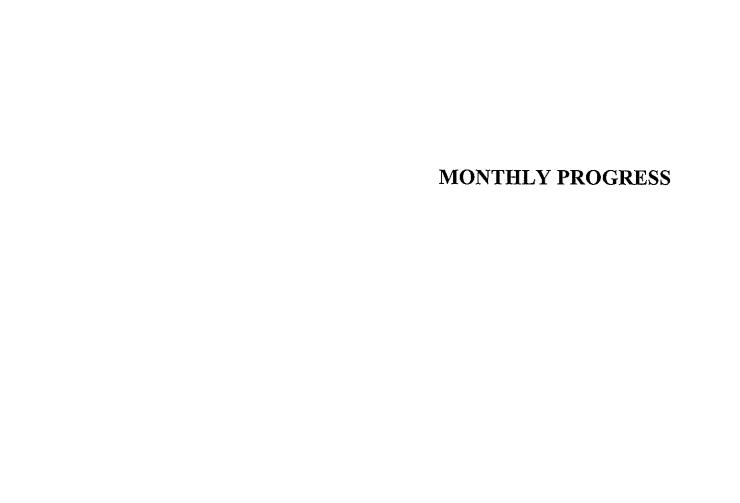
# City of Norman



# Monthly Departmental Report

**March 2025** 



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# CITY CLERK 1

## **CITY CLERK**

## MONTHLY PROGRESS REPORT March 2025

ACTION CENTER						
DEPARTMENT	CALLS	CALLS YTD	ADDITIONAL CONTACTS	ADDITIONAL CONTACTS YTD		
Animal Welfare	14	113	1	3		
Bus Service	2	4	2	3		
CDBG	I	6	0	2		
City Clerk	79	469	0	4		
City Manager/Mayor	2	31	1	8		
City Wide Garage Sale	0	0	0	0		
Code Enforcement	33	311	2	27		
Finance	3	11	0	0		
Fire/Civil Defense	4	34	0	5		
Human Resources	4	53	0	2		
I.T.	5	27	2	4		
Legal	1	42	0	1		
Line Maintenance	31	224	1	11		
Municipal Court	2	36	0	2		
Noise Complaint	0	0	0	2		
Norman Forward Questions	0	0	0	2		
Outreach	6	50	0	2		
Parks & Recreation	15	205	0	9		
Permits/Inspections	67	535	0	9		
Planning	18	105	0	3		
Police/Parking	18	303	1	8		
Public Works	9	128	0	6		
Recycling	0	3	0	0		
Sanitation	97	513	0	18		
Sidewalks	0	6	0	3		
Storm Debris	0	0	0	0		
Storm Water	7	75	1	11		
Streets	36	242	2	10		
Streets Lights	6	116	0	12		
Traffic	17	134	3	8		
Utilities	81	438	0	13		
WC Questions	0	0	0	0		
WC Violations	0	0	0	2		
March 2025 Total:	558	4214	16	190		

## **LICENSES**

Three new business licenses and 1,172 renewals were issued during the month of March. The following is a list of business license renewals issued in March and YTD totals:

LICENSE TYPE	NUMBER	FYE	LICENSE TYPE	NUMBER	FYE
	ISSUED	YTD		ISSUED	YTD
Bee Keeper	1	1	Retail Beer	54	56
Brewer	1	1	Retail Spirits Store	6	7
Coin-Operated Devices	656	656	Retail Wine	46	48
Distiller	0	0	Salvage Yard	0	0
Food	286	331	Sidewalk Dining	7	8
Game Machines	0	0	Solicitor/Peddler (30 day)	1	5
Impoundment Yard	3	3	Solicitor/Peddler (60 day)	1	4
Kennel	14	14	Solicitor/Peddler (one day)	0	0
Medical Marijuana Dispensary	8	8	Special Event	0	0
Medical Marijuana Grower	9	9	Strong Beer & Wine/Winemaker	10	11
Medical Marijuana Processor	8	8	Taxi/Motorbus/Limousine	1	3
Medical Marijuana Testing Laboratory	1	1		:	
Mixed Beverage	32	34	Temp Food (one day)	0	4
Mixed Beverage/Caterer	28	45	Temp Food (30 day)	0	16
Pawnbroker	3	3	Temp Food (180 day)	1	11
Pedi cab	0	0	Transient Amusement	0	0
	1,050	1,114		127	173

The state of the s	IEW ESTABLISHMENT LICEN	SES
NAME	ADDRESS	LICENSE TYPE(S)
Knuckies' Hoagies	601 12th Ave NE, Norman, OK	Food Service
Mr. Gatti's Pizza	333 Interstate Dr., Norman, OK	Food Service
Mix Nutrition	920 W Main, Norman, OK	Food Service

	TEMPORARY FOOD PERMIT	S
180 DAY	30 DAY	1 DAY
Alchemy Ice Lab		Fancy's Hot Dogs & More

## RECORD REQUESTS RECEIVED

MONTH	NUMBER RECEIVED	YEAR-TO-DATE
July	26	26
August	40	66
September	23	89
October	34	123
November	49	172
December	16	188
January	28	216
February	29	245
March	37	282 .

#### 88 CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
03-03-25	Jennifer Matozo	Claimant alleges, on February 28, 2025, she was driving North on Stubbman Ave. in the right lane and a metal pipe poking out of the street slashed her passenger rear tire. She could not avoid it because there were cars on both sides of her.	\$ 320.16
03-05-25	Charles & Cathy Anderson	Claimant alleges, on February 28, 2025, he noticed tiny paint droplets on the hood of his car. He drove by the paint stripping machine several times over the past month and his car was exposed to overspray.	\$ 821.97
03-26-25	Jack Rea	Claimant alleges, on March 7, 2025, a Sanitation Truck hit their 2005 Toyota Solara parked in front of their house. The car cover was ripped, the drivers side had scratches and dents, side mirror was broken, drivers side window is misaligned and won't close. The driver abruptly stopped but drove off. Ring camera caught the incident and a report was filed with Police. Case #2025-16163	\$ 5,217.72

#### **STUDY SESSION**

On March 4, 2025, City Council met in a Study Session for presentation and discussion regarding potential solar projects for the Young Family Athletic Center and Line Maintenance Facility, the FYE 2026 Capital Improvements Program Budget and the FYE 2027-2030 Capital Improvements Plan.

#### **BUSINESS AND COMMUNITY AFFAIRS COMMITTEE**

On March 6, 2025, the Business and Community Affairs Committee met to discuss the report on special events attendance and visitors and potentially becoming a Pet Friendly City.

#### **CONFERENCE**

On March 11, 2025, the City Council met in a Conference to discuss The AIM Norman Comprehensive Plan Update – Housing and Land Use Plans.

On March 25, 2025 the City Council met in a Conference for a presentation and discussion of the Tri-Annual Audit Plan.

#### **OVERSIGHT COMMITTEE**

On March 13, 2025, the Oversight Committee met to discuss age friendly communities and aging in place, and an update of the Central Library litigation.

Monthly Progress Report March 2025 Page 4

#### **SPECIAL MEETING**

On March 18, 2025, the City Council met in a special meeting for a discussion regarding the exchange of a portion of land in Woodslawn Park and a portion of land on the 12<sup>th</sup> Ave. Recreation Center property for a connecting piece of land to NE Lions Park at Eisenhower Elementary School. They also adjourned into an Executive Session to discuss the potential purchase of real property at Griffin Soccer Park and Sutton Urban Wilderness.

#### FINANCE COMMITTEE

On March 20, 2025, the Finance Committee met to discuss the FYE 2025-2026 City of Norman Budget – Norman Economic Development Coalition funding, continued discussion regarding the Internal Audit Charter and/or policies, and the Monthly Revenue and Expenditure Reports.

#### **COMMUNITY PLANNING & TRANSPORTATION COMMITTEE**

On March 27, 2025, the Community Planning and Transportation Committee met for a presentation of the February Public Transit Report and for a discussion regarding a Cedar Lane Road extension.

## **CITY MANAGER**

2

No reports are being generated for the Monthly Department Report from the City Manager's Office, as of Jan 2023.

# FINANCE 3

#### CITY OF NORMAN

### Department of Finance Monthly Report – March 2025

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects that were completed or initiated by the DOF in March are discussed below:

#### **Treasury Division:**

In the month of March, the Treasury Division processed 43,503 payments in person and over the phone, an increase of 10% from last month. Paymentus (the City's 3<sup>rd</sup> party processor of online and automated telephone payments) processed 15,579 payments in March, an increase of 9% from last month.

### General Fund Revenues & Expenditures:

When comparing General Fund revenue sources versus budgeted levels, revenues are below target for the month of March by -5.8%. Revenues from the City's largest single source of revenue, sales tax, are below target by -2.8% for the year to date and -1% below last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 25	FYE 25	FYE 24	FYE 23
	Budget To Date	Actual To Date	Actual To Date	Actual To Date
Sales Tax				
Revenue	\$42,212,435	\$41,004,480	\$41,447,282	\$41,596,461
General Fund				
Revenue	\$81,404,452	\$76,662,022	\$77,599,500	\$75,363,204
General Fund				
Expenses	\$86,363,473	\$82,434,452	\$82,155,645	\$71,859,475

## **Administration Division**

	FYE 25		FYE 2	4
	March	YTD	March	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available Total Comp Time Available Total Overtime Hours Total Bonus Hours Total Furlough Hours	320.00 1.25 0.00 0.00 0.00	3,200.00 19.00 0.00 0.00 0.00	480.00 2.00 0.00 0.00 0.00	3,200.00 13.00 0.00 1.00 0.00
TOTAL HOURS AVAILABLE Benefit Hours Taken	321.25 40.25	3,219.00 486.25	482.00 35.00	3,214.00 489.00
TOTAL ACCOUNTABLE STAFF HOURS	281.00	2,732.75	447.00	2,725.00
PERMANENT PART-TIME				
Total Regular Hours Available Total Comp Time Available Total Overtime Hours Total Bonus Hours	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00
TOTAL HOURS AVAILABLE Benefit Hours Taken	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available Total Overtime Hours	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

# ACCOUNTING 3A

# **Accounting Division**

	FYE 25		FYE 24	
	March	YTD	March	YTD
Total Degular Hours Available	1 120 00	11 040 00	4 690 00	11,200.00
Total Regular Hours Available Total Comp Time Available	1,120.00 1.00	11,040.00 17.75	1,680.00 3.75	19.25
Total Overtime Hours	3.50	55.25	7.50	29.50
Total Bonus Hours	0.00	0.00	0.00	4.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,124.50	11,113.00	1,691.25	11,252.75
Benefit Hours Taken	147.75	1,861.00	245.25	2,027.50
TOTAL ACCOUNTABLE STAFF HOURS	976.75	9,252.00	1,446.00	9,225.25
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

## CITY REVENUE REPORTS

**3B** 

## **City Revenue Report**

	FY 25 February	FYE 25 March	Plus/Minus
Total Revenue Received (\$)	\$4,347,514	\$5,252,515	\$905,001
Utility Payments - Office (#) Utility Payments - Office (\$)	39,474	43,503	4,029
	\$4,313,699	\$5,136,606	\$822,907
Paymentus (#)	14,258	15,579	1,321
Paymentus (\$)	\$1,443,762	\$1,636,518	\$192,756
Lockbox (#)	7,391	10,876	3,485
Lockbox (\$)	\$1,007,924	\$122,767	(\$885,157)
E-Lockbox (#)	3,422	3,588	166
E-Lockbox (\$)	299,827	299,165	(\$662)
Bank Draft Payments (#) Bank Draft Payments (\$)	11718	13162	1,444
	\$1,191,663	\$1,251,976	\$60,313
Utility Deposits (#) Utility Deposits (\$)			\$0 \$0
Fix Payments (#) Fix Payments (\$)			\$0 \$0
Processed Return Checks (#) Processed Return Checks (\$)	91	100	9
	(\$10,965)	(\$13,306)	(\$2,341)
Other Revenue Transactions (#) Other Revenue Received (\$)			\$0 \$0
Accounts Receivable Payments (\$)	27,234	50,705	\$23,471
Municipal Court - Fines/Bonds (\$)	222,427	267,835	\$45,408
Municipal Court - Credit Card (#)	472	582	110
Municipal Court - Credit Card (\$)	104,282	128,849	24,567
Building Permits Cash Report (\$)	0	0	\$0
Building Permits Credit Card (#)	0	0	0
Building Permits Credit Card (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. (\$) Occupational License - Bldg Insp. CC (#) Occupational License - Bldg Insp. CC (\$)	\$0	\$0	\$0
	0	0	0
	\$0	\$0	\$0
Business License - City Clerk (\$)	0	0	\$0
Accounts Receivable Billed (\$)	\$362,093	\$0	(\$362,093)

Building Permits/Planning/City Clerk went to a new system in the beginning of November, 2023. The reporting is not matching up with the deposits. We are still trying to figure out the best way to report it and subsequently I haven't got the info to include on my daily reports.

This affects the Total Revenue Received as well.

# **Budget Services Division**

	FYE 2	25	FYE 2	4
	March	YTD	March	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	3,200.00	480.00	3,200.00
Total Comp Time Available	0.00	0.75	0.00	1.25
Total Overtime Hours	0.00	5.00	0.00	0.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	320.00	3,205.75	480.00	3,201.50
Benefit Hours Taken	1.50	545.50	38.00	555.00
TOTAL ACCOUNTABLE STAFF HOURS	318.50	2,660.25	442.00	2,646.50
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

# **Treasury Division**

	FYE 2	5	FYE 2	4
	March	YTD	March	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available Total Comp Time Available Total Overtime Hours Total Bonus Hours Total Furlough Hours	800.00 10.50 38.00 0.00 0.00	8,000.00 102.75 254.75 0.00 0.00	1,141.00 13.00 48.25 0.00 0.00	7,853.00 81.25 307.50 0.00 0.00
TOTAL HOURS AVAILABLE Benefit Hours Taken	848.50 153.50	8,357.50 1,909.75	1,202.25 203.75	8,241.75 1,685.75
TOTAL ACCOUNTABLE STAFF HOURS	695.00	6,447.75	998.50	6,556.00
PERMANENT PART-TIME				
Total Regular Hours Available Total Comp Time Available Total Overtime Hours Total Bonus Hours	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00
TOTAL HOURS AVAILABLE Benefit Hours Taken	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available Total Overtime Hours	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

# UTILITY 3C

# **Utility Division**

	FYE 2	25	FYE 2	24
	March	YTD	March	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available Total Comp Time Available Total Overtime Hours Total Bonus Hours Total Furlough Hours	1,120.00 42.75 66.25 0.00 0.00	10,781.00 106.75 578.00 0.00 0.00	1,460.00 82.50 92.50 0.00 0.00	10,980.00 214.75 443.00 0.00 0.00
TOTAL HOURS AVAILABLE Benefit Hours Taken	1,229.00 111.50	11,465.75 1,674.00	1,635.00 181.50	11,637.75 1,952.00
TOTAL ACCOUNTABLE STAFF HOURS	1,117.50	9,791.75	1,453.50	9,685.75
PERMANENT PART-TIME				
Total Regular Hours Available Total Comp Time Available Total Overtime Hours Total Bonus Hours	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00
TOTAL HOURS AVAILABLE Benefit Hours Taken	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available Total Overtime Hours	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

## **Drive-up Window and Mail Payments - FYE 2025**

	Feb, 2025	Mar, 2025
Mail Payments - Lockbox	7,391	10,876
Mail Payments - E-Lockbox	3,422	3,588
Mail Payments - Office	369	451
Total Mail Payments - Subtotal	11,182	14,915
Night Deposits	142	144
Paymentus Payments	15,258	15,579
Without assistance paymnts - Subtotal	15,400	15,723
Office Payments	1,926	2,136
With assistance payments - Subtotal	1,926	2,136
Total Payments Processed - Subtotal	28,508	32,774
Bank Draft (ACH) Payments	11718	13162
Total Payments (Utility)	40,226	45,936
Total Payments	57,016	65,548

# **Traffic Counter at Drive-up Facility**

Total Traffic Counter	0	)
8-5 Drive-up Window Customers *	Counter is broken	
Night Drop *	Counter is broken	

<sup>\*</sup> These figures are included in the above Total Customer Contact Payments.

# **Utility Division Activity Report - FYE 2025**

	FYE	25	FYE 24	
	March	YTD	March	YTD
STATUS REPORT				
Regular Utility Accounts Billed	45,569	408,459	46,605	398,940
New Deposit Ons Billed	606	6,399	700	5,915
Final Accounts Billed	633	5,784	636	5,862
TOTAL METERS READ	46,808	420,642	47,941	410,717

# FIRE DEPARTMENT 4







# NFD Monthly Progress Report March 2025

## **Incident Response Type Summary**

Incident Type	Total	% of Total
1 - Fire	81	4.40%
2 - Overpressure Rupture, explosion, Overheat - No Fire	0	0.00%
3 - Rescue & emergency	1004	54.54%
4 - Hazardous Conditions (No Fire)	50	2.72%
5 - Service Call	191	10.37%
6 - Good Intent Call	428	23.25%
7 - False Alarm & False Call	68	3.69%
8 - Severe Weather & Natural Disaster	0	0.00%
9 - Special Incident Type	3	0.16%
Incomplete Reports	16	0.87%
Total Incident Count (Unique Calls)	1841	100.00%
Number of Total Unit Responses	2712	

## Total Fire Loss – Still Calculating March 14 losses

	Number of First-In Calls	Average Time/Seconds	Average Time/Minutes
Station #1	433	322	0:05:22
Station #2	224	335	0:05:35
Station #3	253	361	0:06:01
Station #4	219	323	0:05:23
Station #5	89	545	0:09:05
Station #6	78	506	0:08:26
Station #7	140	356	0:05:56
Station #8	159	333	0:05:33
Station #9	233	375	0:06:15

#### **Community Outreach**

Tours and Special Events	5	Station Tours, Wee Water Wahoo, Bait & Badges, Tomorrow's Leaders, Recruiting Event

### **Burn Permits**

Burn Permits Issued	49	Conditions were favorable for burning 3 days in March
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#### Training

Total Personnel Training Ho	urs 1901	Mgmt/Supvsr, Hazmat, Wildland, Special Healthcare, Swiftwater, Peer Support, Elevator
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## NFD Monthly Progress Report March 2025

				March 20						
			Tota	Calls By	_					
	T-4-14-4D	D: 11.14	District	Station '		District	District C	District 7	District 0	District
	Total # of Responses	District 1	District 2		District 4	District 5	District 6		District 8	District 9
Engine 1	406	377	7	8	1	0	3	5		5
Brush 1	19	11	1	0 0	0	O U	2	1	1	3
Ladder 1	63	46	5	2	3	0	0	4	1	2
**Chief 301	89	35	18	5	9	1	2	10	6	3
Station 1 Total	577			04-41	0					
	Total # of Responses	District 1	District 2	Station 2 District 3	District 4	District 5	District 6	District 7	District 8	District 9
Facility 0					MICHEDATION COM		District o		District o	12.
Engine 2	231	5	219	1	4	0.00		1		1
Brush 2	29	13	11	1	2			1		1
Ladder 2	27	3	14	2	4	(		4		
HAZMAT	3	1	1	0	1	Q Q	10	U S	and the same	12
Station 2 Total	290			Station :	2					
	Total # of Doorson	District 4	District 0			District F	District C	District 7	District 8	District 9
	Total # of Responses	District 1	District 2		District 4	District 5	District 6	District 7	שואנווננ	
Engine 3	271	5	3	248	1	1	h - bernel	4		9
Brush 3	13	0	0	6		1	1	1		4
Station 3 Total	284			01.4						
	Total # of Responses	District d	District 2	Station 4		District 5	District 6	District 7	District 8	District 9
Factor 4		District 1								Districts
Engine 4	233	1	9	1	216	C.	1	1	4	
Brush 4	9	0	3	1	1	Quality (	2		2	
Tanker 4	19	13	1		3	- 6		1		1
Station 4 Total	261	Language Inches		04-41	-		Vince in the			
	Total # of Doonanas	District d	District 2	Station !		District 5	District 6	District 7	Dietrict 9	District 9
	Total # of Responses	District 1		DISTRICTS	DISTRICT 4	District Control of the Control	Statement of the last	DISTRICT	DISTRICTO	The Real Property lies
Engine 5	40	0	0	0	Ú	37	2			1
Brush 5	101	0	0		1	97	2			1
Brush 72	1	0	0	6	- 0	1	(2			0
Station 5 Total	142			Station (	^					
	Total # of Responses	District 1	District 2		District 4	District 5	District 6	District 7	District 8	District 9
		BARRIER STATE OF THE	District 2		DISTRICT 4	The second second		District	District o	No. of Contrast of
Engine 6	38	1		1		3	29			4
Brush 6	104	14	0	1	0	4	77	2		6
Station 6 Total	142			Chatian	7					
	Total # of Donnance	District 4	District 2	Station 7	_	District 5	District 6	District 7	Dietrict 8	District 9
December 7		District 1	District 2	DISTRICTS			Districto			Districts
Rescue 7	7	1	0		1			4	1	1 2
Squad 7	170	6	13	4	7			133	6	1
Brush 7	23	14	9.34	2			0	7		
Station 7 Total	200			Station 8	0					
	Total # of Decreases	District 4	District 2		District 4	District 5	District 6	District 7	District 8	District 9
Fuelus 0	Total # of Responses	District 1	The second second	DISTRICTS	700000000000000000000000000000000000000		District 0	The state of the s		Districts
Engine 8	162	2	1		6	1		3	150	
Brush 8	13	2	On	1	1		200		9	nusting of
Tanker 8	24	13	0	2	No. of the last	1	1	2	4	1
Station 8 Total	199			Station 9	0					
SOUTH HUNGER	Total # of Pagnanage	Dietriet 4	District 2			District 5	District 6	District 7	District 8	District 9
Fuelus 0	Total # of Responses	District 1	District 2	***************************************			Name and Address of the Owner, where		DISTRICT 8	
Engine 9	261	20	8	3	1	2	5	4		226
Brush 9	24	1	0	1	0	- 0	4	-		18
Tanker 9	25	13	0	1	-	3	4	1	The Control of the Co	3
**Chief 401	59	9 1	6	4	3	21	6	8		11
Station 9 Total	369	L								

## **NFD Monthly Progress Report** March 2025

			Tota	Calls By	Station					
			F	ire Preven	tion					
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Fire Marshal 2	32	19	5	1	1	D	2	3	9	1
**Fire Marshal 3	52	19	8	3	5	2	3	4	6	2
Fire Marshal 4	1	0.0	L. W	0	0	0	D.	0	1	0
Prev. Totals	85									
		Reserve U	nits Staffed	for High	Fire Dange	er March 14	4th			
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 19	17	13		3	- ()	8	0	1		+
Engine 82	4	1	1	0	0	5	Ü	1	1	
Engine 92	4		1	1	0	9	U	1	1	
Chief 304	3	1	0	8	0	0-1	1	1	0	
	F	Reserve Ur	its Staffed	for High I	ire Dange	r March 14	-19			
Brush 12	28	17	1	5	1		3	1		
Brush 32	12	1	5	7	0	2	- 6	1	0	1
<b>Specialty Totals</b>	68								***************************************	
				Notified Ur	its					
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
EM3*	27	13		1	4	1	5	2	0	1
EM4*	27	14		1	2	1	5	1		3
EMS1*	11	1	4	6	2	1	1	2	1	
NFD3*	30	15	5	2	3	1	1	3	0	
Notified Total	95									
	Totals				To	tal by Dist	rict			
	2712	711	337	319	283	180	162	218	193	309

<sup>\*</sup>EM1, EMS1 and NFD3 are "notified" of certain calls. They may or may not actually go on scene.

\*\*As of 1/1/25 all All Assistant Chiefs will be designated 301, All Battalion Chiefs 401 and all On-Shift Fire Inspectors FM3













## **March 2025 Fire Prevention Activity Summary**

## **Prevention Department Update and Activities**

Training	9 hours	Legal Aspects, Fire Origin and Cause, Fire and Arson
Inspection/Re-Inspection	117	Occupancy Load, Daycare, Fire Alarm, Fire Suppression
Activities	hours	System, General, Food Trucks, Schools, Fire Watch
Smoke Detectors	1.1	Check/Install Smoke Detectors/Replace Batteries/Bed
	14	Shakers
Investigations	23	1 Joint, 12 Closed, 1 Complete, 9 Pending, 0 Closed
	2.5	Arrest
Investigative Activities	84	Fire Investigations, Report Writing, Reviewing Video,
<u> </u>	hours	Subpoena prep, etc
Department Meetings	24	Department Meetings and Shift Briefings
	(21 hours)	
Station & Equipment	52 hours	Daily checks, supplies replenishing, cleaning &
Maintenance	JZ HOUIS	organization, drone updates and maintenance
Public Service/Education &		Wee Water Wahoo, Safety Class at Sage Cobblestone,
Special Events	10 hours	Safety Checks at Embassy, Bait & Badges, Marathon at
		YFAC

## **Planning Officer Activities**

Fire Planning Activities	Number	Staff Hours
Building Plan Reviews/ Fire Protection System Plan Reviews	51	89
Fire Inspections/Re-inspections	40	41
Meetings	5	10
Training (Target Solutions, Building Code)	5	8
Communication	N/A	10
Totals		140
Time Off (VAC, SICK, Holiday)	N/A	4

## **EMERGENCY MANAGEMENT DIVISION ACTIVITIES**

Emergency Management Division

March 2025

	Meetings will be held at the
Regular Monthly Scheduled Activities	Cleveland County Wellness
Atogaini intonenty senedated rectivities	Center unless otherwise noted.
Each morning at 7:00 am, a silent test of the outdoor	The test provides an operational
warning system is conducted	snapshot of the status of the
System is conducted	system. This information
	provides information if a unit
	needs maintenance and if it is
	·
Feeh Manday marring at 10:00 am the National	operating properly
Each Monday morning at 10:00 am, the National	This call has the aution for wide
Weather Service conducts a video call regarding the	This call has the option for video
upcoming weekly weather.	participation and telephone call
	in. It is primarily for the
	Emergency Management of
,	jurisdictions, school, State
	offices involved in EM, Tribes
	and other entities tasked with
	severe weather operations. It is
	not intended for the general
	public nor is this just a weather
	forecast. This time allows for
	interaction with the NWS about
Each Tuesday evening at 6:30 pm, ELMER night with	concerns that directly affect the
the Amateur radio club (SCARS, www.w5nor.org) at	local jurisdiction so they may
the Fire Training Center	better prepare for incoming
(South Canadian Amateur Radio Society)	weather.
Each Wednesday Morning 9:15 am	The club mentors other HAMS,
	works on projects and
	equipment, provides general
	support to the City and Public on
	Amateur operations
Each first Thursday evening of the month is amateur	Radio test with State
radio testing night at 6:00 pm	Emergency Management. This
_	tests the local and statewide
	capability for voice
	communication to the State
	office and to other jurisdictions.
	Open to the public, the club
	provides the opportunity for the
	re

Each Saturday 12:00 Outdoor Warning audible test. This test is supported by the Amateur radio club to assist in dentifying and verifying units needing maintenance. Residents can assist by "Adopting a Pole" and reporting the siren status they adopt at the website <a href="https://www.w5nor.org">www.w5nor.org</a>	Amateur license or upgrade a license. Note: the FCC has been
	warning system is conducted for 60 seconds. Three units are sounded for 20 seconds due to being a public park venue.
Second Thursday of each month is the Norman Emergency Response Team Volunteers and the Medical Reserve CORPS members to meet, network and discuss preparedness support and collaboration with the Cleveland County Health Department on use of the Medical Reserve Corps. This meeting has been moved to the Cleveland County Wellness Center. Limited meetings may move to the new EOC facility.	The Volunteer meeting at 6:30 pm. At 6 pm we meet for social time before the meeting. Usually we have snacks and drinks. This networking allows for camaraderie and building relationships during different organizations. City staff is always welcome.
Each Third Thursday of the month is reserved for Division Staff duties and collaboration with the Disaster Assistance Teams (DAT) of the American Red Cross	Meetings are conducted at the Fire Training Center and usually held on an as needed basis.
Local Emergency Preparedness Committee	Meets quarterly (Meets at the Well) under the management of the Cleveland County Emergency Management office. The public is welcome to address any concerns regarding emergency planning or SARA Title III information. Also, the LEPC is part of the oversight for the Citizens CORPS Council of Norman. A report on activities is provided each meeting.

Other Emergency Management Activities	
	The new year has already begun
	with new and returning requests
	for support to various events.
	From OU football, to Medieval
	Fair to SoonerCon we will be in
Planning Meeting for Upcoming Events each first	1
Friday of the month	full support as needed assisting
riday of the month	and preparing Residents of
	Norman
Local Response	
Red Cross Coordination for burnouts.	With the reorganization in the
We have dedicated volunteers roughly in each quadrant	
of the City that can respond quickly to the resident need	
for assistance. Our primary mission is to ensure a	volunteers or I, when called,
burnout family has assistance from the Red Cross if the	
request it and to stay involved until Red Cross is on	(physically or by phone and
scene or the family confirms connection with the Red	assist the family in coordination
Cross. March 3 responses were conducted.	with the Red Cross to provide
A 1' 1D CODDC	immediate assistance.
Medical Reserve CORPS	The MRC is changing to
	consolidate all the units to one
	State unit with the exception of
	the Specialty teams. The newly
	reformed Small Animal
	Response Team, the Stress
	Response Team, the OU School
	of Nursing Tulsa and OKC
	City\County Health and the
	Norman Unit.
Norman Response Team	Volunteers responded to 2
	single family event and the
	March 14, 2025 wildfire. The
	volunteers had personnel in
	direct support of the IC on the
	fires and operating the EOC
	throughout the event.
Radio project for the outdoor warning system.	The PD Dispatch division has
Project for and our manning plotonin	proposed to place the siren
	system on the Harris radio.
	With the increased demand of
	the EOC to be occupied and
	operational, Norman EM cannot
	support this proposal. The cost
	will be close to 1 million dollars
	plus and annual maintenance fee

The new Auxiliary Communications Room is now operational.	separate off the siren maintenance costs. That money should be spent on personnel for the EM Division.  Building capacity for the AUXCOM operation is ongoing.
Future Projects are being planned for PSST funding, legal opinion for Emergency Management to receive PSST money was positive	Looking forward to identifying issues with the new facility and address them for future funding.
The City Incident Management Team This concept was not compressively studied nor was EM invited to participate. This along with the continual closed door facility planning of the new EOC that incorporated a second operations center for the proposed IMT should be studied to see if it violated the intent of the vote of the public. This team is being called Incident Command and presents itself to be the incident Command of all events. This violates ICS\NIMS principals. The two events this concept attempted to be the overall Incident Command for resulted in confusion. The recovery effort from the Feb 2023 tornado was hindered by this team and the inexperience of the team damaged some relationships with charity organizations and the EM Division. During the wildfire once again, the assertion of command by this team was inappropriate.	The original PSST authorized a new Dispatch and Emergency Operations Facility. It did not authorize a City IMT nor did it authorize a secondary operations Center. This concept needs to be suspended pending further discussions and training. The team means very well and is accomplishing some good, however, their inexperience and not having knowledge of other disciplines or recovery along with the insistence that all actions flow through them instead of the EOC causes issues and miscommunications. The EOC is not a subordinate element to this team. In fact an IMT is considered a support element to an EOC or to an on ground IC.
Training	Robinson EOC is available for training and meetings. Coordination should be through Norman EM Coordinator. The monthly Public Safety Meeting is held at the EOC.
Community Preparedness Events	
Medical Reserve CORPS	Our MRC supported the Medieval Fair in March and

	endured extreme cold and
	storms.
CERT Day Camp in Broken Arrow	The Camp is set for June and 3
, 1	volunteers will be in support.
Venue Support for Norman Response Volunteers.	The Response Volunteers
**	continue to receive positive
	reviews for their assistance in
	various venues. Large event
	venues have already contacted
	EM to confirm continued
	assistance in the upcoming year.
Small Animal Rescue Team (SmART)	For several years there has been
(Sim 1111)	a need for a small animal rescue
	team. Many attempts to form a
	team were not successful. Now,
	there has been a formal process
	completed and a non-profit
	formed to house the program.
	Norman EM is fully involved
	with the team and this will be an
	asset during disaster operations
	that dislocated animals\pets like
	in the 2012 wildfire.
Unmanned Aerial Vehicle support team	The Norman UAV team has
	supported numerous fires,
	missing child, manhunts and
	other various support.
	Discussions are ongoing with
	mutual aid partners on the
	formation of a UAV task force.
Disaster Reimbursement Status	
The Norman Wildfires was declared under the Fire	The FMAG will assist Norman
Management Assistance Grant (FMAG)	in recovering funding that can
-	be documented in direct support
	of active fires. This is different
	that the Public Assistance
	Grant, that normally assist the
	jurisdiction with infrastructure
	recovery. Individual assistance
	is not available under an
	FMAG.
Mitigation Court States	
Mitigation Grant Status	

Many Divisions are applying for mitigation funds for	Norman EM has the role of
various projects. The federal Government has	oversight in the Mitigation grant
announced many changes in how the program will be	efforts of the city and will
implemented. More will be announced in April.	continue to support applications
Hazard Mitigation Plan	Process on the update is in full
	swing. There are numerous
	grant requests in the system and
	Depts. are encouraged to
	continue applying for funds.
Critical facility generator review	The notice of intent was
	approved. The grant was
	changed from a BRIC grant to
	HMPG at the guidance of OEM.
	The new notice of funding will
	be available in March 2025. The
	first draft of the grant was
	submitted and awaiting reviews.
	Much needed input by all
	departments for this grant is
	needed. Several requests to
	other departments have not been
	responded to and follow up
	action will be taken.
Severe Weather Issues	
	NWS Norman Spotter Schedule
National Weather Service Storm Spotter Training	(weather.gov)

# HUMAN RESOURCES 5

#### **HUMAN RESOURCES**

Total number of Employees: 976 Orientations: 3 - 11 new hires

\*All orientations require input from each area of the Human Resources Department

Terminations: 9

#### **ADMINISTRATION**

• FMLA cases – 4 new cases

• Processed invoices and reconciled expense accounts

• Coordinated Birthday/Anniversary post card mail outs

o 71 birthdays and 52 anniversary

BENEFITS

Total Benefit Eligible Population: 877

#### New Enrollments: 3

Benefit Participation			
	#	%	
Medical	811	93%	
Dental	810	93%	
Vision	619	71%	
Disability	447	51%	
Supplemental Life	468	54%	

	Claims	
Rx Claims		
	ACTIVE	\$197,565.82
	RETIREE	\$10,586.36
	HSA	\$90.25
Medical Claims		\$1,680,334.00
Dental Claims		\$ 109,884.30

#### PERSONNEL ACTIONS

#### New Hires - 11

Dept./Div.	Position	Number of Employees
HR/Safety	Safety Manager	1
Parks & Rec/Golf	Golf Shop Attendant	1
Parks & Rec/Recreation	Field Operations Supervisor	1
Parks & Rec/Recreation	Recreation Center Specialist	1
Parks & Rec/WW Pool	Admissions Clerk II	1
Parks & Rec/WW Pool	Assistant Aquatic Manager	1
Parks & Rec/WW Pool	Concessions Cashier II	1
Planning/Code Enforcement	Code Compliance Inspector	1
Public Works/Engineering	Capital Projects Engineer	1
Utilities/Water Line Maintenance	Utility Distribution Worker I	1
Utilities/Water Treatment Plant	Water Lab Intern	1

#### Promotions - 2

Dept./Div.	Position	Number of Employees
Parks & Rec/Park Maintenance	Maintenance Worker II	2

#### SEPARATIONS - 9

		Number of Employees
Dept./Div.	Position	
Parks & Rec/Recreation	Recreation Center Specialist	1
Parks & Rec/WW Pool	Laborer	1
Police/Dispatch	Communications Officer II	1
Police/Patrol	Police Officer	1
Public Works/Fleet	Maintenance Worker II	1
Public Works/Fleet	Mechanic Apprentice	2
Utilities/WTP	Water Lab Intern	1
Utilities/WTP	Water Treatment Plant Manager	1

#### **TURNOVER STATS**

		No. of Terminated	
Department	No. of Employees	Employees	Turnover Rate
City Manager	15		0.00%
City Clerk	6		0.00%
Finance	23		0.00%
Fire	164		0.00%
Human Resources	10		0.00%
Information Technology	17		0.00%
Legal Department	9		0.00%
Municipal Court	12		0.00%
Parks & Recreation-Total	109	2	1.83%
Planning & Comm Dev.	38		0.00%
Police	261	2	0.77%
Public Works	125	3	2.40%
Utilities	163	2	1.23%

#### RECRUITMENT

## Positions Requisitioned for Refill by Department/Division (# of vacancies)

\*included positions are Full Time unless otherwise indicated as Part Time (PT) or Seasonal PT\*

	Parks & Recreation
PT Recreation Technician (1)	PT* All Locations – Recreation Center Specialist
PT Recreation Leader (3)	PT Lifeguard Leader
PT* All Westwood Pool Positions	
	Police
Police Officer (17)	Communications Officer I (2)
Communications Officer II	

Capital Projects Engineer/Staff Engineer (1)	
	Utilities
PT* Mechanic Apprentice (3)	
Hu	ıman Resources
· · · · · · · · · · · · · · · · · · ·	
HR Coordinator	
	Legal
A - i - t - Ci - All I	
Assistant City Attorney II	

#### **DAYS TO FILL**

Full Time Position	Date Posted	Offer Date	Days to fill
Golf Shop Attendant	2/6/25	3/6/25	28
Capital Projects Engineer	7/30/24	2/25/25	210
Field Operations Supervisor	1/24/25	2/28/25	35
Water Lab Intern	3/4/25	3/6/25	2
Code Compliance Inspector	1/7/25	3/4/25	56
Safety Manager	11/13/24	3/21/25	128
Utility Distribution Worker I	2/25/25	3/20/25	23

<sup>\*</sup>Offer Date reflected for accurate days to fill numbers, all started in current month

PT/Seasonal Position	Hire Date	Date Posted	
Recreation Center Specialist	3/4/25	7/1/24	
Assistant Aquatic Manager	3/1/25	1/3/25	
Admissions Clerk II	3/10/25	1/3/25	
Concessions Cashier II	3/20/25	1/3/25	

<sup>\*365</sup> registrations/applications to our openings, 7 new requisitions opened.

