what role a constructed wetland could play in further improving quality of stormwater and/or effluent water entering Lake Thunderbird as part of the future reuse program that is the subject of the pilot study. This grant includes \$209,824 worth of in-kind funds from various federal agency resources to be expended in (Federal) Fiscal Years 2022 and 2023 for research and investigations and can be extended with additional funds added in future years as conclusions are reached and recommendations made based on the work done during the initial years' funding. A kick-off meeting for the Green Infrastructure grant convened in early November 2021 and work (research and data gathering) is ongoing. Initial conclusions and recommendations are expected to be reached in the first half of 2023.

In April 2022, NUA learned that a third grant associated with possible IPR from BOR had been authorized. The third grant was an applied science grant for \$148,339 to create a Predictive Lake Optimization Tool (PLOT) for Lake Thunderbird. The PLOT will use weather and climatological data, weather and seasonal weather forecasts, and data specific to Lake Thunderbird and its watershed to create a preliminary model that will furnish predictions on the theoretical best times, quantities, and manner for adding supplemental IPR flows to the lake. This would allow both for the best possible economic evaluation of infrastructure alternatives for a future IPR program but also for the efficient management of such a future IPR program if/when one is implemented. A resolution authorizing acceptance of the grant was approved by City Council in September 2022, and a Contract with Garver in the amount of \$196,190 (of which \$148,339.00 would be reimbursable from BOR Applied Science Grant) was approved by City Council on March 14, 2023. A kick-off meeting for this project should convene in May 2023 and project should require approximately one year to complete.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF Dewatering Centrifuge Replacement (WW0326) – Project will replace dewatering centrifuges at WRF. Existing centrifuges are approaching the end of their useful lives, and, consequently, they need excessive maintenance, regular major repairs and increasing polymer feed rates to achieve necessary sludge quality. Moreover, poor service provided by manufacturer often results in extended downtime before necessary repairs are completed. NUA approved a Contract with Garver, LLC on December 8, 2020 to prepare a design to replace centrifuges, and design for this project commenced immediately thereafter. Throughout 2021, manufacturers of several different dewatering technologies ran demonstration tests that were observed by Garver, WRF and NUA Engineering staff, and WRF and NUA Engineering staff also made several site visits to wastewater treatment plants in the region to observe equipment by other manufacturers/technologies in operation. Based on these demonstrations and site visits, Garver issued a Final Version of the Preliminary Engineering Report in November 2021 recommending hydraulic drive centrifuges as the technology for this project. During winter and spring 2022, Garver and NUA met with representatives from most of the reputable centrifuge manufacturers in the

industry to learn more about their equipment and, just as importantly, to learn about their manufacturing and service infrastructure. Based on these meetings, three (3) manufacturers have been approved for inclusion in the bidding documents.

Garver completed and submitted 60% design documents for review in August 2022 and 90% design documents in January 2023 with design review meetings convening two weeks after each submission. In March 2023, ODEQ Permit to Construct application was submitted to ODEQ and the permit was issued in April 2023. Also, in April 2023, NUA learned that it has been approved for a federal community funding grant in the amount of \$5,000,000.00 for this project. Because the funding from the grant is not expected to be made available until the start of the next federal fiscal year (i.e. October 1, 2023), the bidding of this project will now be scheduled to sync up with a Contract Award at the first Council Meeting in October 2023 with Notice to Proceed with Construction to follow immediately thereafter also in October 2023. The critical path for the project will run through the delivery of the new centrifuges. Assuming they can be delivered in a reasonable time frame without excessive supply-chain-related delays, project should be complete by July 31, 2024.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF New Maintenance Building (WW0318) and WRF Main Control Building Renovation (WW0325): - These two projects are being designed under a single design contract and are anticipated to be bid as a single project, so they will be updated as a single project as well. Due to plant improvements projects over the past two decades, space formerly used for spare part storage and maintenance work has gradually been incorporated into plant operations space, leaving a shortage of viable storage and work space. Project WW0318 will cover the construction of a new pre-engineered Maintenance Building for spare part storage and other critical maintenance activities to offset space lost in existing facilities since the main building was commissioned.

The Main Control Building at the WRF was constructed in 1982 and, while some building systems have been replaced and/or upgraded since then, many of the original interior and exterior finishes and fixtures as well as the main laboratory have not been replaced, updated, or renovated since original construction and are now nearing the end of their useful lives. Project WW0325 will renovate existing building and update layout and building systems as well as expand and renovate the laboratory to meet current standards.

Greeley Hansen was selected as the Architect for these two projects, and their Contract was approved on June 8, 2021. A design kickoff meeting convened in late June 2021. Greeley Hansen submitted a draft Preliminary Engineering Report (PER) in November 2021 and, after a review meeting later in November 2021, they submitted a final PER in late January 2022.

In March 2022, NUA decided to defer construction of this project for one fiscal year to FY 2023 for budgetary reasons. For this reason, while Construction Manager at Risk (CMaR) was originally being considered as the project delivery method, the project will instead be delivered by a traditional Design/Bid/Build method with Greeley Hansen completing a bid-ready final design during the remainder of 2022 but project will not bid until Spring 2023.

During August 2022, Greeley Hansen submitted 95% design documents. At time of submittal, it was agreed that a design review meeting would convene in February/March 2023 so that all comments and corrections noted can be addressed at one time just prior to advertisement, which was then projected to occur in May 2023. Since that time, the decision has been made to defer construction of this project until fiscal year 2024/25. For this reason, bidding documents will be finalized in time to advertise in May 2024. Bids would then be opened in June 2024, and Contracts Awarded at the first Council Meeting in July 2024. Construction would then take one calendar year to June 2025.

Engineer: Greely and Hansen LLC (Ana Staggs)

Lift Station D Force Main Replacement (WW0091): Another portion of the Lift Station D 16" ductile iron force main along 12th Ave N.E. is severely deteriorated and in need of replacement. Approximately 3,500 feet of this force main to just south of Rock Creek Road was replaced with 20-inch PVC in 2009. The area needing replacement because of continued breaks is on the west side of 12th from the end of the previous project to the point where it begins to gravity flow near the 12th Avenue Recreation Center. The project is expected to require 2,300 feet of new 20-inch piping, three air release

vaults, and a new receiving manhole. After discussions with the Parks Department, the City of Norman will continue to lease the property needed for this project and will not purchase the property outright. Therefore, the project was kicked back off to identify the best alignment and then move forward to final design, easement acquisition (as necessary), bidding and construction. Additional survey work has been completed and the revised alignment does not appear to have any conflicts or issues that would prohibit its construction. Staff is currently reviewing revised 100 percent plans and submitted DEQ permit in February 2023. ODOT permit application submitted in March 2023. Plans will be advertised for bid in March 2023.

Engineer: PEC, Inc. (Chris Grizer)

Class A Sludge / Co-Composting (WW0312): This Project includes evaluation of biosolids co-composting via the windrow method to achieve Class A Biosolids for the Norman Utilities Authority (Owner) in Norman, Oklahoma. An evaluation of sites near the Water Reclamation Facility (WRF) will be evaluated as well. This scope of services also includes modification and update to Norman Water Reclamation Facility's existing Sludge Management Plan. Technologies were screened and Windrow Composting was determined by the Engineer to be the best alternative due to capital cost and operational familiarity considerations. The project was put on hold pending further discussions with landowners for land application of bio-solids that is a lower cost option than co-composting. Staff have located additional lands to allow for the continued land application of digested and dewatered biosolids which is more cost-efficient than co-composting. As such, this project will be closed out until a future need arises necessitating the project.

Engineer: Garver, Inc. (Steve Rice)

Septage Receiving Facility (WW0319): The Water Reclamation Facility (WRF) is often contacted regarding the possibility of taking trucked wastewater from hauling companies. Delivery of trucked wastes is not typically approved due to the undocumented quality of the trucked waste. Oklahoma City is currently the only municipal location in the metropolitan area for haulers to dispose of septage. The WRF could potentially generate revenue from companies hauling septage (septic tank clean-outs) and other acceptable wastes. Additionally, City of Norman residents utilizing a private sewage system could benefit through their private haulers having a closer disposal solution. To allow for the new facility, the current WRF treatment processes must be protected which may require temporary storage of the trucked wastes delivered to the WRF while water quality testing is performed to verify its acceptability. Preparation of an engineering study and design is budgeted for FYE19 while construction is budgeted for FYE20. This project is not a high priority for service reliability and has been deferred due to funding availability. This project will be closed out until the project is moved forward.

Engineer: Olsson, Inc. (Kevin Rood)

Sewer Maintenance Project FYE18 (WW0316): Annual project will replace about 27,800 feet of deteriorated sewer lines with High Density Polyethylene (HDPE) pipe and rehabilitate or replace about 108 manholes. Project area is bounded by Westbrook Terrace to the north, McGee to the west, Highway 9 to the south and Berry Road to the east. Staff is completing final review of plans and specifications in May and will bid project in June.

Engineer: Staff with assistance from Lemke Surveying

Sewer Maintenance Project FYE19 (WW0321): Annual project may replace about 22,000 feet of residential sanitary sewer lines and rehabilitate or replace about 108 manholes in the area bounded by W Lindsey St. to the North, 24th Ave SW to the west, Westbrook Terrace to the south, and Berry Road to the East. Preliminary project layout and scope definition are in progress. Draft plans are scheduled to be delivered to staff May 2023.

Engineer: Staff with assistance from local surveyor

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This

project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. Developers might initially fund the lift station and/or the NUA with a portion of the funding paid back as additional areas develop. RFP issued 06/12/18 for this work with proposals due 07/15/18. On 08/07/18, staff selected Search, Inc. to prepare the sewer service area study and evaluate its potential as a payback project. Staff has placed this project on hold as they work through new Comp Plan and the outcome effects of a possible turnpike.

Bishop Creek Interceptor Project (WW0174): Project will replace or parallel approximately 20,600 feet of existing sewer interceptors in the in the Bishop Creek wastewater basin to accommodate the full build-out wastewater flows. The project area generally lies between Highway 9 and Constitution and between Jenkins and Classen Boulevard. Staff will soon prepare an RFP to select design consultant for this and other water/sewer projects.

