

**A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, ESTABLISHING AN INTERNAL AUDIT CHARTER TO FORMALIZE A WRITTEN AGREEMENT BETWEEN THE CITY COUNCIL AND THE FINANCE COMMITTEE REGARDING THE PURPOSE, AUTHORITY, AND RESPONSIBILITIES OF THE OFFICE OF THE CITY AUDITOR.**

- § 1. WHEREAS, Article V, Section 3, of the Charter of the City of Norman provides that the City Auditor shall be selected by the City Council; and
- § 2. WHEREAS, the Office of the City Auditor is established within the City of Norman, and its duties delineated, by Article V, Section 3 of the City of Norman Charter; and
- § 3. WHEREAS, Mayor and City Council adopt the Internal Audit Charter in the above regard by resolution as deemed necessary; and
- § 4. WHEREAS, recognizing the requirement of the City Auditor to develop and maintain an Internal Audit Charter that specifies the purpose of the Office of the City Auditor; affirms its commitment to adhering to the Global Internal Audit Standards; references its mandate as set forth in Article V, Section 3, of the Charter of the City of Norman; outlines the scope and types of services provided; and establishes City Council's responsibilities and expectations regarding management's support of the Office of the City Auditor; and defines the Office of the City Auditor's organizational position and reporting relationships; and
- § 5. WHEREAS, the City Auditor has developed and the Finance Committee has reviewed the attached Internal Audit Charter which is incorporated herein and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

- § 6. That City Council, having carefully considered all of the information above and do hereby adopt and direct the City Auditor to implement the attached Internal Audit Charter for the Office of the City Auditor.

PASSED AND ADOPTED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Larry Heikkila, Mayor

ATTEST:

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Brenda Hall, City Clerk