#### SAFETY

#### Recordable Injuries - OSHA

Department/Division	Nature of Injury	How Sustained	Prognosis	Prevention Method
Utilities/Sanitation	Right Knee	Walking up and down a hill with a slope and a ditch	Restrictions	Caution and awareness
Police/Animal Welfare	Closed head injury	Head butted by a dog while placing in vehicle	Prescriptions	Caution and awareness
Utilities/Sanitation	Left hip	Lifting a couch	Restrictions	Proper lifting techniques and caution

#### Current number of "at fault" Vehicle Collisions per calendar year:

2025*	2024	2023
10	40	11

#### \*CY2024 is current YTD

#### Current number of "at fault" Vehicle Collisions per fiscal year:

2025	2024	2023
32	14	7

#### Recordable Injuries per calendar year:

2025*	2024	2023
16	80	78

<sup>\*</sup>CY2024 is current YTD

#### Recordable Injuries per fiscal year:

2025	2024	2023
62	62	67

#### **ACCESSIBILITY**

#### **ADA Complaints and Resolutions**

Complaints	Resolution
3/25/2025: Citizen is looking for signage for	3/27/2025: Notified Public Works of citizen's concern.
deaf/non-verbal child at play since there is	Traffic Control Division will take a look at area and
continuous speeding in the area.	notify the Accessibility Strategist of any updates.

#### ADA:

- Automatic door openers have been placed at the Natatorium of the Adult Wellness and Education Center and are fully functional.
- Completed Fair Housing Act for Covered Multi Family Dwellings training presented by BlueDAG.
- Attended the 3<sup>nd</sup> Annual Cleveland County Disability Resource Fair on March 25, 2025, at The Well. Handed out inclusive coloring books, housing, and transit information.

#### Accessibility:

**Employee Resource Groups** (ERGs): LGBTQ+ Alliance's next meeting is to be determined. The Alliance of Black Employees (ABE) next meeting is scheduled for April 21<sup>st</sup>.

• Attended Norman High School Education & Career Fair to help recruit candidates to come work for the CoN for summer.

#### Committees:

Human Rights Commission (HRC) – The monthly meeting took place on Monday, March 24, 2025, at City Hall. The commission discussed the proclamations and recognitions and how they would be presented in the upcoming months. Minor adjustments to the Human Rights Award criteria was discussed and agreed upon along with when the application will be open. The next meeting is scheduled for Monday, April 28, 2025, at City Hall.

ADA Citizen's Advisory Committee – The quarterly meeting took place on Monday, March 10, 2025, at City Hall. Updates on the Transit Program and FY25 Concrete Projects were given. Security has been added to the Transit Center for eight hours. A special presentation was giving on the ongoing construction on Gray Street and the

accessibility of the parking spaces and sidewalks. The annual election for the chair and vice-chair of the committee was held: Kelli Freeman, Chair and Kelly Deaver, Vice-Chair. A reminder announcement was made about the upcoming 3<sup>rd</sup> Annual Cleveland County disABILITY Coalition Resource Fair to be held on Tuesday, March 25<sup>th</sup> at The Well from 5:30 p.m. to 7:00 p.m., where 26 vendors are signed up. The ADA Citizen's Advisory Committee's next quarterly meeting is scheduled for Monday, June 9, 2025, at City Hall.

Cleveland County disABILITY Coalition – The monthly meeting took place on Tuesday, March 4, 2025, at United Way. Guest speaker Katherine Leidy with the Norman Adult Wellness & Education (AWE) Center Norman Senior Center presented. Katherine provided an update on the AWE since the grand opening in November 2023 and shared the variety of activities they offer including; fitness, art, and educational classes. She highlighted their commitment to promoting the health and well-being of adults aged 50 and older through opportunities for physical activity, social engagement, and lifelong learning. Katherine also discussed the center's focus on six dimensions of wellness and mentioned their efforts to incorporate accessible features into the building design. She noted that the pool door actuators, which have been a long-awaited feature, were finally installed. The center's location, floor plan, and various accessible features were detailed.

The lounge area features card games, dominoes, movie screenings, and reading groups. The multi- purpose room hosts a senior nutrition lunch program on weekdays, cultural events, and can be divided for different events. The fitness center offers group fitness classes, equipment for various abilities, personal training, and accessible equipment like a recumbent cross trainer and upper body ergometer. She also introduced several fitness classes available at the facility, including ballet, line dancing, traditional abs classes, and various aquatic classes. Katherine detailed the features of the pool, including its warm saltwater, depth measurements, ramp, grab bars, and hydraulic lift, highlighting the accessibility of the bathrooms, locker rooms, and showers at the facility. The AWE has grown to 3,000 members after one year and offers membership rates for individuals and families. The next meeting is scheduled for Tuesday, April 1, 2025, at United Way.

#### CITY OF NORMAN EMPLOYEE DEMOGRAPHICS

# <u>Total Population</u> (Includes full-time, part-time, and temp/seasonal employees)

Gender	Total Population	% of Total Population
Female	229	23.2%
Male	757	76.8%
	986	100.00%

Job Classification by Gender		
Job Classification	Female	Male
Full-Time	180	674
Part-Time	29	41
Temporary	20	42

|--|

## Full-Time Employee Population Only

Gender	Full-Time Population	% of Full-Time Population
Female	180	21.1%
Male	674	78.9%
	854	100.00%

Employee Population by Generations				
Generations	Birth Years	Current Age Range	Female	Male
Silent Generation	1928-1945	80-97	0	2
Baby Boomers	1946-1964	61-79	21	55
Generation X	1965-1980	45-60	73	228
Millennials (Gen Y)	1981-1996	29-44	62	298
Generation Z	1997-2012	13-28	24	91
			180	674

## INFORMATION TECHNOLOGY 6

#### **CITY OF NORMAN**

Information Technology Department Monthly Report –March 2025.

Working projects for the IT Department are as follows:

Project	Description/improvement anticipated	Status
ERP Replacement Project	Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology, software, and business review processes.	Implementation Complete – Project refinement ongoing: The CoN team has completed implementation work on all major core software. However, work continues in Utility Billing, HR, and Planning to refine these new systems.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization. New equipment is being implemented to replace the old and increase security and speed requirements.	Ongoing: IT Network staff are in implementation and testing of major networking and security appliances, as well as virtual upgrades. This includes expansion of equipment for new buildings and replacement of old switch infrastructure. Funded through CIP,
Data storage migration	The IT Department through a grant has purchased new data storage for the city's critical data.	In Progress. Implementation of the hardware is complete, configuration is on going.

Fiber Optic Installation for redundant loop at WTP and EOC	IT and the Utilites Department will be using capital funds to connect a microwave antenna from Fire station 9 to the Water treatment plant and connect to the Emergency Operations Center once that building is complete. This will create a redundant loop for the WTP and EOC incase of lost service from the main connection.	Awaiting Approval, Working with Utilities Department, land acquisition complete, right of way in negotiation
New Building construction/renovation support.	The IT Department is involved in all new building construction planning and will be responsible to map our networking infrastructure, building air for network closets, power for equipment and battery backups, network drops, wireless network coverage, hardware installation, and physical moves of staffs computer systems in all building projects (Norman Forward Driven)	In Progress – PD Moves and Mary Abbot House expansion. Complete – ECOC, HR/IT Building, Building Maintenance, YFAC, Sanitation, Line Maintenance Sr. Center, Development Center, Municipal Court, Bus Station
Jenkins Street Fiber Move	Move the city's fiber optics out of the way of construction during the Jenkins Street widening project.	In Progress – Finance Dept. has made funds available and the construction phase has begun.
IT Security training efforts for all network and email users at the City of Norman.	Increase awareness and stay current on all new and rapidly changing cyber-attack methods so that the CoN network is protected by every employee who utilizes the network for business.	Ongoing monthly training continues with our cybersecurity education suite, as well as PEN testing of the city network and improvements from the PEN test report.
Endpoint Security Review	Review current endpoint security appliances and software and make upgrades as necessary.	In Progress

Print consolidation	Work with outside vendor to consolidate all print, fax, copy machines in CoN facilities.	In Progress estimated full completion in 2027
Automated Meter Infrastructure	Implement and integrate AMI for meter reading and utility billing.	In Planning – customer portal configuration in progress. Communication radios installation in progress.
OS and software upgrade/migration	The city is moving to a new OS and software suite to replace older Microsoft OS and software.	In Progress: The role out should be complete to all users by the end of 2025.
Network Infrastructure Improvements	Utilize our new Network Engineer who will work closely with the Network and Infrastructure Manager, to review and improve our cabling, switching, and network configuration.	In Progress: The IT Department has been granted access to 5% of the annual capital funds for business critical software and infrastructure needs.
Integration of Computer Aided Dispatch with OU PD	Create a software as a service model to share public safety software data with and between OU PD	Complete. Additional segmentation for OU presence with NPD during OU Football is in progress.
Move existing secondary IT Datacenter to new location.	Move all equipment from the current secondary site to a new more robust and secure site.	Physical and virtual moves for the data center began May 2024 – full move expected to be complete by December 2024 if all tests of the new facility functionality are successful.

#### Support Tickets:

The IT department is responsible for all technology needs throughout all city departments. Public safety is a high priority and the bulk of our support tickets come from public safety support. IT Table 1 below represents the number of support tickets opened by each department for last month. The IT Department monitors trends in these numbers and makes adjustments as needed to assure that all departments have the appropriate amount of support for daily operations.

#### **Users Supported:**

The following statistics represent the number of network users supported by the IT Department. The city network is important for all business initiatives for the city of Norman. The number of devices supported reflects the growth in dependence on technology for daily operations (see IT Table 2).

#### **Email Security Appliance:**

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. Email is one of the preferred methods of the delivery of malicious software and viruses. The IT department monitored 305,416 attempted incoming and 140,020 outgoing messages for the month of March 2025. Incoming messages totaling 103,337 were considered Spam or hazardous e-mails by our email-filtering appliance, and were quarantine or filtered (see **IT Table 3**). This number represents 34% of our inbound mail. This percentage has decreased from previous months for malicious email/spam. The IT Department has made the decision to block inbound traffic from specific sources with known malicious traffic that constantly try to affect our network. We continue to monitor and analyze the situation on a daily basis. Inbound email messages of this nature means increased vulnerabilities and attack vectors into the city. Without the email filter appliance, our email server would have received more mail, which increases the opportunity for entrance of a virus into the network. It also creates waste, reduces productivity, and decreases valuable storage space.

#### Web Site:

The City of Norman's web site is hosted, updated and maintained by the IT Department. In the month of March 2025, the City of Norman's web site had 156,231 individual web sessions access the web site for 289,740 total page views. Of those sessions, 88,515 were identified as Users to view content on the City web site (see IT Table 4a and 4b). In July of 2019, the IT Department kicked off a project with Interpersonal Frequency to overhaul the City website. Since its completion in June 2020, the site has had a few major upgrades including a new search feature and this has contributed to more relevant search results. The site boasts a build in engine that allows it to function as an app on mobile devices and tablets.

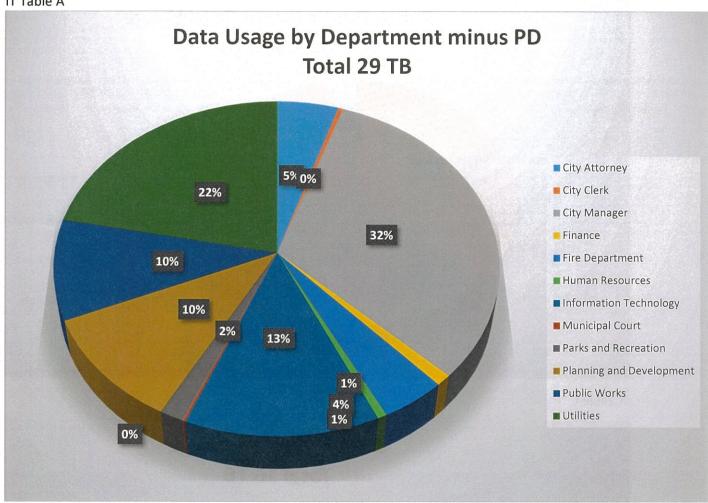
#### Data Storage:

The City of Norman's infrastructure depends on system availability and uptime. An important part of system availability is data storage and usage. The pie charts below (See IT Charts A,B, and C) represent where the bulk of IT data storage resides. The information stored in this infrastructure is important for daily operations, and public safety. This includes data that is protected in the case of a disaster that can be recovered to keep operations functional.

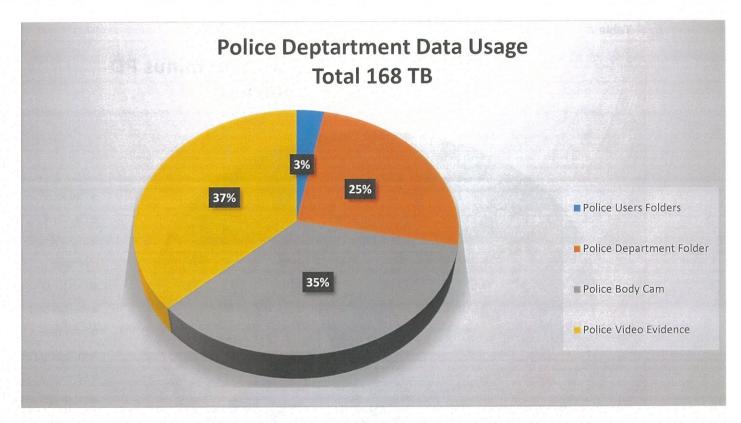
#### **ERP Project Implementation Progress:**

This project began in January of 2018 and was delayed for multiple reasons by the 2020 pandemic. The projects final implementations are complete as of March 2024. The City Council approved approximately \$6 Million to replace the outdated software systems that run our daily business operations. Once fully complete the city will have enhanced automated services and web services for our citizen base as well as the employees who conduct business and track their daily work with these systems. The IT Department completed implementation of all major pieces of the ERP business systems software packages. These include Parks and Rec software, Municipal Court software, Financial Systems software, Utility Billing software, Payroll, Human Resource Management, Work Orders (Tyler EAM), Time and Attendence, and Planning and Community Services software packages. Daily work continues on these systems as well as additional training, enhancements, and configuration. We will continue to evaluate and enhance each of these systems moving forward. Our current efforts include a review of the HR Systems, post launch troubleshooting of Planning and Community Dev software, an upgraded Parks and Rec software package to help with golf management, concessions, and food carts. We Are also preparing for AMI (Automatic Meter Infrastructure), and integration with a customer portal for Utility Billing Systems software as well as a review of the current time and attendance software.

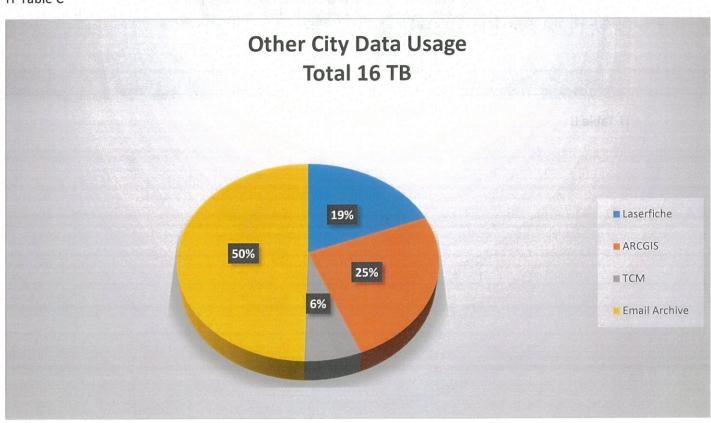
IT Table A



IT Table B

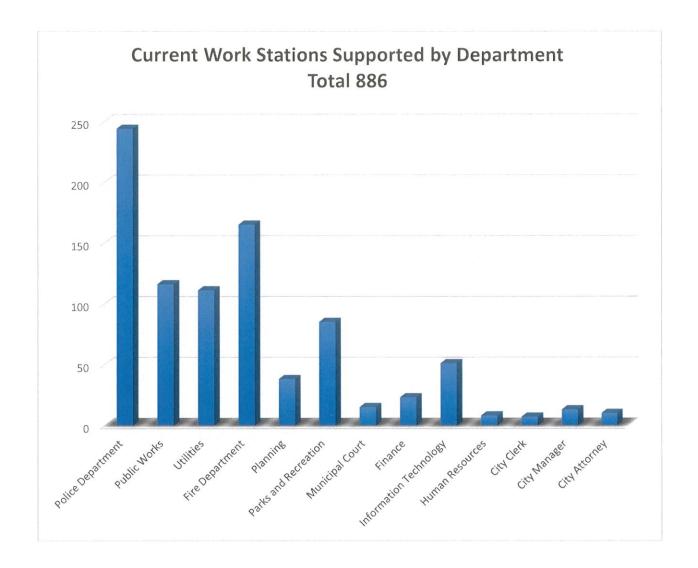


IT Table C



### Police had the highest Ticket Count at 106, followed Police accounted for 27.18% of Ticket Count. by Public Works and Utilities. City Council had the 372 Created Closed 6 6 6 6 6 28 30 106 64 43 390 lowest Ticket Count at 4. **New Tickets** Department City Manager **Public Works** City Council 390 City Clerk Utilities **Total** Planning Finance Police Court Parks Legal Fire HR Public Works Police - Utilities Legal Court City Manager City Clerk — Finance **Tickets by Department** Parks -Planning H

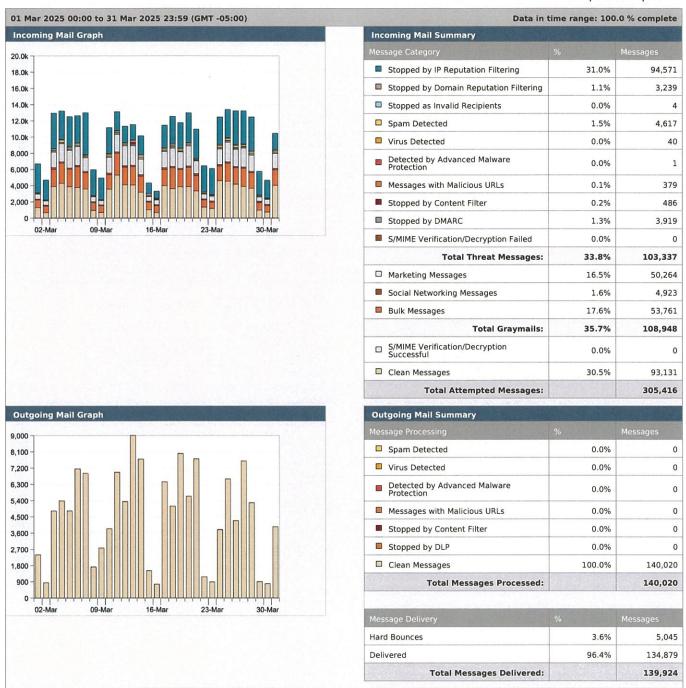
Table 2





#### **Executive Summary**

#### ironport.example.com

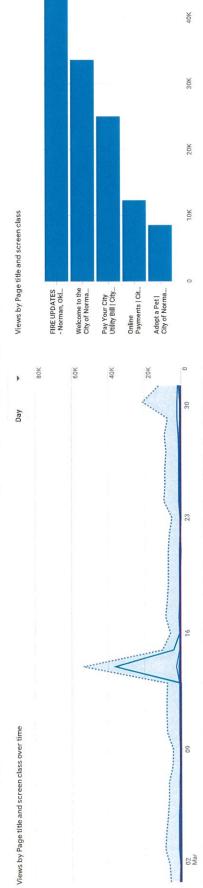


Custom Mar 1 - Mar 31, 2025 \*

All Users Add comparison +

Monthly Page Views ⊘ -

Add filter +



🔾 Total : FIRE UPDATES - Norman, Oklahoma - March 2025 I City of Norman, OK : Welcome to the City of Norman, OK | City of Norman, OK | Pay Your City Utility Bill I City of

50K

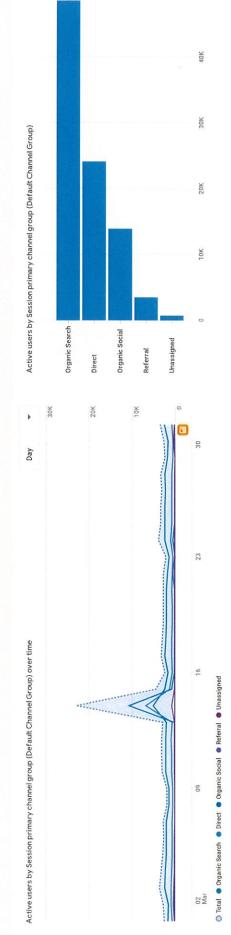
Plo	Plotrows	Q Search					Rows per page: 10	< 1-10 of 1376
0	Page title an	Page title and screen class 💌	+	Views	Active users	Views per active user	Average engagement time per active user	Event count All events
>	Total			289,740 100% of total	<b>88,515</b> 100% of total	3.27 Avg 0%	56s Avg 0%	800,009 100% of total
5	1 FIRE UPDAT	FIRE UPDATES - Norman, Oklahoma - March 2025   City of Norman, OK		43,555 (15.03%)	20,496 (23.16%)	2.13	25s	106,546 (13.32%)
>	2 Welcome to	Welcome to the City of Norman, OK   City of Norman, OK		33,630 (11.61%)	15,166 (17.13%)	2.22	26s	82,718 (10.34%)
>	3 Pay Your Cit	Pay Your City Utility Bill   City of Norman, OK		25,036 (8.64%)	13,411 (15.15%)	1.87	15s	88,093 (11.01%)
	4 (not set)			17,228 (5.95%)	496 (0.56%)	34.73	10m 12s	18,378 (2.3%)
>	5 Online Paym	Online Payments   City of Norman, OK		12,280 (4.24%)	7,781 (8.79%)	1.58	118	30,512 (3.81%)
>	6 Adopt a Pet	Adopt a Pet   City of Norman, OK		8,509 (2.94%)	4,246 (4.8%)	2.00	18s	27,508 (3.44%)
	7 Animal Welf	Animal Welfare   City of Norman, OK		7,830 (2.7%)	4,589 (5.18%)	1.71	14s	24,034 (3%)
	8 AlertNorman	AlertNorman - Emergency Notification System   City of Norman, OK		7,272 (2.51%)	5,427 (6.13%)	1.34	138	22,324 (2.79%)
	9 Information	Information: City of Norman's 2025 Residential Spring Clean-Up   City of Norman, OK		7,163 (2.47%)	4,393 (4.96%)	1.63	32s	18,992 (2.37%)
	10 Job Opportu	Job Opportunities   City of Norman, OK		5,056 (1.75%)	2,979 (3.37%)	1.70	1m 05s	14,320 (1.79%)

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Custom Mar 1 - Mar 31, 2025 -

All Users Add comparison +

Monthly Site Traffic ⊗ -



Session primary. Channel Group)	Plot	Plotrows Q Search								Rows per page:	10	1-7 of 7
Total   Tota	0		↓ Active users	Sessions	Engaged	Average engagement time per session	Engaged sessions per active user	Events per session	Engagement	Event count All events	Session All even	key event rate
1         Organic Search         48,585 (54,89%)         55,147 (68.98%)         55,147 (68.98%)         36s         1.14         5.30         58.01%         503,914 (62.99%)           2         Direct         24,124 (27.25%)         37,784 (24.18%)         16,466 (20.6%)         21s         0.68         4.64         4.64         43.58%         175,457 (21.93%)           3         Organic Social         13,866 (15.69%)         18,744 (12%)         6,072 (7.6%)         26s         0.68         5.09         44.33%         73,552 (9.21%)           4         Referral         3,477 (3.93%)         2,344 (3.42%)         2,460,03%         22m14s         0.68         5.09         44.33%         27,202 (3.4%)           5         Unassigned         70 (0.79%)         1 (<0.01%)         1 (<0.01%)         1 (<0.01%)         1 (<0.01%)         1 (<0.01%)         1 (<0.01%)         1 (<0.01%)         0.00         3.00         0.00         3.00         0.00         3.00         0.00         3.00         0.00         3.00         0.00         3.00         0.00         3.00         0.00         3.00         0.00         3.00         0.00         3.00         0.00         3.00         0.00         3.00         0.00         3.00         0.00         3	>	Total	88,515 100% of total	<b>156,231</b> 100% of total	79,943 100% of total	31s Avg 0%	0.90 Avg 0%	5.12 Avg 0%	51.17% Avg 0%	800,009 100% of total		%0
2         Direct         24,124 (27.25%)         37,784 (24.18%)         16,466 (20.6%)         21s         0.68         4.64         4.64         43.58%         175,457 (21.93%)           3         Organic Social         13,886 (15.69%)         18,744 (12%)         6,072 (7.6%)         12s         0.44         3.93         32.39%         73,652 (9.21%)           4         Referral         3,477 (3.93%)         5,344 (3.42%)         2,369 (2.96%)         25m 14s         0.68         5.09         44.33%         27,202 (3.4%)           5         Unassigned         702 (0.79%)         237 (0.15%)         1 (<0.01%)	5	1 Organic Search	48,585 (54.89%)	95,068 (60.85%)	55,147 (68.98%)	36s	1.14	5.30	58.01%	503,914 (62.99%)		%0
3 Organic Social         13,886 (15,69%)         18,744 (12%)         6,072 (7.6%)         12s         0.44         3.93         32.39%         73,652 (9.21%)           4         Referral         3,477 (3.93%)         5,344 (3.42%)         2,369 (2.96%)         26s         0.68         5.09         44.33%         27,202 (3.4%)           5         Unassigned         702 (0.79%)         237 (0.15%)         1 (<0.03%)	2		24,124 (27.25%)	37,784 (24.18%)	16,466 (20.6%)	21s	0.68	4.64	43.58%	175,457 (21.93%)		%0
4 Referral         3,477 (3.93%)         5,344 (3.42%)         2,369 (2.96%)         26s         0.68         5.09         44.33%         27,202 (3.4%)           5 Unassigned         702 (0.79%)         237 (0.15%)         24 (0.03%)         22m14s         0.03         83.40         10.13%         19,766 (2.47%)           6 Organic Video         2 (<0.01%)	<b>&gt;</b>		13,886 (15.69%)	18,744 (12%)	6,072 (7.6%)	12s	0.44	3.93	32.39%	73,652 (9.21%)		%0
5 Unassigned         702 (0.79%)         237 (0.15%)         24 (0.03%)         22m 14s         0.03         83.40         10.13%         19,766 (2.47%)           6 Organic Video         2 (<0.01%)	2	4 Referral	3,477 (3.93%)	5,344 (3.42%)	2,369 (2.96%)	26s	0.68	5.09	44.33%	27,202 (3.4%)		%0
Organic Video         2 (<0.01%)         4 (<0.01%)         1 (<0.01%)         1 (<0.01%)         1 (<0.01%)         0 (0%)         0s         0.00         3.00         0%         3 (<0.01%)	>		702 (0.79%)	237 (0.15%)	24 (0.03%)	22m 14s	0.03	83.40	10.13%	19,766 (2.47%)		%0
1(<0.01%) 1(<0.01%) 0 (0%) 0 s 0.00 3.00 0% 3 (<0.01%)			2 (<0.01%)	4 (<0.01%)	1 (<0.01%)	11s	0.50	3.75	25%	15 (<0.01%)		%0
		7 Email	1 (<0.01%)	1 (<0.01%)	(%0)0	08	0.00	3.00	%0	3 (<0.01%)		%0

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# LEGAL 7

# MONTHLY REPORT - LEGAL DEPARTMENT March 2025 Report

(Submitted April 11, 2025)

#### **MONTHLY HIGHLIGHTS:**

Alicia Coulter v. Jarek Butler, Ashleigh Melton, City of Norman, CIV-2024-835 (K)

This case was filed on August 13, 2024, and served on the City on January 23, 2025. It alleges claims based on the Plaintiff's arrest by officers employed by the City of Moore and subsequent incarceration in the Cleveland County Detention Center. Neither the City of Norman nor its employees were involved in the Plaintiff's arrest and subsequent incarceration. On March 26, 2025, the district court granted the City's Motion to Dismiss. It gave Plaintiff until April 16, 2025, to file an amended complaint. This case will remain on the Monthly Report until the time for Plaintiff to file an amended complaint has expired.

