

MEMORANDUM



DATE: April 14, 2026
TO: Clint Mercer, Director of Finance
FROM: Sarah Encinias, Legal Admin Tech 
SUBJECT: City of Norman Debt Recovery – Damage to City Vehicles

The City of Norman has contracted with Alternative Claims Management (ACM) to collect insurance reimbursement when a City vehicle is damaged by another driver. Attached is a check from ACM, in the total amount of \$47.50, which represents reimbursement from an insurance company for the incident described below.

Please advise if you need additional information regarding this check.

Vehicle Unit	Incident Date	Insured	Insurance	Payment Amount
FD-7	6/19/2017	R. Duff	Geico	\$47.50

Attachment

cc: Mike White, Fleet Program Manager
Mark Delgado, Light Repair Supervisor
Jennell James, Fleet Service Writer
Revenue Collections, Finance Department
Ryan Riddel, Assistant City Attorney

PAY TO THE ORDER OF NORMAN POLICE DEPARTMENT

\$ 47.50

Forty-Seven and 50/100

DOLLARS

VOID AFTER 90 DAYS



Control
FD-7
18-29