WATER PROJECTS:

Blending of Wells 5, 6, and 52 at the Water Treatment Plant (WA0369): This project will blend wells 5, 6, and 52, at the Water Treatment Plant (WTP) before entering the distribution system. Blending these wells will only require samples be taken at the blending site as opposed to each well, which will minimize time and money spent on sampling each month. This project will require approximately 2,200 feet of 8-inch waterline to bring well 52 to the 36th Avenue NE and Robinson Street intersection where it will combine with the line coming from well 5. An existing 12-inch waterline will then be converted to a non-potable line as it moves west on Robinson Street before it combines with well 6 and the distribution system at the WTP. In addition, two bores consisting of approximately 260 linear feet of 8-inch and 6-inch waterline under Robinson Street will be required to connect the neighborhoods on the north side of Robinson Street with the existing high pressure line on the south side of Robinson Street. An existing 10-inch waterline and old 24-inch concrete line at the WTP will be abandoned as part of this project. As part of a previous project, Freese and Nichols, Inc. recently designed the project to extend water transmission lines from the WTP to 24th Avenue NE. Since they are familiar with the lines in the area and the interconnection requirements at the WTP and would be able to provide design services for this project, staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this project as well. City Council approved the contract with Freese and Nichols, Inc. on May 11, 2021 for \$47,850. Staff had a project kick-off meeting with engineers on May 27, 2021. An Invitation to Bid was Published in the Norman Transcript on November 3, 2022 with a Pre-Bid Meeting held on November 18, 2022. A Bid Opening was held on December 1, 2022. Three contractors submitted bids ranging from \$584,950.00-\$748,235.00. The low bidder was Cimarron Construction Co. at \$584,950.00, which is over the Engineer's Estimate of \$548,939.00. The contract with Cimarron Construction Co. was approved by Council on January 10, 2023. A pre-Construction meeting was held on January 24, 2023. All of the pipes crossing Robinson St and 36th Ave NE have been laid, in addition to the pipe running along 36th Ave NE under the creek, which was installed via Horizontal Directional Bore. The lines at Gray Fox Dr have been tested and put into service and testing is ongoing for the others. Staff met with the contractor on 4/11 to discuss options going forward for properly abandoning the 24-inch and 30-inch lines north of the vault on the west side of the plant. All lines have been installed an the contractor is completing restoration on the project.

Engineer: Freese and Nichols, Inc. (Clay Herndon)

Jenkins Avenue Waterline Replacement (WA0353): This project will replace approximately 2,500 feet of existing 6-inch waterline with new 12-inch waterline in concert with the planned widening of Jenkins Avenue through the City of Norman Public Works Department. This project will also design a 1,000-foot extension of the Segment D transmission line recommended by the 2003 water mater plan. In addition, this project will install a non-potable reuse line from Imhoff Road to Constitution Street. Freese and Nichols, Inc. is currently under contract with Public Works to design the widening on Jenkins Avenue and also the intersection improvements at Jenkins Avenue/Constitution Street/Imhoff Street, so staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this waterline project in order to ensure a cohesive design for both street improvements and the new water lines in this area. The contract with Freese and Nichols was approved by council on April 27, 2021 in the amount of \$95,740. Staff had a project kick-off meeting with engineers on May 27, 2021. Public Works will be combining the waterline work into the ODOT streetscape project. This will save money in restoration costs and allow for a shorter construction period for the entire

project. Public Works is reviewing the current waterline plans before sending to engineers for revisions. Final plans, bidding, and construction dates will be determined based on the schedule for the rest of the project.

Flood Avenue Waterline Replacement (WA0328):

Project will replace approximately 12,700 feet of 16-inch water line from Robinson Street to Tecumseh Road, and about 2,900 feet of 12-inch from Tecumseh to Venture Drive with 16-inch C900 PVC pipe. The existing ductile iron pipe is not compatible with the corrosive clay soils. It is failing, causing service disruptions to customers and damage to driveways, streets, and yards. In combination with this project, the potential for using existing wells along Flood for blending back into the water system using the existing pipe after rehabilitation will be evaluated. Total bids for construction ranged from \$2.9 million to \$3.8 million. Southwest Waterworks was determined to be the lowest responsible bidder at \$2,854,724.50. City Council approved the contract with Southwest Water Works on September 14, 2021 in the amount of \$2,854,724.50. A pre-construction meeting was held on October 6, 2021. Construction began November 3, 2021 and will continue for 330 calendar days. The James Garner waterline between Acres and Robinson was added onto the contract for this project in February, with an additional 75 days added onto the project and a revised contract amount of \$3,325,518.50. The Contractor recently finished up all punch list items and is working on getting a final pay claim together along with a final change order.

Engineer: CP&Y, Inc. (John Levitt/John Gjendem/Richard Taylor)

Well Field Blending and Future Groundwater Treatment Site (WA0214):

This project will determine the best location, layout, and treatment processes for blending and treating the 41 active groundwater wells utilized by the City of Norman. All active wells are currently in compliance with the standards set forth in the Safe Drinking Water Act and Public Water Supply Operations are not required to provide treatment and residual disinfectant under Oklahoma Administrative Code 252:631. However, the NUA also treats and distributes surface water from Lake Thunderbird. Since the water from the surface water source and the groundwater wells is blended in the distribution system piping, ODEQ has indicated that the system will need to be modified such that a minimum disinfectant residual of 1.0 mg/L of total chloramines (NHCL₂) should be found throughout all parts of the system in the future. In addition, maximum contaminant levels (MCLs) of total chromium and arsenic may be lowered by EPA, and a new MCL for hexavalent chromium may be established in the future, thus requiring additional treatment for the groundwater wells. NUA entered into a contract with Carollo Engineering, Inc. on June 22, 2021 in the amount of \$95,090 to develop preliminary layouts for the future build-out of the facility including immediate needs and future treatment processes. The Notice to Proceed date was set for June 29, 2021 and a kick-off meeting and site field investigations are scheduled to be held on July 21, 2021. Staff met with SRB, LLC this month to obtain assistance for acquiring the land needed for the blending location which includes review of property records, survey and map, and negotiation assistance. A Purchase Order was created for \$16,200 for these services, and a 28-acre parcel of land was approved to be purchased by Council on February 22, 2022 in the amount of \$800,000. This 28-acres, which became for sale in 2021, is located near a potential site that was evaluated as being in a more favorable location based on the layout of our wellfield, as indicated by a hydraulic model conducted by Plummer Associates, LLC. A final Technical Memo was received from Carollo in August 2022 and was sent to Plummer. This memo will be utilized by Plummer to determine the layout and modeling needed for the preliminary disinfection system. The engineering contract with Plummer for design of the disinfection system was approved by Council on October 11, 2022 in the amount of \$528,900. Staff had a kick-off meeting on November 1, 2022 with engineers. Staff held the chlorine demand and disinfection byproducts testing on December 19, 2022 at the WTP. No DBPs were detected and demand was very low, as expected. A meeting with Planning was held on 3/22 to discuss any preliminary requirements the see for this location. Staff will have internal meeting to discuss any changes to the current layout for the facility and will bring these notes and any requirements from Planning to the Engineers next month to incorporate into their Engineering Report.

Site Evaluation Engineer: Carollo Engineering, Inc. (Tom Crowley & Rebecca Poole)

Land Acquisition: Smith Roberts Baldischwiler (Bryan Mitchell)

Disinfection System Engineer: Plummer Associates (Alan Swartz)

James Garner Ave Waterline Replacement from Main to Duffy (WA0338): This project will replace the aging 6, 8, 12, and 16-inch waterlines between Main Street and Duffy Street along James Garner Avenue in conjunction with the Public Works Department James Garner Avenue Streetscape project currently being designed by Cowan Group Engineering,

LLC. The waterlines in this area are over 50 years old and have experienced failures that disrupt water service and traffic flows. Replacement of these waterlines prior to the surface improvements would ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacements work. NUA entered into a contract with Cowan Group Engineering, LLC in the amount of \$93,800 on June 22, 2021. A contract transmittal was sent with a start date of June 29, 2021. A kick-off meeting was held February 15, 2022 after 60% streetscape plans were completed. Funding for the streetscape work will be determined in March, which will determine when the waterline project needs to begin. The waterline will need to be completed before the roadway work begins. 65% plans were recently received. Staff is in the process of reviewing and providing comments.

Engineer: Cowan Group Engineering, LLC (Jeff Cowan)

Phase II – Porter Avenue Waterline Replacement (WA0354):

This project will replace approximately 1,500 feet of aging 8-inch and 5,000 feet of 12-inch waterline along Porter Avenue from Robinson Street to Alameda Street in conjunction with the Public Works Department Porter and Avenue Streetscape project. Part of this project (Main Street to Rich Street) was already completed as part of Public Work's ODOT funded Transportation Bond project. Replacement of these waterlines prior to the surface improvements will ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacement work. NUA entered into a contract with Cabbiness Engineering, LLC (Garver Engineering) in February 2021 in the amount of \$58,100. Staff received final design plans and sent an invitation to bid to the *Norman Transcript* for publication on December 23, 2021 and December 30, 2021. A mandatory pre-bid was held on January 4, 2022 and the bid opening will be held on January 20, 2022. Bids were opened on February 3, 2022 and four contractors submitted bids. Cimarron Construction Company, LLC submitted the lowest and best bid for the Base Bid and Alternate B at \$2,039,328. The Contract and Bonds were signed and approved by Council on February 22, 2022. A kick-off meeting was held on March 4, 2022. City staff and the Engineer are in the process of reviewing submittals provided by the Contractor. The Engineer is also working on getting a final conformed set of plans together showing the alternate bid that was awarded. Construction start date for the Notice-to-Proceed was March 14, 2022. Rather than a number of days for construction completion, this project has an end date for construction of July 15, 2022. This is to ensure the waterline work is finished prior to the streetscape work. Work began on March 14, 2022. A final change order and pay app was approved by Council on November 22, 2022. As-builts were recently received from the Engineer who noticed the new waterline conflicted with a few future light poles and future storm drain that will be constructed by Public Works. Adjustments will be made to the light pole design by Public Works. Line Maintenance potholed and took accurate elevations of the waterline in these areas. Utilities staff attended the pre-work meeting for the streetscape project, which has a start date of April 3, 2023. Their contractors will start on the south end and move their way north. They will let us know when they have the far west lane close at Himes so that we can contact Cimarron to install the missing bends needed for a new storm drain. The light poles that will be in conflict with our waterline will be moved a few feet in the field to accommodate these conflicts.