#### **LIST OF PENDING CASES:**

#### UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

#### UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO) (K)

#### UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA

Dollarhide v. Dennis Dickens, Oklahoma Highway Patrol, et al, CIV-2022-642 (K)

#### OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

#### **COURT OF CRIMINAL APPEALS**

#### CLEVELAND COUNTY DISTRICT COURT

#### A. General Lawsuits

115 W. Main LLC v. Sooner Emerald Dreams LLC, et al., CJ-2024-1318

Allison et al v. Post et al, CV-24-3374

Armstrong v. City of Norman, CJ-2012-1638 (K)

Bad Day Towing & Recovery v. City of Norman, CV-2024-2032 (K)

City v. Geoffrey and Kristin Arce, Case No. CV-2024-3662 (K, M, S)

City v. Haddock, CV-2010-357 TS (K, S)

City v. IAFF, CV-2011-48 L; DF-109447 (K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV-2012-748 (K, W)

Etter v. City of Norman, CJ-2021-731 (K)

Norman Municipal Authority and City of Norman v. Flintco, LLC, et al, CJ-2024-1343

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

Legal – March 2025 Monthly Report April 11, 2025 Page 2 of 6

FOP v. City of Norman, CV-2011-876 L (K)

Martin Flores v. City of Norman & John Doe, CJ-2021-1051 (K)

Kevin Hahn v. Norman Police Department, City of Norman, CJ-2021-210 (K)

City v. Loeffler & Ashford Investments, LLC, CV-2022-1182 (M)

City v. Lonnie Hodges, CV-2020-2922

The Norman Petition Initiative No. 2021-1, Case No. CV-2020-2384 (K)

McCarver v. City of Norman, CJ-2013-128 TS (K)

Remy v. Hall, et al., Case No. CV-2017-1853 (K, S)

Shaz Investment Group, LLC v. City of Norman, CJ-2021-1044 (K)

Smith et al v. Norman Regional Health System v. City of Norman, CJ-2014-874 (K)

University Town Center, LLC v. City of Norman et al, CJ-2024-1405

#### B. Condemnation Proceedings

City of Norman v. Chastain Oil Company, a Corporation, et al., CV-2015-677 (M)

City of Norman v. West Lindsey Center Investors, LLC, et al., CV-2015-671 (M)

City of Norman v. Tietsort Revocable Trust, et al., CJ-2013-775 (M)

City of Norman v Apex Properties, LLC, et al., CJ-2021-221 (M)

City of Norman v. D&J Land, LLC, et al., CJ-2022-251 (M):

City of Norman v. Harold and Diana Hansmeyer, et al., CJ-2024-498 (W)

# C. Lawsuits involving a City Claim/Interest in Property, Foreclosure Actions, and Applications to Vacate

City of Norman v. Legacy Property Partners, LLC, CV-2018-249 (K, S)

Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219 (M)

Mortgage Clearing Corporation v. Doiron, et al., CJ-2014-1459 (M)

Katy Construction Co., CV-2024-2213

US Bank National Association v. Hudson et al., CJ-2024-996

US Bank National Association v. Vermillion et al., CJ-2024-1019

Orrklahoma Realty - Norman, LLC v. City of Norman et al., CV-2024-2824

#### D. Municipal Court Appeals

City of Norman v. Carisa McDonald, CM-2024-2317 (R)

#### E. Small Claims Court

None

#### F. Board of Adjustment Appeals

None

#### LABOR / ADMINISTRATIVE PROCEEDINGS

#### A. Grievance & Arbitration Proceedings (K)

This office has assisted with the following grievances:

<u>AFSCME Grievance FYE 21-02</u> – (COVID-19 Leave)

AFSCME Grievance FYE 22-02 – (Jerry Younts and Bennie Gilmore – COVID-19 Leave)

AFSCME Grievance FYE 22-02 – (Tara Klepper – COVID-19 Leave)

AFSCME Grievance FYE 24-06 – (Malia Ross – Discipline)

<u>AFSCME Grievance FYE-24-09</u> – (James Salley – Termination)

IAFF Grievance FYE 21 – (Carl Shanon Smith – Improper Compensation)

<u>IAFF Grievance FYE 23</u> – (Matt Ferris – Discipline)

IAFF Grievance FYE-24 – (Non-Emergency Call Back)

<u>IAFF Grievance FYE-24</u> – (Failure to Staff Personnel)

#### B. Equal Employment Opportunity Commission (EEOC)

<u>Yoon v. City of Norman</u> – Charge No. 564-2024-00586 Monroe-Worthly v. City of Norman – Charge No. 564-2025-01069

#### C. Contested Unemployment Claims (OESC)

Application of Michael L. Hensley – Claim ID No. 986767813

Applicant's claim has been denied by the OESC, the appeal deadline has passed, and will no longer appear on the Monthly Report

Application of William Andrews - Claim ID No. 196365801

#### MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney's Office in the Municipal Criminal Court through March 2025. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

ADULT CASES	JUVENILE CASES	COURT SESSIONS

Month	FYE 23	FYE 24	FYE 25	FYE 23	FYE 24	FYE 25	FYE 23	FYE 24	FYE 25
JULY	165	464	359	7	11	25	9	10	11
AUG	241	341	493	10	7	6	13	16	13
SEPT	245	295	395	15	18	11	10	8	10
OCT	244	346	420	13	7	13	9	11	10
NOV	205	292	246	10	11	15	6	10	6

	<u>AD</u>	<u>ULT C</u>	<u>ASES</u>	<u>JUVE</u>	NILE C	ASES	COUR	T SESS	IONS
DEC	165	163	314	5	9	13	8	4	8
JAN	205	280	419	9	9	11	10	5	12
FEB	256	338	318	17	20	0	10	12	6
MAR	272	466	464	13	8	16	12	10	10
APR	322	443		9	11		9	14	
MAY	395	430		17	26		13	10	
JUNE	344	333		31	7		9	9	
TOTALS / YTD	3,059	4,191	3,228	156	144	110	118	119	86

#### **WORKERS' COMPENSATION COURT**

The total number cases pending as of March 2025 are 19. There was one new clam and one settlement approved by the City Council during the month. In addition, one claim has been dismissed by the Oklahoma Workers' Compensation Commission. The remaining cases are proceeding in active litigation in the Oklahoma Workers' Compensation Commission/Court of Existing Claims. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE 25 CASES	FYE 24 CASES	FYE23 CASES	FYE22 CASES
Fire	Suppression	8	5	3	9	4
Fire	Prevention					1
Parks/Rec	Facility Maintenance	0	1			
Parks/Rec.	Park Maintenance	1				
Parks/Rec	Westwood Pool					1
Police	Criminal Investigation	2				1
Police	Patrol	4	1	2	1	4
Police Administration						2
Public Works	Street Maintenance	1	1			1
Public Works	Fleet	1	1	1		
Public Works	Storm Water	2	T	2		
Public Works	Traffic Control				1	
Utilities	Line Maintenance				I	
Utilities	Sanitation				1	
TOTALS		19	9	8	13	14

#### List of Pending Cases

Amason, Amber v. City of Norman, WCC 2012-12306 K

(Police, Patrol, Master Police Officer, Intestinal/Parasite/Infection)

Due to the lack of activity, the above claim will no longer appear on the monthly report.

Bernhardt, Kyle v. City of Norman, CM-2024-06289K

(FD/Suppression/Fire Driver Engineer, Left Shoulder)

Boxford, Steven Lee v. City of Norman, CM-2022-03698 N

(Police, Patrol, Master Police Officer, Left Shoulder, Neck, Left Hand, Left Arm, Left Hip, Right Knee)

Legal – March 2025 Monthly Report April 11, 2025 Page 5 of 6

Hambrick, John v. City of Norman, CM-2023-02469K

(Fire, Suppression, Firefighter, Cancer, Body as Whole)

Hiett, Darin v. City of Norman, CM-2024-04540W

(Public Works, Streets, Heavy Equipment Operator, Neck, Left Shoulder, Left Arm)

Kizzia, Derrald v. City of Norman, WCC-2014-06995 K

(Parks & Rec, Park Maintenance, Heavy Equipment Operator, Right Knee/Reopen Request)

Due to the lack of activity, the above claim will no longer appear on the monthly report

Lewis, Brian K. V. City of Norman, CM-2022-02245 H

(Fire, Suppression, Fire Driver Engineer, Neck, Back UNS, Left Knee, Left Leg)

Massie, Nathan v. City of Norman, CM-2024-03408 H

(Public Works, Fleet, Service Technician, Neck+Neck, Lower Back, Ears+Neck, Bilateral Ears, Lumbar, Middle Back+Neck, Bilateral Ears, Lumbar, Middle Back, Both Shoulders, Both Arms) Moring, Barry v. City of Norman, CM-25-00042 J

(Fire, Suppression, Fire Captain, Cancer, Body as a Whole

Mosley, Kent v. City of Norman, CM-2020-00585 X

(Police, Patrol, Sergeant, Mid & Low Back, Radicular Pain Down L. & R. Leg, R. Big Toe, R. & L. Buttocks + Neck, Headaches + Consequential Erectile Dysfunction) + Disfigurement to Stomach On March 11, 2025, the above case returned to the court on a motion to dismiss with prejudice. A Court Order dismissing the claim without prejudice had been filed September 15, 2023. The Court determined that an Order dismissing the claim with prejudice would not be required; therefore, it will no longer appear on the monthly report.

Newell, Richard v. City of Norman, CEC-2022-15014 H (Request to Reopen – Change in Condition for the Worse)

(Police, Narcotics, Master Police Officer-Sergeant, Right Knee)

Pierce, Daniel Ray v. City of Norman, CM-2024-02999 H

(Police, Patrol, Master Police Officer-Sergeant, Right Knee, Reinjured)

Robertson, Kellee v. City of Norman, WCC-2010-13896 F

(Police, Narcotics, Master Police Officer, Respiratory System/Lungs, Circulatory System Organs of the Body and Whole Person)

Due to the lack of activity, the above claim will no longer appear on the monthly report

Shelton, Allen W. v. City of Norman, CM-2024-03108 M

(Public Works, Stormwater, Heavy Equipment Operator, Right Shoulder)

Shelton, Allen W. v. City of Norman, CM-2024-03110 X

(Public Works, Stormwater, Heavy Equipment Operator, Left Shoulder, Whole Back, Radicular Right Leg/Foot)

Simons, Michael v. City of Norman, CM-2024-04104 L

(Fire, Suppression, Firefighter, Right Knee)

Skelly, Gregory D., CM-2025-01674 M

(Fire, Suppression, Asst. Fire Chief, Lungs, Respiratory System, Heart, Trachea)

Tipton, Jared v. City of Norman, CM-2024-05980 T

(Fire, Suppression, Fire Driver Engineer, R. Shoulder)

A Joint Petition settlement in the above claim was approved by the City Council on March 25, 2025 and will no longer appear on the monthly report.

Wilkins, Levi v. City of Norman, CM-2019-05323 X

(Fire, Suppression, Fire Driver Engineer, BAW, Cancer)

#### **TORT CLAIMS**

The following is a breakdown of the Tort Claims activity through March 2025.

DEPARTMENT	FYE 25 Month	FYE 25 YTD	FYE 24 YTD	FYE 23 YTD	FYE 22 YTD
Animal Control		1		2	2
Finance – IT					
Fire			2		2
Legal					
Other		4	4	5	6
Parks		5	2	1	2
Planning		2		1	2
Police		2	8	8	8
Public Works – other		2	2	5	2
Public Works – Stormwater					1
Public Works – Engineering		1			
Public Works – Streets	2	9	12	8	10
Utilities – other			2		
Utilities – Water		4	5	16	6
Utilities – Sanitation	1	7	10	7	6
Utilities – Sewer		2	8	3	4
TOTAL CLAIMS	3	39	55	56	51

CURRENT CLAIM STATUS	FYE 25 TO DATE	FYE 24	FYE 23	FYE 22
Claims Filed	39	61	56	51
Claims Open and Under Consideration	7	1	0	0
Claims Not Accepted Under Statute/Other	2	1	4	3
Claims Paid Administratively	8	26	25	15
Claims Paid Through Council Approval	4	4	2	2
Claims Resulting in a Lawsuit for FY	0	1	0	5
Claims Barred by Statute				
(No Further Action Allowed)	5	27	25	26
Claims in Denied Status				
(Still Subject to Lawsuit)	13	1	0	0

## MUNICIPAL COURT 8

#### MUNICIPAL COURT MONTHLY REPORT MARCH - FY '25

#### CASES FILED

	<u> </u>	FY 25		FY 24
	MARCH	<u>Y-T-D</u>	MARCH	<u>Y-T-D</u>
Traffic	1,687	8,504	957	7,139
Non-Traffic	274	2,345	258	2,461
SUB TOTAL	1,961	10,849	1,215	9,600
Parking	415	6,565	942	7,089
GRAND TOTAL	2,376	17,414	2,157	16,689

#### CASES DISPOSED

	<u>F'</u>	<u>Y 25</u>		FY 24
	MARCH	Y-T-D	MARCH	<u>Y-T-D</u>
Traffic	1,262	7,657	1,056	6,407
Non-Traffic	261	2,358	187	1,922
SUB TOTAL	1,523	10,015	1,243	8,329
Parking	524	6,044	758	5,832
GRAND TOTAL	2,047	16,059	2,001	14,161

#### <u>REVENUE</u>

		FY 25			FY 24	
	MARCH		<u>Y-T-D</u>	MARCH		<u>Y-T-D</u>
Traffic	\$ 127,989.54	\$	808,430.05	\$ 113,959.97	\$	747,168.96
Non-Traffic	\$ 20,967.87	\$	171,870.97	\$ 22,378.45	\$	176,145.67
SUB TOTAL	\$ 148,957.41	\$	980,301.02	\$ 136,338.42	\$	923,314.63
Parking	\$ 22,451.00	\$	229,779.00	\$ 20,871.00	\$	183,136.75
GRAND TOTAL	\$ 171,408.41	\$	1,210,080.02	\$ 157,209.42	\$ 1	,106,451.38

#### MUNICIPAL COURT - MONTHLY REPORT March 2025

#### JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in program staff, juveniles located and worked community service projects on their own.

#### **MEDIATION PROGRAM**

The Early Settlement – Norman Mediation Program accepted 36 new cases and closed 35 cases during the month of March 2025. 3 Mediations were held.

## PARKS AND RECREATION

9

# Park Development Activities March 2025

#### YFAC Pickleball and Volleyball:



The new 6-court outdoor pickleball facility and 2-court sand volleyball area on the east side of the Young Family Athletic Center (YFAC) is nearing completion; and we are working on final site cleanup and plaza construction between the two areas. Once all work on the court lighting is complete and final concrete, earthwork, and landscaping are complete, the site will be ready for use by the YFAC for the various daily and league players of each sport, along with the synthetic turf field built last year north of these new sports areas.

#### Reaves Park:

A contractor has been hired to install geo-mat material on top of the dugouts and bleacher covers at some of the ballfields at Reaves Park, to make it easier to retrieve baseballs from those structures during games. The current system provides excellent shade, but has some areas where balls get caught where they can only be retrieved by a person on a ladder, which is not optimal. We are also replacing lights and working to buy and install windscreens on the outfield fences on the older baseball fields at Reaves, as the summer sports leagues start.

We are working with TMP Architects and Halff Associates to get design documents ready to re-bid the park restroom and new ballfield maintenance shop building as one combined project, after the restroom project came in over bid estimates last year. The combination of the two in a new bid package will help bring them into budget if built simultaneously over the coming months.

#### Neighborhood Parks:

The new park adjacent to the Links neighborhood was officially named "Bluestem Park" by the Park Board Naming Sub-Committee in March. Preliminary site work has begun to lay out the trails and native plant areas in the park; while we solicit bids for a playground, shelter and other features to be built there, according to the park design developed based on feedback from the neighborhood survey done in 2024.



We are also working to finish the renovation of William Morgan Park, located on Schooner Drive, north of Robinson Street and just east of 36<sup>th</sup> Avenue NW. That park will be home to a new boulder-themed playscape, in a move designed to fit-in with the natural theme of this small neighborhood park, which has pollinator gardens, a pond with a boardwalk across part of it, and a variety of wetland plants and animals

with educational signage in the park discussing the riparian ecosystem at the site. We will plan a small dedication ceremony once all work is complete.

# MARCH 2025 PARK MAINTENANCE DIVISION

	FY25	FY25	FY24	FY24
SAFETY REPORT	MTD	YTD	MTD	YTD
On-The-Job Injuries	0	6	0	6
Vehicle Accidents	0	3	0	0
Employee responsible	0	1	0	0
ROUTINE ACTIVITIES	Total Ma	n Hours	Total Ma	an Hours
Ballfield Maintenance	63.5	471.75	0.00	101.00
Big Mowing	64	606.00	0.00	925.75
Bike Racks	24	24.00	0.00	0.00
Carpentry/Project Building	298	1710.25	136.00	1577.50
Chemical Spraying/Pre-emergent	189	755.50	0.00	1948.00
Christmas Setup	0	542.25	36.00	1146.00
Concrete/Masonry	80	80.00	0.00	0.00
Dirt/Sand/Mulch/Gravel Work	88	88.00	0.00	0.00
Equipment Maintenance/Service	167.5	1824.75	93.50	2408.25
Equipment Repair	128.25	128.25	0.00	0.00
Equipment Transport	8	8.00	0.00	0.00
Events	30.5	806.75	86.00	590.75
Fence Repairs	8	292.00	24.00	384.75
Fertilization	5	25.00	0.00	92.00
Homeless Camp Cleanup	84.75	84.75	0.00	0.00
Landscape Maintenance	101	2505.00	359.50	2994.00
Material Hauling	47.5	557.75	14.00	634.50
Office Work/Planning/Supervision	199.25	505.75	170.50	1019.50
Painting	0	54.00	0.00	138.00
Park Tree Work	248.25	1876.50	54.00	1004.75
Playground Maintenance	301.75	862.75	1.00	1279.50
Purchasing Parts/Supplies	19.5	19.50	0.00	0.00
Restroom Maintenance	39	115.00	59.75	783.00
Seasonal City Cleanups	71.75	71.75	0.00	0.00
Seeding/Sodding	142	179.00	0.00	45.50
Sign Maintenance/Repair	102	102.00	0.00	0.00
Snow/Ice Removal/Ice Melt	0	537.00	0.00	297.00

Sprinkler Maintenance	201.5	1236.25	93.25	1607.50
Street Tree Work	42	170.00	0.00	16.00
Storm Damage Cleanup	166	166.00	0.00	0.00
Stump Grinding	16	16.00	0.00	0.00
Trail Maintenance	36	308.00	0.00	150.00
Trash Maintenance	359	2348.00	417.00	4354.25
Trim Mowing	177.5	3927.25	7.00	5797.00
Vandalism Repair	2	245.25	4.00	385.00
Vector Control	0	111.00	0.00	144.00
Watering	0	96.00	0.00	73.00
Welding	16	16.00	0.00	0.00
Shopping Carts (by cart, not hours)	33	124.00	0	0
			er i salem er t	
*Shop Time (No longer used)		86.00	63.00	539.25
*Special Projects (No longer used)		268.75	198.75	1387.75

#### MARCH 2025 RECREATION DIVISION MONTHLY REPORT

Little Axe Community Center: For the month of March, the After School Program had fifteen kids enrolled with an average of nine kids attending daily. The Center held its third Wednesday arts and active class with Little Axe High School and we are also working with the Little Axe High School in our WAT (Work Adjustment Training) Program twice a week. We have a small food pantry on Mondays for the Little Axe Community and the Center hosted our monthly bingo and ice cream social. We had our monthly OHCE meetings. The Center and Pioneer Library System (PLS) offered free craft classes to the community the month of March and is offering story time as well as an on hand librarian to take care of any library needs. The Center has welcome back Community Action out of Shawnee and community members who need assistance can come to the Center on Fridays from 1pm to 4pm.

**12th Avenue Recreation Center:** 12<sup>th</sup> Avenue Recreation Center averaged 32 students in the After School Program for the month of March. 12<sup>th</sup> Avenue hosted a Spring Break Camp from March 14<sup>th</sup> through 21<sup>st</sup>. Fifty campers enrolled in the camp and averaged 35 campers per day.

**Irving Recreation Center:** This month at Irving Recreation Center we had a total of 29 students enrolled in our program. We had 305 total visits with an average of 20 students per day. Spring Break Camp was this month and we had about 10 children enrolled and an average of 6 per day. We started enrolling for Summer Camp and by the end of the month had 17 out of 20 spots filled. Okie Stompers will begin renting with us the first Tuesday of April.

Whittier Recreation Center: This month at Whittier Recreation Center our After School Program continued with 23 students enrolled, and an average daily attendance of about 14 children. The Recreation Center is still closed for renovations, so no activities or programs are being held currently.

FACILITY ATTENDANCE:	Month	Year to Date
Little Axe Community Center	446	7,332
12th Avenue Recreation Center	1,808	15,459
Irving Recreation Center	358	3,562
Whittier Recreation Center	252	3,310
Reaves Center	300	2,700
Tennis Center	3,616	27,263

# YOUNG FAMILY ATHLETIC CENTER MARCH 2025

	FYE 2025	FYE 2025
	MTD	YTD
YFAC Memberships	\$4,395.00	\$29,685.00
YFAC Day Passes	\$49.00	\$933.00
YFAC Gym Passes	\$3,059.00	\$22,548.00
YFAC Aqua Class/Camp	\$2,010.00	\$6,746.00
YFAC GYM Class/Camp	\$31,026.56	\$31,026.56
YFAC Misc Class/Camp	00:0\$	\$0.00
YFAC POOL Rental	\$19,340.00	\$116,417.00
YFAC GYM Rental	\$256.00	\$11,367.16
YFAC MISC Rental	\$350.00	\$1,725.00
YFAC POOL Tournament	00.0\$	\$0.00
YFAC GYM Tournament	\$24,230.00	\$156,765.66
YFAC Leases	\$8,222.56	\$38,354.25
YFAC Other Revenue/Advertising	\$0.00	\$58,631.81
YFAC Leagues	\$0.00	\$0.00
TOTAL INCOME	\$92,938,12	\$474,199.44
YFAC GYM Expenditures	\$13,279.95	\$122,414.05
YFAC POOL Expenditures	\$18,238.24	\$189,248.08
EXPENDITURES	\$31,518.19	\$311,662.13
Income vs. Expenditures	\$61,419.93	\$162,537.31

## WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A



### **MARCH 2025**

## **Westwood Golf Course Division Monthly Progress Report**

ACTIVITY	MAR FYE 25	MAR FYE 24
Regular Green Fees	816	797
Senior Green Fees	340	339
Junior Fees	380	358
School Fees (high school golf team players)	61	145
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	375	1042
Employee Comp Rounds	114	383
Golf Passport Rounds	0	0
9-Hole Green Fee	222	278
2:00 Fees	395	216
Dusk Fees or 5:00 Fees	91	45
PGA Comp Rounds	2	1
*Rainchecks (not counted in total round count)	15	9
Misc Promo Fees (birthday, players cards, OU studen	63	63
Green Fee Adjustments (fee difference on rainchecks)	2	7
Total Rounds (*not included in total round count)	2861	3674
% change from FY '24	-22.13%	
Range Tokens	3929	3774
% change from FY '24	4.11%	
18 - Hole Carts	258	208
9 - Hole Carts	91	103
½ / 18 - Hole Carts	1123	1006
½/9-Hole Carts	260	255
Total Carts	1732	1572
% change from FY '24	10.18%	
18 - Hole Trail Fees	0	0
9 - Hole Trail Fees	0	0
18 - Hole Senior Trail Fees	0	0
9-Hole Senior Trail Fees	0	0
Total Trail Fees	ol	0
% change from FY '24	0.00%	
TOTAL REVENUE	\$145,240.37	\$125,526.22

#### MARCH 2025 WESTWOOD GOLF DIVISION MONTHLY PROGRESS REPORT

SAFETY REPORT	-	<del></del>		•
	FY 2025	FY 2025	FY 2024	FY 2024
	MTD	YTD	MTD	YTD
Injuries On The Job	1	0	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0
FINANCIAL INFORMATION		<u></u>		
	FY 2025	FY 2025	FY 2024	FY 2024
	MTD	YTD	MTD	YTD
Green Fees	\$51,333.44	\$294,180.98	\$51,122.39	\$380,592.66
Driving Range	\$15,571.00	\$86,599.00	\$13,207.50	\$92,587.59
Cart Rental	\$29,683.23	\$161,525.35	\$24,950.92	\$196,746.80
Golf Classes	\$0.00	\$0.00	\$0.00	\$0.00
Golf Shop Rentals	\$272.96	\$2,380.68	\$338.94	\$2,191.49
USGA Handicap Fees	\$0.00	\$0.00	\$0.00	\$0.00
Golf Cart Capital	\$2,268.59	\$12,636.63	\$1,847.28	\$12,008.34
Golf Merchandise	\$14,508.80	\$140,126.12	\$16,770.90	\$135,733.84
Restaurant	\$15,139.17	\$110,758.67	\$16,488.74	\$119,430.79
Golf Membership	\$16,363.87	\$101,377.88	\$0.00	\$0.00
Interest Earnings	\$99.31	\$12,024.36	\$799.55	\$129,298.25
TOTAL INCOME	\$145,240.37	\$921,609.67	\$125,526.22	\$1,068,589.76
Expenditures	\$105,902.19	\$1,124,771.19	\$113,095.23	\$1,044,596.60
Income vs Expenditures	\$39,338.18	-\$203,161.52	\$12,430.99	\$23,993.16
Dayada at Oalf	0.004	00.000		00 F 40
Rounds of Golf	2,861	23,922	3,674	26,516

Westwood maintenance staff continues the cleanup of brush and debris left behind from tree and brush removal in the ditches and perimeter area of the course.

Staff is backfilling the cart path and doing drainage work on #7 pond area to make way for the spring sod work to complete this project.

We are working to resolve the infield issues (putting and chipping green areas) and the drainage outlet pipe is completely clogged with tree roots at the drainage exit, next to #18 green cart path.

The next bunker renovation will be #2 greenside bunker.

# MARCH 2025 WESTWOOD FAMILY AQUATIC CENTER MONTHLY PROGRESS REPORT

FINANCIAL INFORMATION				
	FY 2025 MTD	FY 2025 YTD	FY 2024 MTD	FY 2024 YTD
Swim Pool Passes	\$18,785.00	\$36,815.00	\$15,560.00	\$27,290.00
Swim Pool Gate Admission	\$0.00	\$189,589.00	\$0.00	\$186,635.00
Swim Lesson Fees	\$8,070.00	\$18,101.00	\$12,888.00	\$26,668.15
Swim Pool Rental	\$2,848.31	\$59,879.68	\$0.00	\$47,927.56
Swim Pool Classes	\$2,238.00	\$5,638.00	\$3,625.00	\$9,982.00
Swim Pool Merchandise Sales	\$0.00	\$336.58	\$0.00	\$236.44
Swim Pool Concessions	\$0.00	\$98,762.76	\$0.00	\$104,250.55
TOTAL INCOME	\$31,941.31	\$409,122.02	\$32,073.00	\$435,062.70
Expenditures	\$20,595.62	\$678,648.87	\$12,445.20	\$736,441.80
Income vs Expenditures	\$11,345.69	-\$269,526.85	\$19,627.80	-\$301,379.10
ATTENDANCE INFORMATION	FY 2025 MTD	FY 2025 YTD		FY 2024 YTD
Pool Attendance	0	51763	0	30941
Adult Lap Swim Morning/Night	0	125	0	219
Water Walkers	0	3851	0	200
Toddler Time	0	673	0	393
Water Fitness	0	1654	0	186
Swim Team	0	60	0	10
Scuba Rentals	0	22	0	13
Scuba Participants	0	69	0	35
Swim Lesson	0	295	0	1275
Private Swim Lessons	0	30	0	35
Special Events	0	12	0	7
Party/Rentals	0	17	0	86
TOTAL FY 2025 ATTENDANCE	0	58571	0	33400
ATTENDANCE	INFORMATION	MAY 2024 TO N	OVEMBER 202	4
	Pool Attendance		99,996	
	Adult Lap Swim	Morning/Night	127	
	Water Walkers		3,886	
	Toddler Time		1,157	
	Water Fitness		1,793	
	Swim Team		118	
	Scuba Rentals		34	
	Scuba Participar	nts	125	
	Swim Lesson		375	
	Private Swim		61	
	Special Events		16	
	Party/Rentals		50	
	TOTAL ATTEND	ANCE	107,738	

## FACILITY MAINTENANCE

9B



## Cost by Building with Maint Type

Building	<b>Maint Type</b>	Total Cost	<u>Labor</u>	Supplies	Equipment	Inventory	Outsourcing	Overhead
12TH AVE REC		57,989.05	0.00	0.00	0.00	57,989.05	0.00	0.00
CENTER - 1701	ELECTRICAL	235.37	80.87	154.50	0.00	0.00	0.00	0.00
12TH AVE NE	GENERAL	161.73	161.73	0.00	0.00	0.00	0.00	0.00
The state of the s	PLUMBING	181.95	181.95	0.00	0.00	0.00	0.00	0.00
	Totals:	58,568.10	424.55	154.50	0.00	57,989.05	0.00	0.00
A - COURTS -		619.01	0.00	0.00	0.00	619.01	0.00	0.00
21 N WEBSTER	GENERAL	121.30	121.30	0.00	0.00	0.00	0.00	0.00
	HVAC	1,063.53	1,063.53	0.00	0.00	0.00	0.00	0.00
	PLUMBING	121.30	121.30	0.00	0.00	0.00	0.00	0.00
25,500	Totals:	1,925.15	1,306.14	0.00	0.00	619.01	0.00	0.00
ADULT		801,997.34	0.00	0.00	0.00	801,997.34	0.00	0.00
WELLNESS AND	GENERAL	363.90	363.90	0.00	0.00	0.00	0.00	0.00
EDUCATION	HVAC	561.62	561.62	0.00	0.00	0.00	0.00	0.00
CENTER - 602 N	PLUMBING	757.37	687.37	70.00	0.00	0.00	0.00	0.00
FINDLAY	Totals:	803,680.22	1,612.88	70.00	0.00	801,997.34	0.00	0.00
ADULT	To tail.	657,396.27	0.00	0.00	0.00	657,396.27	0.00	0.00
WELLNESS	Totals:	657,396.27	0.00	0.00	0.00	657,396.27	0.00	0.00
ANIMAL	GENERAL	202.17	202.17	0.00	0.00	0.00	0.00	0.00
VELFARE - 3428	HVAC	229.20	229.20	0.00	0.00	0.00	0.00	0.00
S JENKINS	PLUMBING	202.17	202.17	0.00	0.00	0.00	0.00	0.00
2 YEINKIINS	Totals:	633.53	633.53	0.00	0.00	0.00	0.00	0.00
- POLICE DEPT	Totals.	66,927.41	0.00	0.00	0.00	66,927.41	0.00	0.00
-112 W DAWS	GENERAL	202.17	202.17	0.00	0.00	0.00	0.00	0.00
-112 W DAWS	HVAC	77.46	77.46	0.00	0.00	0.00	0.00	0.00
	PLUMBING	242.60	242.60	0.00	0.00	0.00	0.00	0.00
	Totals:	67,449.64	522.23	0.00	0.00	66,927.41	0.00	0.00
C - HR, IT - 313	i otais.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
N WEBSTER	GENERAL	55.70	55.70	0.00	0.00	0.00	0.00	0.00
IN WEBSTER	HVAC	271.12	271.12	0.00	0.00	0.00	0.00	0.00
	PLUMBING	141.52	141.52	0.00	0.00	0.00	0.00	0.00
	Totals:		468.34	0.00	0.00	0.00	0.00	0.00
CITY HALL - 201		468.34	80.87	0.00	0.00	0.00	0.00	0.00
total de proprietation desprieta	ELECTRICAL	80.87	167.74	0.00	0.00	0.00	0.00	0.00
W GRAY	GENERAL	167.74	263.13	0.00	0.00	0.00	0.00	0.00
	HVAC	263.13	121.30	96.25	0.00	0.00	0.00	
	PLUMBING	217.55						0.00
COMMUNITY	Totals:	729.29	633.04 80.87	96.25 0.00	0.00	0.00	0.00	0.00
COMMUNITY	ELECTRICAL	80.87			0.00	0.00		0.00
PARKS	Totals:	80.87	80.87	0.00	0.00	0.00	0.00	0.00
COMPOST	HVAC	74.27	74.27	0.00	0.00	0.00	0.00	0.00
FACILITY - 398	Totals:	74.27	74.27	0.00	0.00	0.00	0.00	0.00
D -	CELLED	98,063.78	0.00	0.00	0.00	98,063.78	0.00	0.00
DEVELOPMENT	GENERAL	517.47	393.13	124.34	0.00	0.00	0.00	0.00
CENTER - 225 N	HVAC	510.10	510.10	0.00	0.00	0.00	0.00	0.00
WEBSTER	PLUMBING	101.08	101.08	0.00	0.00	0.00	0.00	0.00
	Totals:	99,192.43	1,004.31	124.34	0.00	98,063.78	0.00	0.00
EMERGENCY		303,021.98	0.00	0.00	0.00	303,021.98	0.00	0.00
COMMUNCATI	GENERAL	58.25	40.43	17.82	0.00	0.00	0.00	0.00
ONS AND	HVAC	77.46	77.46	0.00	0.00	0.00	0.00	0.00
OPERSTIONS	Totals:	303,157.70	117.90	17.82	0.00	303,021.98	0.00	0.00
NVIRONMENT	GENERAL	94.44	80.87	13.57	0.00	0.00	0.00	0.00
AL SERVICES -	Totals:	94.44	80.87	13.57	0.00	0.00	0.00	0.00
FACILITY	GENERAL	161.73	161.73	0.00	0.00	0.00	0.00	0.00
MAINTENANCE -	Totals:	161.73	161.73	0.00	0.00	0.00	0.00	0.00
FIRE		104,611.85	0.00	0.00	0.00	104,611.85	0.00	0.00
ADMINISTRATO	HVAC	77.46	77.46	0.00	0.00	0.00	0.00	0.00
N - 415 E MAIN	Totals:	104,689.31	77.46	/14/2025 9:37:41	0.00	104,611.85	0.00	0.00

FIRE STATION 1		1,130,495.45	0.00	0.00	0.00	1,130,495.45	0.00	0.00
411 E MAIN	GENERAL	280,87	80.87	200.00	0.00	0.00	0.00	0.00
	HVAC	38.73	38.73	0.00	0.00	0.00	0.00	0.00
	Totals:	1,130,815.05	119.60	200.00	0.00	1,130,495.45	0.00	0.00
FIRE STATION 2 -		210,103.88	0.00	0.00	0.00	210,103.88	0.00	0.00
2211 W BOYD	HVAC	77,46	77.46	0.00	0.00	0.00	0.00	0.00
2211 W BOID	Totals:	210,181.34	77.46	0.00	0.00	210,103.88	0.00	0.00
FIDE CTATION 2	IVIAIS.	238,377.36	0.00	0.00	0.00	238,377.36	0.00	0.00
FIRE STATION 3	10/4	of an experience of the contraction of the contract	154.93	0.00	0.00	0.00	0.00	0.00
500 E	HVAC	154,93			0.00		0.00	0.00
CONSTITUTION	Totals:	238,532.29	154.93	0.00	,	238,377.36		* 
FIRE STATION 4		210,048.36	0.00	0.00	0.00	210,048.36	0.00	0.00
4145 W	Totals:	210,048.36	0.00	0.00	0.00	210,048.36	0.00	0.00
FIRE STATION 5		230,777.99	0.00	0.00	0.00	230,777.99	0.00	0.00
1000 NE 168TH	PLUMBING	101.08	101.08	0.00	0.00	0.00	0.00	0.00
	Totals:	230,879.08	101.08	0.00	0.00	230,777.99	0.00	0.00
FIRE STATION 6		241,058.98	0.00	0.00	0.00	241,058.98	0.00	0.00
7405 E	PLUMBING	161.73	161.73	0.00	0.00	0.00	0.00	0.00
ALAMEDA	Totals:	241,220.72	161.73	0.00	0.00	241,058.98	0.00	0.00
FIRE STATION 7		450,568.10	0.00	0.00	0.00	450,568.10	0.00	0.00
2207 GODDARD	HVAC	77.46	77.46	0.00	0.00	0.00	0.00	0.00
AVE	Totals:	450,645.56	77.46	0.00	0.00	450,568.10	0.00	0.00
FIRE STATION 8		255,239.50	0.00	0.00	0.00	255,239.50	0.00	0.00
3901 36TH AVE	ELECTRICAL	105.62	80,87	24.75	0.00	0.00	0.00	0.00
		77.46	77.46	0.00	0.00	0.00	0.00	0.00
NW	HVAC	\$	158.33	24.75	0.00	255,239.50	0.00	0.00
FIRE STATIONS	Totals:	255,422.58	0.00	0.00	0.00	258,071.80	0.00	0.00
FIRE STATION 9		258,071.80		J				Ž
3001 E	PLUMBING	141.52	141.52	0.00	0.00	0.00	0.00	0.00
ALAMEDA	Totals:	258,213.32	141.52	0.00	0.00	258,071.80	0.00	0.00
FIREHOUSE ART	HVAC	111,40	111.40	0.00	0.00	0.00	0.00	0.00
CENTER - 444 S	Totals:	111.40	111,40	0.00	0.00	0.00	0.00	0.00
FLEET	HVAC	374.54	374.54	0.00	0.00	0.00	0.00	0.00
MAINTENANCE -	PLUMBING	1,844.15	1,051.27	792.88	0.00	0.00	0.00	0.00
1301 DAVINCI	Totals:	2,218.68	1,425.80	792.88	0.00	0.00	0.00	0.00
HUMAN	GENERAL	46.44	46.44	0.00	0.00	0.00	0.00	0.00
RESOURCES	Totals:	46.44	46.44	0.00	0.00	0.00	0.00	0.00
IRVING REC	ELECTRICAL	71.20	60.65	10.55	0.00	0.00	0.00	0.00
CENTER - 1920	Totals:	71.20	60.65	10.55	0.00	0.00	0.00	0.00
LEGACY TRAIL	ELECTRICAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
Econter House	Totals:	80.87	80.87	0.00	0.00	0.00	0.00	0.00
LINDSEY YARD -	HVAC	38.73	38.73	0.00	0.00	0.00	0.00	0.00
i i		]	38.73	0.00	0.00	0.00	0.00	0.00
STORMWATER -	Totals:	38.73	38.73	0.00	0.00	0.00	0.00	0.00
LINDSEY YARD -	HVAC	38.73		}			0.00	]
STREETS - 668 E	Totals:	38.73	38.73	0.00	0.00	0.00		0.00
LITTLE AXE REC	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CENTER - 1000	HVAC	77.46	77.46	0.00	0.00	0.00	0.00	0.00
NE 168TH AVE	PLUMBING	251.73	161.73	90.00	0.00	0.00	0.00	0.00
Ì	Totals:	329.20	239.20	90.00	0.00	0.00	0.00	0.00
MOORE-	HVAC	77.46	77.46	0.00	0.00	0.00	0.00	0.00
LINDSAY	Totals:	77.46	77.46	0.00	0.00	0.00	0.00	0.00
NEIGHBORHOO	PLUMBING	1,650.07	727.80	922.27	0.00	0.00	0.00	0.00
D PARKS	Totals:	1,650.07	727.80	922.27	0.00	0.00	0.00	0.00
NORMAN	HVAC	285.70	285.70	0.00	0.00	0.00	0.00	0.00
INVESTIGATION	Totals:	285.70	285.70	0.00	0.00	0.00	0.00	0.00
NORMAN		0.00	0.00	0.00	0.00	0.00	0.00	0.00
PUBLIC LIBRARY	GENERAL	77,46	77.46	0.00	0.00	0.00	0.00	0.00
J.	Totals:	77.46	77.46	0.00	0.00	0.00	0.00	0.00
- CENTRAL - 103	ı ətais.	j	0,00	0.00	0.00	256,281.28	0.00	0.00
NORMAN	CENTERAL	256,281.28	40.43	0.00	0.00	0.00	0.00	0.00
PUBLIC LIBRARY	GENERAL	40.43		( ),			and the second second second second	for a company of the
- EAST - 3051	HVAC	77.46	77.46	0.00	0.00	0.00	0.00	0.00
ALAMEDA	PLUMBING	80.87	80.87	0.00	0.00	0.00	0.00	0.00
Williams.	Totals:	256,480.05	198.76	0.00	0.00	256,281.28	0.00	0.00
NORTH EAST	HVAC	96.83	96.83	0.00	0.00	0.00	0.00	0.00
RADIO TOWER -	Totals:	96.83	96.83 4	/14/20 <b>2</b> 5 <sup>09</sup> :37:41 /	M 0.00	0.00	0.00	0.00

