

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is entered into between The City of Norman (OWNER) and Garver, LLC (CONSULTANT) for the following reasons:

1. OWNER intends to replace the existing bridge and roadway approaches for 24th Avenue NE over the Unnamed Tributary to Rock Creek (the Project); and,
2. OWNER requires certain professional survey, design, analysis and engineering services in connection with the Project (the SERVICES); and,
3. CONSULTANT is prepared to provide the SERVICES.

In consideration of the promises contained in this AGREEMENT, OWNER and CONSULTANT agree as follows:

ARTICLE 1 - EFFECTIVE DATE

The effective date of this AGREEMENT shall be 13th day of January, 20256

ARTICLE 2 - GOVERNING LAW; VENUE

This AGREEMENT shall be governed by the laws of the State of Oklahoma. The venue for any action under this AGREEMENT shall be in the District Court of Cleveland County, Oklahoma or the United States District Court for the Western District of Oklahoma. The parties agree to submit to the subject matter and personal jurisdiction of said court.

ARTICLE 3 - SCOPE OF SERVICES

CONSULTANT shall provide the SERVICES described in Attachment A, Scope of Services.

ARTICLE 4 - SCHEDULE

CONSULTANT shall exercise its reasonable efforts to perform the SERVICES described in Attachment A according to the Schedule set forth in Attachment B.

ARTICLE 5 - COMPENSATION

OWNER shall pay CONSULTANT in accordance with Attachment C, Compensation. Invoices shall be due and payable within thirty (30) days of receipt. OWNER shall give prompt written notice of any disputed amount and shall pay the remaining amount.

ARTICLE 6 - OWNER'S RESPONSIBILITIES

OWNER shall be responsible for all matters described in Attachment D, Owner's Responsibilities. OWNER hereby represents that it owns the intellectual property rights in any plans, documents or other materials provided by OWNER to CONSULTANT. If OWNER does not own the intellectual property rights in such plans, documents or other materials, prior to providing same to CONSULTANT, OWNER shall obtain a license or right to use, including the right to sublicense to CONSULTANT. OWNER hereby grants CONSULTANT the right to use the intellectual property associated with plans, documents or other materials it owns or has the right to use for the limited purpose of performing the SERVICES. OWNER represents that CONSULTANT'S use of such documents will not infringe upon any third parties' rights.

ARTICLE 7 - STANDARD OF CARE

The same degree of care, skill, and diligence shall be exercised in the performance of the SERVICES as is ordinarily possessed and exercised by a member of the same profession, currently practicing, under similar circumstances. No other warranty, express or implied, is included in this AGREEMENT or in any drawing, specification, report, opinion, or other instrument of service, in any form or media, produced in connection with the SERVICES.

ARTICLE 8 - INDEMNIFICATION AND LIABILITY

Indemnification. To the extent permitted by law, including the Constitution of the State of Oklahoma, the CONSULTANT and the OWNER each hereby agree to defend, indemnify, and hold harmless the other party, its officers, servants, and employees, from and against any and all liability, loss, damage, cost, and expense (including attorneys' fees and accountants' fees) caused by an error, omission, or negligent act of the indemnifying party in the performance of SERVICES under this AGREEMENT. The indemnity provided by the CONSULTANT in this regard shall extend in favor of the OWNER to any and all liability, loss, damage, cost, and expense (including attorneys' fees and accountants' fees) caused by an error, omission, or negligent act of any sub-consultant hired by CONSULTANT for the Project. The CONSULTANT and the OWNER each agree to promptly serve notice on the other party of any claims arising hereunder, and shall cooperate in the defense of any such claims. This indemnity is not limited except as provided by applicable Oklahoma law. The acceptance by OWNER or its representatives of any certification of insurance providing for coverage other than as required in this AGREEMENT to be furnished by the CONSULTANT shall in no event be deemed a waiver of any of the provisions of this indemnity provision. None of the foregoing provisions shall deprive the OWNER of any action, right, or remedy otherwise available to the OWNER at common law.

Survival. The terms and conditions of this Article shall survive completion of the SERVICES, or any termination of this AGREEMENT.

ARTICLE 9 - INSURANCE

During the performance of the SERVICES under this AGREEMENT, CONSULTANT shall maintain the following insurance:

- a) General Liability Insurance, with a limit of \$1,000,000 per occurrence and \$2,000,000 annual aggregate.
- b) Automobile Liability Insurance, with a combined single limit of \$1,000,000 for each person and \$1,000,000 for each accident.
- c) Workers' Compensation Insurance in accordance with statutory requirements and Employers' Liability Insurance, with a limit of \$500,000 for each occurrence.
- d) Professional Liability Insurance, with a limit of \$1,000,000 per claim and annual aggregate.

CONSULTANT shall, upon written request, furnish OWNER certificates of insurance which shall include a provision that such insurance shall not be canceled without at least thirty (30) days' written notice to OWNER. OWNER shall require all Project contractors to include OWNER, CONSULTANT, and its parent company, affiliated and subsidiary entities, directors, officers and employees, as additional insureds on their General and Automobile Liability insurance policies, and to indemnify both OWNER and CONSULTANT, each to the same extent.

