

MEMORANDUM



DATE: March 13, 2026
TO: Clint Mercer, Chief Accountant
FROM: Sarah Encinias, Legal Admin Tech 
SUBJECT: City of Norman Debt Recovery – Damage to City Vehicles

The City of Norman has contracted with Alternative Claims Management (ACM) to collect insurance reimbursement when a City vehicle is damaged by another driver. Attached is a check from ACM, in the total amount of \$2,898.31, which represents reimbursement from an insurance company for the incident described below.

Please advise if you need additional information regarding this check.

Vehicle Unit	Incident Date	Insured	Insurance	Payment Amount
FD 23022	10/26/2025	T. Griffin	Geico	\$2,898.31

Attachment

cc: Travis King, Fire Department Chief
Joel Chesser, Deputy Fire Chief
Devra Smith, Admin Tech IV

Mike White, Fleet Program Manager
Brian Churchwell, Fleet Support Supervisor
Jennell James, Fleet Service Writer

Revenue Collections, Finance Department
Ryan Riddel, Assistant City Attorney

2/27/2026

PAY TO THE ORDER OF NORMAN POLICE DEPARTMENT

\$ 2898.31

Two Thousand Eight Hundred Ninety-Eight and 31/100

DOLLARS

VOID AFTER 90 DAYS

.



FD-23022