POLICE	GENERAL	60.65	60.65	0.00	0.00	0.00	0.00	0.00
SHOOTING	PLUMBING	303.25	303.25	0.00	0.00	0.00	0.00	0.00
1	Totals:	363.90	363.90	0.00	0.00	0.00	0.00	0.00
RANGE - 3942 REAVES	PLUMBING	138.20	121.30	16.90	0.00	0.00	0.00	0.00
GARDEN	Totals:	138.20	121.30	16.90	0.00	0.00	0.00	0.00
REAVES PARK -			646.93	320.04	0.00	0.00	0.00	0.00
1	ELECTRICAL	966.97	60.65	0.00	0.00	0.00	0.00	0.00
515 E	PLUMBING	60.65	707.58	320.04	0.00	0.00	0.00	0.00
CONSTITUTION	Totals:	1,027.62	0.00	0.00	0.00	14,693.17	Committee of the commit	E
Rotary Center		14,693.17			and the second second second second second	and a committee of the control of th	0.00	0.00
	Totals:	14,693.17	0.00	0.00	0.00	14,693.17	0.00	0.00
SANITATION -	HVAC	77.46	77.46	0.00	0.00	0.00	0.00	0.00
2301 GODDARD	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00
AVE	Totals:	117.90	117.90	0.00	0.00	0.00	0,00	0.00
SANTA FE	GENERAL	202.86	80.87	121.99	0.00	0.00	0,00	0.00
RAILROAD	Totals:	202.86	80.87	121,99	0.00	0.00	0.00	0.00
SHOP TIME	GENERAL	1,516.89	1,516.89	0.00	0.00	0.00	0.00	0.00
-	HVAC	185.67	185.67	0.00	0.00	0.00	0.00	0.00
	Totals:	1,702.56	1,702.56	0.00	0.00	0.00	0.00	0.00
SOONER	HVAC	232.39	232.39	0.00	0.00	0.00	0.00	0.00
THEATRE - 101 E	Totals:	232.39	232.39	0.00	0.00	0.00	0.00	0.00
SPECIAL OPS -	HVAC	58.10	58.10	0.00	0.00	0.00	0.00	0.00
PD - 4323	Totals:	58.10	58.10	0.00	0.00	0.00	0.00	0.00
TRAFFIC	HVAC	77.46	77.46	0.00	0.00	0.00	0.00	0.00
CONTROL -	Totals:	77.46	77.46	0.00	0.00	0.00	0.00	0.00
TRANSFER	HVAC	55.70	55.70	0.00	0.00	0.00	0.00	0.00
STATION - 3901	Totals:	55.70	55.70	0.00	0.00	0.00	0.00	0.00
TRANSIT/PUBLI	HVAC	148.54	148.54	0.00	0.00	0.00	0.00	0.00
C SAFETY - 1310	Totals:	148.54	148.54	0.00	0.00	0.00	0.00	0.00
WATER	HVAC	352.77	352.77	0.00	0.00	0,00	0.00	0.00
RECLAMATION -	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00
WASTEWATER -	Totals:	393,21	393.21	0.00	0.00	0.00	0.00	0.00
WATER	HVAC	77.46	77.46	0.00	0.00	0.00	0.00	0.00
TREATMENT	Totals:	77.46	77.46	0.00	0.00	0,00	0.00	0.00
WESTWOOD		28,720,03	0.00	0.00	0.00	28,720.03	0.00	0.00
GOLF COURSE -	PLUMBING	271,37	161.73	109.64	0.00	0.00	0.00	0.00
2400 WESTPORT	Totals:	28,991.40	161.73	109.64	0.00	28,720.03	0.00	0.00
WESTWOOD	GENERAL	388.82	283.03	105.79	0.00	0.00	0.00	0.00
POOL - 1017	HVAC	167.10	167.10	0.00	0.00	0,00	0.00	0.00
FAIRWAY DR	PLUMBING	80.87	80.87	0.00	0.00	0.00	0.00	0.00
PAINWAI DR	Totals:	636.79	531.00	105.79	0.00	0.00	0.00	0.00
WESTWOOD	i Otais,	59,833.41	0.00	0.00	0.00	59,833,41	0.00	0.00
	ELECTOLON	40.43	40.43	0.00	0.00	0.00	0.00	0.00
TENNIS CENTER	CENEDAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
2420 WESTPORT	GENERAL		80.87	0.00	0.00	59,833.41	0.00	0.00
DR DR	Totals:	59,914.28	161.73	57,12	0.00	0.00	0.00	0.00
WHITTIER REC	PLUMBING	218.85	161.73			;		
CENTER - 2000	Totals:	218.85	0.00	57,12 0.00	0.00 0.00	0.00 120,00	0.00	0.00
WHITTIER		120.00					0,00	0.00
RECREATION	Totals:	120.00	0.00	0.00	0.00	120.00	0.00	0.00
YOUNG	ELECTRICAL	46.44	46,44	0.00	0.00	0.00	0.00	0.00
FAMILTY	GENERAL	526.45	526.45	0.00	0.00	0.00	0.00	0.00
ATHLETIC	HVAC	1,196.70	1,196.70	0.00	0.00	0.00	0.00	0.00
CENTER - 2201	PLUMBING	121.30	121.30	0.00	0.00	0.00	0.00	0.00
TRAE YOUNG	Totals:	1,890.89	1,890.89	0.00	0.00	0.00	0.00	0.00

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			March 2025 Residential Permit Activity	sident	ial Per	mit A	ctivity			
Report Category	Permit Number	Date Issued	Address	Sq Ft	Zoning	Ward	Subdivision	Contractor	Valu	Valuation
Multi-Family, Fire	PRFI202500500	2025-03-06	215 W LINN ST		CCFB	4	LARSH'S FIRST ADD, D L	215 W LLC	\$ 18	188,300.00
	1								\$ 18	188,300.00
Residential, Accessory Structure	PRAB202404087	2025-03-04	1211 CONCHO DR	1500	A-2	2	LAGO RANCHERO	CANEDO, GILBERTO	69	30,000.00
	PRAB202500457	2025-03-03	11421 E POST OAK RD	1680	A-2	ις.	NOT SUBDIVIDED	PHILLIP RHOADES	8	48,000.00
	PRAB202500771	2025-03-19	9960 STELLA ACRES LN	2400	A-2	22	STELLA ACRES PHASE III COS	LEE, DOUGLAS R & KIMBERIY D	65	94,170.00
	PRAB202500834	2025-03-21	1001 WHISPERING PINES DR	638	R-1	4	WHISPERING PINES ADD	OKLAHOMA COATINGS &	\$ 12	125,000.00
	PRAB202500904	2025-03-18	2209 DEEP FORK CIR	006	RE	22	OAKRIDGE EST #2	WILLIAMS, BRODIE	69	20,000.00
	2								\$ 31	317,170.00
Residential, Addition/Alteration	PRAD202500558	2025-03-05	924 GOSHAWK DR	228	4- 	_	EAGLE CLIFF 7	SOUTHWEST BUILDERS	69	34,000.00
	PRAD202500603	2025-03-06	1901 QUAIL CREEK DR	2023	RE	2	QUAIL CREEK ACRES #1	WANNER WORKS	\$ 26	268,000.00
	PRAD202500662	2025-03-13	629 S FLOOD AVE	460	R-1	4	LANDT'S SEC ADD	SADLER CAMP, LLC	\$ 12	125,000.00
	PRAD202500689	2025-03-11	105 LAKESIDE DR	575	R-1	2	LAKESIDE ADD	SH RENOVATIONS	\$ 11	110,000.00
	PRAD202500795	2025-03-25	1504 SUNSET DR	20	F-7	2	EDGEMERE 4TH ADD	ADMIRED ENTERPRISES, LLC	8	45,000.00
	PRAD202500799	2025-03-19	1926 PIN OAK CIR	472	R-1	4	WHISPERING PINES ADD	CAVINS CONSTRUCTION, LLC	9	69,934.51
	PRAD202500805	2025-03-25	615 E BOYD ST	20	R-1	4	SOUTHRIDGE ADD	LAW CONSTRUCTION	\$ 10	100,000.00
	PRAD202500838	2025-03-27	3930 WAVERLY DR	86	R-1	6	BROOKHAVEN 2ND	SPURGEON, TRACY A	22	50,000.00
	PRAD202500859	2025-03-24	1705 DENISON DR	322	R-1	2	WOODSLAWN 3RD ADD	STUDIO TATUM	8	30,000.00
	PRAD202500973	2025-03-28	713 KANSAS ST	40	R-1	4	PARK ADD REPLAT	MIKE SOTO	69	30,000.00
	10								\$ 86	861,934.51
Residential, Demolition	PRDE202500582	2025-03-07	428 BUCHANAN AVE		CCFB	4	LARSH'S UNIVERSITY ADD	M & M WRECKING, INC.		N/A
	PRDE202500791	2025-03-18	15815 LOLA RD		A-2	ro.	NOT SUBDIVIDED	GABRIELA SOTO		N/A
	2									N/A
Residential, Fire	PRFI202500557	2025-03-03	222 S UNIVERSITY BLVD		CCFB	4	WAGGONER'S T.R. FIRST ADD	SHILA, FARZANA E	8	17,700.00
	-								5	17,700.00

			March 2025 Residential Permit Activity	sidenti	ial Peri	nit A	ctivity			
Residential,	PRMF202404510	2025-03-12	14002 INDIAN RDG	1980	A-2	2	INDIAN HILLS RIDGE ESTATES COS	JASON FARLEY	S	180,000.00
	-								S	180,000.00
Residential, Manufactured Home	PRMF202500574	2025-03-28	9730 E TECUMSEH RD	1800	A-2	2	FAIOF 2	MID-STATE MANUFACTURED	69	100,000.00
Replacement	1								S	100,000.00
Residential, New Single Family Dwelling	PRSF202402260	2025-03-18	1914 HOLLOW CREST CT	2852	F-7	2	SUMMIT VALLEY ADD. SEC. 3	REMINGTON ENTERPRISES, LLC	69	277,480.00
	PRSF202405325	2025-03-10	4511 ESCALON DR	4268	R-1	00	LAS COLINAS ADD. SEC. 1	GREEN HAVEN HOMES, INC	S	405,360.00
	PRSF202405732	2025-03-05	4201 FARM HILL RD	9141	R-1	00	FOUNTAIN VIEW ADD. SEC. 1	DENALI HOMES, LLC	69	1,390,400.00
	PRSF202500251	2025-03-19	922 MOUNT IRVING WAY	3428	PUD	9	RED CANYON RANCH ADD. SEC. 7	HORNSBY, GRAHM	69	375,000.00
	PRSF202500397	2025-03-14	3005 GOLDEN VALLEY RD	2600	A-2	8	GOLDEN VALLEY RANCH COS	DEREK HARRIS	\$	435,000.00
	PRSF202500439	2025-03-19	7503 SPRING VIEW DR	9069	RE	2	VISTA SPRINGS EST. ADD SEC. 2	BENITO NUNEZ	69	553,280.00
	PRSF202500461	2025-03-03	1400 FISCHER DR	7582	A-2	2	H & L 9	ASGAURDIAN CONSTRUCTION 1, LLC	69	571,500.00
	PRSF202500467	2025-03-28	2808 ASTOR DR	2906	R-1	80	BERKELEY ADD #3	SHERIDAN HOMES, LLC	69	307,440.00
	PRSF202500470	2025-03-28	2812 ASTOR DR	3071	R-1	80	BERKELEY ADD #3	SHERIDAN HOMES, LLC	69	306,460.00
	PRSF202500484	2025-03-04	17020 E TECUMSEH RD	2250	A-2	2	NOT SUBDIVIDED	DENISE BLANCHARD	69	208,180.00
	PRSF202500549	2025-03-13	3705 INDIAN POINT CIR	3280	RE	2	INDIAN POINT ESTATES	TIM FARMER	69	336,000.00
	PRSF202500568	2025-03-11	717 TIMBER TRL	3692	PUD	9	VINTAGE CREEK ADDITION	DENALI HOMES, LLC	69	719,940.00
	PRSF202500588	2025-03-14	2013 WOLFORD WAY	1591	PUD	-	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	69	181,580.00
	PRSF202500592	2025-03-03	3815 SKYLER WAY	4660	R-1	7	CEDAR LANE SEC. III	TABER BUILT HOMES, LLC	69	608,000.00
	PRSF202500594	2025-03-06	3819 SKYLER WAY	4295	R-1	7	CEDAR LANE SEC. III	TABER BUILT HOMES, LLC	69	570,000.00
	PRSF202500596	2025-03-03	3805 LLEYTON DR	2315	R-1	7	CEDAR LANE SEC. III	TABER BUILT HOMES, LLC	69	350,000.00
	PRSF202500634	2025-03-24	1910 HOLLOW CREST CT	2852	R-1	2	SUMMIT VALLEY ADD. SEC. 3	REMINGTON ENTERPRISES, LLC	69	277,480.00
	PRSF202500636	2025-03-18	1918 HOLLOW CREST CT	3050	R-1	2	SUMMIT VALLEY ADD. SEC. 3	REMINGTON ENTERPRISES	69	287,980.00
	PRSF202500723	2025-03-14	1460 GRAY FOX DR	5128	PUD	9	FROST CREEK	HAWKINS CUSTOM HOMES, LLC	S	600,000.00
	000000000000000000000000000000000000000	2025-03-24	4404 CDAVEOV DD	2000	0110	0	FROST CREEK	VDD 0700	4	50000000

PRSF202500737 PRSF202500943 PRSF202500969 PRSF202500970 PRSF202500970	737 2025-03-12	1500 MOHAWK RD	4884	RF	ı				
				!	2	INDIAN HILLS ESTATES 2	SWM & SONS, INC	\$ 441,9	441,980.00
	942 2025-03-26	4108 LYNFORD LN	2498	R-1	r.	BELLATONA ADD. SEC. 4	HOME CREATIONS, INC	\$ 343,2	343,280.00
	943 2025-03-24	4109 LYNFORD LN	2452	R-1	2	BELLATONA ADD. SEC. 4	HOME CREATIONS, INC	\$ 343,2	343,280.00
	969 2025-03-21	500 CAMPFIRE LN	3524	PUD	9	PINE CREEK ADD	LANDMARK FINE HOMES,	\$ 560,0	560,000.00
	970 2025-03-21	417 EXPLORER TRL	4018	PUD	9	PINE CREEK ADD	NDMARK FINE HOMES,	\$ 590,0	590,000.00
T								\$ 11,539,620.00	820.00
Family (duplex)	3821 2025-03-31	136 PAGE ST	6770	R-3	4	TROUT ADD	C.A. MCCARTY CONSTRUCTION	0,006 \$	900,000,006
-								0,006 \$	00'000'006
Residential, Pool PRPO202500590	2025-03-05	4200 156TH AVE NE	392	A-2	2	PEEBLY ESTATES COS	PMH CONSTRUCTION,	\$ 70,0	70,000.00
PRPO202500650	0650 2025-03-10	2701 LONG LAKE PL	929	PUD	2	WELLINGTON LAKE ADD., SEC. 2	AXY HOME	\$ 35,0	35,000.00
PRPO202500681	1681 2025-03-10	129 E ACRES ST	1815	R-2	4	JONES ADD, J A	OLS & PATIO	\$ 124,0	124,000.00
PRPO202500716	716 2025-03-11	4600 WELLINGTON LAKE DR	640	PUD	2	WELLINGTON LAKE ADD., SEC. 2	THOMAS MASSEY	\$ 80,0	80,000.00
PRPO202500774	774 2025-03-20	4214 CORDOVA CT	470	R-7	00	LAS COLINAS ADD. SEC. 2	ARTISTIC POOLS	\$ 42,0	42,000.00
PRPO202500777	2025-03-17	4600 LAS COLINAS LN	636	R-1	00	LAS COLINAS ADD. SEC. 1	ARTISTIC POOLS	\$ 60,0	60,000.00
PRPO202500779	1779 2025-03-13	2709 CRITTENDEN DR	982	PUD	80	ASHTON GROVE ADD., SEC. 3	AQUATIC DESIGNS POOL & SPA	\$ 80,0	80,000.00
PRPO202500797	797 2025-03-24	3751 MUIR FOREST WAY	828	PUD	9	RED CANYON RANCH SEC. 8	TIER 1 POOLS & PATIOS	\$ 67,0	67,092.00
60								\$ 558,0	558,092.00
Residential, Repair PRDB202500898	1898 2025-03-19	536 CHAUTAUQUA AVE		R-1	4	ROSS'S ADD	PYLE, DEVIN	\$ 30,0	30,000.00
PRDB202501002	002 2025-03-21	206 84TH AVE SE		RE	2	NORMANDY ESTATES	SPRADLEY, ANDREW \$ ALAN & ELIZABETH ANN		20,000.00
2								\$ 50,0	50,000.00
Residential, Solar PRSO202500437	1437 2025-03-27	1729 OAKCREST AVE		R-1	-	OAKHURST ADD SEC 05	ION DEVELOPER LLC DBA (	\$ 2,7	2,709.00
PRSO202500656	1656 2025-03-04	314 SHADY RIDGE CT		R-1	œ	HIGHLAND VILLAGE ADD. SEC. 9	SAMSON, MICHAEL & \$		21,812.00
PRSO202500725	725 2025-03-07	1113 GOLDEN EAGLE DR		RM-2	7	EAGLE CLIFF ADD #5	OKIE SOLAR \$		50,000.00
PRSO202500857	1857 2025-03-17	1716 BARWICK DR		R-1	т	BROOKHAVEN 22ND	GOYETTE, SALLY L- \$		28,000.00
PRSO202500939	939 2025-03-19	412 CASTRO ST		R-1	4	CLASSEN-MILLER ADD	JIMENEZ HANDYMAN, LLC \$		20,000.00
9							\$		122,521.00

PRSS202500087	2025-03-31	103 S SHERRY AVE	R-1	2	EDGEMERE 4TH ADD	SHELBY DARNELL BACHER	69	4,200.00
PRSS202500116	2025-03-14	1605 ATTICUS AVE	R-1	7	CEDAR LANE SEC. III	STORM SAFE SHELTER,	69	2,500.00
PRSS202500414	2025-03-05	4014 60TH AVE NE	RE	2	PRIDE 130	EMILY BARRON	69	4,495.00
PRSS202500460	2025-03-04	822 E HAYES ST	R-1	4	CARPENTER ADD	STORM SAFE SHELTER,	69	3,300.00
PRSS202500587	2025-03-04	111 E DALE ST	R-1	00	TULL'S ADD	STORM SAFE SHELTER,	69	4,250.00
PRSS202500610	2025-03-03	2682 BRENTWOOD DR	R-1	2	NORMANDY PARK	OZ SAFEROOMS	69	9,875.00
PRSS202500643	2025-03-07	15301 E FRANKLIN RD	A-2	2	NOT SUBDIVIDED	SPRAGUE'S BACKHOE	69	7,500.00
PRSS202500664	2025-03-04	436 CLAREMONT DR	R-1	2	NORMANDY PARK	DANIEL NIX	69	3,300.00
PRSS202500672	2025-03-03	1409 MCGEE DR	R-1	2	HOLLYWOOD ADD	STORM SAFE SHELTER,	69	3,800.00
PRSS202500688	2025-03-04	3936 CHARING CROSS CT	R-1	က	BROOKHAVEN 4TH	GROUND ZERO SHELTERS	69	3,600.00
PRSS202500703	2025-03-05	1012 TRISHA LN	R-1	6	ARBOR LAKES ADDITION, SEC.5	STORM SAFE SHELTER,	69	3,500.00
PRSS202500708	2025-03-05	2205 DEEP FORK CIR	RE	2	OAKRIDGE EST 2	GROUND ZERO SHELTERS	69	3,600.00
PRSS202500715	2025-03-05	418 RAPIDS WAY	PUD	9	PINE CREEK ADD	IDEAL HOMES OF NORMAN, LP	s)	3,000.00
PRSS202500726	2025-03-06	1638 VINE ST	R-1	7	WESTLAND ADD	GROUND ZERO SHELTERS	69	3,000.00
PRSS202500727	2025-03-06	1803 HOLLOW CREST CT	R-1	2	SUMMIT VALLEY ADD. SEC. 3	STORM SAFE SHELTER, LLC	G	2,550.00
PRSS202500729	2025-03-06	1326 PEBBLE POND DR	R-1	ro.	STONE LAKE ADDITION	STORM SAFE SHELTER,	69	2,750.00
PRSS202500731	2025-03-06	1905 OLD CENTRAL DR	R-1	5	EAST RIDGE ADDITION SECTION	STORM SAFE SHELTER, LLC	69	2,800.00
PRSS202500739	2025-03-07	1517 ORIOLE DR	R-1	9	SUTTON PLACE ADD SEC 2	SMART SHELTERS, INC	69	4,150.00
PRSS202500744	2025-03-10	3613 JUBILEE ST	PUD	00	CASCADE ESTATES SEC. 4	JACQUELYNN SCOTT	69	2,850.00
PRSS202500752	2025-03-10	2220 KIMBALL DR	R-1	22	ST. JAMES PARK SEC. 6	GROUND ZERO SHELTERS	69	4,000.00
PRSS202500753	2025-03-27	1407 PRESIDIO DR	R-1	7	AMENDED MONTEREY II	STORM SAFE SHELTER, LLC	69	3,000.00
PRSS202500759	2025-03-10	1138 ROBINHOOD LN	R-1	4	SHERWOOD FOREST 4	JEREMY LEACH	69	3,600.00
PRSS202500765	2025-03-10	4121 ANNALANE DR	F-S	00	WARWICK ADD	FLAT SAFE TORNADO SHELTERS	69	3,000.00
PRSS202500776	2025-03-10	114 SONORA LN	PUD	9	LITTLE RIVER TRAILS ADD, SEC 1	1 STORM SAFE SHELTER,	69	4,100.00
PRSS202500794	2025-03-19	218 DRIFTWOOD DR	RE	rs.	NORMANDY ESTATES	BIGGS BACKHOE	S	5,290.00
PRSS202500804	2025-03-13	3800 MESA RD	PUD	9	RED CANYON RANCH SEC. 8	FLATSAFE TORNADO SHELTERS	69	3,050.00
PRSS202500822	2025-03-28	1610 BARWICK DR	R-1	6	BROOKHAVEN 10TH	STORM SAFE SHELTER,	S	3,050.00



			March 2025 Residential Permit Activity	ential Per	mit A	ctivity			
	PRSS202500824	2025-03-14	3015 WISTER RD	DND	00	GREENLEAF TRAILS ADD. SEC.	FLATSAFE TORNADO SHELTERS	69	3,700.00
	PRSS202500829	2025-03-17	3005 GOLDEN VALLEY RD	A-2	က	GOLDEN VALLEY RANCH COS	DEREK HARRIS	69	375,000.00
	PRSS202500837	2025-03-13	2711 POPLAR LN	R-7	2	FOREST HILLS AMENDED	FLATSAFE TORNADO SHELTERS	69	3,000.00
	PRSS202500839	2025-03-13	316 RIDGE BLUFF CT	R-1	9	ROYAL OAKS ADD-REPLAT	KELSEY RUTH BUMP	69	4,300.00
	PRSS202500871	2025-03-17	624 JEAN MARIE DR	F-7	2	UNIVERSAL HEIGHTS	GROUND ZERO SHELTERS	69	4,695.00
	PRSS202500891	2025-03-18	3904 YELLOWSTONE DR	PUD	9	PINE CREEK ADD	STORM SAFE SHELTER,	69	2,850.00
	PRSS202500899	2025-03-19	3811 MISTWOOD PL	R-1	5	BELLATONA ADD. SEC. 1	F5 STORM SHELTERS, LLC	69	3,600.00
	PRSS202500903	2025-03-18	3821 ASTOR DR	F-7	œ	BERKELEY ADD 3	F5 STORM SHELTERS, LLC	69	3,742.00
	PRSS202500911	2025-03-18	7616 LANDSAW DR	RE	2	REDBUD ESTATES	GROUND ZERO SHELTERS	G	4,000.00
	PRSS202500919	2025-03-21	1716 142ND AVE SE	RE	2	THUNDERBIRD HILLS	OKLAHOMA SHELTERS	69	6,800.00
	PRSS202500959	2025-03-21	2000 96TH AVE NE	A-2	2	RUNNING DEER ESTATES COS	GROUND ZERO SHELTERS	69	4,000.00
	PRSS202500975	2025-03-20	3824 BUCKINGHAM DR	R-1	00	CASTLEROCK 6	STORM SAFE SHELTER, LLC	69	4,700.00
	PRSS202500977	2025-03-20	1906 WOLFORD WAY	PUD	-	THE VILLAGES	STORM SAFE SHELTER, LLC	69	3,050.00
	PRSS202500981	2025-03-20	2716 TIOGA CIR	F-7	9	SEQUOYAH TRAILS	STORM SAFE SHELTER,	69	3,499.00
	PRSS202500995	2025-03-21	1309 STONE CREEK DR	- <del>-</del>	2	STONE LAKE ADDITION	STORM SAFE SHELTER,	69	3,499.00
	PRSS202501007	2025-03-24	3113 PINE HILL RD	PUD	00	CASCADE ESTATES SEC. 2	OKLAHOMA SHELTERS	S	5,000.00
	PRSS202501017	2025-03-24	2700 TIOGA CIR	R-1	9	SEQUOYAH TRAILS	STORM SAFE SHELTERS	69	3,000.00
	PRSS202501056	2025-03-26	1616 BAYCHARTER ST	<del>7</del>	9	PARK PLACE ADD., SEC. 6	FLAT SAFE TORNADO SHELTERS	69	5,000.00
	PRSS202501064	2025-03-26	2904 ASTOR DR	R-7	00	BERKELEY ADD 5	STORM SAFE SHELTERS	69	3,100.00
	PRSS202501089	2025-03-28	110 BOULEVARD DU LAC	PUD	<u>~</u>	SUMMIT LAKES VILLAS SEC 1	STORM SAFE SHELTERS	69	3,000.00
	PRSS202501112	2025-03-31	5114 CYPRESS LAKE DR	R-1	m	CAMBRIDGE ADDITION SECTION	STORM SAFE SHELTER,	69	2,995.00
	PRSS202501113	2025-03-31	1824 ELMHURST DR	R-1	-	OAKHURST ADD	KRISTEN KNAPP	69	3,900.00
	49	_						S	560,540.00
Residential, Water Well	PRWL202500685	2025-03-06	3400 132ND AVE SE	A-2	ro	WHISPERING OAKS	LOMAN DRILLING		N/A
	-								N/A
Total	112							\$ 15	\$ 15,395,877.51
THE REAL PROPERTY AND PERSONS ASSESSED.		SECURIFICATION DESIGNATION	STATE OF THE PERSON NAMED IN COLUMN STATE OF THE PERSON NAMED IN C	The state of the s	Name of the last			A	۱

Category	Permits		Valuation
Multi-Family, Fire	1	\$	188,300.00
		W. Hearth	
Residential, Accessory Structure	5	\$	317,170.00
Residential, Addition / Alteration	10	\$	861,934.51
Residential, Demolition	2		N/A
Residential, Fire	1	\$	17,700.00
Residential, Manufactured Home	1	\$	180,000.00
Residential, Manufactured Home Replacement	1	\$	100,000.00
Residential, New Single Family Dwelling	25	\$	11,539,620.00
Residential, New Two Family (duplex)	1	\$	900,000.00
Residential, Pool	8	\$	558,092.00
Residential, Repair	2	\$	50,000.00
Residential, Solar	5	\$	122,521.00
Residential, Storm Shelter	49	\$	560,540.00
Residential, Water Well	1		N/A
Total	112	\$	15,395,877.51

			March 20	IONI CZ	I-Kesia	entia	25 Non-Kesidential Permit Activity				
Reporting Code	Permit	Date Issued	Address	Sq Ft	Zoning	Ward	Subdivision	Contractor	Tenant	Val	Valuation
Commercial, Addition/Alteration	PRAD202305396	2025-03-26	313 N WEBSTER AVE C	2300	고	4	ORIGINAL TOWN	POPE CONTRACTING, INC.	CITY OF NORMAN	69	978,568.00
	PRAD202500366	2025-03-27	5601 HUETTNER DR	4000	7	00	HUETTNER ADD, SEC. 3	AZTEC BUILDING SYSTEMS, INC.	EDGE PRODUCTIONS	69	000,000,009
	PRAD202500425	2025-03-13	219 E GRAY ST	6810	3	4	NORMAN, O T	LOVEWORKS LEADERSHIP	LOVEWORKS LEADERSHIP	co-	100,000.00
	PRAD202500598	2025-03-07	1905 24TH AVE NW	2362	PUD	œ	UNIVERSITY NORTH PARK SEC. XX	BROCKHAUS PRTSHP	LOVESAC	49	302,000.00
	PRAD202500601	2025-03-13	3997 N PORTER AVE	20	A-2	9	NOT SUBDIVIDED	MASTEC	AT&T	€	15,000.00
	PRAD202500641	2025-03-10	2010 24TH AVE NW	3351	PUD	00	RPLT RPLT UNIV. NORTH PARK III	RAINIER UTC ACQUISITIONS, LLC	ACADEMY SPORTS +	69	150,000.00
	PRAD202500669	2025-03-17	3247 W MAIN ST	15	C-2	m	SOONER MALL	GARY BRANDON FOWLER ARCADE	ARCADE	69	2,800.00
	7									\$	2,148,368.00
Commercial, Fire	9									5	148,387.00
Commercial, New Commercial Building	PRNR202500468	2025-03-05	596 BRATCHER MINER RD	352	1-2	7	NOT SUBDIVIDED	EASTEX TOWER INC.	VERIZON WIRELESS	69	120,000.00
	-									45	120,000.00
Commercial, Repair	PRDB202500646	2025-03-07	320 W MAIN ST		CCFB	4	NORMAN, O T	MULLINS CONTRACTORS, DRIVEN REAL LLC		69	20,000.00
	•									4	20,000.00
Commercial, Solar	PRSO202500746	2025-03-31	125 VICKSBURG AVE		A-2	-	NOT SUBDIVIDED/SCHOOL	NORMAN SCHOOL DIST		49	14,980.00
										\$	14,980.00
Fotal	16									\$ 2	2,451,735.00

March 2025 Non	-Residential	Permit Act	tivity
Category	Count		Valuation
Commercial, Addition / Alteration	7	\$	2,148,368.00
Commercial, Fire	6	\$	148,387.00
Commercial, New Commercial Building	1	\$	120,000.00
Commercial, Repair	1	\$	20,000.00
Commercial, Solar	1	\$	14,980.00
Total	16	\$	2,451,735.00