ARTICLE 10 - LIMITATIONS OF RESPONSIBILITY

CONSULTANT shall not be responsible for (a) construction means, methods, techniques, sequences, procedures, or safety precautions and programs in connection with the PROJECT that are outside of CONSULTANT's reasonable control and/or Scope of Services set forth in Attachment A; (b) the failure of any contractor, subcontractor, vendor, or other Project participant, not under contract to, or otherwise under the control of the CONSULTANT, to fulfill contractual responsibilities to OWNER or to comply with federal, state, or local laws, regulations, and codes; or (c) procuring permits, certificates, and licenses required for any construction unless such procurement responsibilities are specifically assigned to CONSULTANT in Attachment A, Scope of Services. In the event the OWNER requests the CONSULTANT to execute any certificates or other documents, the proposed language of such certificates or documents shall be submitted to the CONSULTANT for review at least fifteen (15) days prior to the requested date of execution. The CONSULTANT shall not be required to execute any certificates or documents that in any way would, in CONSULTANT's sole judgment, (a) increase the CONSULTANT'S legal or contractual obligations or risks beyond the terms of this AGREEMENT; (b) require knowledge, services or responsibilities beyond the scope of this AGREEMENT; or (c) result in the CONSULTANT having to certify, guarantee or warrant the existence of conditions whose existence CONSULTANT cannot reasonably ascertain.

ARTICLE 11 - OPINIONS OF COST AND SCHEDULE

Because the CONSULTANT has no control over the cost of labor, materials, or equipment furnished by others, or over the resources provided by others to meet project schedules, the CONSULTANT's opinion of probable costs and of project schedules shall be made on the basis of experience and qualifications as a practitioner of its profession. The CONSULTANT does not guarantee that proposals, bids, or actual project costs will not vary from the CONSULTANT'S cost estimates or that actual schedules will not vary from the CONSULTANT'S projected schedules.

ARTICLE 12 - REUSE OF DOCUMENTS

All documents, including, but not limited to, plans, drawings, and specifications prepared by CONSULTANT as deliverables pursuant to the Attachment A, Scope of Services are instruments of service in respect to the PROJECT. They are not intended or represented to be suitable for reuse by OWNER or others on modifications or extensions of the PROJECT or on any other project. Any reuse without prior written verification or adaptation by THE CONSULTANT for the specific purpose intended will be at OWNER'S sole risk and without liability or legal exposure to CONSULTANT.

ARTICLE 13 - OWNERSHIP OF DOCUMENTS AND INTELLECTUAL PROPERTY

Except as otherwise provided herein, documents, drawings, and specifications prepared by CONSULTANT and furnished to OWNER as part of the SERVICES shall become the property of OWNER; provided, however, that CONSULTANT shall have the unrestricted right to their use. CONSULTANT shall retain its copyright and ownership rights in its design, drawing details, specifications, data bases, computer software, and other proprietary property. Intellectual property developed, utilized, or modified in the performance of the SERVICES shall remain the property of CONSULTANT.

ARTICLE 14 - TERMINATION AND SUSPENSION

This AGREEMENT may be terminated by either party upon written notice in the event of substantial failure by the other party to perform in accordance with the terms of this AGREEMENT; provided, however, the nonperforming party shall have fourteen (14) calendar days from the receipt of the termination notice to cure or to submit a plan for cure acceptable to the other party. OWNER may terminate or suspend performance of this AGREEMENT for OWNER'S convenience upon written

notice to CONSULTANT. CONSULTANT shall terminate or suspend performance of the SERVICES on a schedule acceptable to OWNER, and OWNER shall pay CONSULTANT for all the SERVICES performed. Upon restart of suspended SERVICES, an equitable adjustment shall be made to CONSULTANT'S compensation and the project schedule.

ARTICLE 15 - DELAY IN PERFORMANCE

Neither OWNER nor CONSULTANT shall be considered in default of this AGREEMENT for delays in performance caused by circumstances beyond the reasonable control of the nonperforming party. For purposes of this AGREEMENT, such circumstances include, but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war, riots, and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage; judicial restraint; and delay in or inability to procure permits, licenses, or authorizations from any local, state, or federal agency for any of the supplies, materials, accesses, or services required to be provided by either OWNER or CONSULTANT under this AGREEMENT. CONSULTANT shall be granted a reasonable extension of time for any delay in its performance caused by any such circumstances. Should such circumstances occur, the nonperforming party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this AGREEMENT.

ARTICLE 16 - NOTICES

Any notice required by this AGREEMENT shall be made in writing to the address specified below:

OWNER:

Joseph Hill
Streets Program Manager
City of Norman
P.O. Box 370
Norman, OK 73070

CONSULTANT:

Garver, LLC
J. Bret Cabbiness, P.E.
Sr. Project Manager
750 SW 24th Street, Suite 200
Moore, OK 73160

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of OWNER and CONSULTANT.

ARTICLE 17 - DISPUTES

In the event of a dispute between OWNER and CONSULTANT arising out of or related to this AGREEMENT, the aggrieved party shall notify the other party of the dispute within a reasonable time after such dispute arises. If the parties cannot thereafter resolve the dispute, each party shall nominate a senior officer of its management to meet to resolve the dispute by direct negotiation or mediation. Should such negotiation or mediation fail to resolve the dispute, either party may pursue resolution of the dispute as allowed by applicable law and regulation. During the pendency of any dispute, the parties shall continue diligently to fulfill their respective obligations hereunder.

ARTICLE 18 - EQUAL EMPLOYMENT OPPORTUNITY

The CONSULTANT hereby affirms its support of and efforts to abide by the provisions of applicable federal, state and local laws and regulations, including the City of Norman's policies and provisions, and to perform no actions otherwise constituting an abridgement of the rights thereunder. The CONSULTANT affirms its employment efforts to hire and employ persons without regard to race, age, color, religion, sex, sexual preference/orientation, gender identity or expression, marital status or familial status, including marriage to a person of the same sex, citizen status, national origin or ancestry, place of birth, presence of a disability or status as a Veteran of the Vietnam era or any other legally protected status.