Engineer: Garver Engineering (Bret Cabbiness/Sean Price)

Water Treatment Plant Carbon Dioxide Tank Replacement (WA0374):

The existing carbon dioxide tank at the City's Water Treatment Plant is aging and vendors are not able to supply replacement parts to the model any longer. Carbon Dioxide is used to adjust the pH of the drinking water which effects its scaling and corrosivity potential, so a new tank is necessary. This project will involve removal of the existing 30-ton carbon dioxide tank at the water treatment plant, complete installation of new tank 30-ton tank of correct make and model specified or approved equal, demonstrating correct operation and dosages both manually and remotely, and training water treatment staff on operation and maintenance. Staff awarded the removal and installation to Wynn Construction Co. for \$75,000. Staff awarded the purchase and delivery of the tank to Tomco Systems in the amount of \$228,975 in December 2021. The purchase authorization was approved by Council on January 18, 2022. Tomco moved forward with ordering the tank on April 25, 2022. The new tank was shipped on September 28, 2022 and it was delivered to the WTP on October 3, 2022. The apparatus on top of the tanks has been leaking since installation. It was installed for the tank and the threads did not fit properly. So, a new apparatus arrived to plant on January 24, 2023. Replacement and shut down of the plant occurred on January 26, 2023. Tomco informed staff that this new apparatus was quality control checked against the appropriate pressure. However, Tomco staff noticed one of the heating elements was not working properly during installation of the new apparatus. A 1-year mechanical warranty is required for this tank and Tomco was notified that they need to provide replacement of this as well. The heating element was repaired on 3/10/2023 and all components of the tank are working properly. A final payment was made to Tomco on 3/13/2023.

Water Treatment Plant Clarifier 1 and 2 Rehabilitation (WA0375):

Clarifiers 1 and 2 at the Water Treatment Plant (WTP) were installed in 1965 and have experienced deterioration warranting replacement of gearboxes and motors, in addition to new coats of paint. After 55 years in service, it's expected that the structural integrity of these clarifiers will have decreased. In July 2021, staff hired Suez Water Technology Solutions Services, Inc., who currently own the "Accelator" technology employed by these two clarifiers, to perform a visual inspection on one of the clarifiers. They found pitting and corrosion of steel and indicated the need to repair/replace the launder and outer wall brackets, in addition to realignment for the hood structure and circular deckplate, and repainting the structure. This project will first entail a more in-depth condition assessment of both clarifiers 1 and 2 by Carollo Engineers, Inc, including visual and non-destructive testing of the concrete to determine areas of possible concern and ultrasonic thickness testing for metal structures. A final technical memorandum will be provided with their findings in addition to estimated costs for needed repairs in order to obtain reliable capacity from the clarifiers for the next 20-40 years. A contract with schedule, scope, and fee of \$73,991.00 was obtained with Carollo and was awarded on December 14, 2021. Staff held a kickoff meeting with Carollo on December 22, 2021. An inspection and metal thickness testing was held on January 27, 2022. Paint samples were collected on February 8, 2022 for lead testing. A final Technical Memo was received in June 2022 which explained the most necessary repairs needed on clarifiers 1 and 2 are structural and electrical elements. To repair these elements only, the cost would be about \$551,096. In addition, alternates were provided for additional repair/replacements that aren't as dire. Alternate 1 consists of structural and electrical repairs in addition to metal repairs and recoating. Alternate 2 consists of structural and electrical repairs in addition to replacing both clarifiers with new carbon steel tanks. Alternate 3 consists of structural and electrical repairs in addition to replacing both clarifiers with stainless steel tanks. Cost for these alternates are \$2,306,254, \$2,742,868, and \$2,887,684, respectively. Life cycle costs decrease with each alternate. In addition, repairs and recoating to clarifier 3 were included at a cost of \$502,695. WTP staff are reviewing what they would like to do moving forward based on funding and timeline.

Southlake Addition Waterline Replacement (WA0352):

This project will replace approximately 7,500 linear feet of aging waterlines within the Southlake Addition, which is located between Cedar Lane and State Highway 9, just east of Classen Blvd (SH 77). The existing lines are ductile iron pipe that were installed in the 1980s and have experienced a significant amount of corrosion, causing a significant number of breaks impacting water service to the neighborhood. This project will install replacement 8-inch mains to replace the existing lines, along with minimal amounts of 6-inch for small streets and short dead-end lines, and will then reconnect services for the residents. A Request for Proposals (RFP) for this project was published in the Norman Transcript on July 15, 2021. Staff received 18 proposals on August 5, 2021. Staff reviewed each proposal and selected a firm using the ranking criteria listed in the RFP. Smith Roberts Baldischwiler (SRB) ranked the highest and was selected for the project and a contract in the amount of \$59,000 was awarded on November 9, 2021.

Engineer: SRB (Marc Long)

Water Line Replacement, Parsons Addition (WA0246): A contract (K-1819-87) with Cabiness Engineering, LLC (now part of Garver) was approved by NUA 12/11/18 to design the replacement of approximately 4,500 lineal feet of water line in the Parsons addition. Due to the project's close proximity to campus, the design process included public input from University of Oklahoma (OU), OU's sororities and fraternities, homeowners and landlords, and, based on that input and discussions with consultant and potential contractors, it was determined that the best of course of action would be to divide the project into two phases that would proceed generally during summer months when OU is not in regular session. As part of this process, it was also decided to install replacement mains in the streets rather than sidewalks wherever possible. Phase I was scheduled to begin July 1, 2019, and Phase II was originally scheduled for the summer of 2020.

Bids were opened for Phase I on June 13, 2019 and SW Water Works was low bidder at \$828,112. NUA approved contract June 25, 2019 and construction began July 8, 2019. Crews completed last concrete pours November 5, 2019. A final walk through by staff was performed on November 8, 2019, and NUA approved final as-bid to as-built quantities change order on January 28, 2020.

In March 2020, 2021, and 2022, Phase II was delayed until Spring of 2021, 2022, and 2023, respectively, for budgetary reasons. Although Project was not expected to be deferred again in 2023, Garver was unable to issue Bidding Documents in time, advertise, open bids, Award Contract and issue Notice to Proceed immediately upon the end of OU's spring 2023 semester on May 15, 2023. Because this project must proceed on a tight schedule in order to be complete before the start of the fall semester at OU in August 2023, the inability to commence work on May 15 would make it

impossible to complete in the allotted time frame. As a result, project has been deferred again to Spring 2024 with construction proceeding until August 2024.

Engineer: Garver/Cabbiness Engineering, LLC (Sean Price)

Robinson Water Line: 24th Ave NE to 12th Ave NE – Jacobs Engineering was selected as the consultant for the 30-inch water line project from 24th Ave NE to 12th Ave NE. The contract was approved by NUA on November 26, 2019, and project kickoff meeting was held January 14th, 2020. On May 6, 2020, a preliminary plan review meeting convened with NUA and Jacobs staff in attendance, and updated preliminary plans were approved in August 2020. In February 2021, 65% plans and specifications were submitted, and, after review by NUA and additional investigations by Jacobs, the 65% plans were approved in late 2021 with a revised alignment that included 900 LF of pipeline being installed in the southernmost traffic lane of E. Robinson Avenue.

During April 2022, the decision was made to defer construction on this project until Fiscal Year 2023/24. From that point, final design work and easement acquisition was scheduled at a pace intended to synchronize completion of final design, permit application/receipt, and all easement purchases with a scheduled advertisement date of early May 2023. However, while preparing easement documents during Summer 2022, Jacobs determined that there was a potential issue with a long segment of their alignment that was intended to be in easements on property owned by the United States Department of Veterans Affairs (VA) and J.D. McCarty (McCarty). There were existing easements owned by Oklahoma Gas & Electric (OG&E) on both properties (seemingly much larger than needed to accommodate OG&E's overhead power lines in the area) extending into the area Jacobs intended to use for their current alignment for this project. After consideration of several alternatives, it was agreed to determine if OG&E would allow encroachment in their easement as long as it was a reasonable distance from their overhead lines. In December 2022, OG&E furnished authorization to encroach on their easements on the VA and McCarty properties. As a result, Jacobs is now able to proceed with final design and acquisition of easements so project may be readied for bid.

As noted above, two of the easements required for the project must be purchased from the VA and McCarty who both own large properties fronting on the south of side of E. Robinson Avenue. VA and McCarty are also two of the large property owners in Norman who have multiple meters that NUA would like to replace with a single master meter. Now that negotiations for these two easements can begin again, NUA will work to negotiate master meter agreements concurrently with Jacobs' easement negotiations and incorporate the meter replacement work into this project.

Assuming project is not deferred again for budgetary reasons, project is expected to advertise as soon as easements can be completed and Permits issued. Finalizing easements and master meter agreements and obtaining permits is likely continue into Summer 2023 with project advertising for bidders immediately thereafter. Construction would then commence in early Fall 2023. Project completion is then projected for Fall 2024.

Engineer: Jacobs Engineering (Arun Srinivasan)

Lindsey Water Tower Rehabilitation and Non-Potable Water Expansion Study - Lindsey Tower was decommissioned several years ago because it is not high enough to act as viable potable water system storage at current system operating pressures. Recently the coatings on the tower have begun to show signs of deterioration. For this reason, Dunham Engineering evaluated the condition of the tank in the Fall of 2020, and they determined that the underlying steel was in good condition and the tank could be repainted and recommissioned for many years of additional service if needed. In July 2021, NUA requested that Dunham provide a proposed scope and fee for Lindsey Water Tower rehabilitation. Dunham submitted their proposed scope and fee in early October 2021. Scope and fees were negotiated. However, before submitting Contract for City Council approval, NUA will await outcome of ongoing study being performed by Plummer Engineering, which is described in the following paragraphs and will directly impact future usage, if any, for Lindsey Tank.

In October 2021, NUA requested that Plummer Engineering furnish a proposed scope and fee to analyze the possibility of extending a non-potable reuse system from the Norman Water Reclamation Facility (WRF) to Reaves Park on the University of Oklahoma (OU) campus and to 10 to 15 other potential customers to the east of the WRF and Reaves Park, generally on or near Highway 9, as described Norman's 2060 Strategic Water Supply Plan. This reuse system would necessarily run in close proximity to Lindsey Tower so, as part of their analysis, Plummer has also been directed to

assess the possibility of repurposing Lindsey Tower as dedicated storage for the new non-potable system. Plummer's scope and fee was finalized in November 2021 and their Contract was approved by City Council on December 14, 2021. In March 2023, City of Norman furnished additional requested data to Plummer to assist in finalizing their analysis. Draft results are expected in May 2023. A final report and permitting meeting with ODEQ would then occur in June 2023.

