



MINUTES

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Chair Michael Zorba called the meeting to order at 5:31pm.

ROLL CALL

PRESENT

Commissioner Barrett Williamson
Commissioner Mitch Baroff
Commissioner Michael Zorba
Commissioner Taber Halford
Commissioner Sarah Brewer*
Commissioner Jo Ann Dysart
Commissioner Karen Thurston
Commissioner Susan Ford
Commissioner Gregory Heiser

*Commissioner Sarah Brewer arrived at 5:36pm.

A quorum was present.

MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:

HISTORIC DISTRICT COMMISSION MEETING MINUTES OF FEBRUARY 5, 2024.

Motion by Karen Thurston for approval of the minutes from the February 5, 2024 regular meeting; **Second** by Mitch Baroff.

The motion was passed unanimously with a vote of 8-0.

REPORTS/UPDATES

2. REVIEW & DISCUSSION OF PARLIAMENTARY PROCEDURES FOR COMMISSION.

Brenda Hall, City Clerk, presented a PowerPoint on Parliamentary Procedures and Roberts Rules.

3. DISCUSSION AND RECOMMENDATION OF APPLICATION FOR FUNDS FOR THE FYE 2024-2025 CLG PROGRAM WITH THE OKLAHOMA STATE HISTORIC PRESERVATION OFFICE.

Motion by Barrett Williamson to approve the application for funds for the FYE 2024-2025 CLG program with the Oklahoma State Historic Preservation office, as submitted; **Second** by Sarah Brewer.

Anais Starr presented the proposed CLG projects for the FYE 2024-2025.

CLG PROJECT	COST
Attendance/Participation at a Planning/Preservation Conferences for Staff/Commissioners	\$3,000
Walking Tour App Maintenance Fee	\$1,725
Walking Tour App Southridge Historic District (Contractor)	\$1,500
NACP Virtual CAMP Essential Workshop (4 topics)	\$4,500
NAPC In-Person CAMP Disaster Planning (2 topics)	\$3,500
Training – Software/Hardware Supplies	\$500
Quarterly Postcard Project Printing	\$800
Quarterly Postcard Project Postage	\$1,000
NAPC Membership Renewal	\$150
Re-Printing Historic Norman Coloring Books	\$1,700
TOTAL	\$18,375

Taber Halford asked who has been distributing the coloring books. Anais Starr responded that the Moore-Lindsey House, Visit Norman, The Depot, and the City of Norman Parks Department have been distribution points.

This item was approved unanimously with a vote of 9-0.

4. DISCUSSION REGARDING CHANGE TO SEPTEMBER 2024 HISTORIC DISTRICT COMMISSION MEETING DATE.

This item was withdrawn by staff.

MISCELLANEOUS COMMENTS

Anais Starr stated that there will be 4 applications coming to the April Historic District Commission meeting.

ADJOURNMENT

The meeting was adjourned at 6:47pm.

Passed and approved this _____ day of _____ 2024.

Michael Zorba, Historic District Chair