ARTICLE 19 - WAIVER

A waiver by either OWNER or CONSULTANT of any breach of this AGREEMENT shall be in writing. Such a waiver shall not affect the waiving party's rights with respect to any other or further breach.

ARTICLE 20 - SEVERABILITY

The invalidity, illegality, or unenforceability of any provision of this AGREEMENT or the occurrence of any event rendering any portion or provision of this AGREEMENT void shall in no way affect the validity or enforceability of any other portion or provision of this AGREEMENT. Any void provision shall be deemed severed from this AGREEMENT, and the balance of this AGREEMENT shall be construed and enforced as if it did not contain the particular portion or provision held to be void.

ARTICLE 21 - INTEGRATION

This AGREEMENT, including Attachments A, B, C, and D incorporated by this reference, represents the entire and integrated AGREEMENT between OWNER and CONSULTANT. It supersedes all prior and contemporaneous communications, representations, and agreements, whether oral or written, relating to the subject matter of this AGREEMENT.

ARTICLE 22 - SUCCESSORS AND ASSIGNS

OWNER and CONSULTANT each binds itself and its successors, executors, administrators, permitted assigns, legal representatives and, in the case of a partnership, its partners, to the other party to this AGREEMENT and to the successors, executors, administrators, permitted assigns, legal representatives, and partners of such other party in respect to all provisions of this AGREEMENT.

ARTICLE 23 - ASSIGNMENT

Neither OWNER nor CONSULTANT shall assign any rights or duties under this AGREEMENT without the prior written consent of the other party; provided, however, CONSULTANT may assign its rights to payment without OWNER'S consent. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this AGREEMENT. Nothing contained in this Article shall prevent CONSULTANT from engaging independent CONSULTANTS, associates, and subcontractors to assist in the performance of the SERVICES.

ARTICLE 24 - NO THIRD PARTY RIGHTS

The SERVICES provided for in this AGREEMENT are for the sole use and benefit of OWNER and CONSULTANT. Nothing in this AGREEMENT shall be construed to give any rights or benefits to anyone other than OWNER and CONSULTANT.

Signatory Notarization

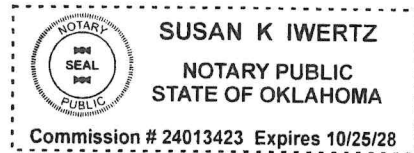
STATE OF OK, COUNTY OF Cleveland, SS:

Before me, the undersigned, a Notary Public in and for said J. Bret Cabbiness of the Garver, LLC, its Senior Project Mgr, to me known to be the identical person(s) who executed the foregoing _____ and acknowledged to me that they executed the same as their free and voluntary act and deed for the uses and purposes therein set forth.

WITNESS my hand and seal this 6TH day of OCTOBER, 20 25.

My Commission Expires: 10/25/28

Notary Public: Susan K. Iwertz



IN WITNESS WHEREOF, OWNER and CONSULTANT have executed this AGREEMENT. The parties agree that they may conduct the transaction by electronic means and hereby state that electronic signature is valid and shall have the same force and effect as an original signature.

DATED this ____ day of _____, 2025.

The City of Norman
(OWNER)

Signature SH

Name Stephen Holman

Title Mayor

Date 1-13-26

Attest:

Jamie Meyer
City Clerk



Garver, LLC
(CONSULTANT)

Signature J. Bret Cabbiness

Name J. Bret Cabbiness

Title Sr. Project Manager

Date 10-6-25

Attest:

Susan K. Kuehly
Secretary

Approved as to form and legality this 17 day of Dec 2025.

Disaleth L. L. L. L.
City Attorney

ATTACHMENT A SCOPE OF SERVICES

Article 3 of the AGREEMENT is amended and supplemented to include the following agreement of the parties. CONSULTANT shall, except as otherwise provided for herein, furnish all Engineering services, labor, equipment, and incidentals (SERVICES) as required for this AGREEMENT.

DESCRIPTION OF PROJECT

The CONSULTANT is to provide ENGINEERING SERVICES in connection with the Bridge Maintenance Bond Projects for the City of Norman, Oklahoma. The Project is the development of a new bridge, roadway, hydrology & hydraulic design, utility relocation coordination, Right-of-Way mapping, traffic engineering, final construction plans and specifications, bidding, and limited construction administration services for the 24th Avenue NE Bridge Replacement over the Unnamed Tributary to Rock Creek (“the Project”).

24TH AVENUE NE BRIDGE REPLACEMENT OVER UNNAMED TRIBUTARY TO ROCK CREEK

PROJECT OBJECTIVE

The general scope of work is to replace the existing 24TH Avenue NE roadway and bridge over the Unnamed Tributary to Rock Creek on the existing section line alignment. This includes all engineering services required for the preparation of preliminary and final construction plans, specifications and bid documents in accordance with the requirements of the City of Norman, ODOT and the American Association of State Highway and Transportation (AASHTO). The scope of work will include all meetings, on-site reviews, hydrologic and hydraulic analyses, environmental studies, topographical survey, geotechnical investigations, bridge design, and roadway design, culminating in the delivery of final construction Plans, Specifications and Estimates (PS&E). The scope of work also includes right-of-way acquisition support, utility relocation coordination, limited bidding phase services and limited construction administration.

PROJECT EXTENTS

The Project begins approximately 0.10 miles south of the 24th Avenue NE/Rock Creek Road intersection and extends to the north side of the intersection of 24th Avenue NE and Burning Tree in Cleveland County. The approximate total length of the Project is nine hundred feet (900 linear feet).

The Project will be tied to the 24th Avenue NE roadway reconstruction and widening project from Rock Creek Road to Tecumseh Road. The extents of this project are approximately five hundred feet (500') south of the Rock Creek Road/24th Avenue NE intersection and extend north to approximately five hundred feet (500') north of the Tecumseh Road/24th Avenue NE intersection.