## Monthly Permit Activity Summary with Details March 2025

			2025		2024
Group	Category	Permits	Valuation	Permits	Valuatio
	Multi-Family, Addition / Alteration			7	\$584,752.0
	Multi-Family, Demolition			1	\$13,000.0
	Multi-Family, Fire	1	\$188,300.00	5	\$50,978.2
	Multi-Family, Foundation Only			2	\$930,000.0
	Multi-Family, New Multi-Unit Residential	1	\$7,688,454.00	2	\$3,100,000.0
	Multi-Family, Repair	1	\$30,000.00	3	\$800,792.0
	Residential, Accessory Structure	25	\$1,453,457.84	104	\$4,329,180.2
	Residential, Acessory Dwelling Unit	3	\$355,000.00	8	\$686,000.00
_	Residential, Addition / Alteration	32	\$2,947,384.51	113	\$10,060,764.2
R	Residential, CarPort	2	\$12,300.00	35	\$238,739.30
SID	Residential, Demolition	6		38	\$135,500.00
Ē	Residential, Fire	1	\$17,700.00	2	\$187,000.0
RESIDENTIAL	Residential, Manufactured Home	4	\$564,000.00	8	\$818,078.00
F	Residential, Manufactured Home Replacement	1	\$100,000.00		
	Residential, New Single Family Dwelling	70	\$28,252,310.00	425	\$163,733,278.82
	Residential, New Two Family (duplex)	2	\$1,228,000.00	2	\$1,170,000.00
	Residential, Pool	20	\$1,756,492.00	80	\$7,215,726.00
	Residential, Repair	3	\$140,000.00	15	\$1,249,221.0
	Residential, Solar	17	\$470,457.68	150	\$4,450,262.5
	Residential, Storm Shelter	102	\$772,234.00	282	\$1,197,965.0
	Residential, Water Well	5	ψ112,204.00	10	<b>\$1,101,000.0</b>
	Total	296	\$45,976,090.03	1,292	\$200,951,237.5
-	Commercial, Addition / Alteration	30	\$7,781,378,00	117	\$50,941,076.00
	Commercial, Addition Alteration	30	\$7,701,370.00	15	\$295,000.0
		20	\$506.726.28	63	TO A STATE OF THE
	Commercial, Fire	22	\$506,736.38		\$1,609,119.1
	Commercial, Foundation Only		040 454 000 00	3	\$3,200,000.0
	Commercial, New Commercial Building	8	\$18,154,000.00	31	\$60,780,677.00
NC	Commercial, Pool			1	\$250,000.0
NON-RESIDENTIAL	Commercial, RCF/RDCF			5	
R	Commercial, Repair	1	\$20,000.00	15	\$8,918,929.0
SID	Commercial, Solar	1	\$14,980.00	4	\$777,603.0
Ē	Industrial, Addition / Alteration			1	\$550,000.0
₹	Industrial, Fire	2	\$2,700.00	1	\$92,000.0
F	Industrial, Foundation Only			1	\$450,000.0
	Industrial, New Commercial Building			1	\$200,000.0
	Institutional, Addition / Alteration			2	\$2,350,000.0
	Institutional, Demolition			1	
	Institutional, Fire	3	\$4,525.00	10	\$400,975.0
	Total	67	\$26,484,319.38	271	\$130,815,379.1
	# of New Dwelling Units	129		457	
	All Field Inspections	4,997		22,666	
	Certificate of Completion (CC)	741		3,188	
	Certificate of Occupancy (CO)	185		627	
	Demo # of Dwelling Units	5		37	
	Demolition			6	
	Electrical Permit	189		1,367	
윽	Fire			1	
픎	Garage Sale	101		843	
70 D	Mechanical Permit	144		1,307	
C	Paving (PRIVATE PROPERTY)	6	\$1,603,714.00	93	\$743,735.5
OTHER ACTIVITY	Plumbing Permit	284		1,597	+, 10,, 00.0
T/	Public Works	49	\$2,948,918.53	175	\$3,366,959.5
	Sign	35	\$43,250.00	242	\$748,765.0
	Street Closure(Not Event)	55	ψ40,200.00	242	\$140,100.0
	Structure Moving	6		15	
	Temporary Structure	6		21	
	Utilities WM	2		21	
	Othities VVIVI	2			
	Total	6,879	\$4,595,882.53	32,644	\$4,859,460.0

## POLICE

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#### NORMAN POLICE DEPARTMENT

MONTHLY DEPARTMENT OVERVIEW



MARCH | 2025

### MONTHLY ACTIVITY OVERVIEW

SUMMARY OF REPORTED OFFENSES	2025	5-YEAR AVERAGE	2024
MURDER	0	0	0
SEXUAL ASSAULTS	9	14	11
ROBBERY	1	2	1
AGGRAVATED ASSAULTS	11	23	19
BURGLARY OF BUILDING	26	37	26
LARCENY/THEFT	154	206	177
MOTOR VEHICLE THEFT	22	33	21
ARSON	1	1	0
KIDNAPPING	2	3	0
FRAUD/FORGERY	63	76	73
DUI/APC	25	29	31
PUBLIC INTOXICATION	46	44	51
RUNAWAYS	49	30	33
DRUG VIOLATIONS	101	67	82
THREATS/HARASSMENT	25	37	32
VANDALISM	42	72	75
OTHER	673	624	603
TOTAL REPORTED OFFENSES	1,250	1,298	1,235
TOTAL ARRESTS:	720	685	731
PROTECTIVE CUSTODY:	47	75	85
TOTAL CASE REPORTS*	953	1,026	993
COLLISIONS	160	191	234
FATALITY	1	1	1
INJURY	22	26	28
NON-INJURY	137	165	205
NUMBER OF PEOPLE INJURED	37	37	41
CITATIONS & WARNINGS	4,233	3,228	3,838
TRAFFIC CITATIONS	1,576	1,004	924
TRAFFIC WARNINGS	2,242	1,594	1,973
PARKING CITATIONS & WARNINGS	415	630	941

#### COMMUNICATIONS CENTER ACTIVITY OVERVIEW

3,851

911 CALLS TAKEN: 5.945

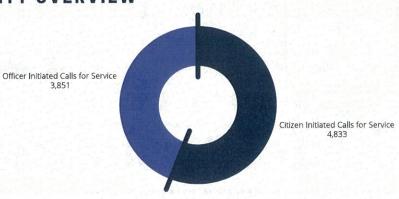
NON-EMERGENCY CALLS TAKEN: 16,171

**TOTAL INCOMING CALLS: 22.116** 

**TOTAL CALLS FOR SERVICE GENERATED: 12.627** 

POLICE CALLS FOR SERVICE: 8,684 OFFICER INITIATED: 3.851 CITIZEN INITIATED: 4,833

OTHER CAD ACTIVITY: NORMAN FIRE: 1,830 EMSSTAT: 2.113



#### INVESTIGATIONS ACTIVITY

CASES OPEN DURING REPORTING PERIOD: 164

CASES ASSIGNED DURING THE CURRENT REPORTING PERIOD: 61

CASES CLOSED DURING REPORTING PERIOD: 454

CLEARED BY ARREST / WARRANT: 2

CLEARED BY EXCEPTION: 18

COP FOLLOW-UP: 8 DEACTIVATED: 345

DEACTIVATED DUE TO STAFFING: 23 MISSING PERSONS RECOVERED: 12

REFERRED INTERNALLY: 38

UNFOUNDED: 8

#### ANIMAL WELFARE

INTAKES: 262

LIVE RELEASES: 291

LIVE OUTCOME RATE: 95% ANIMALS FOSTERED: 50 **VOLUNTEER HOURS: 203** 

#### RECORDS

CUSTOMER SERVICE CONTACTS: 2,119

IN-PERSON CONTACTS: 824 PHONE CONTACTS: 648 **EMAIL CONTACTS: 647** 

#### **DEPARTMENT STAFFING**

AUTHORIZED COMMISSIONED: 184

ACTUAL EMPLOYED: 171

AVAILABLE FOR ASSIGNMENT: 151\*\*

AUTHORIZED NON-COMMISSIONED: 77 ACTUAL NON-COMMISSIONED: 72 AVAILABLE FOR ASSIGNMENT: 71\*\*

<sup>\*</sup>This number is less than reported crime due to multiple offenses occurring or being reported as part of one case report. \*\*This number reflects personnel available for assignment. This does not include individuals on non-discretionary leave, in the police academy, or in field training.

## ANIMAL CONTROL 11A

#### Norman Animal Welfare Monthly Statistical Report March 2025



#### IN SHELTER ANIMAL COUNTS

		2024			2024		Compa	risons
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	93	27	120	95	51	146	26	22%
Ending	84	51	135	90	35	125	(10)	-7%

#### ANIMAL INTAKES

		2024			2025		Compa	arisons
1	Canine	Feline	Total	Canine	Feline	Total	Difference	Percen
Stray at Large	129	73	202	114	49	163	(39)	-19%
Owner Relinquish	6	39	45	38	13	51	6	13%
Owner Intended Euth	3	0	3	0	0	0	(3)	-100%
Transfer In	0	0	0	0	2	2	2	#DIV/C
Other Intakes*	4	1	5	19	11	30	25	500%
Returned Animal	3	6	9	12	4	16	7	78%
TOTAL LIVE INTAKES	145	119	264	183	79	262	(2)	-1%

#### OTHER STATISTICS

					Compa	ırisons
	2024	Total	2025	Total	Difference	Percei
Wildlife Collected (DOA)	1	1	0	0	(1)	-100%
Dog Collected (DOA)	0	0	2	2	2	#DIV/
Cat Collected (DOA)	2	2	2	2	0	0%
Wildlife Transferred	0	0	0	0	0	#DIV/
Intake Horses	0	0	0	0	0	#DIV/
Intake Cows	0	0	0	0	0	#DIV#
Intake Goats	0	0	0	0	0	#DIV/
Intake Sheep	0	0	0	0	0	#DIV/
Intake Rabbits	1	1	1	1	0	0%
Intake Pigs	0	0	0	0	0	#DIV!
Intake Other	0	0	0	0	0	#DIV#
TOTAL OTHER ITEMS	4	4	5	5	1	25%

#### LENGTH OF STAY (DAYS)

	2024	2025	
Dog	19.3	N/A	
Puppy	15.8	N/A	
Puppy Cat	7.1	N/A	
Kitten	9.7	N/A	

#### OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	197	57	0	254

#### Norman Animal Welfare Monthly Statistical Report March 2025



#### LIVE ANIMAL OUTCOMES

		2024	
. Negati - raja - raku 1985 - 122	Canine	Feline	Total
Adoption	78	50	128
Return To Owner	48	1	49
Transferred Out	12	30	42
Returned to Field	0	13	13
Returned to Owner in Field	34	0	34
TOTAL LIVE OUTCOMES	172	94	266

	2025	
Canine	Feline	Total
97	60	157
48	8	56
29	0	29
0	15	15
34	0	34
208	83	291

Comparisons		
Difference	Percent	
29	23%	
7	14%	
(13)	-31%	
2	15%	
25	9%	

#### OTHER ANIMAL OUTCOMES

	Canine	Feline	Total
Died in Care	0	1	1
Lost in Care	0	0	0
Shelter Euth	14	0	14
Owner Intended Euth	2	0	2
TOTAL OTHER OUTCOMES	16	1	17

	2025		
Canine	Feline	Total	
0	0	0	
0	0	0	
12	3	15	
3	1	4	
15	4	19	

Comparisons		
Difference	Percent	
(1)	-100%	
0	#DIV/0!	
1	7%	
2	100%	
2	12%	

#### TOTAL OUTCOMES

	2024			
	Canine	Feline	Total	
Total Live Outcomes	172	94	266	
Total Other Outcomes	16	1	17	
TOTAL OUTCOMES	188	95	283	

	2025		
Canine	Feline	Total	
208	83	291	
15	4	19	
223	87	310	

Comparisons		
Difference	Percent	
25	9%	
2	12%	
27	10%	

#### SHELTER EUTHANASIA DATA

	Canine	Feline	Other
Medical - Sick	2	3	0
Medical - Injured	1	0	0
Behavior - Aggressive	6	0	0
Behavior - Other	3	0	0
TOTAL EUTHANASIA	12	3	0

Total	Percentage
5	33%
1	7%
6	40%
3	20%
15	100 100 100

#### MONTHLY LIVE RELEASE RATE

2024	2025	
94.7%	95.1%	

## PUBLIC WORKS

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# DEPARTMENT OF PUBLIC WORKS MONTHLY PROGRESS REPORT CITY OF NORMAN, OKLAHOMA March 2025

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#### **ENGINEERING DIVISION**

#### DEVELOPMENT

The Development Manager processed one (1) Certificate of Survey and one (1) Preliminary Plat for Planning Commission; one (1) Final Plat for the Development Committee. The Development Engineer reviewed 35 sets of construction plans and three (3) punch lists. There were 142 permits reviewed and/or issued. Fees were collected in the amount of \$3,983.30.

#### **CAPITAL PROJECTS:**

#### Gray Street Two-Way Conversion – University Boulevard to Porter Avenue:

On April 2, 2019, the citizens of Norman voted in favor of a Bond Issue to finance the local share of 19 transportation improvement projects. The Gray Street Two-Way 2019 Bond Project consists of the conversion of Gray Street from a one-way street to a two-way street between University Avenue and Porter Avenue, and the installation of streetscape elements along Gray Street. The intersection with James Garner Avenue will be entirely reconstructed to accommodate the future James Garner Phase 3 2019 Bond Project. In addition to the roadway and streetscape work, improvements are required to the railroad crossing just east of James Garner Avenue. The total construction cost for the project is approximately \$7.5 million. Of that, approximately \$4.9 million will be paid by federal grants. The remaining \$2.6 million will be paid for through the City of Noman 2019 Bond Program.

The Oklahoma Department of Transportation (ODOT) conducted a bid opening on March 21, 2024, for the Gray Street Two-Way 2019 Bond Project. The low bidder was Ellsworth Construction, LLC of Oklahoma City, Oklahoma. ODOT awarded the project on April 1, 2024. Construction started on Monday, August 5, 2024, and there are 360 calendar days in the project. This timeframe will likely require just over a year to complete. ODOT is administering the construction of this project, with the assistance of WSB.

Proposed improvements include:

- New sidewalks
- Conversion to reverse angle parking for on-street spaces
- New decorative roadway lighting
- Landscaping
- Decorative paving elements
- New curb and gutter
- Modified decorative traffic signals
- Pedestrian safety improvements
- Revised signing and striping for two-way operation
- Reconstruction of the James Garner Avenue intersection
- New gates and controls for two-way operation of the railroad crossing

As of the last pay application on 3/15/25, 23.13% of the total contract amount has been expended. Through 3/15/25, 50.28% of the contract time has expired.

The contractor's activities this month were as follows:

- Construction of concrete paving and curb and gutter on the north side of Gray Street between Santa Fe Avenue and University Boulevard.
- Construction of drainage structures at Santa Fe Avenue and University Boulevard on the north side of Grav Street
- Construction of asphalt paving on the north side of Gray Street between Santa Fe Avenue and University Boulevard
- · Continued installation of decorative street light poles and street furniture on the north side of Gray Street
- Began signal modifications at Porter Avenue

#### Jenkins Avenue 2019 Bond Project:

The Jenkins Avenue 2019 Bond Project consists of widening and reconstruction of Jenkins Avenue between Imhoff Road and Lindsey Street.

Monthly Progress Report

Public Works (March 2025)

The total construction cost for the project is approximately \$15.52 million. Of that, approximately \$10.25 million will be paid by federal grants and the remaining \$5.27 million will come from the City of Norman 2019 Bond Program.

The Oklahoma Department of Transportation conducted a bid opening on October 10, 2024, for the Jenkins Avenue 2019 Bond Project. The low bidder was Silver Star Construction Company, Inc. of Moore, Oklahoma. ODOT awarded the project on November 4, 2024. Construction started on Monday, March 3, 2025. There are 540 calendar days in the project, which will likely require approximately two years to complete, taking into account weather days. The Oklahoma Department of Transportation is administering the construction of this project.

#### Proposed improvements include:

- New 4-lane roadway with raised median
- Realignment of Imhoff Road and Constitution Street with a new roundabout and removal of two existing traffic signals
- Realigned Timberdell Road intersection
- New 4-legged intersection at Stinson Street
- New decorative traffic signals at Timberdell Road and Stinson Street intersections
- New 10-foot multi-use trails and sidewalks
- Landscaping
- Pedestrian safety improvements
- Improved storm drainage pipeline system

#### The contractor's activities this month were as follows:

- Installed construction phases 1 & 2 traffic control items
- Removed curbs, signal footings, etc. in the way of the temporary widening along Jenkins Avenue
- Started grading for temporary widening along Jenkins Avenue

#### Sidewalk Programs:

<u>Lindsey Street Sidewalk Repair Project</u> This project is 80% funded through an ACOG grant. This project will include removal and replacement of sidewalks, ramps, driveways and pedestrian push button actuators along Lindsey Street from 12<sup>th</sup> Avenue SE to 24<sup>th</sup> Avenue SE on the north and south sides of Lindsey Street. Construction is has started and is anticipated to be complete by June 30, 2025

12<sup>th</sup> Ave NE and W Brooks Street Sidewalk Project This project is 80% funded through an ACOG grant and is currently on hold while an environmental review is completed. This project will include placement of sidewalks, ramps, and driveways along 12<sup>th</sup> Avenue NE from East Robinson Street to East Rock Creek Road and West Brooks Street from South Pickard Avenue to Wylie Road. Construction is anticipated to start in the late summer/fall of 2025.

FYE 2025 Sidewalk Concrete Projects This project was awarded to Arroyo's Concrete LLC on July 23, 2024 and is currently under construction. This contract includes Citywide Sidewalk Reconstruction Projects, Sidewalk Accessibility Projects, Sidewalk Program for Schools and Arterials Projects, Downtown Area Sidewalks and Sidewalks and Trails. This contract will be ongoing through June of 2025.

Flood Multimodal Path This project was awarded to Parathon Construction and is currently under construction. This contract includes a 10' wide multi use path along the west side of Flood Avenue from Robinson Street to Tecumseh Road. The contractor has completed approximately 95% of the work and have expended approximately 90% of the time allotted for the project. The contract is for 180 days the start date was 9/3/2024 and current completion date due to weather delays is April 25, 2025.

State Highway 9 Multi Use Path This project is 80% funded through an ACOG grant and is currently in design, 90% plans have been completed and are in review at this time. This project will include the construction of a 10' wide Multi Use Path from 48th Ave SE to 72nd Ave SE along the north side of State Highway 9. Construction is anticipated to start in the winter of 2025.ODOT is scheduling an August letting for construction.

#### Street Maintenance Bond Programs:

#### FYE 2025 Street Maintenance Bond - Urban Concrete 1

Urban Concrete 2 bids were opened on June 13, 2024. 8 bids were received and the contract was awarded on July 9, 2024 to Ellsworth Construction in the amount of \$1,191,250.50. The project consists of select panel replacement on existing concrete streets. The project is anticipated to be completed by April 2025. The contractor mobilized on September 30, 2023. During the month of March, the contractor shifted crews over to aid in the construction of Dakota Street.

#### FYE 2025 Street Maintenance Bond - Urban Concrete 2

Urban Concrete Bid 2 bids were opened on June 13, 2024. 8 bids were received and the contract was awarded on July 9, 2024 to Ellsworth Construction in the amount of \$1,272,530.00. The project consists of select panel replacement on existing concrete streets. The project is anticipated to be completed by April 2025. During the month of March, the contractor completed work in the Westwood Estates addition on Dakota Street.

#### **Bridge Maintenance Bond:**

#### 60th Ave NE Bridge Replacement

The 60<sup>th</sup> Ave NE Bridge Replacement bids were opened on June 22, 2023. Three bids were received and the contract was awarded to K&R Builders in the amount of \$3,043,805.25. The project consists of removal of the existing bridge, minor channel clean-up, construction of a new bridge, and roadway grade adjustments. The project is anticipated to be completed by February 2025. During the month of March, the contractor completed fill operations for the construction of the roadway, completed the installation of the gravel base for the new roadway, and completed construction of storm water inlets on all four corners of the new bridge.

#### TRANSIT AND PARKING DIVISION

#### **PUBLIC TRANSIT**

#### Go Norman Transit Plan (City of Norman Transit Long Range Plan Update)

The Go Norman Transit Plan was approved by resolution by Council on June 22, 2021. On December 13, 2022, Council approved a resolution to alter transit bus service as recommended in the Plan. The route changes were effective October 16, 2023, after many months of implementation work, including the remodel of 320 E. Comanche into the Norman Transit Center. Staff are continuing to move forward on the next steps as recommended in the plan. Recent work includes:

#### Vehicle Procurement

The City is in the process of purchasing six CNG cutaway transit buses for the paratransit fleet. During the week of March 5-7, staff will conduct a pre-delivery inspection trip to two manufacturing facilities which allowed staff to ensure any quality control concerns are addressed and order specifications are being met before the vehicles are delivered. All of these vehicles were delivered in the final week of March. Below is background on this purchase:

On June 11, 2024, Council adopted resolution R-2324-149 formally accepting the grant and authorizing the purchase. After additional approvals to enhance the vehicles the revised cost share per bus is \$129,452 federal (72%) and \$51,998 local match (28%), resulting in \$181,450 total per bus. Thus the proposed cost share for 6 cutaway buses is \$776,714 federal (72%) and \$311,986 local (28%), resulting in a \$1,088,700 total cost for six units.

#### Service Expansion Priorities

Following implementation of the new route network in October 2023, and then increasing the frequency of service on Route 112 (West Lindsey) from 60 minutes to 30 minutes (*priority 2*), City Transit staff continue to review the next priorities recommended by the Go Norman Transit Plan:

 <u>Priority 1: Sunday Service</u> – Proposed Sunday service span and trip frequencies would match current Saturday service levels. Sunday transit service is currently being offered and evaluated as part of the Norman On-Demand microtransit pilot program. Monthly Progress Report Public Works (March 2025)

- <u>Priority 3: Increased Frequency on Route 110</u> This service expansion upgrades the trip frequency of Route 110 (Main St/24th Ave NW) from 60 minutes to 30 minutes. Staff are re-evaluating the timing of this priority in relation to current ridership, rate of development along the route, and other transit needs.
- <u>Priority 4: Implementation of New Route 113</u> This service expansion would add a new route in Southeast Norman operating with a 30-minute frequency. The proposed route, as recommended in the plan, would operate along Classen Blvd, Constitution St, Oak Tree Ave, 12th Ave SE, Cedar Ln and then turnaround near Cedar Ln and Classen Blvd.

#### Transit Professionals Appreciation Day - March 18, 2025

City Council passed and approved proclamation P-2425-18 on March 11, 2025, proclaiming Tuesday, March 18, 2025 as Public Transit Professional Appreciation Day in the City of Norman. This follows a national trend of recognizing the work of transit professionals and the positive impact transit service provides for the community. As part of the proclamation, Transit and Parking Program Manager Taylor Johnson recognized staff from operations, maintenance, and administration including staff from our partner agencies Embark Norman and Norman On-Demand. Transit & Parking staff delivered 'thank you' cookies to staff in other departments that assist with accomplishing the goals of the Transit & Parking Division.

#### Microtransit Pilot Program with Via Transportation - Norman On-Demand

On July 9, 2024, Council approved contract amendments with both Via Transportation and the University of Oklahoma to extend the expanded service through the end of summer 2025. The service entered its second year of operation on August 20, 2024. Staff are exploring options for this pilot program's future as we near the midpoint of its second year of operation. More details can be found in the attached monthly performance report for Norman On-Demand.

#### **Transit Monthly Performance Reports**

Attached are both the EMBARK Norman Performance Report and the Norman On-Demand Performance Reports for February 2024.

#### **PARKING**

#### Campus Corner Area Single Space Parking Meter Removal

As of Monday, March 17, 2025, all single space parking meters have been removed from the City's parking operations. The nine remaining locations were either converted to 2 hour time-limited parking, or the meter was replaced with signage directing payment to nearby multi-space pay station or digital platforms. This update to parking operations is expected to have minimal impact on parking revenues while decreasing the cost of software, maintenance, and parts.

#### STREETS DIVISION

#### **CAPITAL PROJECTS**

Streets Crews worked in Savannah Addition on Halray Drive replacing concrete panels. The repairs
required 106,50 cubic yards of concrete and resulted in over 478 square yards repaired

#### **ASPHALT PROJECTS**

- Streets Paving Crew worked on Vista Springs Drive to complete an asphalt repair. This asphalt deep patch required 12.28 tons to complete the repair.
- Streets Paving Crew worked at Indian Hills Road between 48th Avenue NE and 60th Avenue NE to complete an asphalt repair. The asphalt deep patch required 809.14 tons to complete the repair.
- Streets Paving Crew worked at 48th Avenue NE between Rock Creek Road and Tecumseh Road to complete an asphalt repair. The asphalt deep patch required 40 tons to complete the repair.

#### **ROADSIDE OPERATIONS**

• Routine pothole patching operations used approximately 48.50 tons of asphalt.

#### STORMWATER DIVISION

#### STORMWATER CAPITAL PROJECTS

#### FYE 2025 Drainage Rehabilitation Project

The City of Norman's Stormwater Division is responsible for the maintenance of a vast network of stormwater inlets, flumes, vegetated channels, and storm sewer lines. Many of the City's inlets are decades old and built of brick and mortar. Over time, the brick and mortar inlets have demanded an outsized maintenance effort. Intent on reducing the maintenance burden and building off the success of FYE 2023 Inlet Rehabilitation Project, staff has continued to add locations to the list of inlets and other drainage infrastructure in most need of replacement. This is a city-wide project. This project will also construct a concrete flume in the vicinity of Rowena Lane where homeowners have experienced excessive standing water due to the existing poor drainage conditions.

The Drainage Rehabilitation Project will affect all wards in the City. Construction activities include removal of old brick and mortar inlet structures and construction of new concrete inlet structures, removal and replacement of sidewalk, and construction of a new flexamat lined channel and flume. Such construction activities are necessary to improve the condition of the City's stormwater infrastructure and decrease the required maintenance intervals.

During the month of March, the contractor completed construction of inlets located at the intersection of Main Street and Lahoma Avenue as well as College Avenue and Boyd Street. All work associated with this project has been completed.

#### **WORK ORDER RESPONSE**

Stormwater Division received 24 work order requests and closed 20 work orders.

#### **INFRASTRUCTURE MAINTENANCE**

The Infrastructure Maintenance Crew

- Replaced sidewalk, added sod and installed flexamat over washout along the sidewalk at 48th Avenue NW and Robinson Street.
- Flushed debris to clear a pipe under the roadway at 120th Avenue NE due to flooding.
- Reshaped ditch to improve stormwater flow reported due to flooding at 120th Avenue NE.
- Replaced 60 feet of 48 inch HDP at NW 36th and Rock Creek Road
- Sealed leaking joints that were causing sinkholes at 2801 Devonshire Drive. Repair completed with four cubic yards of flowable fill concrete and sod.

#### **CHANNEL MAINTENANCE**

The Channel Maintenance Crew received many requests for debris removal due to heavy rains in March 2025. The total drainage debris removed from channels and flumes in March was over 70 tons. The locations include:

- Hollywood Channel at McGee Drive
- Brookhaven Creek at Willow Grove Road
- Oakhurst Channel at 1802 Lakehurst Drive
- Crossroads channel at 3225 Cove Hollow Ct
- Tree drifts from Imhoff Creek Channel and Bishop Creek Channel
- Removed ten shopping carts from various channels
- Concrete flume at Sundance Court
- Concrete flume at 2907 Cynthia Circle
- Sequoyah Trail Park

Some of the additional activities the Channel Maintenance Crew completed in March 2025 include:

- Volunteers assisted Utilities Department with spring big trash cleanup.
- Assisted DoERS in installation of a Litter Boom in Bishop Creek Channel at Oklahoma and Macy.
- Assisted DoERS in Household Hazardous Waste Facility rain garden installation. Crews removed 4 inches of dirt and installed 30 tons of rock.
- · Prepositioned and assisted with wild fire emergency.

Monthly Progress Report

Public Works (March 2025)

- Mowed 58,799 square feet of drainage areas.
- Removed a fallen tree from roadway at 72<sup>nd</sup> Avenue NW and Franklin Road.

#### **URBAN STREET SWEEPING/CAMERA VAN OPERATIONS**

The Street Sweeping/Camera Crew

- Swept 489 lane miles in March resulting in the removal of approximately 176.82 tons of debris from various curb-lined streets throughout the city.
- Assisted Channel Maintenance crew with flush truck operations.

#### **INLET CLEARING OPERATIONS**

Stormwater crews checked 660 inlets and cleaned 170 inlets totaling 1.75 tons of debris removed in Wards 2, 3 and 4.

#### STORMWATER OKIE LOCATES

During the month of March 2,481 Call 811 Okie Spots were received. Of those requests, 94 were marked stormwater pipe locates.

#### **FLEET DIVISION**

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into three subgroups: Fuel Report, Maintenance Report, and Productivity Report.

#### **FUEL REPORT**

<u>Purchases:</u> The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

<u>Price Per Gallon:</u> For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into AssetWorks system. The AssetWorks program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

#### MAINTENANCE REPORT

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

<u>Preventative Maintenance Services:</u> This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

#### PRODUCTIVITY REPORT

<u>Direct Labor Hours:</u> Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

<u>Productivity Goal:</u> When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities. <u>Actual Productivity:</u> This is the average percent of all the mechanics' total productivity during the available working hours for the month.

# MARCH 2025 DEVELOPMENT COORDINATION, ENGINEERING AND PERMIT REVIEW

#### **Subdivision Development:** FYE 2025 Associated Fees Planning Commission/Dev Comm Review: This Month Last Month FY Total \*Norman Rural Cert of Survey... 1 \*Final Plats..... 1 \*Preliminary Plats..... 1 \*Short Form Plat..... 0 \*Center City Form Based Code.. 0 \*Concurrent Constr. Request... 0 City Council Review: Certificate of Survey..... 0 Preliminary Plat..... Final Plats ..... Certificate of Plat Correction..... 0 Encroachment..... Easements..... 1 Closure..... 0 Release of Deferral..... \$1,984.00 **Development Committee:** Final Plats..... 0 Fee-In-Lieu of Detention..... 0 \$0.00 Subtotal: \$1,984.00 \$6,055.00 \$58,645.00 Permits Reviewed/Issued: (includes Offsite Construction fees) \*\*Single Family..... 29 \*\*\*Commercial..... 18 Multi-Family..... Addition/Alteration..... House Moving..... Paving Only..... 3 Storage Building..... 5 Swimming Pool..... Storm Shelters..... 49 Public Improvements..... Temporary Encroachments..... 2 Fire Line Pits/Misc..... 0 Franchise Utilities ..... 14 Other revenue \$0.00 \$0.00 ...... Flood Plain (@\$100.00 each)...... 0 \$0.00 \$0.00 \$1,600.00 \$1,999.30 \$2,997.18 \$46,062.75 \$3,983.30 \$9,052.18 Grand Total..... \$87,699.18 \*\*\*\*Construction Plan Review Occurrences 35 35 210 \*\*\*\*\*Punch Lists Prepared...... 2 18 \* All Final Plat review completed within ten days...... PI # 13 \*\* All Single Family Permits were reviewed and completed within three days....PI # 10 \*\*\* All Commercial Permits were reviewed and completed within seven days ..... PI # 11

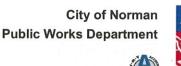
#### **MARCH 2025**

## DEVELOPMENT COORDINATION, ENGINEERING, AND PERMIT REVIEW

#### KEN DANNER/TODD McLELLAN/LANDON GUM

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
PI #8 PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	2	100%
PI #10 SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	11	100%
PI #11 COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	8	100%
<i>PI #12</i> CONSTRUCTION PLAN REVIEW W/I 10 DAYS	35	100%
PI #13 FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	3	100%









Summary of Services Table: February 2025

The table below provides daily averages for the number of passengers carried by many of the services offered by EMBARK Norman. The year-to-date (YTD) figures are cumulative totals.

EMBARK Norman Service Summary	ADP Feb FY25	FY25 YTD	FY24 YTD	Service Profile	Feb FY25	Feb FY24
Fixed Routes (M-F)	1,614	284,781	230,410	Weekdays	20	21
Fixed Routes (Sat)	942	27,867	23,375	Saturdays	4	4
PLUS (M-F)	77	16.055	14,761	Gamedays	0	0
-Zone 1*	53	11,482	10,846	Holidays	0	0
-Zone 2**	25	4,573	3,825	Weather	5	. 1
PLUS (Sat)***	17	637	711	Fiscal YTD Days	203	204
				Cal. YTD Days	50	51

<sup>\*</sup>Requires ¾ mile

Note: 2025 FEB WKD PLUS data is unavailable from 26th-28th due to transition to new software. Average daily ridership is calculated for 17 days instead of 20.

#### **Strategic Performance Measures**

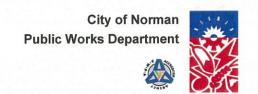
MEASURE	FY 25	FY 25	4.4
MEASURE	YTD	Targets	
# of Norman fixed-route passenger trips provided	312,648	400,000	
# of Norman paratransit trips provided	16,692	23,800	
% of on-time Norman paratransit pick-ups	97.30%	98.58%	
# of Norman bus passengers per service hour, cumulative	20.01	21.14	
# of Norman bus passengers per day, average	1,545*	800*	
% of Norman required paratransit pick-ups denied due to capacity	0.85%*	0.00%	
% of on-time fixed-route arrivals	68.73%	75.00%	

<sup>\*</sup>These targets are not being tracked in LFR but can be found in the KPI spreadsheet.

<sup>\*\*</sup>Operates only on Weekdays until 7:00 pm

<sup>\*\*\*</sup>Operates only in Zone 1





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#### Microtransit Pilot Program Performance Report

February 2025

#### **Purpose**

This report provides a summary of service performance measures used to evaluate the performance of the Norman On-Demand microtransit transportation system for the City of Norman. The key performance indicator goals were outlined in the request for proposals (RFP) and include average walking distance, maximum walking distance, average rider wait time, maximum rider wait time, and the percentage of ride requests picked up within 20 minutes.

#### Service Profile, Hours, and Pricing

Norman On-Demand is a pilot microtransit service which launched for late night and Sunday service in core Norman on August 21, 2023. Norman On-Demand is a turnkey service provided by TransitTech provider Via. The Norman On-

Demand app is available on the Apple App Store and the Google Play Store. This service provides access to safe and affordable public transportation through technology, particularly during evening hours and on Sundays when other public transit options are limited. Through a collaboration with the University of Oklahoma, the Norman On-Demand Program also operates the University's SafeRide

Service Hours		Pricing		
Monday-Wednesday	7pm – 1am	First Passenger	\$2.00	
Thursday-Saturday	7pm – 3am*	Each Additional Passenger	\$1.00	
OU SafeRide: Thursday-Saturday	10pm – 3am*	OU SafeRide (OU Students using OU email	Free	
Sunday	10am – 6pm	address during SafeRide hours)		

\*Outside of the OU fall and spring semesters, Thursday-Saturday service ends at 1am

Program, which is designed to provide safe and free late night transportation to OU students. Because this is a pilot program, there may be changes to service area, hours of operations, or other aspects of the service while the City focuses the program to efficiently serve the needs and desires of our community.

#### **Key Performance Indicator Measures**

Measure	Target	Fiscal Year to Date	February		Year Over Year	
Measure		(7/01/24 – 2/28/25)	2025	2024	Service	
Average Walking Distance	<0.10 miles	0.06 miles	0.06 miles	0.06 miles	0% (no change)	
Maximum Walking Distance	0.25 miles	0.37 miles	0.37 miles	0.32 miles	+13.51%	
Average Rider Wait Time*	<15 min	23.5 min	29.4 min	28.7 min	+2.05%	
Maximum Rider Wait Time*	20 min	79.8 min*	47.0 min*	70.8 min*	-33.62%	
Percent of Ride Requests Picked Up in 20min	>80%	44.31%**	30.07%**	33.93%**	-11.38%	

<sup>\*</sup>OU has requested longer available wait times for OU students during SafeRide hours (up to a 2 hour max). This affects the original goal of 20 minutes that was identified in the original Request for Proposals.

<sup>\*\*</sup>Number of ride requests with 'Completed' status that have a wait time of 20 minutes or less as a percentage of the total number of ride requests with 'Completed' status. This data is skewed by longer available wait times for OU students during SafeRide hours.

#### **Additional Performance Measures**

#### Ridership

Norman On-Demand completed 2,551 rides in February 2025, which is a 22.04% decrease from the January 2025 total of 3,272. There were a total of 38 completed trips requesting a WAV or wheelchair accessible vehicle in February 2025. Ridership per

Ridership	Fiscal Year to Date	February		Year Over Year	
	(7/01/24 – 2/28/25)	2025	2024	Service	
Total Number of Riders	31,159	4,012	2,619	+34.72%	
Total # of Completed Trips	20,423	2,551	1,721	+32.54%	
# of Completed Trips Requesting WAV	255	38	19	+50.00%	
Ridership Per Service Hour (RPSH)	6.1	6.7	N/A	N/A	

service hour (RPSH) is a ratio of the number of riders making use of the service in relation to how much service is being provided (i.e. one vehicle providing one hour of service would be one 'service hour').