Assuming the Plummer study affirms repurposing Lindsey Tower as dedicated non-potable storage, a Contract for Dunham to prepare bidding documents for, and to inspect construction of, rehabilitation work on Lindsey Tower would be submitted to Council in June 2023, and, upon approval, Bidding Documents would then be completed and project advertised, bids opened and contracts awarded in August 2023, which would allow for rehabilitation work, including possible abatement work if Dunham determines that existing coatings on tank contain lead-based paint, to be completed during the late summer and fall of 2023 before winter weather can impact coating work.

If Plummer's report does not recommend repurposing Lindsey Tank for non-potable storage, tank may be further evaluated to determine if it can be recommissioned and viably used for potable water storage. Depending on the outcome of this final evaluation, there is a range of possibilities for the future of Lindsey Tank. If no viable use can be found for Lindsey Tower at that point, it may be recommended for demolition. If it is determined that construction of additional infrastructure (for example a booster pump station) could again make Lindsey Tower viable as potable water storage, both from a financial perspective and an engineering perspective, it could be part of a future project that combines rehabilitation of Lindsey Tower with construction of the identified new infrastructure that would see the rehabilitated tower returned to service upon completion of construction.

Engineer: Dunham Engineering for Lindsey Tower (Joe Seiter) and Plummer (Dexter May) for Non-potable Water System Study.

Advanced Metering Infrastructure (WA0351): The City of Norman has an aged water meter population and current and improvement technology have improved such that advanced metering infrastructure would provide significant benefits for the City and its customers. The implementation of this technology will reduce staff requirements for the reading of meters and will ensure more timely and accurate readings. With daily water usage information accessible for staff and the customer, customers will be able to be notified of leaks and better understand how water is used at their property. This will also help with water conservation efforts and billing resolutions. In addition to water metering improvements, the system and technology will also be leveraged to the maximum extent possible for monitoring the water system and other City needs. The consultant has completed the assessment phase of the project. The procurement phase, specifically the generation of the Request for Proposal, began in November. In May 2022, the Bureau of Reclamation notified staff that the City was awarded a \$500,000 grant under the Watersmart program or a \$2,000,000 grant under the Bipartisan Infrastructure Law program. Upon direction from City Council, staff is moving forward with this project to fully implement the project. Request for Proposal (RFP) 2223-13 was issued on August 25, 2022. Proposals have been received. Three vendors were short-listed and interviews were completed November 15-17, 2022. The top-ranked vendor was selected and contract negotiations are underway.

Consultant: E Source (Alyssa Pourciau)

FYE15 Water Wells and Supply Lines/Wellfield - Carollo and staff held a coordination meeting with ACOG the morning of July 18th and also held a kickoff meeting the afternoon of July 18, 2016. ACOG prepared a map showing potential thick sands that will be targeted for future wells. Carollo used this information along with GIS data and composed a more robust map to better define future well locations to pursue. Additionally, it was decided to stay with ½ mile spacing so that maximum yields can be achieved. Carollo received modeling information from APAI which allowed them to proceed with optimizing the best well sites based on proposed groundwater treatment plant sites. Carollo prepared a Draft Technical Memorandum (TM) and staff provided comments and 45 potential well sites were selected. Carollo performed an optimization model and 20 of the 45 well sites stand out as sites to begin with. Carollo and staff prepared an addendum to their contract and it was approved by NUA 2/13/18. The next step is to approach land owners to negotiate test well sites. A Frequently Asked Questions sheet has been drafted and will be utilized with potential well site land owners. Test wells are expected to begin in September 2018. Staff is working with Carollo and their sub-consultant to obtain necessary access agreements for potential well sites. Approximately 8 landowners are interested and staff is moving forward with securing documents for 5 of them. Well Construction bids were opened and read aloud October 18, 2018. Layne

Christiansen was low bidder and a contract in the amount of \$4,714,421.72 was approved November 27, 2018 at NUA meeting. Held kick off meeting January 23, 2019 and again met February 27, 2019.

Layne has drilled all test holes and plan to begin final well drilling January 2020. All 11 well site easements and deeds were approved by NUA on October 22, 2019. The NUA also approved CO#1 December 10, 2019 for Layne's contract to add 3 additional wells to the original 6 as shown in the contract. This change order also added days to contract and completion date is now December 2020. Held kick off meeting January 23, 2019 and since Layne had drilled all test holes, the plan was to begin final well drilling January 2020. Layne's rig was under repair so final well drilling didn't begin until February 18, 2020. Crews have completed all wells and are now complete with all 6 monitoring wells. 1 deep monitor well failed and was re-drilled in September. Well house construction is complete and all wells are ready for pumping. Contractor finalized disinfection on well house lines and are in the final clean up stages. Project is substantially complete and final payment was pending final re-development of Park Well. Park Well is now operational and Consultant and Contractor are finalizing final change order and close out payments for project. Projected ended with 5 change orders and NUA approved Final Acceptance of Project March 28, 2023. Staff made final payment in the amount of \$158,727.78 April 10, 2023. Project will be closed out and this will be last report.

Engineer: Carollo Engineers (Rebecca Poole)

Master Meter Project – Bids to install 10 master meters were opened 7/24/14. An agenda item was taken to Council but suspended until written documentation was obtained from USPS, MNTC, JD McCarty, and Veterans Center. On 6/19/17, staff received approval from USPS to install one meter and vault to accommodate a water line project they had underway. This project was completed 7/27/17. The permission letter they provided allows staff to complete the two other sites for USPS. Staff has made contact with MNTC and is scheduling a meeting in April 2018 to obtain similar written documentation to allow for the 3 new meter vaults to be installed on their property. Staff contacted the State of Oklahoma to obtain similar letter for JD McCarty and Veterans Center which have 2 new meter vaults each to be installed. Staff met with State of Oklahoma Real Estate officials and they requested additional information but seem amenable to our project. Additional documents were sent for their review. They emailed they are currently reviewing documents as of 6/6/18. Staff is designing a project along Robinson that will front the J.D. McCarty Center and the Veteran's Center. Staff is planning to meet with State officials as part of that effort. Staff has been unable to establish a meeting with MNTC. Though MNTC, JD McCarty, and Veterans Center are not onboard with installing master meters at this time, staff will work with USPS to install 2 additional meters at their facility. Our consultants for the Robinson water line project 24th NE to 12th NE have begun discussion with OMES and Department of Mental health regarding easements for both water line and meter vaults. These two large property owners with whom easement agreements must be negotiated, are also customers with multiple meters with whom NUA intends to negotiate an agreement on master metering. The current intent is to negotiate both easement purchase and master metering agreement concurrently and to incorporate master meter installation for both into this project. Staff will continue to work on obtaining these agreements. In addition, staff is evaluating meter locations at the USPS with in-house forces.

SANITATION CAPITAL PROJECTS:

Compost Facility Scale House (SA0019):

This project will modify the existing City compost facility layout located at Bratcher Minor Road, west of Jenkins, to facilitate a more efficient operation for the public and facility, install scales used for weighing large loads of compost, and construction of a modular building with potable water and sanitary sewer for staff in charge of coordinating with customers. This building will also replace the prefabricated building purchased in 2003 that has become severely deteriorated and inadequate. Based on the project scope, staff appointed TriCore Group, LLC as the engineer responsible for design and bidding services. City Council approved the contract with TriCore Group in the amount of \$30,500 on May 11, 2021. Staff met with Engineers on March 4, 2022 to discuss preliminary plans. It was determined that a permanent building be built, rather than a prefabricated building, to better accommodate operations. In order to do this, Engineers had to subcontract an architect for the design of the building. An amendment to the contract for architectural services was approved by Council on April 12, 2022, which increased the cost of engineering services to \$39,000. The engineer requested an increase of \$4,000 to the contract in order to pay for redesign of the architectural plans. Staff is working on revisions to the contract to approve a final contract amount of \$43,000. Staff received final plans and specifications from the engineers on September 6, 2022 and are reviewing before starting the bid process.

Engineer: TriCore Group, LLC (Greg Vance)

Transfer Station Renovations (SA005):

The Transfer Station has several elements that have deteriorated since its installation in 2008 due to its heavy use. This project will repair the Transfer Station floor install fire suppression system, truck parking area, and improvements to the building exterior. Repair of the floor and installation of the fire suppression system will be expedited and the Transfer Station will be required to stay in operation during the entire construction. Request for Qualifications were sent on September 29, 2022 and an optional on-site meeting was held on October 11, 2022. Qualifications were due Thursday, October 20, 2022 and one firm, Parkhill Engineering, submitted qualifications. Staff approved the qualifications submitted by Parkhill Engineering after reviewing their qualifications. A scope was received by Parkhill on December 19, 2022. Staff is still reviewing before Council approval.

New Sanitation Office Building: The Sanitation Department has outgrown their current office space. Because their existing facility cannot be readily expanded and because it is not laid out in a way that would allow renovations to create a more efficient workspace, a new facility must be constructed. On January 12, 2021, Norman Municipal Utilities Authority (NMUA) approved a design contract with The McKinney Partnership Architects PC (TMP) to design this new facility, and design commenced immediately thereafter. TMP completed Design Development level plans and specifications in April 2021 and final plans and specifications in January 2022.

Project was advertised on February 10 and 17, 2022 and bids were be opened on March 3, 2022. Crossland Construction Company (Crossland) was deemed the lowest and best responsible bidder and a contract was awarded to them on April 26, 2022. Construction work commenced on April 29, 2022.

During April 2023, all punchlist work was completed by Crossland Construction, and work performed by direct purchase order by Trans-Tel (fiber optic cabling) and Convergent (building access, security and fire alarm communications) were also completed. Certificate of Occupancy for the building will be issued as soon as ONG turns on the gas meter, which is expected in early May. Furniture should be delivered in late May or early June 2023 and Sanitation Department would occupy the space immediately thereafter.

Architect: The McKinney Partnership Architects PC (Toni Bragg)

Truck Wash Facility (SA0015)/ Container Maintenance Facility (SA0009) / Household Hazardous Waste Facility (SA0012): Project will provide an automated truck wash facility at the sanitation storage yard north of the WRF and will provide a new enlarged maintenance, and regulatory compliant welding and painting facility for solid waste collection containers. The Truck Wash Facility will be available to all City vehicles, but designed primarily for large equipment. For the container maintenance facility, the proposed location is adjacent to the Truck Wash Facility to allow for efficient operations by staff. Upon learning of the potential bus wash facility to be constructed at the North Base Campus, Utilities and Public Works have begun coordination of the facilities and the potential to combine efforts into facility capable of meeting needs for both departments and the City.