PROJECT EXCEPTIONS

There are no anticipated construction exceptions within the Project extents.

DESIGN SERVICES

The following design services shall align with the tasks set forth in **Attachment C – Compensation**.

A. Bridge Design

The Consultant will prepare complete detailed plans for the construction of one bridge to convey the stormwater flows under 24th Avenue NE. The proposed bridge is anticipated to be a custom designed at-grade reinforced concrete box (RCB). The ultimate configuration of the RCB will be determined through the H&H technical memo.

Anticipated sheets include:

- Summary of Pay Quantities and Notes
- General Plan and Elevation
- Staking Diagram and Itemized Quantities
- Barrel Details
- End Section Details

Final design plans will be in accordance with AASHTO LRFD Bridge Design Specifications, Latest Edition, the City of Norman's Comprehensive Transportation Plan, and current ODOT/City of Norman policies/procedures provided to the Consultant.

B. Roadway Design

The roadway design will follow the recommendations of the City of Norman's Comprehensive Transportation Plan (CTP) as a Minor Urban Arterial. It will extend approximately nine hundred feet (900') between Rock Creek Road and Burning Tree. This project does include reconstruction of the 24th Avenue NE and Burning Tree intersection. The proposed roadway will be a curb and gutter section with two (2) twelve-foot (12') driving lanes and one (1) fourteen-foot (14') center turning lane. The proposed three (3) lane roadway section will transition to match the existing four (4) lane roadway section south of Burning Tree. The overall proposed roadway width will be forty-foot (40') wide. A ten-foot (10') wide trail and a five-foot (5') wide sidewalk will be added along the west and east side of the roadway, respectively. With a curbed roadway section, storm sewer will be required to provide proper roadway drainage.

The pavement typical section will follow the City of Norman standard drawing detail for a concrete pavement roadway to match the existing roadway material. The pavement design will be confirmed by the geotechnical engineer for completeness.

Due to the average daily traffic (ADT), the anticipated adjustment in the roadway's profile grade and overall project constructability, we will recommend the existing road be closed to through traffic during construction. Accommodating detour routes are available with existing section line roads along 12th Avenue NE and 36th Avenue NE.

C. Geotechnical Investigations and Design

The geotechnical investigations and design will be performed by a subconsultant. The geotechnical services include the following:

1. Pavement Design
2. In-Place Soil Survey (3 Borings)

D. Hydrology and Hydraulics

1. Hydrologic Analysis

Hydrologic analysis will be performed using hydrologic routing in HEC-HMS to represent three (3) upstream reservoirs. Data regarding spillway sizing and/or outflow rating curves for reservoirs will be provided by the City. Garver will create a model to calculate up to eight frequency storm peak flows for the design of the proposed bridge crossing. USGS Regression equations will be utilized as a check to confirm flow rates from hydrologic model results are reasonable.

2. Hydraulic Analysis

The proposed bridge crossing is located in a FEMA Zone X, meaning there is no detailed study available for hydraulic modeling. Garver will develop a HEC-RAS model to demonstrate the existing and proposed conditions to determine the appropriate conveyance size to meet the City of Norman design criteria. Up to two proposed alternatives will be analyzed as part of this scope.

3. Scour Analysis

Stream stability analysis will be performed to analyze potential scour impacts on downstream channelized section due to the proposed project. Design of stream stabilization measures are not included in this scope of work, but may be considered as Extra Work as discussed in section 8.

4. Hydraulics Documentation

A hydrology and hydraulics technical memo will be prepared to document the methods and results of the hydrology and hydraulics study. This memo will include the hydraulic results associated with the proposed bridge as it compares to the existing conditions. This memo will be submitted as a draft with the 30% plans and a final version will be submitted with the final plans deliverable.

4. Floodplain Impact Documentation

Garver will prepare documentation to certify that existing residential structures will not be adversely impacted by 100-year water surface elevations due to the proposed project. A floodplain permit is not included in this scope of work due to the project being located in a Zone X portion of the effective FEMA FIRM panel. Additional floodplain permitting coordination may be considered as Extra Work as discussed in Section K.

E. Environmental

The scope of work consists of environmental studies to support Section 404 permitting of the replacement of the existing bridge on 24th Avenue over the Unnamed Tributary to Rock Creek in the City of Norman. These services will be included if construction activity will occur within the ordinary high water mark of the Stream. Note that a NEPA document is not included in this scope of work, but has been included under Conditional Services. The specific services to be provided are described below:

1. Property Owner Notification

Garver shall identify the owner names and addresses of the properties within the study footprint from the Cleveland County Assessor. Garver shall prepare a letter notifying the owners of the project and the intent to perform environmental investigations. The letter will be prepared for the City of Norman signature. Once signed, Garver will mail the letter to all private landowners within the study area. No field studies will be performed until at least two weeks after letters are mailed.

2. Cultural Resources Survey

A cultural resources professional who meets or exceeds the Secretary of the Interior's Standards for archaeology and architectural history as defined in 36 CFR 61 will perform a cultural resources survey of the project study area to determine if there is an effect on any property eligible for or listed in the National Register of Historic Places. Garver will prepare a report for the USACE to use to complete their Section 106 consultation requirement.

3. Wetland Delineation

A professional trained in wetland delineations will review the project and determine if any wetlands and other waters of the U.S. will be impacted. If wetlands and/or other jurisdictional waters are identified, they will be delineated in the field with a sub-meter GPS unit, documented in a report, and shape files of the jurisdictional areas will be provided. The report will be submitted to the U.S. Army Corps of Engineers (USACE) with the Section 404 permit application (see Section 5).