#### Rider Experience

Approximately 12.7% of all completed rides during FYE25 received a rating, of which 96.6% were rated five out of five stars. The

Rider Experience	Fiscal Year to Date	February		Year Over Year	
	(7/01/24 – 2/28/25)	2025	2024	Service	
Average Ride Duration (in minutes)	11.2 minutes	10.4	8.9	+14.42%	
Average Ride Distance (in miles)	3.3 miles	3.0	2.9	+3.34%	
Average Ride Rating (5 stars scale)	4.9 stars	4.8	4.9	-2.04%	

system includes an automated feed-back process where all ride ratings with four stars or fewer that have actual written feedback attached are reviewed by customer support agents. Poor ride ratings alone are not categorized as complaints. Seven complaints were reported to Via in the month of February, representing 1.7 complaints per 1000 rides provided. Six complaints were regarding routing or pick-up/drop-off issues and one complaint was regarding the cleanliness/smell of the vehicle/driver.

#### **Program Engagement and Rider Growth**

Since the Norman On-Demand App launched on August 16, 2023, a total of 10,594 individual accounts have been created, which is a 4.71% increase over the January 2025 service to date total of 10,095 and a 61.04% increase over the February 2024 service to date total of 4,268. Of these accounts more than half of them (52.29%) have utilized the service at least once and more than a quarter of active accounts (3,120 accounts or 29.45%) have completed more than five rides. Riders are also able to call 405-643-8638 to schedule rides without using the App.

Engagement – Service to Date (8/16/23 – 2/28/2025)					
App Accounts Created Since Launch	10,594				
OU Accounts	N/A	N/A			
Active Accounts*	7,425	70.09%			
Rider Accounts**	5,540	52.29%			
Repeat Rider Accounts***	4,491	42.39%			

<sup>\*</sup>accounts with user engaging w/ ride requests at least once \*\*accounts with at least 1 completed ride

#### **Accidents and Vehicles**

No accidents or incidents were reported in the month of February. Five of seven vehicles were in active service during the month of February, which still meets the target fleet availability. Due to the lease cycle of the vehicles, four of the vehicles will be replaced with new vehicles on the lease during the month of March.

<sup>\*\*\*</sup>accounts with at least 2 completed rides

#### SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2025

STREET DIVISION					
	FYE 2025 March 2025	FYE 2025 March 2025	Year to Date	Year to Date	FYE 2025
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PERCENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	100%	100%
Patch potholes smaller than one cubic foot within 24 hours	100%	100%	100%	100%	95%
(tons of material used)	48.50		231.67		
Overlay/pave 10 miles per year.	_	0%	2.80	28%	100%
Replace 2,000 square yards of concrete pavement panels	478.46	24%	3,575.57	179%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	-	0%	22.00	5%	100%
Mow 15 ROW-miles (1,584,000 sf) of Urban right-of-way, eight times per year	_	0%	15,191,250.00	120%	100%
Mow 148 miles of Rural Right-of- way three times per year	-	0%	1,488.00	335%	100%
Debris Removal – pre-positioned contractor on notice 24 hours prior to storm event	_	0%	-	0%	100%
Debris Removal - Issue Notice to Proceed/Task Order with 48 hours of storm event	-	0%	_	0%	100%
Bridge - Maintain 5 non-deficient bridges in a year	5	180%	9	180%	100%
Bridge - Rehab 7 structurally deficient bridges per year through outside contract	-	0%		0%	100%
Bridge - Replace one functionally obsolete bridge per year	•	50%	-	0%	100%
Bond Program - Contract all selected projects for the bond year within the same fiscal year			90%	65%	100%
Capital Program – Complete all selected projects within the same fiscal year			80%	40%	100%

#### SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2025

	STORMWA	TER DIVISION			
	FYE 2025 MARCH, 2025	FYE 2025 MARCH, 2025	Year to Date	Year to Date	FYE25
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Respond to stormwater complaints and drainage concerns within 24 hours of the time reported.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (6,000 Annually)	489.00	98%	3,436.00	57%	85%
Inspect and clean 100% of the urban drainage inlets three times per year.	676.00	54%	5,841.00	39%	65%
Mow 2,271,548 square-feet (52 acres) of open drainage ways, six times per year.	58,799.00	5%	5,772,500.50	42%	70%
Permit all floodplain activities as appropriate.	4	100%	22.00	100%	95%
Camera stormwater infrastructure to inspect and identify. (4 map grids per month)	0	0%	5.25	11%	85%
*Camera map grids identified in FY24 and program transitioning to proactive inspection.					

#### PUBLIC WORKS FLEET DIVISION ACTIVITY REPORT

#### March 2025

IN GALLONS	FYE 2025	FUEL F	REPORT								
	NLEADED PURCHASED	DIESEI	PURCHASED	1.67	CNG	PURCHASI	ED				
Internal pumps	25,529.00		25,533.00			28,173.47					
Outside - sublet	1,148.00		1,079.00	2,309.57							
TOTAL	26,677.00		26,612.00			30,483.04					
TOTAL U	NLEADED CONSUMED	DIESEI	CONSUMED	CITY CNG CONSUMED PUBLIC CNG CONSUMED							
Consumption	23,304.40		24,732.60	28,173.47			2,309.57				
100	Sant meada so the	FYE 2025	TO DATE C	ONSUMPTIO	N						
TOTAL U	NLEADED CONSUMED	DIESEI	CONSUMED	CITY CNG CO	NSUMEI	PUBLIC CN	G CONSUMED	100			
Consumption	191,993.63		206,903.44	284,557.71		10,906.71					
INTERNAL P	RICE PER GALLON:			EXTERNAL PR	RICE PER	GALLON:		77.			
UNLEADED	High \$2	2.28 Lc	w \$2.11	UNLEADED	High	\$2.28	Low	\$2.17			
DIESEL	High \$3	2.36 Lc	w \$2.24	DIESEL	High	\$2.43	Low	\$2.30			
CNG	High \$6	0.17 Lc	w \$0.17	CNG	High	\$2.10	Low	\$2.10			
CONSUMABI	E PARTS PURCHASED			PUBLIC CNG S	SALES						
				Month Total Pub	lic CNG Sa	ales	\$4,717				
REPAIR PART	S \$12	1,194.12		FYE 2025 To Da	te Public S	ales	\$21,320				
OILS/FLUIDS	\$9	,853.09		LIFE TO DATE CNG GAS GALLON EQUIVALENT							
TIRES	\$3	7,819.77		Total Sold Gallor	ns Life To	Date	1,134,499				
SUBLET REPAI	RS \$6	9,754.48	all with the	Total Gross Sales Life To Date \$1,704,164							
TOTAL SPENT	ALL Parts/Sublet \$23	8,621.46		Life To Date CNe Total Public/City T				868,205			

Light Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	1	3	0	13
EMERGENCY ROAD CALLS	7	9	16	131
PM SERVICES	105	64	84	829
INCLEMENT WEATHER	0	0	0	1
WORK ORDERS	179	119	212	2,189
SCHEDULED REPAIRS	126	69	99	1,129
		manufacture and the same of		
NON SCHEDULED REPAIRS	53	50	87	824
NON SCHEDULED REPAIRS Heavy Shop	53 CURRENT MONTH	LAST MONTH	87 Two Months Ago	824 YEAR TO DATE
Heavy Shop ROAD SERVICE	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
Heavy Shop ROAD SERVICE	CURRENT MONTH 10	LAST MONTH 21	Two Months Ago	YEAR TO DATE
Heavy Shop ROAD SERVICE EMERGENCY ROAD CALLS PM SERVICES	CURRENT MONTH 10 19	LAST MONTH 21 0	Two Months Ago 11 4	YEAR TO DATE 65 38
Heavy Shop ROAD SERVICE EMERGENCY ROAD CALLS PM SERVICES	CURRENT MONTH 10 19 51	21 0 40	Two Months Ago 11 4 40	YEAR TO DATE 65 38 446
ROAD SERVICE EMERGENCY ROAD CALLS PM SERVICES INCLEMENT WEATHER	CURRENT MONTH  10  19  51	21 0 40 1	Two Months Ago 11 4 40 0	YEAR TO DATE 65 38 446 2

Transit Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	1	. 0	1
EMERGENCY ROAD CALLS	3	0	0	4
PM SERVICES	8	9	4	106
INCLEMENT WEATHER	0	1 1	0	1
WORK ORDERS	48	93	41	470
SCHEDULED REPAIRS	46	89	39	519
NON SCHEDULED REPAIRS	2	4	1	28

EVT Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	0	0
EMERGENCY ROAD CALLS	1	1	1	4
PM SERVICES	5	7	12	95
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	33	23	26	332
SCHEDULED REPAIRS	27	17	11	299
NON SCHEDULED REPAIRS	6	9	15	92
COMBINED SHOPS	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	11	25	11	68
EMERGENCY ROAD CALLS	30	10	21	282
PM SERVICES	169	120	140	1,136
INCLEMENT WEATHER	2	2	0	0

345

212

136

430

180

197

4,488 2,678

1,776

391

264

127

WORK ORDERS

SCHEDULED REPAIRS

NON SCHEDULED REPAIRS

#### FLEET DIVISION INVENTORY March 2025

#### FUEL

WESTWOOD GOLF	•		UNLEADED	@	2.520	\$ 1,611.29
WESTWOOD GOLF			DIESEL	@	2.640	\$ 1,485.53
NORTH BASE	4,574.7	_	UNLEADED	@	2.200	\$ 10,064.43
NORTH BASE	3,208.4		DIESEL	@	2.300	\$ 7,379.21
FIRE STATION #5	279.2	•	UNLEADED	@	2.200	\$ 614.24
FIRE STATION #5	194.0		DIESEL	@	2.310	\$ 448.14
FIRE STATION #6 FIRE STATION #6	495.8 363.3	_	UNLEADED DIESEL	@ @	2.230 2.350	\$ 1,105.63 853.76
BULK TANKS	1,200.0	gallons	DIESEL	@	2.300	\$ 2,760.00

TOTAL	GALLONS:	DOLLAR:				
UNLEADED	5,989.1	\$	13,395.59			
DIESEL	5,528.4	\$	12,926.63			

#### PUBLIC WORKS FLEET DIVISION PM COMPLIANCE REPORT

March FYE 2025 Industry Standard Compliance: Not To Exceed 5%

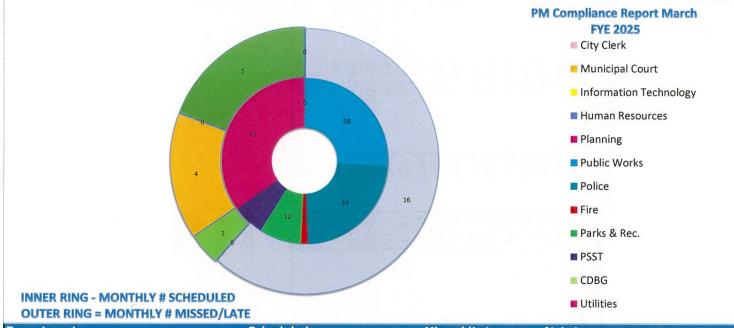
		Warch		Industry Standard C	omphance; Not 1	Exceed 576
	Number of PMs	Number of PMs Completed	Number of PMs	Number of PMs	Current %	YearToDate Non-
Department/Division	Scheduled	On Time	Completed LATE	Missed	PENDING	Compliance Trend
CITY CLERK					0%	0%
CITY COUNCIL BUILDING ADMINISTRATION		indiana de la companio			0%	0%
MUNICIPAL COURT						
MUNICIPAL COURT					0%	0%
INFORMATION TECHNOLOGY						
INFORMATION TECHNOLOGY					0%	0%
TO CONTROL TECHNOLOGY						
HUMAN RESOURCES					0%	0%
HUMAN RESOURCES					0%	0%
					0%	0%
PLANNING PLANNING					0%	0%
BUILDING INSPECTIONS					0%	0%
CODE COMPLIANCE					0%	0%
PUBLIC WORKS	2				0%	0%
ENGINEERING STREETS	2 13	2 22			0%	15%
TORMWATER	14	14			0%	14%
TRAFFIC	1	1			0%	200%
TORMWATER QUALITY		11 173		11.5	0%	0%
LEET	8	8			0%	0%
RANSIT					0%	0%
POLICE			THE PROPERTY AND ADDRESS.	THE RESERVE AND DESCRIPTION OF THE PERSON NAMED IN COLUMN TWO PERSONS AND PERS		TO THE REAL PROPERTY AND ADDRESS.
POLICE ANIMAL CONTROL	5	3	2	2	40%	120%
POLICE ADMINISTRATION					0%	0%
OLICE STAFF SERVICES	2	2		F200 (2725-35)	0%	150%
POLICE CRIMINAL INVESTIGATIONS	3	3			0%	200%
OLICE PATROL	19	16	5	7	37%	195%
POLICE SPECIAL INVESTIGATIONS	4	4			0%	25%
OLICE EMERGENCY COMMUNICATIONS	1	1			0%	0%
TRE					CALL CONTRACTOR OF THE PARTY OF	ikaksii miin
TRE ADMINISTRATION	7/1	2			0%	0%
TRE TRAINING					0%	0%
TRE PREVENTION					0%	0%
TRE SUPPRESSION	1	1			0%	0%
FIRE DISASTER PREPAREDNESS					0%	0%
PARKS & RECREATION PARK MAINTENANCE	11	11	-		0%	27%
PARKS & RECREATION	11	- 11			0%	0%
CUSTODIAL		A SECTION			0%	0%
FACILITY MAINTENANCE	1	1	William Line	- 100 N 100 N 100 N	0%	200%
PARKS FORESTRY					0%	0%
			10.11			The like of
PUBLIC SAFETY SALES TAX (PSST)	0				13%	88%
SST POLICE PATROL SST POLICE CRIMINAL INVESTIGATIONS	8	7 2	1	1	0%	0%
SST FIRE SUPPRESION		2			0%	0%
SST SRO	1		1	1	100%	0%
55.545					0%	0%
DBG						
LANNING CDBG					0%	0%
TILITIES WATER					007	00/
UTILITIES ADMINISTRATION					0%	0%
VATER TREATMENT PLANT VATER PLANT	1	1	THE RESIDENCE		0%	0%
VATER PLANT WELLS	1	2			0%	0%
WATER PLANT LAB					0%	0%
INE MAINTENANCE ADMIN.	1111 1111		1.11	120	0%	0%
VATER LINE MAINTENANCE	13	12	1	1	8%	15%
JTILITIES INSPECTOR					0%	0%
METER SERVICES					0%	0%
ITILITIES WRF			Market Market Control			
WRF ADMIN					0%	0%
VRF INDUSTRIAL					0%	0%
WRF BIOSOLIDS	1		1	1	100%	200%
VRF OPERATIONS	2	9 - 5 - 1 - 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5		1	50%	50%
EWER LINE MAINTENANCE	7	7			0%	0%
ANITATION ADMINISTRATION					0%	0%
ANITATION ADMINISTRATION  ANITATION RESIDENTIAL	10	9		1	10%	10%
ANITATION COMMERCIAL	9	10	3	1	11%	44%
ANITATION TRANSFER	1	1	1		0%	100%
SANITATION COMPOST	i	1			0%	400%
ANITATION RECYCLE	2	2			0%	0%
ANITATION YARD WASTE	3	3			0%	0%
					0%	0%
TILITIES EVIROMENTAL			HAD DECK AND S	DESCRIPTION AND DESCRIPTION	0%	0%
NVIROMENTAL & SUSTAINABILITY	146	149	15	16	11%	24%
CITYWIDE TOTAL						

#### PUBLIC WORKS FLEET DIVISION PM COMPLIANCE REPORT

MARCH FYE 2025

Currently	Past	Due:
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Unit#	Unit Description	Department Division	Current Odometer Reading	scheduled	Meter Past		ORIGINAL Scheduled DATE	SHOP	Type of SERVICE	LAST PM DONE
Police										
221197	2022 Ford Explorer	PD Patrol	27081	26475	-606	Miles	2/21/2025	Light Repair	PM-C	12/5/2024
221148	2022 Ford Interceptor	PD Patrol	16027	15768	-259	Miles	3/7/2025	Light Repair	PM-C	3/28/2024
Utilities										
0239	2016 Peterbilt 320	Sanitation Commercial	4/1/2025	11/21/2024	-131	Days	11/21/2024	Heavy Repair	PM-N	8/2/2023
210592	2021 John Deere Mower	WRF Operation	4/1/2025	4/2/2025	1	Days	3/19/2025	Heavy Repair	PM-D	3/20/2024
0282	2014 Ford F350	Sanitation Residential	173641	171735	-1906	Miles	3/11/2025	Light Repair	PM-C	12/3/2024



Department	Scheduled	Missed/Late	% Late	
City Clerk	0	0	0.0%	
Municipal Court	0	0	0.0%	
Information Technology	0	0	0.0%	
Human Resources	0	0	0.0%	
Planning	0	0	0.0%	
Public Works	38	0	0.0%	
Police	34	16	47.1%	
Fire	2	0	0.0%	
Parks & Rec.	12	1	8.3%	
PSST	9	4	44.4%	
CDBG	0	0	0.0%	
Utilities	51	5	9.8%	
Citywide Total	146	26	17.8%	

March 2025

	"OTAL HOURS	160.00	160.00	160.00	160.00	160.00	160.00	171.25	160.00	160.00	171.25	160.00	160.00	160.00	160.00	160.00	171.25	160.00
ODUCTIVITY	DIFFERENCE   TOTAL HOURS	-9.4%	0.5%	8.5%	7.8%	-10.7%	6.5%	-1.8%	0.6%	-7.5%	-0.9%	24.1%	-8.1%	37.1%	-4.7%	21.9%	15.8%	10.5%
PRODUCTIVITY INDIVIDUAL PRODUCTIVITY		62.6%	72.5%	80.5%	79.8%	61.4%	78.5%	70.2%	72.6%	64.5%	71.1%	%1'96	63.9%	109.1%	67.3%	93.9%	87.8%	82.5%
ODUCTIVITY	GOAL ACTUAL	72%	72%	72%	72%	72%	72%	72%	72%	72%	72%	72%	72%	72%	72%	72%	72%	72%
A	DIRECT LABOR HOURS	100.121	115.97	128.76	127.611	98.16	125.60	120.251	116.21	103.20	121.781	153.81	102.31	174.611	107.64	150.26	150.36	132.03
			00.0 TANASANDA. (100.0 TANASAN			The same and the s	прируширине прируширине прируширине менен ме		No com process of the Community of the C				MATERIA (MATERIA (MATERIA ) A A A A A A A A A A A A A A A A A A	WWW.WW.V.				
	MECHANIC	497	1554	1676	2098	2495	2745	3001	3151	3167	3502	3572	3843	3968	4033	4303	4310	4316

DIRECT LABOR HOURS		2128.68
TOTAL AVAILABLE HOURS	combination (who we do the Associated Associ	2422.50
PRODUCTIVITY GOAL		72.0%
ACTUAL PRODUCTIVITY		87.9%

# CITY OF NORMAN DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION MONTHLY PROGRESS REPORT

	4						
<b>MARCH 2025</b>	GOAL		THIS MONTH		Y	YEAR TO DATE	2
	Percentage	Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
Provide initial response to citizen inquiries within 2 days	100%	126	126	100%	1012	1012	100%
Provide information requested by citizens within 7 days	%56	126	126	100%	1012	1012	100%
Complete traffic engineering studies within 45 days.	%66	2	2	100%	24	21	100%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	%\$6	33	33	100%	244	244	100%
Worker Hours Per Gallon of Paint Installed.	080	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
		0	0	1.77	858	480.5	0.56
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew.	Crew Work Days	Total Installations		Crew Work Days	Total Installations	Average
	0.001	4.13	52	12.59	20.69	143	16.9
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
		15	15	100%	132	132	100%
Response to reports on traffic signal malfunctions within one hour.	%66	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
Response to reports of sign damage:	Percentage						
High Priority Stop or Yield Signs within one hour	%66	20	20	100%	157	157	100%
Lower Priority all other signs within one day	%06	64	64	100%	534	534	100%
Street Name Signs within two weeks	%06	42	42	100%	221	221	100%
Percent of work hours lost due to on the job injuries.	<.01%	Total Work	Work	Percentage	Total Work	Work Hours	Percentage
		3360	nours Lost	0.00	28489	0	0.00

#### **UTILITIES**

13

#### Monthly Report March 2025

#### **LINE MAINTENANCE:**

#### Waterline Capital Projects

- Beaumont Drive 100%
- 1357 12<sup>th</sup> NE Avenue 100%
- Crest Court 100%
- Barb Court 100%
- Page Street 100%
- Crail Drive 0% Hold Pending Lead Survey

Staff has completed the Crest Court project. Staff has completed the 12th AVE NE project. Staff has completed the Beaumont project. Staff has completed the Page Street project. Crail Project materials have been ordered – project on hold pending lead surveys. Ashton Grove project has been completed. Sutton Place project has been completed. Park Hill lift station pumps have been installed.

Water Line Breaks Total – 8 in March Water Lines Hit by Contractors – 0

#### Sewer Line Data

- Total obstruction service requests 28
- Private Plumbing: 26
- City Infrastructure: 2
- Sanitary Sewer Overflows: 1 on private side, 0 on city side

#### Lift Station D Flows:

- Days 31
- Average daily flow: 1.340 MGD
- Total Monthly flow: 41,450 MG

#### **UTILITIES ENGINEERING:**

AlM Water and Wastewater Master Planning Effort: In combination with the overall comprehensive land use plan, Water and Wastewater master planning efforts are being done to evaluate the current infrastructure, provide input on future development locations, and determine infrastructure needed to support the selected land use alternative(s). RDG, with Garver performing the engineering for water and wastewater efforts, was selected as the consultant for the project. Contract K-2324-46 was awarded to RDG (with Garver as a subconsultant) in July 2023. The W/WW Subcommittee approved the overall plan concepts during the final meeting January 28, 2025. RDG/Garver is finalizing the plans with future acceptance in May 2025 along with other plans.

Tangentially, staff worked with Garver and RJN to complete the wastewater collection system flow monitoring necessary for proper calibration of the wastewater model being developed and updated by Garver.

#### **WASTEWATER PROJECTS:**

WRF Reuse Pilot Study (WW0317) — Project is a pilot study designed to consider treatment alternatives to produce highly treated effluent at the WRF suitable for Indirect Potable Reuse (IPR) by discharging it into Lake Thunderbird to supplement Norman's available raw water supply. NUA approved a contract with Garver LLC on February 11, 2020 to design the pilot project for various alternative treatment processes to determine if reuse is feasible and, if so, to recommend the best and most economic treatment technologies for the implementation of a reuse program. In July 2020, NUA approved Amendment No. 1 to Garver's contract which consolidated all pilot study tasks, including procurement/rental of treatment equipment for alternative treatment trains, temporary construction/installation of pilot

study equipment and eventual removal of all pilot study equipment, into Garver's contract. During the remainder of 2020, Garver completed pilot study design, and during winter 2020/2021 and spring 2021, temporary construction of Phase I treatment trains, which consisted of one train using an Agua Nereda patented process and one train using a modified University of Cape Town (mUCT) process was completed. By June 2021, both trains had been commissioned and were operating as intended. As a result, WRF and Garver staff were able to commence the Phase I testing and sampling regimens. In November 2021 and February 2022, skids and trailers containing advanced tertiary processes that were to be pilot tested as part of Phase II and Phase III, respectively, were delivered; temporary construction needed to place them into service was completed; and Phase II and Phase III testing and sampling regimens commenced. Phases I, II, and III and all associated testing and sampling were completed as of June 1, 2022, and Garver's construction subcontractor completed removal of all temporary process equipment by late summer 2022. A first draft copy of the engineering report was submitted for review in December 2022. A second draft was submitted to NUA and, informally, to Oklahoma Department of Environmental Quality (ODEQ) in March 2023. For the rest of 2023, Garver convened regular meetings with ODEQ to review the draft report findings and conclusions in detail, and on March 18, 2024, ODEQ issued a letter of "support" for the results of the pilot study. Upon receiving ODEQ's letter and as per their Contract, Garver submitted their draft final report to an "Independent Advisory Panel" consisting of independent industry experts who will review results and recommendations, deliberate amonth themselves, and, finally, issue recommendations regarding the report and its conclusions. A technical orientation with the panel members, NUA, and Garver convened on August 28, 2024. This was followed by a half-day workshop on December 17, 2024 during which Garver described the finer details of the pilot test, the data obtained, and their conclusions, and ended with an extended question and answer session. On March 4, 2025, NWRI submitted their final report in the form of a technical memorandum. The report generally concurred with Garver's conclusions but included some recommendations for making any future IPR process as robust as practical. Neither Garver nor NUA had any comments on NWRI's final report so this project is now considered complete.

In December 2019, NUA learned that Bureau of Reclamation (BOR) had approved a grant of up to \$700,000 that would pay up to 25% of all costs incurred on this project. Grant contract was approved by NUA and BOR and fully executed in September 2021. As of March 2023, all funds authorized by this Grant have been received by City of Norman.

In October 2021, NUA learned that it has been awarded a second grant from BOR, a green infrastructure grant to evaluate what role a constructed wetland could play in further improving quality of stormwater and/or effluent water entering Lake Thunderbird as part of the future reuse program that is the subject of the pilot study. This grant includes \$209,824 worth of in-kind funds from various federal agency resources to be expended in (Federal) Fiscal Years 2022 through 2024 for research and investigations, and grant can be extended with additional funds added in future years as conclusions are reached and recommendations made based on the work done during the initial years' funding. The project was officially kicked off in early November 2021, and work (research and data gathering) is ongoing. A workshop to review alternatives and select the best convened in August 2024. No additional funding has authorized for FYE 2025 so project work will not progress to a pilot sized wetland or a wetland design, but some funding in the original grant has not yet been exhausted and compilation of deliverables including a final report and conclusions is still ongoing so the team continues to meet on a semi-regular basis to discuss and coordinate.

In April 2022, NUA learned that a third grant from BOR associated with possible IPR had been authorized. The third grant was an applied science grant for \$148,339 to create a Predictive Lake Optimization Tool (PLOT) for Lake Thunderbird. The PLOT will use weather and climatological data and forecasts and data specific to Lake Thunderbird and its watershed to create a preliminary model that will furnish predictions on the theoretical best times, quantities, and manner for adding supplemental IPR flows to the lake. This would allow both for the best possible economic evaluation of infrastructure alternatives for a future IPR program but also for the efficient management of such a future IPR program if/when one is implemented. A resolution authorizing acceptance of the grant was approved by City Council in September 2022, and a Contract with Garver in the amount of \$196,190 (of which \$148,339.00 would be reimbursable from BOR Applied Science Grant) was approved by City Council on March 14, 2023. During the remainder of 2023 and continuing into the Spring of 2024, Garver and their subconsultants completed research and created the PLOT, and, on June 11, 2024, they convened a workshop presenting the preliminary conclusions. Based on the workshop, Norman requested that additional information and analysis be provided to clarify some minor questions. Once these questions were resolved, an additional workshop with Bureau of Reclamation (BOR) and Central Oklahoma Master Conservancy District (COMCD) staff convened on August 15, 2024. Garver addressed all questions raised in this workshop and made a standing offer to BOR and COMCD for them to use the PLOT tool to

analyze historical droughts that are part of an unrelated grant project on which they are working. All direct work on this project was complete in 2024 as per the revised Grant Agreement, and NUA is compiling and preparing final reports at this time.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF Dewatering Centrifuge Replacement (WW0326) – Project will replace dewatering centrifuges at WRF. Existing centrifuges are approaching the end of their useful lives, and, consequently, they need excessive maintenance, regular major repairs and increasing polymer feed rates to achieve necessary sludge quality. Moreover, poor service provided by manufacturer often results in extended downtime before necessary repairs are completed. NUA approved a Contract with Garver, LLC on December 8, 2020 to prepare a design to replace centrifuges, and design for this project commenced immediately thereafter. Throughout 2021, manufacturers of several different dewatering technologies ran demonstration tests that were observed by Garver, WRF and NUA Engineering staff, and WRF and NUA Engineering staff also made several site visits to wastewater treatment plants in the region to observe equipment by other manufacturers/technologies in operation. Based on these demonstrations and site visits, Garver issued a Final Version of the Preliminary Engineering Report in November 2021 recommending hydraulic drive centrifuges as the technology for this project. During winter and spring 2022, Garver and NUA met with representatives from most of the reputable centrifuge manufacturers in the industry to learn more about their equipment and, just as importantly, to learn about their manufacturing and service infrastructure. Based on these meetings, three (3) manufacturers were approved for inclusion in the bidding documents.

Garver completed and submitted 60% design documents for review in August 2022 and 90% design documents in January 2023 with design review meetings convening two weeks after each submission. In March 2023, ODEQ Permit to Construct application was submitted to ODEQ and the permit was issued in April 2023. Also, in April 2023, NUA learned that it has been approved for a federal community funding grant for FYE September 30, 2024 in the amount of \$5,000,000.00 for this project. However, because the Federal Budget for FY 2024 is not yet approved, funds for the grant have not been earmarked and EPA has not allocated them, and there is no certainty on when or if these funds will be approved. Because of the critical nature of this project and based on conversations with EPA and with grant experts at Garver, it has been determined that the best course of action for Norman Utilities Authority is to bid the project now and include all requirements for EPA Community Grant projects in the bidding documents. EPA has advised that, as long as the contract meets their requirements for the grant, we can apply for the funds at whatever time in the future they are officially allocated. EPA should then be able to approve "after the fact" and Norman Utilities can seek reimbursement for funds already spent at that point.

Based on further discussions, an additional concern arose based on the fact that until funding is approved by Congress, exact details is grant requirements will remain uncertain. Garver advised and EPA Community Grant staff affirmed that, for grants issued up to and including Fiscal Year 2024, if project is receiving funding via another Federal Program and project meets requirements of that program, EPA Community Grants will approve project on that basis. As a result, NUA has applied for and received a Clean Water State Revolving Fund (CWSRF) loan from Oklahoma Water Resources Board (OWRB). The loan request was worded to also cover other planned projects at the WRF so, assuming EPA Community Grant is eventually made, the CWSRF loan funds will be directed to those other projects as well. OWRB has advised that, as with the EPA Community Grant, the project could start before the loan was granted. Then, once approved, NUA could immediately start seeking reimbursement for all work completed on the project prior to loan approval. It should also be noted that the use of CWSRF loans for upcoming capital projects at the WRF was recommended by the Raftelis report for upcoming wastewater capital spending.

Based on the above-described EPA Community Grant and CWSRF loan processes and timing and the critical nature of this project, NUA chose to proceed with bidding and obtain reimbursement from EPA and/or CWSRF when those financial instruments were approved. As a result, project was advertised on August 30, 2023 and bids were opened on Thursday, October 19, 2023. Crossland Heavy Contractors were deemed the lowest and best Bidder with a base bid in the amount of \$3,320,000, and Contract was awarded at the November 28, 2023 Council Meeting. Pre-Work Meeting convened in December 2023. Notice to Proceed was issued in January 2024, and shop drawing approval and procurement processes commenced immediately thereafter.

In March 2024, NUA received confirmation that the EPA Community Funding Grant in the amount of \$5,000,000 had been officially authorized and funded. However, the grant included a strict Buy America Build America (BABA) clause while the project bidding documents and thus the resultant contract with Crossland Heavy Contractors did not include this requirement. Between April and June 2024, NUA convened numerous meetings with EPA and Garver to determine the appropriate path forward that would allow NUA to accept this grant. Based on EPA input, NUA requested a "Technical Correction" from EPA that would allow some or all funding from the grant to be expended on other critical projects at the WRF, and, in September 2024, EPA officially approved the "Technical Correction". This will allow the grant funds to be expended on the WRF Blower Replacement and WRF Laboratory Renovation, and New Maintenance Facility projects (details on both projects are updated elsewhere in this report), while this project will now be funded using a combination of internally-generated funds and the CWSRF loan.

During March 2025, work continued on wiring and piping up Centrifuge No. 1. As noted in previous update, delivery of the Control Panel for the unit has been delayed until May of 2025. As a result, commissioning of Centrifuge No. 1 and then beginning work on Centrifuge No. 2 has likely been delayed until late May and early June 2025, respectively. All work on project is still projected to be complete on or near the current contract completion date in July 2025.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF New Maintenance Storage Building (WW0318) and WRF Main Control Building Renovation (WW0325): - These two projects are being designed under a single design contract and are anticipated to be bid as a single project, so they will be updated as a single project as well. Due to plant improvements projects over the past two decades, space formerly used for spare part storage and maintenance work has gradually been incorporated into plant operations space, leaving a shortage of viable storage and work space. Project WW0318 will cover the construction of a new preengineered Maintenance Building for spare part storage and other critical maintenance activities to offset space lost in existing facilities since the main building was commissioned.

The Main Control Building at the WRF was constructed in 1982 and, while some building systems have been replaced and/or upgraded since then, many of the original interior and exterior finishes and fixtures as well as the main laboratory have not been replaced, updated, or renovated since original construction and are now nearing the end of their useful lives. Project WW0325 will renovate existing building and update layout and building systems as well as expand and renovate the laboratory to meet current standards.

Greeley Hansen was selected as the Architect for these two projects, and their Contract was approved on June 8, 2021. A design kickoff meeting convened in late June 2021. Greeley Hansen submitted a draft Preliminary Engineering Report (PER) in November 2021 and, after a review meeting later in November 2021, they submitted a final PER in late January 2022.

In March 2022, NUA elected to defer construction of this project for one fiscal year to FY 2023 for budgetary reasons. For this reason, while Construction Manager at Risk (CMaR) was originally being considered as the project delivery method, the project will instead be delivered by a traditional Design/Bid/Build method with Greeley Hansen completing a bid-ready final design during the remainder of 2022 but project will not bid until Spring 2023.

During August 2022, Greeley Hansen submitted 95% design documents. At time of submittal, it was agreed that a design review meeting would convene in February/March 2023 so that all comments and corrections noted can be addressed at one time just prior to advertisement, which was then projected to occur in May 2023. Since that time, the decision was made to defer construction of this project for two additional years, until FY 2026. However, as noted above in the discussion for WRF Dewatering Centrifuge Replacement (WW0326) project, NUA received an EPA Community Grant in the amount of \$5,000,000 for that project. However, for several reasons, a request for a "Technical Correction" was made to EPA that would allow for the grant funds to be used for this project (and the WRF Blower Replacement project which is discussed elsewhere in this report). This request was approved by EPA in September 2024, which means that funds for the construction of this project are now available and project can be advertised and awarded as soon as practical.