A Household Hazardous Waste Facility will also be included within this project. This Facility is necessary to allow for City residents a timely disposal option for household wastes that cannot be disposed using their normal polycart service. Currently, an annual collection day is held for City residents to dispose of their items but this has proven to be challenging in recent years.

Preliminary design efforts have identified potential improvements to the final product that warrant modifications to the project scope that required a contract amendment with the Architect. Amendment No. 1 was approved by City Council in February 2020 and included changes to the site for the Household Hazardous Waste and Container Maintenance facilities and entry drive modifications to the Transfer Station facility to improve accessibility and safety for vehicles entering and leaving the facility.

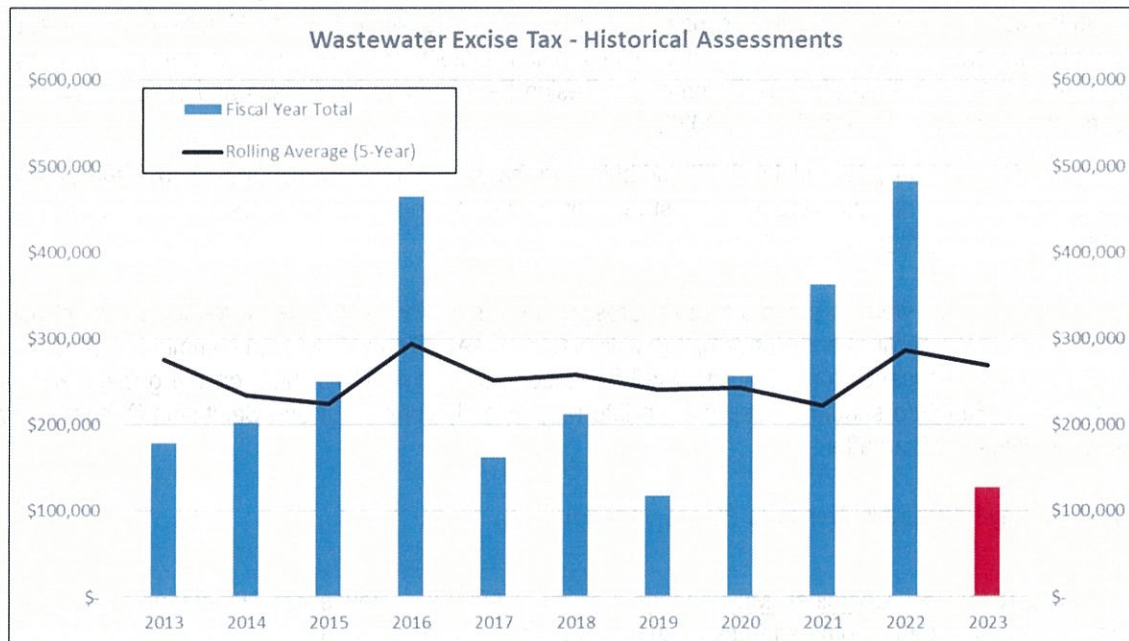
The property has been rezoned to add Municipal Use for the property to meet current code requirements. The final plans were completed and advertised. Bids were opened and contract K-2021-10 was awarded to the Landmark

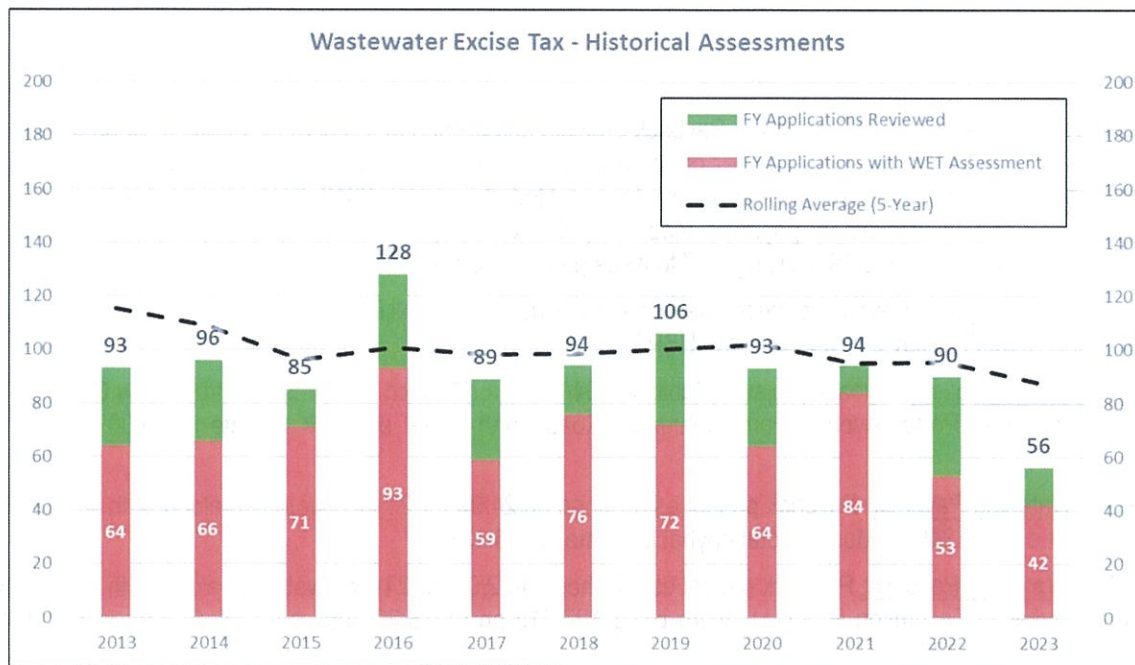
Construction Group on January 12, 2021. The Household Hazardous Waste building is complete and the ribbon cutting was held on February 1, 2022. All finals have been obtained for the Container Maintenance building and the Certificate of Occupancy should be issued in February. Both projects are complete and in operation. All work is complete. Staff will have the final acceptance on the second docket in March.

Architect: Studio Architects, LLC (George Winters)

Wastewater Excise Tax – Non-Residential:

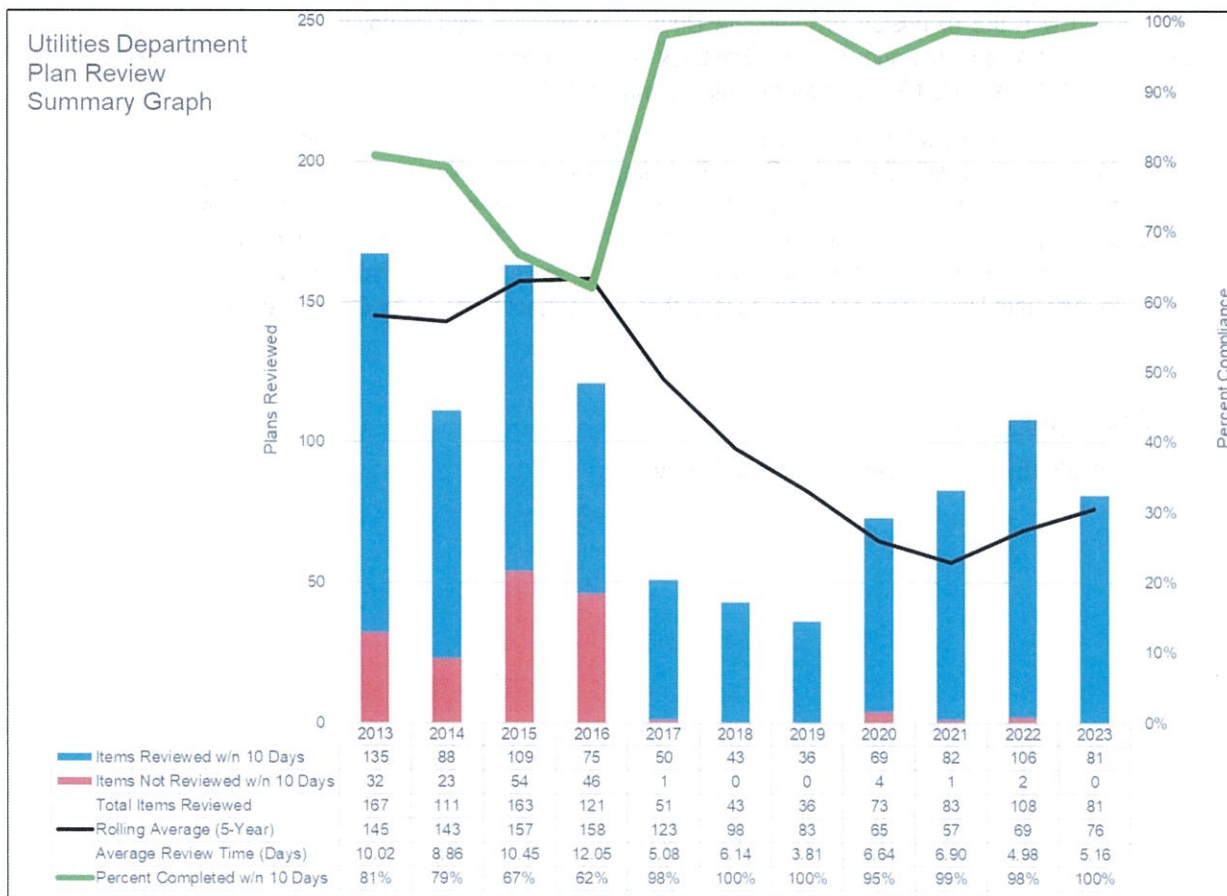
WRF Investment Fee/Wastewater Excise Tax: Staff evaluated the Wastewater Excise Tax on 4 commercial entities last month. Of the 4 applications, 4 applications were assessed since the applications were determined to increase wastewater flows over the previous use of the site. For the fiscal year, 54 commercial properties were reviewed and a total of \$124,232.68 was assessed to the 41 entities that will increase wastewater flows for the respective property. Below are graphs showing the amount assessed and the number reviewed (including additional reviews in May).





PLAN REVIEW:

Seven plan sets were reviewed this past month. Staff has reviewed 81 plans for the current fiscal year with an average review time of 5.16 days and with 100 percent of plans reviewed within 10 days.