4. Threatened & Endangered Species Assessment

Garver will conduct a review of the project's potential impacts on federally listed threatened and endangered species according to U.S. Fish and Wildlife Service (USFWS) procedures for federal projects. This review will include a field assessment for the presence of habitat for all federally-listed species within the project area and documentation of the presence of habitat and the potential effects in a report. The report will be submitted to the USFWS via the on-line review portal and the results will be submitted to the USACE with the Section 404 permit application (see Section 6).

a) Bald & Golden Eagle Assessment

a. Garver will review the proposed action and determine if the action is in compliance with the Bald and Golden Eagle Protection Act.

b) Migratory Bird Assessment

a. Garver will review the proposed action and determine if the action is in compliance with the Migratory Bird Treaty Act and if the action has been planned in such a way to avoid the active nesting season of migratory birds. This is typically achieved through plan notes and scheduling.

5. Clean Water Act Section 404 Permit Application

Garver will prepare a Section 404 Permit pre-construction notification (PCN) for the project.

6. Project Management

Garver shall attend two virtual meetings with the City of Norman to discuss the project and any issues that may arise.

F. Survey and Right-of-Way Documents

A survey will be required for the design of the project. Surveying shall be in accordance with the minimum standards for land surveying as stipulated by the Oklahoma State Board of Professional Engineers and Land Surveyors. The surveyor shall provide all Landowner Notifications prior to conducting any field work. Tract ownerships are to be based on observable evidence and reasonable public record research. Ownerships shown will not be conclusive to actual land title certificates.

1. Topographic Survey

The surveyor shall:

- a. Establish horizontal and vertical control within the project limits necessary to collect all topographic and planimetric features, boundaries, Right-of-Way/easement information, and to serve as survey control for construction staking by the Construction Contractor.
- b. Provide field surveying to develop existing roadway cross sections at 50' intervals as well as intersections and driveways through the project.
- c. Create contours and digital terrain model from the collected data to support the design.
- d. Collect topographic data including surface features such as utilities, signs (including type and reference marker, if any), headwalls, retaining walls, curb and grate inlet locations, pipe and box culvert flowlines, driveway locations and profile.
- e. Horizontal survey datum will be reference to the City of Norman Survey Control Network which is based on the Oklahoma State Plane Coordinate System, South Zone. The vertical survey datum will be referenced to the NAVD88. The ground/grid combined scale factor shall be computed for the project and noted on survey sheets.
- f. Establish adequate monumentation for construction staking including horizontal control points and vertical benchmarks. The monumentation shall cover the project area with inter-visible control points set on prominent ground, avoiding short back sights. Points should be set where likelihood of disturbance by construction is minimized. Primary control should be brass cap in concrete. Secondary control should be iron pins with plastic cap identifying the survey company when practical.

2. Utility Locates

- a. The surveyor shall contact the Oklahoma One Call System ("OKIE811") via the "Web Ticket" system and maintain records of reported utility holders. Information on utility holders received from OKIE shall be shown on plan sheets. Utility drawings based on surface features, nagging, and records drawings shall be included in the plan sets. Any additional information received directly from the utility companies shall be included in the plan sets and identified.
- b. The surveyor shall provide field measured depths (potholing) for up to ten (10) buried utilities field marked by the Oklahoma One Call System ("OKIE811"). The field measurements shall include utility size, pipe and/or conduit material type, vertical (top of pipe) elevation and horizontal location, at appropriate points along the project length including side drains, cross drains, creek crossings, intersecting streets and driveways.

3. Landowner Notifications

4. Survey Data Sheets

- a. The surveyor shall develop survey data and information in a format suitable to be incorporated into the Final Plan Set. The survey sheets shall be signed and sealed by a Licensed Surveyor in the State of Oklahoma and shall be submitted to the owner for review no later than the 30% Design Submittal Milestone. The survey sheets shall include contours and boundary information.

G. Right-of-Way Acquisition

It is anticipated that some additional right-of-way will be required at the bridge structure on this project. The consultant will prepare the Right-of-Way plans, legal descriptions, and instruments of conveyance for partial and total take parcels in accordance with the ODOT "Right-of-Way Specifications Manual and Associated Materials."

1. R/W Acquisition Plans
2. R/W Acquisition Property Legal Descriptions
3. Ownership Information
4. Tract ownerships are to be based on observable evidence and reasonable public record research. Ownerships shown will not be conclusive to actual land title certificates.

H. Utility Relocation Coordination

The consultant will work with the owner's Utility Coordinator to ensure that all required utility relocations are consistent with project requirements and performed in a timely manner.

1. Utility Map (color-coded)
2. Maintain a color "Utility Relocation Map" showing existing and relocated utilities.
3. Utility Relocation Coordination
4. Coordinate with each individual utility company. Be persistent in requesting timely relocation plans and relocation activities.
5. Utility Meetings
6. Conduct up to two (2) individual meetings with each utility company to verify existing utilities and relocation plans.
7. Utility Relocation Plan Review
8. Review utility relocation plans for compatibility with project design.
9. Utility Relocation Design
10. Utility Relocation Design of owner-owned utilities can be added via an amendment to this agreement. owner has water lines near the project area, but it is not known if their relocation will be required.

I. Bidding Services

The consultant will prepare bidding documents for the City to advertise the project. The consultant will assist the City with the bidding process by providing support to address questions brought up by contractors prior to bid. The consultant will also attend one (1) pre-bid conference for this project and assist the city with any presentations for that meeting. The City will open the bids for the project.

