CITY OF NORMAN, OK
AD HOC PUBLIC SAFETY PLANNING AND FUNDING COMMITTEE MEETING

Development Center, Room B, 225 N. Webster Ave., Norman, OK 73069
Wednesday, October 07, 2026 at 4:00 PM

MINUTES

The Ad Hoc Public Safety Planning and Funding Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on Wednesday, October 07, 2026, at 4:00 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster, and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL
PRESENT
Committee member Kyle Hurley
Committee member Ann Gallagher
Committee Member Nicholas Heflin
Committee Member Rebecca Bean
Committee Member Robert Castleberrry
Committee Member Andrea Miller
Committee Member Crystal Cruz
Committee Member Meaghan Moulton
Committee Member David Teuscher
Committee Member Larry Heikkila
Committee Member Tony Atteberry
Committee Member Jeffrey Fields
Committee Member Robert Post

OTHERS
Kim Coffman, Chief Accountant & Assistant Finance Director
Dannielle Risenhoover, Administrative Tech. IV
Jamie Vaughn, Budget Manager
Jason Smith, Deputy Fire Chief
Councilmember Kyle Steele
Councilmember Helen Grant
Joel Chesser, Assistant Fire Chief
Chad Roney, Assistant Fire Chief
Travis King, Fire Chief
Mayor Stephen T. Holman
Clint Mercer, Director of Finance
Kathryn Walker, Assistant City Attorney
Major Chad Vincent, NPD
Jamie Meyer, City Clerk
Noel Mohrmann, Fire Union Representative

Roll call was taken and there was a quorum.

1. ELECTION OF CHAIR AND VICE-CHAIR TO THE AD HOC PUBLIC SAFETY PLANNING & FUNDING COMMITTEE

Committee members introduced themselves prior to the nomination and election of Chair and Vice-chair. The backgrounds of members included public safety, city government, business, emergency management, education, federal government and community service. Several members noted service on public safety committees or experience with Norman police, fire, emergency medical services or emergency management.

Member Kyle Hurley, Member Larry Heikkila, and Member Robert Post were all nominated for Chair. A silent vote was taken and, having the most votes, Member Hurley was pronounced Chair. Member Robert Post and Member Ann Gallagher were nominated for Vice-chair. Having the majority of votes, Member Robert Post was selected as Vice-chair.

DISCUSSION ITEMS

2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF 2026 SCHEDULE OF MEETINGS

The committee discussed adopting a regular schedule. Chair Hurley proposed meeting the first and third Wednesdays of the month, from 4:00–5:00 PM, with the goal of completing their tasks by September 2027. Committee members agreed with this proposal and acknowledged that meetings can be canceled or postponed if necessary. Staff noted that Mondays and Wednesdays do not conflict with other regular City meetings.

City staff explained that City Committees are subject to the Open Meetings Act. The committee must meet agenda posting deadlines and the annual schedule of meetings filing requirements. The public may observe the meetings; however, speaking requires recognition by the Chair. Questions to staff or others may be allowed if recognized by the chair.

3. DISCUSSION OF PUBLIC SAFETY STUDY AND IMPLEMENTATION

Although the policy states that members of ad hoc committees will not be asked to follow the ethics policy guidelines regarding conflicts of interest, it requires that all members of City Committees sign an Ethics Pledge acknowledging receipt of the Ethics Policy. Deputy City Attorney Kathryn Walker requested that members acknowledge and sign the Ethics Pledge.

In discussion of reviewing the Public Safety Study and work plan, Chair Hurley emphasized the importance of all members having solid knowledge of the Matrix Study before making recommendations. His goal for the Committee's initial meetings is to define what is within and outside of the Committee's purview. Chair Hurley also suggested field trips and presentations to help the Committee understand City operations. Suggested field trip locations included:

- Norman Investigation Center
- Norman Police Department Gun Range
- Fire Station Nine or Fire Station Seven
- Emergency Communications Operations Center

Staff noted the Open Meetings Act requirements and stated that security restrictions may affect site visits due to some facilities requiring special access, certification, or fingerprinting.

Staff proposed the following work plan for the Committee:

1. Months two through four: Review the Public Safety Study (fire portion) and updated fire study; review proposed fire station locations and cost estimates

2. Months five through seven: Review other identified/anticipated needs such as cybersecurity, siren replacement, etc.

3. Months eight through 10: Review Public Safety Study (police portion) and a separate police facilities study that will assess the current police headquarters, potential new construction, location needs, and cost estimates. The police facilities study has not been completed yet. This study is expected to take six to eight months after the contract is approved by Council. The contract is expected to be presented to Council on October 13, 2026.

4. Months eleven through twelve: Summarize needs, discuss funding options and long-term implementation; and develop recommendations for Council

It was emphasized that identifying needs and determining funding will require substantial discussion. Some preliminary funding concepts included bonds and sales tax revenue. The committee may recommend items for Council to place on a ballot. Prior stormwater funding efforts and the timing of a public transit vote were discussed as examples of ballot challenges.

Staff clarified that after Fire Station Five is relocated, public safety sales tax revenue will continue, but the revenue and public safety sales tax expenditures will move to the City's General Fund instead of the Public Safety Fund.

MISCELLANEOUS COMMENTS

The next meeting was planned for October 21, 2026, at 4:00 PM in the Development Center's Conference Room A. It was requested that the agenda include roll call, approval of minutes, discussion of future public safety planning and funding topics, and a recurring agenda item to identify next-meeting topics.

ADJOURNMENT

Chair Hurley made a motion to adjourn the meeting which was duly seconded by Member Castleberry. The motion passed unanimously.

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Kyle Hurley, Chair
Ad Hoc Public Safety Planning & Funding Committee