During March 2025, Greeley and Hansen continued updating and finalizing plans and specifications for permitting and EPA approval (as part of Community Funding Grant award process) and for bidding. Tentative schedule calls for

bidding project in late spring and awarding in early summer. Project Tasks/Dates below have been updated below based on the current schedule, but they will likely be further refined over the next few months as final plans are readied and submitted for approvals.

Also in March 2025, review and negotiation of Greeley and Hansen's proposed Amendment No. 2 to their design contract for alleged additional services associated with changes to Construction Administration requirements, which were not covered by Amendment No. 1. Agreement should be reached on additional costs (if any) during April 2025 and the resultant Amendment No. 2 will then be submitted to City Council for approval during May 2025..

Engineer: TYLin (formerly Greely and Hansen LLC) (John Schmidt)

Sewer Maintenance Project FYE19 (WW0321): In 2001, the citizens of Norman approved a five-dollar per month sewer maintenance fee to provide for the systematic replacement of aged and deteriorating neighborhood sewer lines. The FYE 2019 study area is generally bounded by Lindsey Street and Timberdell Road and 24th Avenue SW and South Berry Road. Project will replace approximately 31,000 LF of 8" and 12" sanitary sewer lines using pipe-bursting techniques, and rehabilitate an additional 1,000 LF of 8" sanitary sewer lines using cast-in-place pipe lining techniques along with rehabilitation or replacement of 160 manholes and 610 services.

On November 30, 2021, City Council approved the use of on-call Contracts of Parkhill and Lemke Land Surveying to prepare bidding documents for this project. During May 2023, a preliminary set of plans was submitted for City of Norman review and a review meeting convened and in July 2023, 95% plans were submitted and a review meeting convened. Final Plans and Bidding Documents were completed and project was advertised on September 14, 2023. Bids were opened on October 5, 2023, and Krapff-Reynolds Construction Co. (KRCC) has been deemed the lowest and best bidder with a base bid plus bid alternate cost of \$5,468,900.50. City Council approved Contract Award on November 14, 2023. A Pre-Work Meeting convened in January 2024. After an extended procurement process, KRCC mobilized to the project in late March 2024, and sanitary sewer replacement and manhole rehabilitation is ongoing. As of the end of March 2025, current contract price after two amendment/change orders is \$5,420,990.50 and 90% of that amount has been completed. Project remains on schedule for final completion during the Summer of 2025.

Engineer: Parkhill (Sara Senyondo)

WRF Digester #3 Roof Replacement (WW0336): The existing roof for Digester 3 has reached the end of its useful life and has experienced high rates of failure that warrant a project to upgrade the existing facility. Funding in FYE 24 is for an evaluation of Digester 3 and the roof. Future funding will be used to upgrade and rehabilitate the digester to extend the useful life of the asset. The operating impact of this project is that a full rehabilitation or replacement of the digester roof will more efficiently use funds rather than reactively repairing the roof when it fails.

As of May 2024, there will no longer be an exterior plate of metal welded over the leak in the roof of the digester due to safety concerns with respect to the gases escaping the leak. Garver, a consulting engineering firm, is preparing a work order for the internal assessment of the digester.

As of July 2024, the contractor onsite cleaning out another digester will be moving on to removing solids from the storm holding pond at the WRF after the current project, as they were the winning bidder for that project. In June 2024, we were going to solicit a quote for cleaning out Digester #3 after their current project concluded (cleaning out the digester they were originally contracted to clean). This Digester #3 cleanout would have been followed by an internal assessment of the structure's floating roof.

Instead, the WRF has hired staff who are experienced in welding. To save significant costs, we are currently developing a plan to drain the digester over the course of a week. Once the digester is drained, a minimum of two hydrogen sulfide and methane gas detectors (one interior near the proposed welding area and one exterior near the proposed welding area) would be placed as a safety precaution prior to any welding. Once the weld site is deemed safe from hazardous gases, WRF staff would then weld a steel plate on the exterior of the floating roof's crack to seal the roof again. Sealing the roof would allow for it to be repressurized and "float" once again.

This would be considered a temporary solution with an anticipated lifespan through 2028, when it is anticipated that more funds will be available to develop a more permanent solution, such as a roof replacement.

Following CIP discussions in January 2025, Digester #3 has been moved ahead of Digester #1 in digester cleanout projects. Digester #3 will be cleaned out as early as July 2025 for internal structural assessment of the digester and its roof, as well as to prepare the interior portion of the roof for a temporary fix. July 2025 is the beginning of FY 2026, which is when the next digester cleanout is scheduled. The temporary fix will be welding a metal plate over the exterior portion of the crack in the roof. The permanent roof replacement will likely happen in 2028 when more funds are available for the WRF to execute the full replacement for this CIP project. No changes were made in February with regard to executing the repair. Digester #3 will be cleaned out instead of Digester #1 as early as July. It will not happen earlier than July as the next digester cleanout project is budgeted for FY 26.

Engineer: Garver - On-Call services

Sewer Maintenance Project FYE18 (WW0316): Annual project will replace about 27,800 feet of deteriorated sewer lines with High Density Polyethylene (HDPE) pipe and rehabilitate or replace about 108 manholes. Project area is bounded by Westbrook Terrace to the north, McGee to the west, Highway 9 to the south and Berry Road to the east.

From an email from Parkhill on 12-05-24 the preliminary SMP-18 plans for review are expected before January 1, 2025.

NUA staff had a meeting with the new engineering team assigned to this project at Parkhill on January 30, 2025. From this meeting, plans are expected to be in-hand by mid-February 2025.

This project is expected to go out for bid in late April or early May.

Engineer: Staff with assistance from Lemke Surveying

Water Reclamation Facility (WRF) PFAS and Microplastics Fate and Transport: New regulations for PFAS are being promulgated by the EPA for drinking water but future regulations for wastewater effluent and biosolids are envisioned as well. To get information ahead of future rules for wastewater, this project will sample for PFAS and microplastics at locations throughout the WRF to determine levels through each process, PFAS formation or removal, and percentages of materials within liquid effluent or biosolids. Funding for this work will be from a loan from the Oklahoma Water Resources Board with 100 percent loan forgiveness (i.e., no ratepayer funds to be used).

The project Kickoff Meeting occurred 7/11/24 at the WRF. Garver to develop a sampling plan based on data received by WRF staff. NUA is also holding meetings with the USGS in August and September to explore additional CEC sampling at no cost to the NUA.

As of the end of November 2024, the sampling plan is in development. Equipment for the biosolids holding bins and plumbing to be acquired in February, after sampling plan review.

In August, NUA staff organized a meeting with USGS Research Hydrologists Michelle Lorah and Jason Masoner, and OU Professor of Civil Engineering and Environmental Sciences Bob Nairn regarding sampling.

As of December 2024, the WRF land application permit and soil testing is being reviewed by Garver to begin finalizing the sampling plan. A review of sampling needs will take place in January 2025.

An onsite meeting with Garver was conducted in January 2025. During this meeting, Garver announced plans to conduct baseline sampling for the liquid and solid treatment trains at the WRF in February 2025. Also occurring in February 2025, NUA staff will begin mixing biosolids and yard clippings to create Class-A compost, specifically for use in the biosolids troughs that will be created and regularly sampled throughout the duration of this project.

Delays in receiving sampling bottles have pushed sampling of the liquid and solid treatment trains to mid April. Materials for the class-A compost sampling troughs are being procured as the compost develops.

Engineer: Garver (Bryce Callies)

<u>Water Reclamation Facility (WRF) Aeration Blower Replacements</u>: The WRF has been in need of replacing two turbo blowers and outdated centrifugal blowers that supply the aeration basin with air for multiple years. The current turbo blowers have significant issues operating during the hottest portion of the year, and their replacements are already onsite. It is expected for the winning contractor to quickly install the new turbo blowers, but it could take upwards of a year or more to procure the other centrifugal blowers being replaced. This project also includes intake improvements for the turbo blowers and point repairs for leaks along the aeration main. Garver is the consultant on this project, and as of May 30 2024 bid opening, Crossland Heavy submitted the lowest bid, but bid award is still pending review.

In June 2024, EPA funding was authorized for this project. The authorization of the funding source is significant as this project must now meet all of the EPA requirements for funding. The project was bid with anticipation of using these funds, and now that funding is secured the project may proceed as anticipated.

Preconstruction meeting occurred on July 30, 2024 at the WRF. Crossland Construction Contractors produced a schedule of work beginning in late Fall for the install of the Turbo Blowers. Lead times for electrical components for the centrifugal blowers are a driving factor for their installation not beginning until Winter of 2025. Crossland will be onsite at the WRF in August to verify measurements and confirm their construction sequence planning.

As of August 2024, installation of the turbo blowers is expected to begin in late November or early December in 2024.

This project is expected to be funded with EPA funds and a Resolution before the Norman City Council on October 8, 2024 will be presented to convert this project to be fully funded by the EPA (80% EPA, 20% City fund match required).

On October 14, 2024 Crossland Heavy repaired the leak in the blower main line, which was a base bid item. This was originally expected to be done in November, and this expedient repair has put them ahead of schedule. Crossland is currently working on removal and replacement of the first turbo blower, which may be completed in November instead of December.

As of the end of November 2024, the first turbo blower has been placed on its concrete pedestal and delays in electrical equipment has prevented finalization of the installation of the blower. Even with this delay, the project is still expected to be on schedule, with both turbo blowers installed by the end of February 2025.

As of December 2024, the project has experienced no further delays and the first turbo blower is still on pace to have its installation completed by the end of February 2025.

As of January 2025, the complete installation of the first turbo blower and WRF staff blower training is expected to occur in mid to late February 2025.

As of March 2025, installation of Turbo Blower No. 5 is nearly complete. Turbo Blowers No. 5 and 6 will be tied into the WRF's Supervisory Control and Data Acquisition System (SCADA) in April 2025, and will be followed by testing, training, and then release.

Engineer: Garver (Michael Nguyen)

Ashton Grove Lift Station Basin Study (WW0341): On April 9, 2024, the Norman Utilities Authority approved Contract K-2324-168 with Dukes Root Control, Inc. for \$118,794.72 to assess sewer line conditions in the Ashton Grove Lift Station Basin, located east of 48th Avenue NW and south of West Rock Creek Road. The study includes several forms of assessment, including utilizing a sewer line rapid assessment tool (SLRAT) for line assessment, manhole inspections, and flow tracking using 36 iTrackers to be placed in manholes throughout the project area. All assessments and field work completed in May 2024. During the 60-day iTracker period, the City has experienced several heavy rainfall events and will only need a 60-day period for the study instead of a 90-day period to gather sufficient inflow data.

As of July 18, all field work has been completed and iTrackers collected. Project report anticipated in late August or early September.

As of August 2024, deliverables are expected in early September with a follow-up deliverables presentation by Duke's soon after in September.

Deliverables presentation occurred on September 24, 2024. Deliverables presentation included SLRAT, manhole inspection, and iTracker results. City Staff to review deliverables and identify future actions for identified problem areas in October 2024.

During the Southwest American Water Works Association Conference, Peter met with Brian Conroy from Duke's in regard to inadequate data produced from several iTrackers in the project period. A follow-up meeting will be held in November to discuss what Duke's will do to resolve the gap in data.

Following discussion with Duke's staff, NUA produced a spreadsheet detailing the data issues with specific iTracker units. A follow-up meeting will be held with Duke's to determine how this issue may be compensated.

In a discussion regarding the meeting needs, a discrepancy between the Duke's iTracker flow out of the Ashton Grove Basin and NUA flow monitoring devices very near to the Ashton Grove Basin was discussed. The NUA flow values are to be given to Duke's for their evaluation and included in a January 2025 meeting.

Following the January 2025 meeting, Duke's reviewed the provided flow data and requested a February follow-up meeting so they can provide more details on the data provided and the study's performance. The goal of a more detailed data analysis is to identify specific areas in Ashton Grove for smoke testing to detect infiltration and inflow issues. In the second meeting with Duke's they identified two keys areas that are candidates for smoke testing.

Smoke testing areas to be evaluated and scheduled in April or May 2025.

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. Developers might initially fund the lift station and/or the NUA with a portion of the funding paid back as additional areas develop. RFP issued 06/12/18 for this work with proposals due 07/15/18. On 08/07/18, staff selected Search, Inc. to prepare the sewer service area study and evaluate its potential as a payback project. Staff has placed this project on hold as they work through new Comp Plan.

<u>Bishop Creek Interceptor Project (WW0174):</u> Project will replace or parallel approximately 20,600 feet of existing sewer interceptors in the in the Bishop Creek wastewater basin to accommodate the full build-out wastewater flows. The project area generally lies between Highway 9 and Constitution and between Jenkins and Classen Boulevard. Staff has placed this project on hold as they work through new Comp Plan.

#### WATER PROJECTS:

Water Line Replacement, Parsons Addition Phases I and II (WA0246): Contract (K-1819-87) with Cabbiness Engineering, LLC (now part of Garver) was approved by NUA 12/11/18 to design the replacement of approximately 4,500 lineal feet of water line in the Parsons addition. Due to the project's close proximity to campus, the design process included public input from University of Oklahoma (OU), OU's sororities and fraternities, homeowners and landlords, and, based on that input and discussions with consultant and potential contractors, it was determined that the best of course of action would be to divide the project into two phases that would proceed generally during summer months when OU is not in regular session. As part of this process, it was also decided to install replacement mains in the streets rather than sidewalks wherever possible. Phase I was scheduled to begin July 1, 2019, and Phase II was originally scheduled for the summer of 2020.

Bids were opened for Phase I on June 13, 2019 and SW Water Works was low bidder at \$828,112. NUA approved contract June 25, 2019 and construction began July 8, 2019. Crews completed last concrete pours November 5, 2019. A final walk through by staff was performed on November 8, 2019, and NUA approved final as-bid to as-built quantities change order on January 28, 2020.

In March 2020, 2021, 2022, and 2023, Phase II was delayed until the following Spring each year. Phase II was advertised on March 7, 2024 and bids were opened on March 28, 2024. Southwest Water Works (SWWW) of Oklahoma City, Oklahoma was the apparent low bidder with a base bid of \$3,250,256. City Council authorized Contract Award on April 9, 2024, and immediately after Contract Award, Notice to Proceed with shop drawings and

material procurement was issued. As per Contract, Notice to Proceed with Construction was issued on May 13, 2024 (Monday after OU's Spring 2024 Graduation Weekend), and, as of August 2, 2024, all work including punchlist work, was complete ahead of the Contract Completion Date of August 4, 2024. Documentation for final acceptance, final payment and the final change order have all been prepared and signed by the contractor and engineer, and was approved by City Council approval at their January 14, 2025 meeting. This will be the final update for this project.

Engineer: Garver, LLC (formerly Cabbiness Engineering) (Michael Nguyen)

Robinson Water Line: 24th Ave NE to 12th Ave NE – Jacobs Engineering was selected as the consultant for the 30-inch water line project from 24th Ave NE to 12th Ave NE. The contract was approved by NUA on November 26, 2019, and project kickoff meeting was held January 14th, 2020. On May 6, 2020, a preliminary plan review meeting convened with NUA and Jacobs staff in attendance, and updated preliminary plans were approved in August 2020. In February 2021, 65% plans and specifications were submitted, and, after review by NUA and additional investigations by Jacobs, the 65% plans were approved in late 2021 with a revised alignment that included 900 LF of pipeline being installed in the southernmost traffic lane of E. Robinson Avenue.

During April 2022, the decision was made to defer construction on this project until at least Fiscal Year 2023/24. From that point, it was agreed that Jacobs could schedule final design work and easement acquisition at a pace intended to synchronize completion of final design, receipt of permit, and purchase of all easements with this revised construction schedule. However, Jacobs encountered issues with their chosen alignment, largely associated with a previously-unidentified and currently-unused OG&E easement along Robinson Avenue in front of large, adjacent properties owned by the United States Department of Veterans Affairs and J.D. McCarty. OG&E has now given formal authorization for Norman Utilities to encroach on their easement as needed for this project so preparation of final plans and easement acquisitions can now proceed.

Due to the critical nature of the project and the delayed progress in finalizing design for bid, meetings convened between NUA and Jacobs on January 6 and February 20, 2025. In these meetings, Jacobs and NUA committed to close coordination and working together toward the goal of completing final design as well as obtaining easements and permits in order to advertise the project in June 2025. In April 2025, an internal design review meeting has been scheduled with Engineering and Line Maintenance to review 95% documents. This review meeting will be followed by a review meeting with Public Works. Once any comments from those two meetings have been incorporated into design, Jacobs will proceed with easement acquisition and permit applications. Assuming June 2025 bid advertisement date is met, Contract Award, and Notice to Proceed with Construction would follow thereafter in July/August 2025.

Engineer: Jacobs Engineering (Arun Srinivasan)

Robinson Water Tower Resurfacing (WA0382), Lindsey Water Tower Resurfacing or Demolition (WA0182), and Non-Potable Water Expansion Study: Lindsey Tower was decommissioned approximately 10 years ago because it is not tall enough to act as viable potable water system storage at current system operating pressures. However, before receiving bids to demolish the tank, Norman Utilities Authority (NUA) received it's 2060 Strategic Water Supply Plan, which included a recommendation that, in the future, NUA evaluate the economics of a recycled water system for irrigation cliaents that could potentially use Lindsey Tower as dedicated storage. For this reason, demolition of Lindsey Tower was deferred until a future recycled water system could be evaluated. In 2020, the coatings on the tower began to show signs of deterioration. For this reason, Dunham Engineering evaluated the condition of the tank in the Fall of 2020, and they determined that the underlying steel was in good condition and the tank could be repainted and recommissioned for many years of additional service if needed. In July 2021, NUA requested that Dunham provide a proposed scope and fee for Lindsey Water Tower rehabilitation. Dunham submitted their proposed scope and fee in early October 2021. Scope and fees were negotiated, However, before submitting Contract for City Council approval, NUA has decided to await outcome of ongoing study being performed by Plummer Engineering, which is described in the following paragraphs and will directly impact future usage, if any, for Lindsey Tank.

In October 2021, NUA requested that Plummer Engineering furnish a scope and fee proposal to analyze the possibility of constructing a recycled water system using treated effluent from the Norman Water Reclamation Facility (WRF) to supply irrigation water to Reaves Park on the University of Oklahoma (OU) campus and to 10 to 15 other potential

customers to the east of the WRF and Reaves Park, generally on or near Highway 9, as described Norman's 2060 Strategic Water Supply Plan. This recycled water system would necessarily run in close proximity to Lindsey Tower so, as part of their analysis, Plummer was also directed to assess the possibility of repurposing Lindsey Tower as dedicated storage for this new non-potable water system. Plummer's scope and fee was finalized in November 2021 and their Contract was approved by City Council on December 14, 2021. In March 2023, City of Norman furnished additional requested data to Plummer to assist in finalizing their analysis, and on September 29, 2023, a draft report was submitted for City of Norman review. During the fall of 2024, there were multiple meetings and conference calls between Plummer and NUA to clarify details of report. Final conclusion was that neither the repurposing of Lindsey Tower for a future Non-Potable Recycled Water System nor returning Lindsey Tower to service as potable water storage were financially viable. As a result, the only option left to NUA was the demolition of Lindsey Tower.

The conclusions of Plummer's report were presented to City Council in the March 12, 2024 Conference Meeting. In response. City Council indicated that, because of its visibility and proximity to OU's stadium, the tower may have value to the City as a landmark with City of Norman logo (and possibly an OU logo paid for by OU). For this reason, City Council indicated that, depending on costs and possible contributions by others, they may be interested in City of Norman taking possession of Lindsey Tower and using General Funds (and other contributions) to paint just the exterior of the tank so it could serve as a landmark. After further discussion, NUA noted that, unrelated to Lindsey Water Tower, funding has been budgeted in FY 2025 for Project WA0382, Robinson Tower Resurfacing. Consequently, NUA could prepare a single bid package that would include both Robinson Tower Resurfacing and two alternates for Lindsey Tower: (1). Demolition of Lindsey Tower; and (2), Resurfacing of Exterior of Lindsey Tower (so it could serve as a landmark). By combining the work on two water towers, NUA could expect to receive the most competitive bids. After bids are received. City Council could determine, based on actual costs, if they want to proceed with funding the exterior resurfacing of Lindsey Tower from the General Fund with a contribution from NUA equal to the cost of the demolition alternative or if they will simply direct NUA to accept the demolition alternative and demolish Lindsey Tower. City Council directed that NUA proceed with this option. Based on this direction, a contract was negotiated with Coastal Windforce, Inc. (formerly Dunham Engineering) to prepare a single set of Bidding Documents covering Robinson Tower Resurfacing and the two alternates for Lindsey Tower (Demolition or Exterior Resurfacing Only) and to perform construction administration and management services for the Work at both towers, and Engineering Contract No. K-2324-169 was approved at the May 14, 2024 City Council Meeting.

On March 21, 2024, the combined bid package for Robinson Tower Resurfacing and the two alternates for Lindsey Tower were advertised. These bids were opened on April 18, 2024. The actual costs for the two alternatives were presented to City Council at the April 23, 2024 Conference Meeting. During that meeting, City Council deferred a decision until they could further investigate options and implications for funding the alternative to preserve Lindsey Tower. In mid-May, NUA was directed to proceed with the resurfacing of Robinson Tower, but to defer any work on Lindsey Tower for at least 6 months to allow for further time to investigate possible funding sources to preserve it. NUA determined that most sensible path forward entailed awarding a contract to the lowest and best bidder, G&L Tank Sandblasting & Painting of Shelbyville, Tennessee (G&L), for the combined Robinson Tower Resurfacing/Lindsey Tower Demolition alternate with added contract language requiring G&L to defer demolition of Lindsey Tower for a minimum of 6 months after Contract Award. If at the end of the 6-month deferral, City Council decides to proceed with preservation of Lindsey Tower or if they wish to further defer their decision, the demolition portion of the Contract would be deleted by Change Order. Then, once a final decision is made, either the demolition or rehabilitation of Lindsey Tower would be rebid.

On May 28, 2024, City Council approved award of Contract K-2324-143 in the amount of \$816,200.00 (\$504,200.00 for the resurfacing of Robinson Tower and \$312,000.00 for the demolition of Lindsey Tower). As noted above, the awarded Contract included a requirement that demolition of Lindsey Tower be deferred a minimum of 6 months with the understanding that, at the end of that time, City of Norman will decide to either proceed with the demolition or delete that work in its entirety from the Contract. In late November 2024, a final determination was made to pursue options to resurface Lindsey Tower. As a result, a change order is being prepared to delete this work from G&L's contract, and it should be submitted for City Council in January 2025.

At Robinson Tower during the month of March 2025, G&L completed all remaining punchlist work. Final Acceptance and final payment is scheduled for April 22, 2025.

Engineer: Dunham Engineering for Lindsey Tower (Joe Seiter) and Plummer (Jonathan McCarthy) for Non-potable Water System Study.

<u>Tecumseh Water Line Replacement (WA0380):</u> The existing 24-inch water line along Tecumseh Road is a vital component of the Norman water distribution system. The crossing of Interstate 35 is a portion that is extremely deep and is not able to be worked on by City staff due to this depth. This project will replace the pipe generally from Flood Avenue to Journey Parkway to provide more reliable and maintainable water service to the area and for transmission of water under Interstate 35. This project will also replace several ductile iron laterals along this corridor. Contract was executed on February 27, 2024. Proposed alignment was reviewed and comments sent back to Plummer in May 2024. Next steps are to meet with Public Works on the timing of Tecumseh Road Widening Project from 24th to Flood, in an effort to determine the best window to replace the waterline along that section of road.

A meeting with ODOT occurred in June 2024, with ODOT accepting the proposed alignment. The next steps in this project are to execute the alignment survey and begin geotechnical assessment of the soil near I-35.

As of July 2024, the alignment survey is to be scheduled in September, with 30% plan development to follow the survey.

The alignment survey was completed in September 2024, and the 30% plans are currently in development. The survey yielded no unexpected findings.

In October 2024, Peter was informed that the Plummer engineers on the project, Alan Swartz and Tayler Kent, were leaving Plummer. A follow-up meeting was held to discuss the status of the project, and Robert Weinert, the engineer replacing Alan Swartz as the lead was introduced. Robert is a seasoned engineer and has worked on large projects for NUA in the past (Robinson Phase I and II WL Replacement).

A technical memorandum is expected in late November, with the 30% plans pushed back to early December.

The technical memorandum was received in December with 35% plans, and is being reviewed by NUA staff.

As of January 2025, the 35% plans are still under review. Utilities staff met with Public Works in February 2025 to ensure there are no future conflicts with projects Public Works has planned in the same area.

NUA staff to meet with Plummer in early April to review Plummer's response to NUA's comments on 30% plans. Following this meeting, Plummer will begin working on 60% plan set.

Engineer: Plummer (Robert Weinert)

Danfield Water Line Replacement (WA0379): This project will replace the existing 6 and 8-inch lines running along Danfield from where it intersects Brookhaven Blvd on the south the north to where it intersects the same street to the north. The existing lines are ductile iron pipe that are 40-50 years old and have experienced a significant amount of corrosion that have impacted water service to the development. The project is approximately 4,000 linear feet. The final design will also include waterline replacement of all five cul-de-sacs located in this section of Danfield. As of the first week in February, design for the Master Alignment has been completed. As of the first week in March 2024, design is underway. Design phase completion is expected in late April 2024. Follow-up with Parkihill on May 7, 2024 has design phase expected completion on May 17.

Plans were received on Monday October 7, 2024 and are currently under review by Norman Utilities Staff.

Staff has completed review of plans and bid documents are being prepared while Parkhill addresses NUA comments on the design.

From a 12-5-24 update email, NUA expects to receive the completed plans by January 1, 2025.

The Parkhill engineer on this project has moved to a different company and a meeting with the new project manager at Parkhill will take place in January 2025. As the initial plans were already received by NUA and returned to Parkhill with NUA comments to address, the final plans are expected to come in January or February 2025. NUA staff will meet with the new project manager in January to determine how close Parkhill is to tendering final plans.

During the meeting with the new Parkhill team assigned to this project, Parkhill determined the final plans will be ready by mid-February. Bid specifications are being prepared and bidding is slated to be advertised in March.

Project went out to bid April 3rd, with a bid opening date of May 1st.

Engineer: Parkhill (Sean Price)

Advanced Metering Infrastructure (WA0351): The City of Norman has an aged water meter population and current and improvement technology have improved such that advanced metering infrastructure would provide significant benefits for the City and its customers. The implementation of this technology will reduce staff requirements for the reading of meters and will ensure more timely and accurate readings. With daily water usage information accessible for staff and the customer, customers will be able to be notified of leaks and better understand how water is used at their property. This will also help with water conservation efforts and billing resolutions. In addition to water metering improvements, the system and technology will also be leveraged to the maximum extent possible for monitoring the water system and other City needs. The consultant has completed the assessment phase of the project. The procurement phase, specifically the generation of the Reguest for Proposal, began in November. In May 2022, the Bureau of Reclamation notified staff that the City was awarded a \$500,000 grant under the Watersmart program or a \$2,000,000 grant under the Bipartisan Infrastructure Law program. Upon direction from City Council, staff is moving forward with this project to fully implement the project. Reguest for Proposal (RFP) 2223-13 was issued on August 25, 2022. Proposals were received. Three vendors were short-listed and interviews were completed November 15-17, 2022. The top-ranked vendor was selected and contract negotiations are underway. A waiver from the BOR was received and the project is now moving forward with contracts awarded on April 9, 2024. The formal implementation kickoff was held in June. Radio network is installed and meters are communicating and reading on the system. Integration work for software is ongoing. The Initial Deployment Area is complete and but work is still ongoing to allow for testing of systems and integrations. Meter replacement rate has picked up now that freezing conditions appear to be in the past. Approximately 9,000 meters have been upgraded to-date.

Consultant: E Source (Alyssa Pourciau)

Lead Service Line Inventory and Replacement (WA0384): The recent Lead and Copper Rule Revision will require new measures for utilities to comply with the rule. Specifically included within this proposed funding are 1) Inventory of approximately 5,000 service lines, 2) Distribution of pitchers to 20,000 locations, and 3) testing of 20,000 locations resulting from any disturbance. Costs for the inventory continue until completed. Reduced costs for the pitchers and testing are proposed in later years since the Advanced Water Metering project will be completed. Line Maintenance has continued to complete service line inventories and, based on the results of the surveys and discussions with the ODEQ, the estimated number of unknowns was reduced to approximately 4,500 services. The final inventory was submitted to the DEQ on October 16, 2024. Service line verification was completed for Norman schools and is currently ongoing for locations recommended by Voda.Al.

James Garner Ave Waterline Replacement from Main to Duffy (WA0338): This project will replace the aging 6, 8, 12, and 16-inch waterlines between Main Street and Duffy Street along James Garner Avenue in conjunction with the Public Works Department James Garner Avenue Streetscape project currently being designed by Cowan Group Engineering, LLC. The waterlines in this area are over 50 years old and have experienced failures that disrupt water service and traffic flows. Replacement of these waterlines prior to the surface improvements will ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacement work. NUA entered into a contract with Cowan Group Engineering, LLC in the amount of \$93,800 on June 22, 2021. A kick-off meeting was held on February 15, 2022 after 60% streetscape plans were completed. Additional items were added to the project so an amendment will be brought to City Council for approval. This project will be completed in combination with the Public Works project to reduce overall restoration costs and impacts to the public. Project was bid but was over budget for the roadway portion of the work. Staff will work to amend the contract with the Engineer to bid the water line portion separately.

Engineer: Cowan Group Engineering, LLC (Jeff Cowan)

<u>Jenkins Avenue Waterline Replacement (WA0353):</u> This project will replace approximately 2,500 feet of existing 6-inch waterline with new 12-inch waterline in concert with the planned widening of Jenkins Avenue through the City of Norman Public Works Department. This project will also design a 1,000-foot extension of the Segment D transmission line recommended by the 2003 water mater plan. In addition, this project will install a non-potable reuse line from

Imhoff Road to Constitution Street. Freese and Nichols, Inc. is currently under contract with Public Works to design the widening on Jenkins Avenue and also the intersection improvements at Jenkins Avenue/Constitution Street/Imhoff Street, so staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this waterline project in order to ensure a cohesive design for both street improvements and the new water lines in this area. The contract with Freese and Nichols was approved by council on April 27, 2021 in the amount of \$95,740. Staff had a project kick-off meeting with engineers on May 27, 2021. Public Works will be combining the waterline work into the ODOT streetscape project. This will save money in restoration costs and allow for a shorter construction period for the entire project. Public Works is reviewing the current waterline plans before sending to engineers for revisions. Final plans, bidding, and construction dates will be determined based on the schedule for the rest of the project. ODOT has bid the project and awarded contract. The Pre-Work meeting was held on February 12, 2025. Work began in March though the water line portion is expected to start in May.

<u>Water Line Desktop Condition Assessment (WA0337):</u> This contract provides for our consultant, Voda.AI, to complete a desktop condition assessment of the water lines within the distribution system. Each segment of water line within the City's database will be evaluated and scored for both likelihood and consequence of failure using information from GIS databases such as pipe age, material, soil conditions, and other factors relevant to pipe reliability. To prove their model's validity for our system, the model will be set up using historical data and the analysis will then be performed and compared against actual results for a test year. Staff have been working with the consultant to provide data and working through data cleanup. Initial results were provided in November. Staff reviewed the information in December and had modifications/corrections. Updated information provided and staff will complete an additional review in April.

#### Southlake Addition Waterline Replacement (WA0352):

This project will replace approximately 7,500 linear feet of aging waterlines within the Southlake Addition, which is located between Cedar Lane and State Highway 9, just east of Classen Blvd (SH 77). The existing lines are ductile iron pipe that were installed in the 1980s and have experienced a significant amount of corrosion, causing a significant number of breaks impacting water service to the neighborhood. This project will install replacement 8-inch mains to replace the existing lines, along with minimal amounts of 6-inch for small streets and short dead-end lines, and will then reconnect services for the residents. A Request for Proposals (RFP) for this project was published in the Norman Transcript on July 15, 2021. Staff received 18 proposals on August 5, 2021. Staff reviewed each proposal and selected a firm using the ranking criteria listed in the RFP. Smith Roberts Baldischwiler (SRB) ranked the highest and was selected for the project and a contract in the amount of \$59,000 was awarded on November 9, 2021. Line Maintenance potholed 27 locations (approximately 20%) in this neighborhood to determine if lead service line replacement will be necessary. All service lines potholed were found to be made of copper. Bids were opened on July 13, 2023 where Cimarron Construction Company was the low bidder at \$2,631,347.00. This number includes replacement of Southlake Addition waterlines as well as waterlines at 1932 E Lindsey Street that have had frequent breaks in the last fiscal year, for which Line Maintenance has had to temporarily repair. A contract with Cimarron Construction Co. was approved by City Council on August 8, 2023. A pre-construction meeting was held on August 29, 2023. All punch list items have been completed at the apartment complex. Contractor has completed the installation of all the lines within the Southlake development. Remaining items of work will be cleanup as weather conditions permit.

#### Well Field Blending and Future Groundwater Treatment Site (WA0214):

This project will determine the best location, layout, and treatment processes for blending and treating the 41 active groundwater wells utilized by the City of Norman. All active wells are currently in compliance with the standards set forth in the Safe Drinking Water Act and Public Water Supply Operations are not required to provide treatment and residual disinfectant under Oklahoma Administrative Code 252:631. However, the NUA also treats and distributes surface water from Lake Thunderbird. Since the water from the surface water source and the groundwater wells is blended in the distribution system piping, ODEQ has indicated that the system will need to be modified such that a minimum disinfectant residual of 1.0 mg/L of total chloramines (NHCL<sub>2</sub>) should be found throughout all parts of the system in the future. In addition, maximum contaminant levels (MCLs) of total chromium and arsenic may be lowered by EPA, and a new MCL for hexavalent chromium may be established in the future, thus requiring additional treatment for the groundwater wells. NUA entered into a contract with Carollo Engineering, Inc. on June 22, 2021 in the amount of \$95,090 to develop preliminary layouts for the future build-out of the facility including immediate needs and future treatment processes. The Notice to Proceed date was set for June 29, 2021 and a kick-off meeting and site field investigations are scheduled to be held on July 21, 2021. Staff met with SRB, LLC this month to obtain assistance for

acquiring the land needed for the blending location which includes review of property records, survey and map, and negotiation assistance. A Purchase Order was created for \$16,200 for these services, and a 28-acre parcel of land was approved to be purchased by Council on February 22, 2022 in the amount of \$800,000. This 28-acres, which became for sale in 2021, is located near a potential site that was evaluated as being in a more favorable location based on the layout of our wellfield, as indicated by a hydraulic model conducted by Plummer Associates, LLC. A final Technical Memo was received from Carollo in August 2022 and was sent to Plummer. This memo will be utilized by Plummer to determine the layout and modeling needed for the preliminary disinfection system. The engineering contract with Plummer for design of the disinfection system was approved by Council on October 11, 2022 in the amount of \$528,900. Staff had a kick-off meeting on November 1, 2022 with engineers. Staff held the chlorine demand and disinfection byproducts testing on December 19, 2022 at the WTP. No DBPs were detected and demand was very low, as expected. An additional sum of \$49,286 was added to the contract for work needed to improve the design following public comments. The Planning Committee approved the revised platting/zoning for the location. Engineers are working on design revisions for the 90% submittal and staff is working on revisions to proposed Amendment 2 of the engineering contract.