J. Limited Construction Services

The consultant will assist the City during the construction phase, including assistance with material submittal reviews, shop drawing reviews, and Requests for Information (RFI) responses. The consultant will provide record drawings upon completion of the project.

K. Conditional Services

The city has requested that scope of work items that may or may not be utilized for this project be placed under the header of "conditional services".

1. Project Permitting

This section will include project permitting as it relates to; participation in a public meeting related to permitting regulations if required for federal funding alternatives; general consulting for federal

funding applications; the need for preparation of a FEMA Conditional Letter of Map Revision (CLOMR); developing a NEPA document, reformatting environmental reports; and

Specifically for the public meeting, the consultant will be responsible for facilitating and assisting the city in conducting and documenting one (1) Public Meeting associated with the project. The city will prepare and publish the required public notice advertisement and notify the Mayor and all city council members of the scheduled meeting. Specifically, the consultant will perform the following tasks:

- a. Conduct the required public meeting
- b. Prepare a PowerPoint presentation and submit to owner at least 10 days prior to public meeting and revise as requested
- c. Attend and present at the public meeting as requested by the owner
- d. Prepare responses to questions raised at the public meeting
- e. Prepare meeting minutes
- f. Prepare various meeting exhibits

2. Limited Construction Assistance

This section will include limited construction assistance as it relates to; attendance at monthly construction progress meetings, review of pay applications and change order requests. These limited construction assistance services are based on an estimated six (6) month construction duration.

MEETINGS

The CONSULTANT shall schedule monthly design progress meetings or conference calls with the OWNER to discuss current project status, upcoming milestones, and any issues arising on the project.

DESIGN CRITERIA

The design and plans shall conform to current (at the time of bidding) Federal, State of Oklahoma, City of Norman, and American Association of State Highway and Transportation Officials (AASHTO) policies and standards unless modified in writing at the direction of the OWNER.

DELIVERABLES

The CONSULTANT shall provide monthly project status updates that include opinion of probable cost updates, schedule updates, action items, and the anticipated submittal date for upcoming milestones. CONSULTANT shall make available all design calculations upon request. CONSULTANT shall complete thorough quality control reviews prior to the submittal of all deliverables.

A. Design Plans – 30/60/90/Final Plans Milestone Schedule

1. Plan Requirements

CONSULTANT shall provide and submit the required number of plan sets to complete the PROJECT. Electronically submitted plans shall be 22 x 34-inches (full size) in PDF file format. Work in progress sets and progress meeting sets will be 11 x 17-inches (half-size) only and are included in this AGREEMENT.

2. Preliminary Construction Plans (30% Complete)

The 30% Complete Preliminary Design Submittal should include the following (some items may not be applicable to every project):

- ODOT 30% Complete Plans Checklist
- Title Sheet (with sheet index and standard drawings listed)
- Typical Section/Detail Sheet
- Roadway Plan and Profile Sheets
- Preliminary Estimate of Earthwork
- Bridge General Plan and Elevation
- Survey Data Sheets including Utility Data Sheets
- Opinion of Probable Cost
- Updated Design Schedule
- Draft H&H Technical Memorandum

3. Preliminary Construction Plans (60% Complete)

The 60% Complete Preliminary Design Submittal should include the following (some items may not be applicable to every project):

- ODOT 60% Complete Plans Checklist
- Title Sheet (with sheet index and standard drawings listed)
- Typical Section/Detail Sheet
- Drainage Map
- Drainage Design Details and Calculation Tables
- Storm Water Management Plan
- Roadway Plan and Profile Sheets
- Sign and Striping Sheets
- Signal Plans
- Demolition Sheets
- Estimate of Earthwork
- Bridge General Plan and Elevation
- Survey Data Sheets including Utility Data Sheets
- 404 Worksheets
- Preliminary Cross Sections
- Preliminary Construction Sequencing (to determine Right-of-Way requirements)
- Opinion of Probable Cost
- Updated Design Schedule

4. Right-of-Way Submittal (65% Complete)

- ODOT 65% Complete Plans Checklist
- Right-of-Way Plans with:
 - Owner Name & Information
 - Book and Page Information, if applicable
 - Easements with Book and Page Information
 - Parcel Numbers
 - Dimensions

- Overall Parcel Map
- Legal Descriptions with:
 - Written Descriptions
 - Exhibits

5. Final Construction Plans for Review (90% Complete)

The 90% Complete Final Design Submittal should include the following (some items may not be applicable to every project):

- ODOT 90% Complete Plans Checklist
- Title Sheet
- Typical Section/Detail Sheet
- Pay Item Lists and Notes
- Summary Sheets
- Storm Water Management Plan
- Erosion Control Sheets
- Roadway Plan and Profile Sheets
- Signing and Striping Sheets
- Signal Plans
- Lighting Sheets
- Demolition Sheets
- Final Estimate of Earthwork
- Bridge Details
- Survey Data Sheets including Utility Data Sheets
- 404 Permit Worksheets
- Final Cross Sections
- Detail Sheets
- Environmental Mitigation Notes
- Sequence of Construction & Traffic Control Plans
- Opinion of Probable Cost
- Updated Design Schedule

6. Plans, Specifications, and Estimate (PS&E) Submittal

The 100% Complete Final Design Submittal should include the following (some items may not be applicable to every project):

- ODOT 100% Complete Plans Checklist
- Title Sheet
- Typical Section/Detail Sheet
- ODOT Pay Item Lists and Notes
- Summary Sheets
- Storm Water Management Plan
- Erosion Control Sheets
- Roadway Plan and Profile Sheets
- Signing and Striping Sheets
- Signal Plans

