



**DATE:** May 20, 2026  
**TO:** Darrel Pyle, City Manager  
 Shannon Stevenson, Assistant City Manager  
**FROM:** Michele Loudenback, Environmental and Sustainability Manager  
**SUBJECT:** Contract Term Extension for K-2425-109

The current ABWOK program contract with Mental Health Association of Oklahoma expired on April 15, 1026. Because allocated funds remain available under the agreement, staff extended the contract term so the remaining funds can be used to continue program operations until those funds are exhausted. The extension allows ABWOK to continue providing participant engagement, supportive services, and litter abatement activities while the City pursues competitive opioid abatement grant funding for the program's long-term continuation.

Reviewed by: Chris Mattingly, Director of Utilities *CM*  
 Ashlynn Wilkerson, Assistant City Attorney *AW*  
 Clint Mercer, Director of Finance *a*

05/26/2026  
 Date

*Shannon Stevenson*  
 Signature

APPROVED      BY:     Darrel Pyle, City Manager  
 DISAPPROVED     Shannon Stevenson, Assistant City Manager

Cc: Anthony Purinton, Assistant City Attorney  
 Jamie Meyer, Interim City Clerk

office memorandum



The City of  
**NORMAN**

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UTILITIES DEPARTMENT  
ENVIRONMENTAL RESILIENCE AND  
SUSTAINABILITY  
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E-mail: [michele.loudenback@normanok.gov](mailto:michele.loudenback@normanok.gov)

April 28, 2026

Mental Health Association Oklahoma  
ATTN: Izetta Gibson, Director of Clinical Services  
5530 E. 31st St., Suite 1000  
Tulsa, Oklahoma 74135

RE: Contract Term Extension for K-2425-109, a Professional Services Agreement executed between the parties on April 15, 2025, with an expiration date of April 15, 2026

Dear Izetta Gibson:

The above referenced agreement's Initial Term expired on April 15, 2026. As there are still unexpended funds remaining under this Agreement, and both parties desire the continuation of the "A Better Way – Opportunity Knocks" program until such funding is completely expended, this letter shall serve to establish the written, mutual agreement to extend the term of the Agreement for one Renewal Term, pursuant to Section 1 "Term" of the Agreement. Therefore, the Agreement shall continue until April 15, 2027, unless otherwise earlier terminated pursuant to the provisions set forth in the Agreement.

If this extension is acceptable, please sign and return this letter so the Renewal Term may become effective.

Please feel free to contact Michele Loudenback, Environmental and Sustainability Manager, if you have any questions or concerns about this matter.

[Signatures on following page]