Site Evaluation Engineer: Carollo Engineering, Inc. (Tom Crowley & Rebecca Poole)

Land Acquisition: Smith Roberts Baldischwiler (Bryan Mitchell)
Disinfection System Engineer: Plummer Associates (Alan Swartz)

#### Water Treatment Plant Clarifier 1 and 2 Rehabilitation (WA0375):

Clarifiers 1 and 2 at the Water Treatment Plant (WTP) were installed in 1965 and have experienced deterioration warranting replacement of gearboxes and motors, in addition to new coats of paint. After 55 years in service, it's expected that the structural integrity of these clarifiers will have decreased. In July 2021, staff hired Suez Water Technology Solutions Services, Inc., who currently own the "Accelator" technology employed by these two clarifiers, to perform a visual inspection on one of the clarifiers. They found pitting and corrosion of steel and indicated the need to repair/replace the launder and outer wall brackets, in addition to realignment for the hood structure and circular deckplate, and re-painting the structure. This project will first entail a more in-depth condition assessment of both clarifiers 1 and 2 by Carollo Engineers, Inc, including visual and non-destructive testing of the concrete to determine areas of possible concern and ultrasonic thickness testing for metal structures. A final technical memorandum will be provided with their findings in addition to estimated costs for needed repairs in order to obtain reliable capacity from the clarifiers for the next 20-40 years. A contract with schedule, scope, and fee of \$73,991.00 was obtained with Carollo and was awarded on December 14, 2021, Staff held a kickoff meeting with Carollo on December 22, 2021. An inspection and metal thickness testing was held on January 27, 2022. Paint samples were collected on February 8, 2022 for lead testing. A final Technical Memo was received in June 2022 which explained the most necessary repairs needed on clarifiers 1 and 2 are structural and electrical elements. To repair these elements only, the cost would be about \$551,096. In addition, alternates were provided for additional repair/replacements that aren't as dire. Alternate 1 consists of structural and electrical repairs in addition to metal repairs and recoating. Alternate 2 consists of structural and electrical repairs in addition to replacing both clarifiers with new carbon steel tanks. Alternate 3 consists of structural and electrical repairs in addition to replacing both clarifiers with stainless steel tanks. Cost for these alternates are \$2,306,254, \$2,742,868, and \$2,887,684, respectively. Life cycle costs decrease with each alternate. In addition, repairs and recoating to clarifier 3 were included at a cost of \$502,695. WTP staff are reviewing what they would like to do moving forward based on funding and timeline. Staff has determined that clarifier 3 is in most dire need for recoating/potential metal repairs and would like this to be accomplished with funds for this project. Repairs to clarifiers 1 and 2 would be completed at a later date if funding allows. Staff met with Carollo on July 19, 2023 to discuss combining this work with other WTP projects that need to be completed.

#### **SANITATION CAPITAL PROJECTS:**

#### Compost Facility Scale House (SA0019):

This project will modify the existing City compost facility layout located at Bratcher Minor Road, west of Jenkins, to facilitate a more efficient operation for the public and facility, install scales used for weighing large loads of compost, and construction of a modular building with potable water and sanitary sewer for staff in charge of coordinating with customers. This building will also replace the prefabricated building purchased in 2003 that has become severely deteriorated and inadequate. Based on the project scope, staff appointed TriCore Group, LLC as the engineer responsible for design and bidding services. City Council approved the contract with TriCore Group in the amount of

\$30,500 on May 11, 2021. Staff met with Engineers on March 4, 2022 to discuss preliminary plans. It was determined that a permanent building be built, rather than a prefabricated building, to better accommodate operations. In order to do this, Engineers had to subcontract an architect for the design of the building. An amendment to the contract for architectural services was approved by Council on April 12, 2022, which increased the cost of engineering services to \$39,000. The engineer requested an increase of \$4,000 to the contract in order to pay for redesign of the architectural plans. Staff is working on revisions to the contract to approve a final contract amount of \$43,000. Staff received final plans and specifications from the engineers on September 6, 2022 and are reviewing before starting the bid process. Planning reviewed the current set of plans and sent their comments on June 23, 2023. These were forwarded to the Engineer for incorporation to the final plan set. A quote for access control and cameras (Convergint) and low voltage (TransTel) was obtained by IT in June. The Engineer sent a revised set of plans this month. Upon review, there are pay items missing for concrete and asphalt work, as well as details and specifications missing for the storm shelter and other important components. Comments from Planning were not incorporated and a revised specifications book has not been sent. Updated plans and specifications are currently being prepared by TriCore. As of the first week in March 2024, City of Norman comments on the plans and specifications are currently being addressed by TriCore prior to entering the bidding phase of this project.

A discussion with Tricore took place on October 2, 2024 and they requested for Norman Utilities Staff to begin compiling bid documents. Bid documents are expected to be completed in November with the bidding process beginning in December. This project doesn't have the same priority as projects with federal or state funding window constraints such as the WRF Aeration Blowers and Biosolids CEC project, or projects that will have a greater impact on Norman residents such as the Danfield WL Replacement and SMP-18, which have all required significant input from the NUA in the period originally designated for producing the bid documents in October.

This project is expected to go out for bid in January or early February 2025. A request was made for Tricore to tender plans to Development Services for review while the bidding documents are finalized and the bidding process begins.

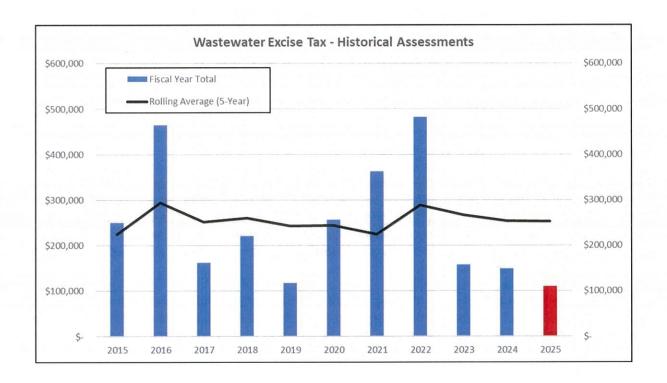
The project went out for bid in January and bid opening will be on March 20, 2025. As of March 2025, received bids are being evaluated before proceeding.

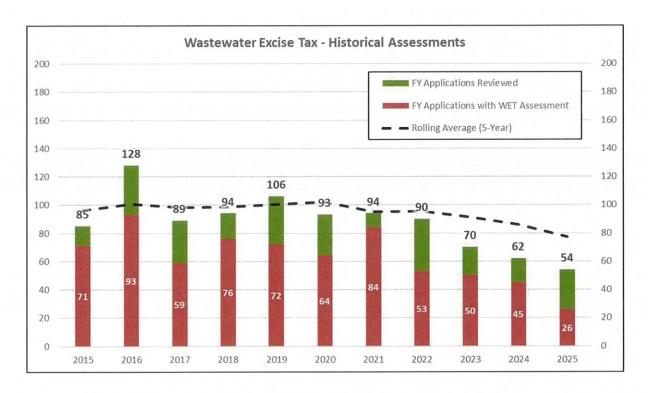
Engineer: TriCore Group, LLC (Greg Vance)

Sanitation Cost-of-Service Study (SA0025): This study will complete a financial evaluation of the Sanitation Fund. Raftelis, who has performed several financial studies for the Utilities Department, was selected to complete this work. Under this contract, Raftelis will evaluate the overall financial condition of the Sanitation fund amidst increasing costs. In summary, this study will develop a financial plan based on historical revenues and anticipated operating and capital expenditures, assess costs for service for various customer classes and services provided to sanitation customers, evaluate the current rate structure and prepare recommended modifications or increases to eliminate customer class subsidies and/or meet requirements for the financial plan; and present information to City Council. Contract was awarded by City Council on January 23, 2024. Staff are compiling information through FYE2024 to provide the most accurate data to the consultant along with updated contract costs for solid waste disposal, comingled recycling, and drop center recycling.

#### Wastewater Excise Tax - Non-Residential:

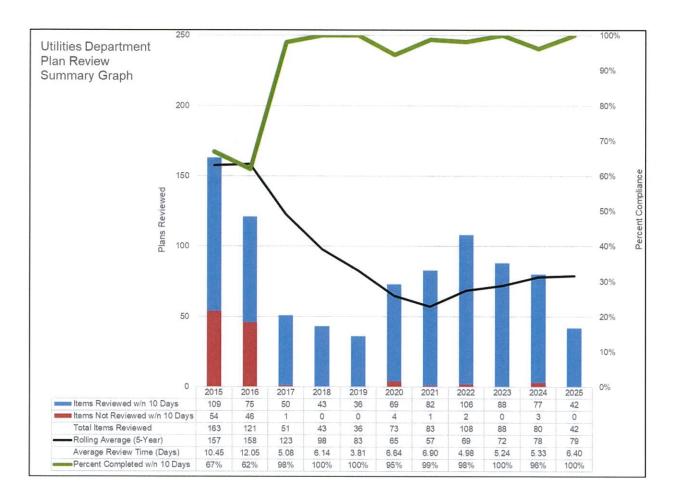
<u>WRF Investment Fee/Wastewater Excise Tax</u>: Staff evaluated the Wastewater Excise Tax on six commercial entities last month. Two applications were determined to increase wastewater flows over the previous use of the site. For the fiscal year, 51 commercial properties have been reviewed and a total of \$107,942. has been assessed to the entities that will increase wastewater flows for their respective property. Below are graphs showing the amount assessed and the number reviewed (current through date of report preparation).





#### **PLAN REVIEW:**

Four plan sets were reviewed this past month. Staff has reviewed 42 plans for the current fiscal year with an average review time of 6.4 days and with 100 percent of plans reviewed within 10 days. *Graph current through date or report generation*.



#### **RECOUPMENT PROJECTS:**

- NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17. Collected payback fees of \$697 for Jolley Addition on 03/23/18. NUA approved appropriation of payback funds 12/10/19 allowing staff to issue payback checks to developers in late December 2019.
- 2. <u>Sewer Service Area 5 Payback</u>: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.
- 3. North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.
- 4. <u>36<sup>th</sup> Avenue NW Waterline Payback</u>: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Total payback to date is \$65,123.
- 24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Medcore billed \$27,212 on 04/15/20; total payback to date is \$87,074 of original project cost of \$346,134.

- 6. Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year. Payback funds returned to Links in January 2018. Links check reissued in July 2019 as previous check was never cashed.
- 7. Interstate Drive Waterline Payback: NUA approved payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction was complete in late 2015. Staff has finalized project costs, payback amounts and the Final Payback resolution approved 12/10/19. Hudiburg Subaru billed \$28,540 on 04/24/20 and UNP was billed \$32,963 for detention pond on 04/24/20.
- 8. Ruby Grant Waterline Payback: NUA will soon consider a new waterline payback project for waterline improvements along Franklin Road in conjunction with the Ruby Grant Park Improvements. Norman Forward through the Parks Department will fund 50% and the NUA will fund the remaining costs to be paid back over 20 years as property to the north develops. Design plans are complete and project will bid 07/25/19. Ruby Grant Waterline Payback project approved by Council 12/10/19; construction of 12-inch waterline is nearing completion. Battison Honda is considering new development along Interstate Drive north of Franklin Road that will connect to the Ruby Grant Waterline.

#### **Private Water Well Permits Issued**

0 water well permits were issued for the month of March.

### DIVISION OF ENVIRONMENTAL RESILIENCE AND SUSTAINABILITY March 2025 SUMMARY

	MONTHLY	YEAR-TO-DATE
STORMWATER O	ONSTRUCTION SW	
INSPECTIONS	82	758
ACTIVE SITES	81	724
CITATIONS	0	0
NOVS	0	0
CDOS	0	0
SWOS	0	0
ECPS	0	22

STORMWATER M	4 OPERATIONS	
ACTION CENTER	2	16
PWSTORMWATER	1	6
CALLS	3	48
OTHER	2	62
TOTAL INQUIRIES	8	118
OUTFALL INSPECTIONS	4	56
MCM 5 INSPECTIONS	0	122
MCM 6/P2 INSPECTIONS	0	13

PRETREATMENT/FATS, OILS, A	ND GREASE (FOG	) PROGRAM
FOG INSPECTIONS	17	176
FOOD LICENSE APPROVAL	0	26
SIU INSPECTIONS	0	9
SIU SITES SAMPLED	7	26
TABLE II MONITORING (%)	0%	100%
TABLE III MONITORING (%)	25%	50%

HOUSEHOLD HAZ	ARDOUS WASTE	
HHWF: CARS SERVED	85	536
SWAP SHOP VISITS	5 ·	48
OIL DISPOSED	3115	36792
ANTIFREEZE DISPOSED	675	4770
TIRES DISPOSED	5445	98505
HHW MATERIAL COLLECTED	5952	31116.5
E-WASTE: CARS SERVED	0	370
E-WASTE COLLECTED	0	20089
TOTAL CARS SERVED	85	930
TOTAL MATERIAL COLLECTED	4448	51789.5

R	REVENUE							
FOG PROGRAM	\$	11,950.00	\$	23,850.00				
SURCHARGE	\$	10,730.66	\$	100,538.63				
LAB ANALYSIS RECOVERY	\$	-	\$	-				
IND. Dischg. Permit fee	\$	-	\$	36,554.52				
TOTAL	\$	22,680.66	\$	160,943.15				

#### **ACTIVITIES ECAB** Provided staff liaison support including attending meetings, preparation of minutes, speaker scheduling and issue research. Preparing for Earth Day Festival Judged Waters Worth It Poster Contest Continuing meetings about MCPA Working on efforts to reduce contamination in recycling DoERS On March 4, Tiffany Vrska and Michele Loudenback met with Chamber CEO, Scott Martin, to discuss a project award On March 5, Loudenback, Chao, Jason Murphy and Brandon Brooks met to discuss next steps with the pond retrofit in Sequoy On March 6, Loudenback attended a meeting with Pyle, Murphy Sturtz and Montoya to discuss the issues at Windstone On March 10, representative from the City of Plano came to learn about our various programs On March 12, ECAB members judged the Waters Worth It Poster Contest On March 13, Loudenback met with OKC Sustainability Planners to discuss collaboration On March 13, Loudenback, Chao and Epperson attended the Downtowners meeting where Loudenback discussed DoERS activ On March 22, Loudenback and Billings discussed water-smart landscaping techniques at WTP On March 23, Loudenback, Boteler, Haynes, Gates, and Chao hosted watershed cleanup at Eastwood Park and installed litter b On March 31, Loudenback presented at Le Monde School. On March 31, Louenback facilitated a meeting over OG&Es grid security program On March 14, 2025 Hiland Dairy was issued a NOV for Fats, oil, & Grease exceedence of permit limit.

Over March time frame 7 SIUs (Bio Cide 014 & 030, Hiland, JCI, NRH, OU, SWW) were sampled (18 outfalls).

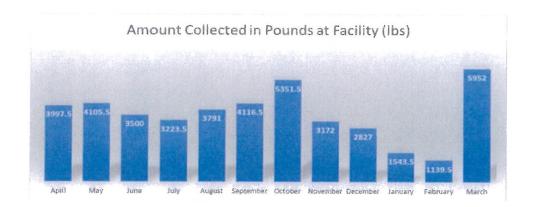
#### **Upcoming Events:**

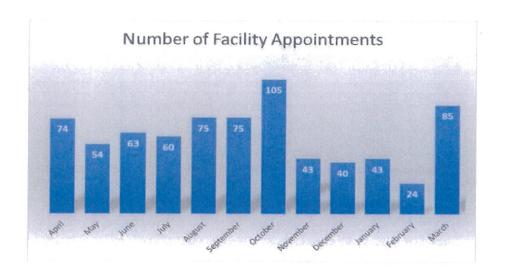
Projects:

ABWOK - Council on 4/15 Pond in BN - Council on 4/15

4/10-11/25 Artful Inlets
4/19/2025 William Morgan and Prairie Creek work
4/24/2025 Reading Night at Reagan
4/26/2025 Pt. 1 of Hugelkultur
4/27/2025 Earth Day Festival
5/3/2025 Ewaste
5/4/2025 Pt 2 Hugelkultur

5/18/2025 bee workshop





# CITY OF NORMAN DEPARTMENT OF UTILITIES LINE MAINTENANCE DIVISION

# MONTHLY PROGRESS REPORT WATER MAINTENANCE

	FYE	FYE 2025		2024
March 2025	MONTH	YTD	MONTH	YTD
New Meter Sets:	23	318	28	276
Number Short Sets	21	300	24	268
Number Long Sets	2	18	4	8
Average Meter Set Time	7.85	6.09	6.45	6.01
Number of Work Orders:				
Service Calls	634	4,732	541	4,249
Meter Resets	0	4	0	4
Meter Removals	1	28	3	35
Meter Changes	95	469	100	523
Locates Completed	626	4,970	416	3,633
Number of Water Main Breaks	8	144	11	116
Average Time Water Off	1.38	1.52	1.40	1.63
Number of Water Leaks	63	435	45	437
Fire Hydrants:				
New	0	1	0	0
Replaced	1	8	0	4
Maintained	26	416	14	438
Number of Valves Exercised	109	1,013	57	796
Feet of Main Construction	0	0	0	500
Hours of Main Construction	0	0	0	1,631
Meter Changeovers	0	0	0	5
OJI's	0	0	0	1
Hours Flushing/Testing New Mains	6.23	100	0	139
Hours Worked Outside of Division	0.00	0.00	0	0

# CITY OF NORMAN DEPARTMENT OF UTILITIES LINE MAINTENANCE DIVISION

## MONTHLY PROGRESS REPORT SEWER MAINTENANCE

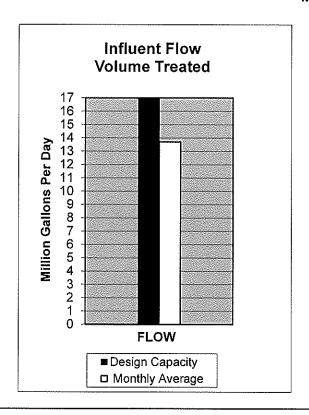
	FYE 2025		FYE	2024
March 2025	MONTH	YTD	MONTH	YTD
Obstructions:				
City Responsibility	2	15	1	13
Property Owner Responsibility	26	177	22	179
TOTAL.	28	192	23	192
Number of Feet of Sewer Cleaned:				
Cleaned	119,393	925,442	73,888	742,948
Rodded	8,721	35,517	5,200	26,913
Foamed	0	60,484	33,366	101,572
SL-RAT	2,735	17,153	10,606	10,606
TOTAL	130,849	1,038,596	123,060	882,039
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	1	2	0	1
Obstruction	0	1	0	0
Private	0	1	1	10
Other (Lift Station, Line Break, etc.)	0	0	0	0
Total Overflows	1	4	1	11
Feet of Sewer Lines Televised	31,328	332,414	31,603	222,710
Locates Completed	263	2,377	295	2,762
Manholes:				
Inspected	1,150	10,572	1,272	10,194
New	0	0	0	0
Raised	2	21	6	15
Repaired	6	20	2	13
Feet of Sewer Lines Replaced/Repaired	12.00	27.00	16	74
Hours Worked at Lift Station	53.12	469.76	57	373
Hours Worked for Other Departments	2.23	44.08	3.50	37.96
OJI's	1	2	0	0,
Square Feet of Concrete	0	0	0	0
Average Response Time (Minutes)	20.00	21.19	26.00	27.01
Number of Claims	0.00	0.00	1.00	3.00

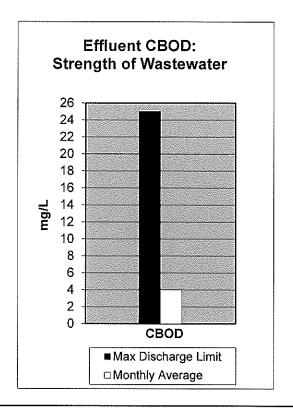
#### City of Norman, Oklahoma Department of Utilities

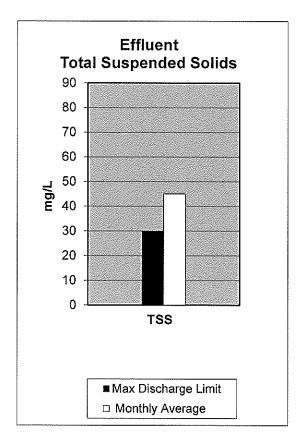
Monthly Progress Report Water Reclamation Facility March 1-31, 2025 Flow Statistics

	FYE 2025		FYE 2024	
	This Month	YTD	This Month	YTD
Total Influent Flow (M.G.)	346.5	3350.1	358.0	3102.8
Total Effluent Flow (M.G.)	326.1	3247.9	342.4	2905.1
Influent Peak Flow (MGD)	16.8	25.0	16.2	28.3
Effluent Peak Flow (MGD)	16.3	24.2	15.9	27.7
Daily Avg. Influent Flow (MGD)	11.2	11.0	11.5	11.3
Daily Avg. Effluent Flow (MGD)	10.5	10.7	11.0	10.5
Precipitation (inches)	2.1	51.5	3.4	31.2
Discharge Monitoring Report Stats	EPA mini	mum percenta	age removal 85%	
5 day BOD:	Avg.		Avg.	
Influent Total (mg/l)	138.0		148.0	
Effluent Carbonaceous Total	4.0		3.0	
Percent Removal	97.1		98.0	
Total Suspended Solids:				
Influent (mg/L)	210.0		230.0	
Effluent (mg/L)	45.0		6.0	
Percent Removal	78.6		97.4	
Dissolved Oxygen:				
Influent (min)	0.7		0.9	
Effluent (min)	5.1		6.3	
pH				
Influent (Low)	6.9		6.9	
(High)	7.3		7.5	
Effluent (Low)	6.6		6.6	
(High)	7.3		7.1	
Ammonia Nitrogen				
Influent (mg/L)	30.5		29.3	
Effluent (mg/L)	2.0		1.7	
Percent Removal	93.4		98.6	
Utilities				
Electrical				
Total kWh Used (Plant wide)	461,400	4,547,100	461,940	4,049,200
Aeration Blowers	119,500	1,142,500	117,500	1,116,300
UV Facility	45,600	645,200	81,000	575,200
Natural Gas			·	•
Total cubic feet/day (plant wide	) 584,000	4,071,000	381,000	2,689,000
Public Education (Tours)	4	43	2	48
Total Attendees for FYE 25		187		202
OU Golf Course	4.1	85.1	2.1	80.2
E. coli average for March 2024 149 (Limit				

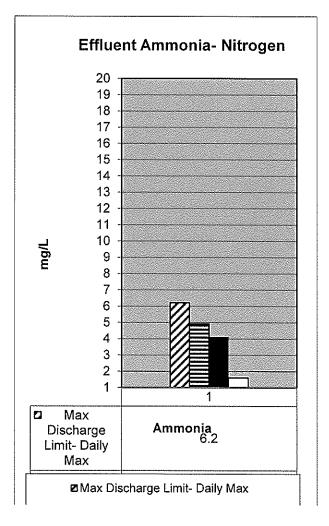
# CITY OF NORMAN WATER RECLAMATION FACILITY March 2025







Comments here



#### CITY OF NORMAN, OKLAHOMA DEPARTMENT OF UTILITIES

#### **MONTHLY PROGRESS REPORT**

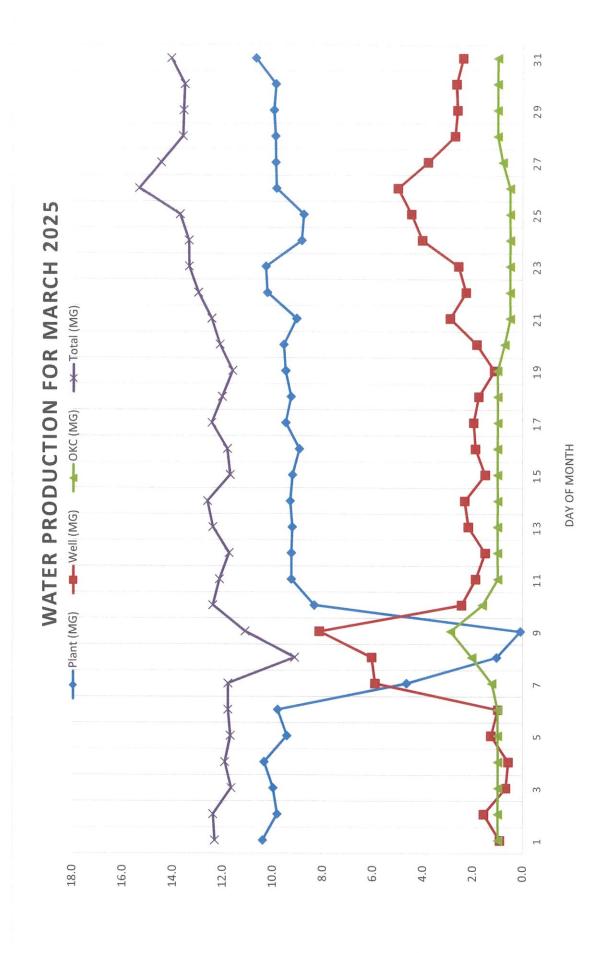
MONTH: March-2025

#### WATER TREATMENT DIVISION

	FYE 2	<u> 1025</u>	FYE 2	2024
Water Supply	This month	Year to date	This month	Year to date
Plant Production (MG)	274.23	3058.08	323.83	2774.87
Well Production (MG)	81.96	787.03	38.31	1067.93
Oklahoma City Water Used (MG)	31.27	270.05	30.96	274.08
Total Water Produced (MG)	387.47	4115.16	393.10	4116.87
Average Daily Production	12.50	15.02	12.68	14.97
Peak Day Demand				
Million Gallons	15.37	23.15	13.98	23.32
Date	3/26/2025	8/6/2024	3/3/2024	9/4/2023
System Capacity (see note 1)	30.34	30.34	25.78	25.78
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	0.00
Note 1: 2024- system capacity updated to reflect	actual firm capacity	from all sources		
Costs Plant	#004 FE0 00	#C 004 040 00	# <b>7</b> 00 040 00	00.404.400.04
Wells	\$694,559.83 \$221,609.84	\$6,281,312.33	\$728,916.06 \$216.704.71	\$6,181,403.01
OKC	\$99,792.30	\$2,107,539.26 \$900,128.18	\$216,704.71 \$91,203.14	\$2,251,881.57 \$860,311.05
Total	\$1,015,961.97	\$9,288,979.77	\$1,036,823.91	\$9,293,595.63
	<b>4.1,0.10,001.0.</b>	##IZ##################################	ψ / <b>(ο ο ο (ο πο</b> .ο )	40,200,000,00
Cost per Million Gallons Plant	\$2,532.75	\$2.0E4.04	ea aga aa	ቀባ ባባን ድል
Wells	\$2,703.88	\$2,054.01 \$2,677.84	\$2,250.92 \$5,657.20	\$2,227.64 \$2,108.65
OKC	\$3,190.90	\$3,333.15	\$2,945.74	\$3,138.94
Total	\$2,622.07	\$2,257.26	\$2,637.58	\$2,257.44
Water Quality				. ,
Bacterial Samples in Compliance	100	901	100	908
Bacterial Samples out of Compliance	0	2	0	2
Total number of inquiries (Note 2)			_	
Total number of inquiries (Note 2)  Total number of complaints (Note 2)	0 2	11 30	1 4	19 48
Number of complaints per 1000 service			·	40
connections	0.05	0.70	0.10	1.17
Note 2: Prior to April 2016 complaints and inqui	ries were arouped to	gether, listed as comp	plaints, and not disting	nuished
Safety	g	g,		guioriou.
Hours lost to OJI	2	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	2	0	0	0
Safety Training Sessions Held	0	0	1	8
Public Education				
Number of tours conducted	2	16	2	12
Number of people on tours	10	174	4	165

#### Notes:

Replaced both blower motors on Sodium Hypochlorite system. Completed annual well disinfection minus well 67 DeNora was on site and performed maintenance on SH generator.



# MONTHLY TRANSFER STATION REPORT March 2025

	TONS PER MONTH	REVENUE PER MONTH
O.U.	315.54	\$17,923.72
STANDARD GATE	1,088.46	\$126,626.48
RESIDENTIAL	302.40	\$13,351.84
MATTRESS		\$5,125.00
TOTALS:	1,706.40	\$163,027.04

	MONTH
# OF LOADS TRANSPORTED TO OKC LANDFILL	471.00
BY TRANSFER STATION TRUCKS.	
# OF TONS TRANSPORTED TO OKC LANDFILL	8713.57
BY TRANSFER STATION TRUCKS.	J
# OF LOADS TRANSPORTED TO OKC LANDFILL	0.00
BY INDIVIDUAL SANITATION TRUCKS.	0.00
ar and an arministration of the control	J
# OF TONS TRANSPORTED TO OKC LANDFILL	0.00
BY INDIVIDUAL SANITATION TRUCKS:	
TOTAL LOADS BROUGHT TO LANDFILLS:	471.00
GRAND TOTAL TONS TO LANDFILLS	8,713.57
DISPOSAL COST PER TON (OKC)	\$21.75
TIPPING FEE'S FOR DUMPING AT OKC:	\$189,520.15
GRAND TOTAL TIPPING FEE'S	\$189,520.15
# OF LOADS BROUGHT TO TRANSFER STATION	638.00
COMMERCIAL SANITATION TRUCKS:	J
# OF TONS BROUGHT TO TRANSFER STATION	2042.00
COMMERCIAL SANITATION TRUCKS:	3943.99
	J
# OF LOADS BROUGHT TO TRANSFER STATION	546.00
RESIDENTIAL SANITATION TRUCKS:	
# OF TONS BROUGHT TO TRANSFER STATION	2853.40
RESIDENTIAL SANITATION TRUCKS:	
TOTAL LOADS BROUGHT TO TRANSFER STATION:	1184.00
TOTAL TONS BROUGHT TO TRANSFER STATION:	6797.39
MICCOLY AND ONG TONG DD CYCARD AND COLOR	
MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	151,33
TOTAL TONS RECEIVED AT TRANSFER STATION	1057.70
TOTAL TORS RECEIVED AT TRANSPER STATION	1857.73

#### SANITATION DIVISION PROGRESS REPORT

#### SUMMARY 2025

FYE 23

	MONTH	YR-TO-DATE
Vehicle Accidents	0	23
On The Job Injuries	0	6
Bulk Pickups	35	206
Refuse Complaints	86	553
New Polycarts Requests	65	441
Polycarts Exchanges	9	84
Additional Polycart Requests	72	499
Replaced Stolen Polycarts	94	178
Replaced Damaged Polycarts	84	794
Polycarts Repaired	34	355

MONTH	YR-TO-DATE
2	17
1	7
57	526
92	997
63	453
6	43
60	659
44	263
70	538
31	265
	-

FYE 25

#### **COMPOST MONTHLY REPORT**

#### **MARCH 2025**

		<u>MONTH</u>
TONS BROUGHT IN BY COMPOST CREWS:		448.74
LANDFILL TIPPING FEE'S		\$ 21.75
SAVINGS FROM NOT DUMPING AT LANDFILL:		\$ 9,760.10
TONS BROUGHT IN BY PUBLIC:	A	1,000.00
TONS BROUGHT IN BY CONTRACTORS:		1,300.00
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS		100.00
LANDFILL TIPPING FEE'S		\$ 21.75
SAVINGS FROM NOT DUMPING AT LANDFILL:		\$ 52,200.00
TOTAL SAVINGS FROM NOT DUMPING AT LANDFILE	L:	\$ 61,960.10
REVENUE COLLECTED FROM COMPOST SALES:		\$1,580.00
REVENUE COLLECTED FROM GATE SALES:		\$7,580.00
TOTAL TONS COLLECTED		2,848.74
	MULCH CUBIC YDS MONTH	COMPOST CUBIC YDS  MONTH
PARKS DEPT.		
ROAD & CHANNEL		
LINE MAINTENANCE		
STREET DEPT.		
WATER TREATMENT		
MURPHY PRODUCTS OKC		
SELF LOADING BIN		18
DRYING BEDS		0
COMPOST SOLD BY CUBIC YARDS		474
MULCH SOLD BY CUBIC YARDS		
TOTAL:	0	492

# Drop Center Report March 2025

MONTHLY UNIT PRICES Revenu								
	Revenue per ton	Proc. Fee	LBs Rejected	Tons Rejected	%	LNDFL Fee	Tons Diverted   \$ Diverted	\$ Diverted
ALUMINUM:	\$1,150.00	\$0.00	0	)	60	\$21.75	179.22	\$3,898.04
PLASTICS:	\$75.00	\$0.00						
STEEL CANS:	\$0.00	\$0.00						
MIXED OFFICE PAPER:	\$15.00	\$0.00						
CARDBOARD:	\$55.00	\$0.00						

RECYCLING CENTER DATA:	6#	Westwood	Hollywood	Transfer				
	TONS	SNOT	Tons	Tons	Total Tons	PRO/FEE	Revenues	Net
ALUMINUM:	0,4	0.2	9.0	0.05	1.25	\$0.00	\$1,437.50	\$1,437.50
PLASTICS:	2.82	11.17	4.17	0.22	8.38	\$0.00		\$628.50
STEEL CANS:	0.4	7.0	9.0	0.05	1.25	\$0.00	\$0.00	\$0.00
MIXED OFFICE PAPER:	3.63	27.2	5.45	0	11.34	\$0.00		
CARDBOARD:	21.15	11.33	30.36	1.68	64.52	\$0.00	\$3,548.60	
RECYCLING CENTER TOTALS:	28.4	15.16	41.18	2	86.74	\$0.00		

Commercial Cardboard Containers		Compactors		Wood		Glass		Metal	
TONS	Revenues	TONS	Revenues	TONS	Revenues	TONS	Revenues	TONS	Revenues
39.68	\$2,182.40	6.56	\$360.80	)	00.0\$		00:0\$		00:0\$
						ı		Cost	\$0.00
	ſ							Profit	\$0.00

Expenses	Average hrly+ bene	fits		\$26.78			
	Cage Rolloff	Cardboard	Occ Compact	Ñ	MXD Office Total	ital	
Hours	25	183.75		9	20	259.75	
Labor \$	\$1,339.00	\$4,920.83		\$160.68	\$535.60	\$6,956.11	Customer Revenue
Vehicle cost	\$1,120.50	\$6,169.45		\$134.46	\$448.20	\$7,872.61	\$12,377.80

Total All Recycle and Cardboard			Total Recycle Only	
Tons	Revenues		Tons	Revenues
132.98	\$8,327.90		22.22	\$2,236.10
Revenue	Income	Expense	Net	
	\$20,705.70	\$20,705.70 \$14,828.72	\$ 5,876.99	

	Revenues	\$6,091.80
Total Cardboard	Tons	110.76