- Lighting Sheets
 - Demolition Sheets
 - Final Estimate of Earthwork
 - Bridge Details
 - Survey Data Sheets including Utility Data Sheets
 - 404 Permit Worksheets
 - Final Cross Sections
 - Detail Sheets
 - Environmental Mitigation Notes
 - Sequence of Construction & Traffic Control Plans
 - NOI Form (if applicable)
 - Special Provisions Form
 - ROW and Utilities Affidavit
 - Final Opinion of Probable Cost – in required format
 - Final H&H Technical Memorandum
 - Bid Documents and/or Documentation as required by OWNER or bidding agency
 - Final Design Calculations shall be made available upon request
7. Environmental Deliverables
- Cultural Resources Survey
 - Wetland and Stream Delineation Report
 - Threatened and Endangered Species Assessment Report & USFWS Review Package
 - Section 404 Permit PCN

ADDITIONAL SERVICES NOT INCLUDED

- Compensatory mitigation requirements and coordination if required by the Section 404 permit
- Hazardous waste studies
- NEPA documentation
- Construction surveying or surveying for as-built conditions.
- Property Acquisition
- Right-of-Way Appraisals -Negotiations & Acquisitions
- Utility Relocation Design of OWNER-owned Water Lines
- Utility Relocation Design of OWNER-owned Sanitary Sewer

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**ATTACHMENT B
PROJECT SCHEDULE**

ARTICLE 4 of the AGREEMENT is amended and supplemented to include the following agreement of the parties.

It is understood and agreed that the date of beginning, rate of progress, and the time of completion of SERVICES under this AGREEMENT are essential provisions of this AGREEMENT. It is further understood and agreed that the SERVICES under this AGREEMENT shall commence upon execution of the AGREEMENT between the OWNER and the CONSULTANT and after receipt of a written Notice to Proceed from the CONSULTANT. The parties mutually agree that time is of the essence in the performance of this AGREEMENT in order for the OWNER to take advantage of existing funding. The CONSULTANT agrees to provide SERVICES for each phase of the PROJECT as stated in **Attachment A - Scope of Services**, in accordance with the time frame as stated below:

**24th Avenue NE Bridge Replacement over Unnamed Creek
Design Schedule**

TASK MILESTONE	ANTICIPATED COMPLETION DATE
Notice to Proceed	November 2025
H&H Technical Memorandum	March 2026
Preliminary Plan Submittal (30% Complete)	March 2026
R/W & Utility Submittal (65% Complete)	July 2026
Final Plans for Review Submittal (90% Complete)	October 2026
Plans, Specifications and Estimate Submittal (PS&E)	December 2026

The parties further agree that the CONSULTANT will meet this schedule using standards and procedures for their submissions consistent with those currently used by Engineers/Surveyors practicing in Oklahoma. This schedule excludes the governing agency review time (except as provided above) and any time lost while the CONSULTANT is waiting for direction either by a government agency or the OWNER, and any excusable delays as described in ARTICLE 15 of the AGREEMENT.

Dates indicated are dependent upon timely review by the OWNER, environmental clearance, Right-of-Way acquisitions, utility relocations and other factors beyond direct control of the CONSULTANT.

ATTACHMENT C COMPENSATION

ARTICLE 5 of the AGREEMENT is amended and supplemented to include the following agreement of the parties.

The CONSULTANT agrees to perform the SERVICES identified in **Attachment A - Scope of Services**, in accordance with the limitations and conditions set forth in the AGREEMENT. The OWNER agrees, in accordance with the limitations and conditions set forth in the AGREEMENT to pay an amount not to exceed **\$474,768.00** unless changed or modified by a mutually executed contact amendment between the OWNER and the CONSULTANT.

The OWNER shall pay the CONSULTANT for completion of the SERVICES of each task identified in **Attachment A - Scope of Services**, in accordance with the amounts stated below:

24th Avenue NE Bridge Replacement over Unnamed Creek Fees – Basic Services

Project Design Fees	
Task 1 – Design Survey	\$ 8,076.00
Task 2 – Geotechnical Investigation & Design	\$ 16,393.00
Task 3A – Preliminary Construction Plans (30% Complete)	\$ 65,320.00
Task 3B – Right-of-Way Plans (65% Complete)	\$ 74,492.00
Task 3C – Final Plans, Specifications, & Estimate (PS&E, 100% Completion)	\$ 133,115.00
Task 4 – Environmental & Permitting	\$ 44,664.00
Task 5 – Hydrology & Hydraulics	\$ 29,958.00
Task 6 – Right-of-Way Acquisition Support	\$ 9,726.00
Task 7 – Utility Relocation Coordination	\$ 12,964.00
Task 8 – Bidding and Limited Construction Services	\$ 50,442.00
Total Design Fees	\$ 445,150.00

24th Avenue NE Bridge Replacement over Unnamed Creek Fees – Conditional Services

Project Design Fees	
Task 1 – Permitting & Limited Construction Assistance	\$ 29,618.00
Total Design Fees	\$ 29,618.00

Payment claims or invoices for incremental work completed on each task may be submitted by the CONSULTANT to the OWNER for prompt payment on a monthly basis.

Final payment shall not be deemed to waive any rights or obligation of the OWNER or the CONSULTANT to this AGREEMENT.