RECOUPMENT PROJECTS:

1. NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17. Collected payback fees of \$697 for Jolley Addition on 03/23/18. NUA approved appropriation of payback funds 12/10/19 allowing staff to issue payback checks to developers in late December 2019.
2. Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.
3. North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.
4. 36th Avenue NW Waterline Payback: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Total payback to date is \$65,123.
5. 24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Medcore billed \$27,212 on 04/15/20; total payback to date is \$87,074 of original project cost of \$346,134.
6. Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year. Payback funds returned to Links in January 2018. Links check reissued in July 2019 as previous check was never cashed.
7. Interstate Drive Waterline Payback: NUA approved payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction was complete in late 2015. Staff has finalized project costs, payback amounts and the Final Payback resolution approved 12/10/19. Hudiburg Subaru billed \$28,540 on 04/24/20 and UNP was billed \$32,963 for detention pond on 04/24/20.
8. Ruby Grant Waterline Payback: NUA will soon consider a new waterline payback project for waterline improvements along Franklin Road in conjunction with the Ruby Grant Park Improvements. Norman Forward through the Parks Department will fund 50% and the NUA will fund the remaining costs to be paid back over 20 years as property to the north develops. Design plans are complete and project will bid 07/25/19. Ruby Grant Waterline Payback project approved by Council 12/10/19; construction of 12-inch waterline is nearing completion. Battison Honda is considering new development along Interstate Drive north of Franklin Road that will connect to the Ruby Grant Waterline.

Private Water Well Permits Issued

1 Water Well Permit (23-1816) was issued for the month of April.

April 2023
ENVIRONMENTAL SERVICES DIVISION
MONTHLY REPORT

INSPECTIONS

	April	Year to date
Construction site stormwater inspections	141	141
Outfall inspections	4	4
Detention/retention pond inspections	26	26
Earth Change Permits issued	2	2
City facility inspections	3	3
Fats, oil and grease (FOG) program	28	440
Food license approval	4	36
Significant Industrial Users	0	25
Total inspections	208	677

ROUTINE ACTIVITIES

	April	Year to date
Significant Industrial User sites sampled	3	22
Required annual 40 CFR Part 122, Appendix D, Table II monitoring completed (%)	0%	100%
Required quarterly 40 CFR Part 122, Appendix D, Table III monitoring completed (%)	50%	100%
HHWF: cars served	79	1081
Pounds of Material Collected	6336	81,786.0
E-waste: cars served	250	912
Pounds of Material Collected	14126	56,642
Total HHW cars served	329	1993
Total HHW Pounds of Material Collected	20,462.0	138,428.0

REVENUE

	April	Year to date
FOG Program	\$4,600.00	\$21,100.00
Surcharge	\$11,012.56	\$45,379.71
Lab Analysis Recovery	\$0.00	\$2,659.00
Industrial Discharge Permit	\$0.00	\$500.00
Total revenue	\$15,612.56	\$69,638.71

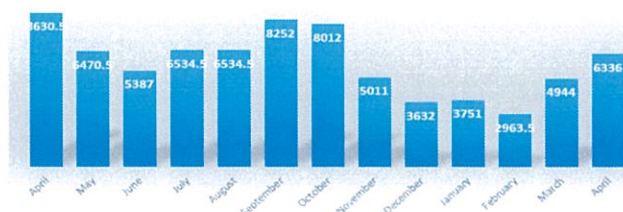
ENVIRONMENTAL CONTROL ADVISORY BOARD (ECAB)

- 1 Provided staff liaison support including attending meetings, preparation of minutes, speaker scheduling and issue research.
- 2 Presentation by Rachel Koch, intern, on GHG Emission Inventory
- 3 Facilitated Yard by Yard, Composting and Recycling Education Information
- 4 Subcommittees are are working on updating the US Mayors' Climate Protection Agreement.
- 5 Finishing prep and performing work for Water's Worth It Poster Contest and Green Norman Eco Month activities
- 6 Coordinating with Sanitation and Environmental Services for landscaping at Sanitation

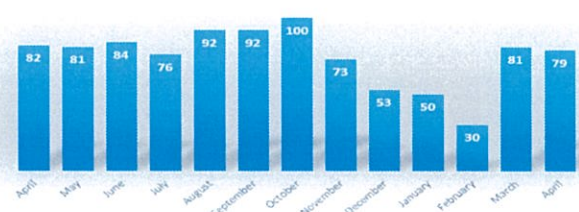
MISCELLANEOUS ACTIVITIES

- 1 Staff maintain and loan out recycling containers for special events. Containers are routinely used at the OKC Memorial Marathon, Earth Day, May Fair, Summer Breeze concerts,
- 2 Working on Phase II of the Fats, Oils and Grease Program (FOG) - to include OU businesses, fraternities, sororities, and long-term care facilities.
- 3 Staff is working with other departments to increase energy efficiency - i.e. turning off computers, duplex printing, anti-idling, methane recovery, and retrofitting pumps with variable speed drives.
- 4 Serves as President of LTWA providing support including agenda setting, issue research and collaboration
- 5 Participates on LTWA Education and Outreach Subcommittee
- 6 Participate in Lake Thunderbird TMDL, IPR Treatment Wetlands internal and external team meetings
- 7 Coordinated activities with CREW for Boardwalk repair and drainage cleaning on April 1, 2023
- 8 As of April 30, 2023 approximately 316,500 gallons of grease/solids had been prevented from entering the sanitary sewer in FYE 23 as a result of the FOG program.
- 9 Green Norman Eco Month Event - April 2, Colonial Estates Cleanup
- 10 Artful Inlets installation at Colonial Estates Park on April 6-7, 2023
- 11 EV Charging Station Cost Overrun presentation to council
- 12 Planning and coordinating for Naturizer property - EPA Technical Assistance group is providing Phase II ESA of site in preparation for DEQ Brownfield grant application.
- 13 Created DoERS and became leader.
- 14 Began working with C2C: Clean Energy to Communities cohort on how to decarbonize our community.
- 15 Facilitating and Leading Parks and Rec and Stormwater with respect to the Earth Day Festival on April 24, 2023 - 3000 attendance
- 16 Presented about Floating Wetland Project at OCLWA on April 5, 2023
- 17 Received and presented intern's results for GHG emission inventory - gross and per capita emissions reduced!
- 18 Coordinated cleanup activities at Prairie Creek and William Morgan park as Big Event
- 19 Facilitated DIY Vermicompost workshop with OCASA on April 17, 2023
- 20 Facilitated Meet and Greet with new EHS staff at OU on April 21, 2023
- 21 Facilitating CM Grant's request to allow on-demand neighborhood cleanups
- 22 Facilitated and engaged in conversation with stakeholders from BASCO on April 24, 2023
- 23 Garden maintenance and cleanup event at William Morgan on April 22, 2023
- 24 Provided comments and weighed the trash fro CM Grant's First Courthouse and Original Town neighborhood cleanups on April 22, 2023
- 25 Planning Team for State-Wide IPP Coordinators Meeting on September 21.
- 26 KOB Affiliate Program Lead
- 27 Collaborated with East Side Library to presnt En viroscape at Story Time on April 26, 2023
- 28 OKRA Communications Committee representative
- 29 Second set of Table III sampling of NWRWF Completed April 17-19.
- 30 Coordinating Dr. Nairn's Capstone Class presentations
- 31 Sampled Bio Cide facility NID 030 on April 21, 2023.
- 32 Sampled JCI NID 001 c 04/04/23
- 33 Sampled NRH NID 007 04/10/23
- 34 Facilitated Rain Barrel promotion and distribution on April 1

Amount Collected in Pounds (lbs)



Number of Appointments



CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 2023		FYE 2022	
April 2023	MONTH	YTD	MONTH	YTD
Obstructions:				
City Responsibility	1	20	1	10
Property Owner Responsibility	22	209	17	181
TOTAL	23	229	18	191
Number of Feet of Sewer Cleaned:				
Cleaned	91,190	928,866	83,832	1,011,393
Rodded	2,805	39,350	2,065	27,527
Foamed	0	77,154	0	74,476
SL-RAT	0	0	9,897	32,727
TOTAL	93,995	1,045,370	95,794	1,146,123
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	7	0	0
Obstruction	0	4	0	4
Private	1	7	0	9
Other (Lift Station, Line Break, etc.)	0	0	0	0
Total Overflows	1	18	0	13
Feet of Sewer Lines Televised	38,839	232,416	20,496	196,159
Locates Completed	311	3,555	351	2,940
Manholes:				
Inspected	1,178	11,827	1,262	10,367
New	0	3	0	0
Raised	0	13	0	0
Repaired	0	19	4	11
Feet of Sewer Lines Replaced/Repaired	0.00	70.50	19	74
Hours Worked at Lift Station	43.66	670.96	82	916
Hours Worked for Other Departments	3.75	28.79	3.48	235.85
OJI's	1	3	0	2
Square Feet of Concrete	0	81	0	0
Average Response Time (Minutes)	21.00	26.98	34.00	26.29
Number of Claims	1.00	0.00	0.00	0.00

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 2023		FYE 2022	
April 2023	MONTH	YTD	MONTH	YTD
New Meter Sets:	47	288	60	460
Number Short Sets	46	282	60	446
Number Long Sets	1	6	0	14
Average Meter Set Time	5.25	5.62	4.83	4.20
Number of Work Orders:				
Service Calls	402	4,942	403	4,290
Meter Resets	0	8	0	3
Meter Removals	7	54	4	27
Meter Changes	23	295	33	362
Locates Completed	456	3,892	373	7,761
Number of Water Main Breaks	13	184	4	133
Average Time Water Off	1.54	1.75	1.68	8.07
Number of Water Leaks	34	497	39	69
Fire Hydrants:				
New	0	5	0	2
Replaced	0	3	0	5
Maintained	47	1,004	45	1,138
Number of Valves Exercised	159	2,299	181	1,764
Feet of Main Construction	915	5,553	310	1,374
Hours of Main Construction	619	3,133	501	2,283
Meter Changeovers	0	3	9	19
OJI's	0	4	0	1
Hours Flushing/Testing New Mains	24.92	523	30	1,682
Hours Worked Outside of Division	137.50	137.50	0	426

City of Norman, Oklahoma
Department of Utilities

Monthly Progress Report
Water Reclamation Facility
April 1-30, 2023

Flow Statistics

	FYE 2023		FYE 2022	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	355.5	3186.0	333.0	3271.8
Total Effluent Flow (M.G.)	334.8	2998.8	307.6	3048.8
Influent Peak Flow (MGD)	20.3	20.3	16.0	25.5
Effluent Peak Flow (MGD)	20.1	20.1	15.5	25.5
Daily Avg. Influent Flow (MGD)	11.8	10.6	11.1	10.9
Daily Avg. Effluent Flow (MGD)	11.0	10.0	10.3	10.0
Precipitation (inches)	4.8	24.1	4.3	16.4

Discharge Monitoring Report Stats

5 day BOD:

EPA minimum percentage removal 85%

Avg.

