



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 08/11/2026

REQUESTER: Joyce J. Green, GIS Services Manager

PRESENTER: Joyce J. Green, GIS Services Manager

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2627-28: AN ENTERPRISE AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC., (ESRI) TO PROVIDE SOFTWARE AND SOFTWARE MAINTENANCE AND SUPPORT FOR THE CITY OF NORMAN'S ENTERPRISE GEOGRAPHIC INFORMATION SYSTEM (GIS) IN THE AMOUNT OF \$120,300 PER YEAR FOR A PERIOD OF THREE YEARS.

BACKGROUND:

In its September 8, 1992, meeting, City Council approved the purchase of Arc/Info software from Environmental Systems Research Institute, Inc. (Esri). This software is the core development and analysis environment for the City's geographic information system (GIS). For 17 years, the City maintained the software with Annual Software Support Agreements. In 2009, The City of Norman entered into a Small Government Enterprise Agreement (SGEA) with Esri. The SGEA is a three-year agreement that allows the City to deploy the core components of the ArcGIS Enterprise Software and Desktop software in uncapped quantities throughout the city. This allows the city to respond to changing priorities more quickly. It also saved the city money over the traditional purchase of software and maintenance separately. This agenda item is a request that the City enter into Contract K-2627-28 with Esri. While the software covered by the SGEA is used by all City departments, the funds to purchase the core components of ArcGIS Enterprise were consolidated into two departments in 2013, Planning and Utilities, to streamline administration of the contract.

DISCUSSION:

GIS data and Esri software are deeply integrated into many of the City's business practices. If the City allows the SGEA to lapse, we will lose access to all Esri software on August 26, 2023. Esri software includes all ArcGIS Server and Desktop software, and ArcGIS Online access. Esri software is required for the CityView Permitting software used by Planning and Public Works, the Munis work order software used in the Utility and Public Works Departments. It is used to maintain the base data for the New World Systems used by the Police and Fire Departments and update the NG911 database. The Business Analyst Application included in

ArcGIS Online is used by the Retail Marketing Coordinator. It also hosts the external website that allows citizens to access GIS information and aerial photography.

The SGEA is a three-year contract, which costs \$120,300 per year and provides unlimited licensing and maintenance of all of Esri's core GIS software products. The price has increased over the previous EA, because the City of Norman now has a population of more than 130,000. The cost of the EA is based on the population of the jurisdiction entering into the EA with Esri. This contract will lock in the EA price for the next three years. The software products included in the EA are as follows:

Uncapped Quantities:

ArcGIS Enterprise Software and Extensions

ArcGIS Enterprise (Advanced and Standard)

ArcGIS Monitor

ArcGIS Enterprise Extensions: ArcGIS 3D Analyst, ArcGIS

Spatial Analyst, ArcGIS Geostatistical Analyst, ArcGIS

Network Analyst, ArcGIS Data Reviewer, ArcGIS Image Server

Capped Quantities:

ArcGIS Online User Types

ArcGIS Online Contributor User Type-75

ArcGIS Online Mobile Worker User Type-250

ArcGIS Online Creator User Type-250

ArcGIS Online Professional User Type-60

ArcGIS Online Professional Plus User Type-60

ArcGIS Enterprise User Types

ArcGIS Enterprise Contributor User Type 75

ArcGIS Enterprise Mobile Worker User Type 250

ArcGIS Enterprise Creator User Type 250

ArcGIS Enterprise Professional User Type 60

ArcGIS Enterprise Professional Plus User Type-60

ArcGIS Pro (Add-on Apps) for ArcGIS Online Creator or Professional User Type

ArcGIS 3D Analyst, ArcGIS Data Reviewer,

ArcGIS Geostatistical Analyst, ArcGIS Network

Analyst, ArcGIS Publisher, ArcGIS Spatial

Analyst, ArcGIS Workflow Manager, ArcGIS

Image Analyst

60 each

ArcGIS Pro (Add-on Apps) for ArcGIS Enterprise Creator or Professional User Type

ArcGIS 3D Analyst, ArcGIS Data Reviewer,

ArcGIS Geostatistical Analyst, ArcGIS Network

Analyst, ArcGIS Publisher, ArcGIS Spatial

Analyst, ArcGIS Workflow Manager, ArcGIS

Image Analyst
60 each

ArcGIS Online Apps and Other

ArcGIS Location Sharing for ArcGIS Online-60
ArcGIS Online Service Credits -150,000

ArcGIS Enterprise Apps and Other

ArcGIS Location Sharing for ArcGIS Enterprise-60
ArcGIS Advanced Editing User Type Extension for ArcGIS Enterprise-75

Other Benefits:

Number of Esri User Conference registrations provided annually-5
Number of Tier 1 Help Desk individuals authorized to call Esri-5
Five percent (5%) discount on all individual commercially available instructor-led training classes at Esri facilities purchased outside this Agreement

Environmental Systems Research Institute, Inc. (Esri) is the only source of support for ArcGIS software products. Section 12-204(b)(2) of the Code of the City of Norman authorizes the City Council to waive competitive bidding for the purchase of supplies, materials, equipment, or contractual services which can only be furnished by a single dealer or have a uniform price wherever bought. Funds for the Enterprise Agreement are available in the in the following Maintenance & Repair Services accounts:

\$108,270 in Planning/GIS – Maintenance & Repair-Contract Data Processing (Account No. 10440150-44226)
\$12,030 in Water/Admin – Maintenance & Repair-Contract Data Processing (Account No. 31955330.44226)

RECOMMENDATION:

Staff recommends City Council approve Contract No. K-2627-28, Enterprise License Agreement between the City of Norman and Environmental Systems Research Institute, Inc. and authorize the payment for the first year of the contract in the amount of \$120,300.