


MEMORANDUM



DATE: March 24, 2025
TO: Clint Mercer, Chief Accountant
FROM: Sarah Encinias, Legal Admin Tech 
SUBJECT: City of Norman Debt Recovery
Restitution for Damage to Police Vehicles

The Cleveland County District Court has ordered restitution for damage that occurred to Norman Police Department vehicles where insurance monies could not be collected. The District Attorney's Office then collects this restitution and remits payment to the City.

Attached is a check for \$307.64 (voucher #7099827, dated 3/7/2025) from the District Attorney's Office, for the incidents described below. Please advise if further information is needed regarding this payment.

Vehicle Unit	Incident Date	Court Case	Name	Payment Amount
PD-1215	4/7/2024	CM-24-732	E. Barnes	\$ 207.64
PD-1225	8/30/2023	CM-23-1648	M. Moody	\$ 100.00

Attachment

cc: Kevin Foster, Chief of Police
Chad Vincent, Major, Police Department
Lisa Tullius, PD Admin Tech
Monteshia Brakhage, PD Admin Tech
Mark Delgado, Light Repair Supervisor
Jennell James, Fleet Service Writer
Barbara Andros, Revenue Collection Supervisor
Ryan Riddel, Assistant City Attorney

Cleveland County District Attorney

City of Norman
Type: OD-701

JPMorgan Chase OD

Voucher number: 7099827
Date: 3/7/2025
Amount: 307.64

SKP

Office Copy

Office of District Attorney
Cleveland County DA - Criminal Restitution

JPMorgan Chase OD

Date: 3/7/2025
Amount: 307.64

Voucher number: 7099827

City of Norman

SKP

Detach this stub before Cashing. Retain the Stub for your Records.

Non-Negotiable.

THE KEY TO DOCUMENT SECURITY • HEAT ACTIVATED THUMB PRINT • ADDITIONAL SECURITY FEATURES INCLUDED • SEE BACK FOR DETAILS

Office of District Attorney
Cleveland County DA - Criminal Restitution

JPMorgan Chase OD

Voucher Number: 7099827
Registration Number: 9536
Date: 3/7/2025

To the County Treasurer As Official
Depository:

Void After One Year

Pay
To
The
Order

City of Norman

Exactly three hundred seven dollars and sixty-four cents
For:

\$307.64

County Treasurer