Avg.

Influent Total (mg/l)	190	208
Effluent Carbonaceous Total	2	2
Percent Removal	98.9	99.1
Total Suspended Solids:		
Influent (mg/L)	325	265
Effluent (mg/L)	5	4
Percent Removal	98.5	98.5
Dissolved Oxygen:		
Influent (min)	0.7	1.5
Effluent (min)	5.9	7.0
pH		
Influent (Low)	6.9	6.8
(High)	7.6	7.4
Effluent (Low)	7.2	6.5
(High)	7.5	7.2
Ammonia Nitrogen		
Influent (mg/L)	27.5	31.6
Effluent (mg/L)	0.07	0.1
Percent Removal	99.7	99.7

Utilities

Electrical

Total kWh Used (Plant wide)	384,640	4,789,480	527,380	5,521,641
Aeration Blowers	131,500	1,596,500	210,300	2,345,940
UV Facility	21,800	427,800	27,800	533,900

Natural Gas

Total cubic feet/day (plant wide)	349,000	3,395,000	528,000	4,522,000
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Public Education (Tours)	0	0	3	18
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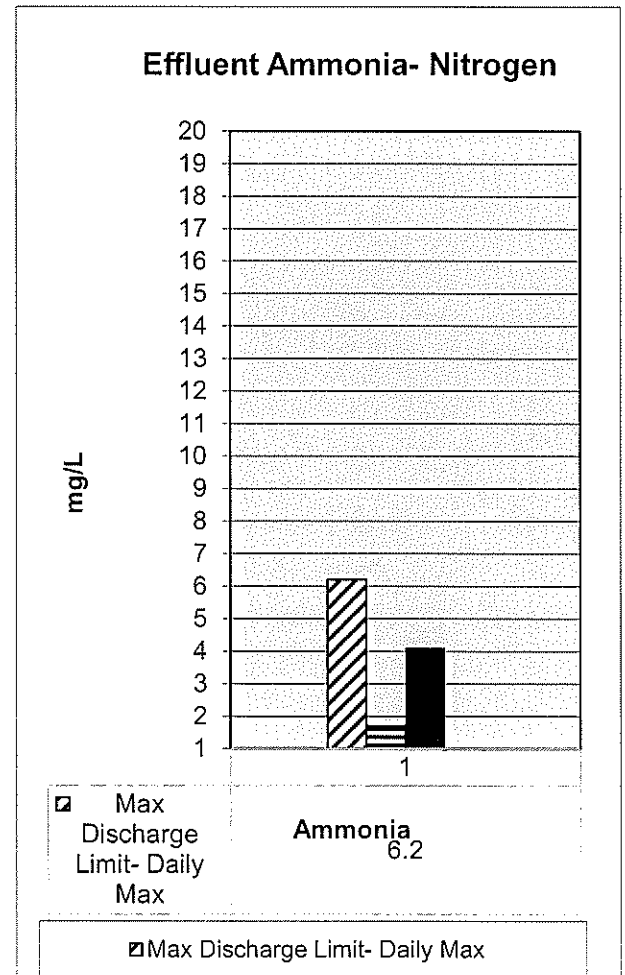
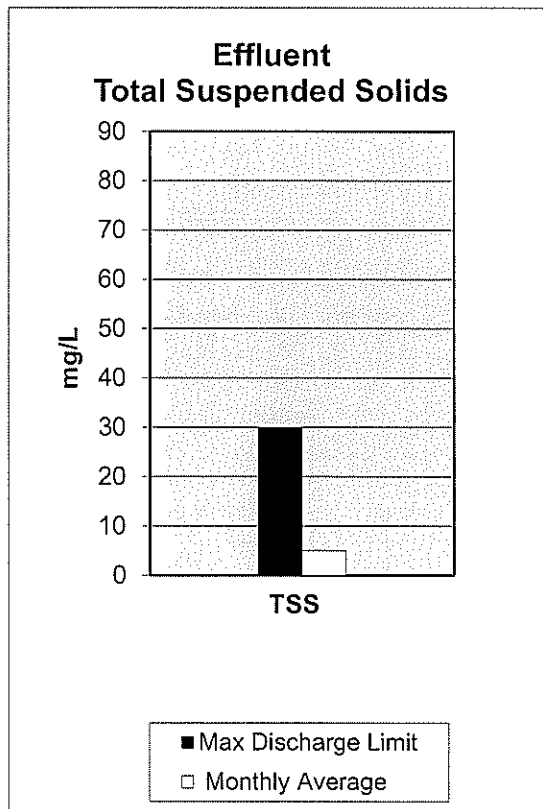
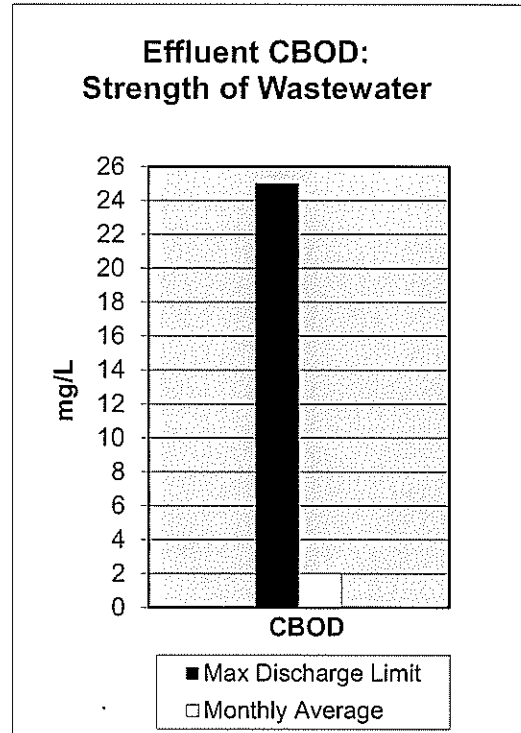
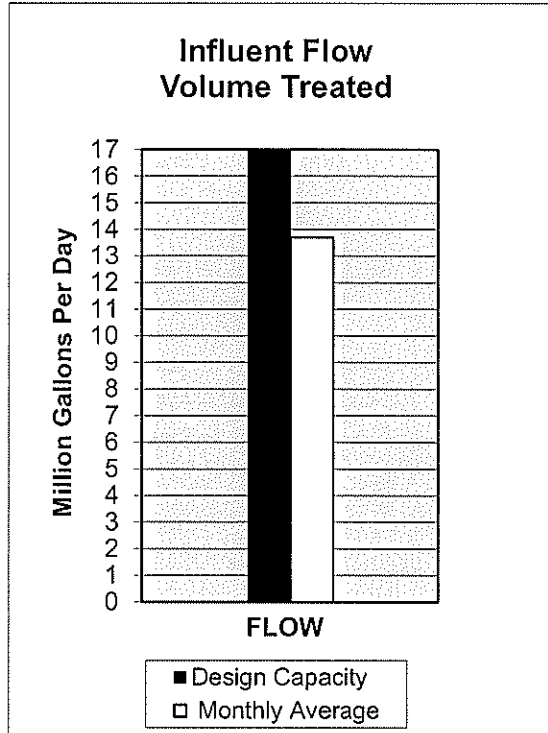
Total Attendees for FYE 21	91		81	
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Reclaimed Water System (MG)	0.0	0.0	0.0	0.0
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OU Golf Course (Pumped)	7.0	59.2	4.4	55.9
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E. coli average for April 2023 56 MPN (Limit is 630)

CITY OF NORMAN
WATER RECLAMATION FACILITY
April 2023



Comments here

**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES
MONTHLY PROGRESS REPORT**

WATER TREATMENT DIVISION

MONTH: April-2023

	FYE 2023		FYE 2022	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
Water Supply				
Plant Production (MG)	215.99	2856.49	294.52	2930.02
Well Production (MG)	170.61	1402.05	79.70	1047.68
Oklahoma City Water Used (MG)	32.13	303.48	29.62	298.05
Total Water Produced (MG)	418.73	4562.03	403.84	4275.75
Average Daily Production	13.96	15.06	13.46	14.06

Peak Day Demand

Million Gallons	17.07	25.52	15.52	20.88
Date	4/17/2023	7/27/2022	4/29/2022	8/26/2021
System Capacity (see note 1)	25.78	25.78	25.78	25.78
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	0.00

Note 1: Beginning June 2016 the System Capacity includes the Oklahoma City water line. (Plant + Wells + OKC)

Costs

Plant	\$655,842.06	\$6,699,789.25	\$656,073.23	\$6,698,983.52
Wells	\$226,460.10	\$2,510,012.63	\$217,224.15	\$2,260,021.31
OKC	\$89,378.59	\$912,304.94	\$73,828.17	\$790,480.41
Total	\$971,680.75	\$10,122,106.82	\$947,125.55	\$9,749,485.24

Cost per Million Gallons

Plant	\$3,036.40	\$2,345.46	\$2,227.61	\$2,286.33
Wells	\$1,327.39	\$1,790.24	\$2,725.56	\$2,157.16
OKC	\$2,781.69	\$3,006.17	\$2,492.43	\$2,652.17
Total	\$2,320.54	\$2,218.78	\$2,345.30	\$2,280.18

Water Quality

Bacterial Samples in Compliance	100	996	106	962
Bacterial Samples out of Compliance	0	4	3	15
Total number of inquiries (Note 2)	9	36	1	30
Total number of complaints (Note 2)	4	59	0	33
Number of complaints per 1000 service connections	0.10	1.53	0.00	0.86

Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished.

