

MEMORANDUM



DATE: March 19, 2026
TO: Clint Mercer, Chief Accountant
FROM: Sarah Encinias, Legal Admin Tech 
SUBJECT: City of Norman Debt Recovery – J. Hatleli
Incident Report: 24-63724; PD Unit 1143

On September 1, 2024, a Norman Police Department vehicle (Unit 1143) sustained damage when it was struck by another driver from behind. Insurance coverage was not in place at the time so the driver/responsible party signed an MOU in November 2025, agreeing to repay damage totaling \$3,070 by making monthly payments.

Attached is a money order totaling \$170, leaving a remaining balance of \$2,645. The payment was submitted to the City Revenue Division.

Please advise if you need additional information regarding this incident.

Attachment

cc: Kevin Foster, Chief of Police
Chad Vincent, Major, Police Department
Monteshia Brakhage, PD Admin Tech

Mike White, Fleet Program Manager
Mark Delgado, Light Repair Supervisor
Jennell James, Fleet Service Writer

Jamie Vaughn, Treasury Support Supervisor
Ryan Riddel, Assistant City Attorney

	\$170.00 One Hundred Seventy Dollars and 00/100 ***** Amount
Pay to City of Norman	