Safety

Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	1	3	0	3

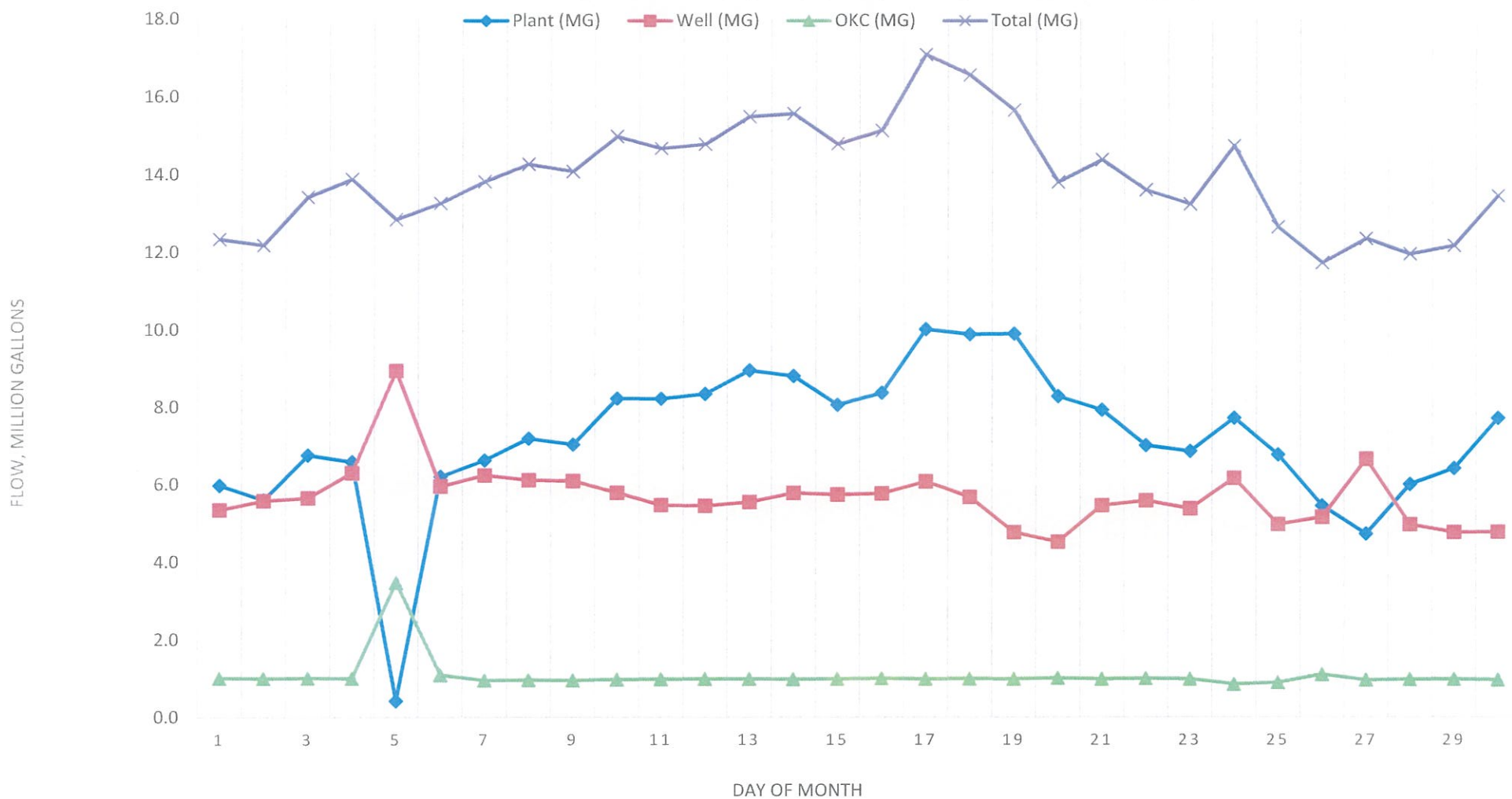
Public Education

Number of tours conducted	5	11	2	15
Number of people on tours	56	174	14	187

Notes:

Staff replaced bearings and seals in SCC 2 mixer gear box. Staff are mowing wells and towers.
Staff completed replacement of nozzles and bearings on the filter surface wash arms.
UV flow meter #2 failed causing dosing issues, now dosing with combined filter flows.

WATER PRODUCTION FOR APRIL 2023



MONTHLY TRANSFER STATION REPORT

April

	TONS PER MONTH	REVENUE PER MONTH
O.U.	361.96	\$19,100.66
STANDARD GATE	2,108.28	\$119,273.03
RESIDENTIAL	782.83	\$19,672.60
TOTALS:	3,253.07	\$158,046.29

	MONTH
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	596.00

# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	11111.17
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# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	0.00
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# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	0.00
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TOTAL LOADS BROUGHT TO LANDFILLS:	596.00
GRAND TOTAL TONS TO LANDFILLS	11,111.17

DISPOSAL COST PER TON (OKC)	\$22.08
TIPPING FEE'S FOR DUMPING AT OKC:	\$245,334.63
GRAND TOTAL TIPPING FEE'S	\$245,334.63

# OF LOADS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	675.00
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# OF TONS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	4448.43
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# OF LOADS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	870.00
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# OF TONS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	3609.11
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TOTAL LOADS BROUGHT TO TRANSFER STATION:	1545.00
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TOTAL TONS BROUGHT TO TRANSFER STATION:	8057.54
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MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	85.79
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TOTAL TONS RECEIVED AT TRANSFER STATION	22507.57
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SANITATION DIVISION PROGRESS REPORT

SUMMARY 2023

	FYE 22		FYE 23	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	0	5	1	24
<u>On The Job Injuries</u>	0	8	1	6
<u>Bulk Pickups</u>	0	256	0	206
<u>Refuse Complaints</u>	130	1020	102	640
<u>New Polycarts Requests</u>	57	688	55	494
<u>Polycarts Exchanges</u>	2	79	5	88
<u>Additional Polycart Requests</u>	71	701	64	558
<u>Replaced Stolen Polycarts</u>	23	195	63	202
<u>Replaced Damaged Polycarts</u>	69	853	59	870
<u>Polycarts Repaired</u>	42	384	33	404

COMPOST MONTHLY REPORT

APRIL

	MONTH
TONS BROUGHT IN BY COMPOST CREWS:	141.38
LANDFILL TIPPING FEE'S	\$ 22.08
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 22.08
TONS BROUGHT IN BY PUBLIC:	900.00
TONS BROUGHT IN BY CONTRACTORS :	2,200.00
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	200.00
LANDFILL TIPPING FEE'S	\$ 22.08
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 72,864.00
TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 72,886.08
REVENUE COLLECTED FROM COMPOST SALES:	\$3,920.00
REVENUE COLLECTED FROM GATE SALES:	\$12,580.00
TOTAL TONS COLLECTED	3,441.38

	MULCH CUBIC YDS MONTH	COMPOST CUBIC YDS MONTH
PARKS DEPT.		
ROAD & CHANNEL		
LINE MAINTENANCE		
STREET DEPT.		
WATER TREATMENT		
MURPHY PRODUCTS OKC		
SELF LOADING BIN		24
DRYING BEDS	800	
COMPOST SOLD BY CUBIC YARDS		392
MULCH SOLD BY CUBIC YARDS	3,130	
TOTAL:	3,930	416

CURBSIDE MONTHLY RECYCLING REPORT**Apr-23****PROGRAM STATISTICS**

	AVERAGE
	MONTH
SET OUT/PARTICIPATION RATE:	90%
AVERAGE TONS PER DAY :	10.44
POUNDS PER HOME:	8.97

COMMODITY BY TON

	% of Total	TONS
ALUMINUM BEVERAGE CAN	1.96%	6.14
#1 PET	4.08%	12.78
NEWS	0.00%	0
GLASS CONTAINERS	10.07%	31.54
MIX PAPER	29.67%	92.92
PLASTIC FILM	0.60%	1.88
#2 NATURAL	1.11%	3.48
#2 COLOR	1.66%	5.2
#3-#7	0.00%	0
METAL	0.30%	0.94
RIGIDS	0.26%	0.81
TIN-STEEL SCRAP	2.14%	6.7
TRASH	27.91%	87.41
OCC	20.24%	63.39
TOTAL	100.00%	313.19

	MONTH
SERVICE CALLS (MISSES)	48
HOUSESIDE	6
REMINDER	3
SCATTERED	0
MISC.	1
REPAIR	27
NEW	34
ADD	5
MISSING	23
EXCHANGE	0
REPLACE	4
PICK UP	21
TOTAL CALLS	172.00

	MONTH
LANDFILL COST AVOIDANCE	\$6,185.50

Drop Center Report April 2023

MONTHLY UNIT PRICES	Revenue per ton	Proc. Fee	LBs Rejected	Tons Rejected	%	LNDFL Fee	Tons Diverted	\$ Diverted	
ALUMINUM:	\$1,200.00	\$0.00		0	0	0%	\$22.08	288.34	\$6,366.55
PLASTICS:	\$5.00	\$0.00							
STEEL CANS:	\$0.00	\$0.00							
MIXED OFFICE PAPER:	\$0.00	\$0.00							
CARDBOARD:	\$20.00	\$0.00							

RECYCLING CENTER DATA:	#9	Westwood	Hollywood	Transfer				
	TONS	TONS	Tons	Tons	Total Tons	PRO/FEE	Revenues	Net
ALUMINUM:	0.19	0.11	0.4	0.05	0.75	\$0.00	\$900.00	\$900.00
PLASTICS:	1.34	1.28	4.52	0.48	7.62	\$0.00	\$38.10	\$38.10
STEEL CANS:	0.12	0.08	0.32	0.03	0.55	\$0.00	\$0.00	\$0.00
MIXED OFFICE PAPER:	3.17	1.62	5.68	0	10.47	\$0.00	\$0.00	\$0.00
CARDBOARD:	15.31	7.85	26.52	1.27	50.95	\$0.00	\$1,019.00	\$1,019.00
RECYCLING CENTER TOTALS:	20.13	10.94	37.44	1.83	70.34	\$0.00	\$1,957.10	\$1,957.10

Commercial Cardboard Containers	Compactors	Wood	Glass	Metal
TONS	TONS	TONS	TONS	TONS
Revenues	Revenues	Revenues	Revenues	Revenues
57.58	14.28	6.72	25.47	4.95
\$1,151.60	\$285.60	\$0.00	-\$562.38	\$693.00
				Cost
				\$170.00
				Profit
				\$523.00

Expenses	Average hrly					
	Cage Rolloff	Cardboard	Occ Compact	MXD Office	Total	
Hours	42	188.32	8	12	250.32	
Labor \$	\$1,223.51	\$5,485.99	\$233.05	\$349.57	\$7,292.12	Customer Revenue
Vehicle cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,825.83

Total All Recycle and Cardboard	Total Recycle Only	Total Cardboard
Tons	Tons	Tons
Revenues	Revenues	Revenues
179.34	56.53	122.81
\$3,354.92	\$898.72	\$2,456.20

Revenue	Income	Expense	Net
	\$15,180.75	\$7,292.12	\$ 7,888.63