Attachment C - Compensation (Basic Services)

K-2526-94

City of Norman 24th Avenue NE Bridge

FEE SUMMARY

Title I Service		Estimated Fees
Lump Sum	Task 1 - Design Survey	\$ 8,076.00
Lump Sum	Task 2 - Geotechnical Investigation & Design	\$ 16,393.00
Lump Sum	Task 3A - Prelim Const Plans (30%)	\$ 65,320.00
Lump Sum	Task 3B - Right-Of-Way Plans (65%)	\$ 74,492.00
Lump Sum	Task 3C - Final Plans, Specs, & Est (PS&E)	\$ 133,115.00
Lump Sum	Task 4 - Environmental & Permitting	\$ 44,664.00
Lump Sum	Task 5 - Hydrology & Hydraulics	\$ 29,958.00
Lump Sum	Task 6 - ROW Acquisition Support	\$ 9,726.00
Lump Sum	Task 7 - Utility Relocation Coordination	\$ 12,964.00
Subtotal for Title I Service		\$ 394,708.00
Title II Service		Estimated Fees
Lump Sum	Task 8 - Bidding And Limited Const Svcs	\$ 50,442.00
Subtotal for Title II Service		\$ 50,442.00
Total All Services		\$ 445,150.00

City of Norman
24th Avenue NE Bridge

Task 1 - Design Survey

WORK TASK DESCRIPTION	E-6	E-2	T-2	- Select Category -	- Select Category -	- Select Category -	- Select Category -
	Trans Central OK Muni	Trans Central OK Muni	Trans Central OK Muni	- Select Planning Group -	- Select Planning Group -	- Select Planning Group -	- Select Planning Group -
	\$320.00	\$164.00	\$122.00	\$0.00	\$0.00	\$0.00	\$0.00
	hr	hr	hr	hr	hr	hr	hr
1. Project Management							
Administration and Coordination		2					
Quality Control Review							
Submittals to Client							
Subtotal - Project Management	0	2	0	0	0	0	0
2. Topographic Survey							
Data Processing/Preparation			4				
Subtotal - Topographic Survey	0	0	4	0	0	0	0
Hours	0	2	4	0	0	0	0
Salary Costs	\$0.00	\$328.00	\$488.00	\$0.00	\$0.00	\$0.00	\$0.00

SUBTOTAL - SALARIES: **\$816.00**

DIRECT NON-LABOR EXPENSES

Document Printing/Reproduction/Assembly	\$0.00
Postage/Freight/Courier	\$0.00
Office Supplies/Equipment	\$0.00
Communications	\$0.00
Survey Supplies	\$0.00
Aerial Photography	\$0.00
GPS Equipment	\$0.00
Computer Modeling/Software Use	\$0.00
Traffic Counting Equipment	\$0.00
Locator/Tracer/Thermal Imager Equipment	\$0.00
Travel Costs	\$0.00

SUBTOTAL - DIRECT NON-LABOR EXPENSES: **\$0.00**

SUBTOTAL: **\$816.00**

SUBCONSULTANTS FEE: **\$7,260.00**

TOTAL FEE: **\$8,076.00**

City of Norman
24th Avenue NE Bridge

Task 2 - Geotechnical Investigation & Design

WORK TASK DESCRIPTION	E-6	E-2	- Select Category	- Select Category	- Select Category	- Select Category	- Select Category
	Trans Central OK	Trans Central OK	- Select Planning	- Select Planning	- Select Planning	- Select Planning	- Select Planning
	Muni	Muni	Group -	Group -	Group -	Group -	Group -
	\$320.00	\$164.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	hr	hr	hr	hr	hr	hr	hr
1. Project Management							
Administration and Coordination	1	2					
Quality Control Review							
Submittals to Client							
Subtotal - Project Management	1	2	0	0	0	0	0
2. Geotechnical Engineering							
In-Place Soil Survey	1	2					
Pavement Design Verification	1	2					
Subtotal - Geotechnical Engineering	2	4	0	0	0	0	0
Hours	3	6	0	0	0	0	0
Salary Costs	\$960.00	\$984.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

SUBTOTAL - SALARIES: **\$1,944.00**

DIRECT NON-LABOR EXPENSES

Document Printing/Reproduction/Assembly	\$0.00
Postage/Freight/Courier	\$0.00
Office Supplies/Equipment	\$0.00
Communications	\$0.00
Survey Supplies	\$0.00
Aerial Photography	\$0.00
GPS Equipment	\$0.00
Computer Modeling/Software Use	\$0.00
Traffic Counting Equipment	\$0.00
Locator/Tracer/Thermal Imager Equipment	\$0.00
Travel Costs	\$0.00

SUBTOTAL - DIRECT NON-LABOR EXPENSES: **\$0.00**

SUBTOTAL: **\$1,944.00**

SUBCONSULTANTS FEE: **\$14,449.00**

TOTAL FEE: **\$16,393.00**

City of Norman
24th Avenue NE Bridge

Task 3A - Prelim Const Plans (30%)

WORK TASK DESCRIPTION	E-6	E-6	E-4	E-3	E-2	E-1	T-2
	Trans Central OK Muni	Trans RC West Region Bridge	Trans RC West Region Bridge	Trans RC West Region Bridge	Trans Central OK Muni	Trans RC West Region Bridge	Trans Central OK Muni
	\$320.00 hr	\$320.00 hr	\$214.00 hr	\$183.00 hr	\$164.00 hr	\$140.00 hr	\$122.00 hr
1. Project Management							
Administration and Coordination	8	2	8	2	12		
Quality Control Review	4	2	4	4	8		
Submittals to Client					2		
Subtotal - Project Management	12	4	12	6	22	0	0
2. Civil Engineering							
Title, Typical Sections and General Notes					4		8
Preliminary Roadway Horizontal and Vertical Alignments	2				12		16
Preliminary Plan and Profile Sheets	2				24		40
Preliminary Cross Section Sheets	2				24		60
Preliminary Drainage Design	2				20		40
Preliminary Plans - Bridge							
Finalize Bridge Layout and Geometrics		2	4	8			
Preliminary Structural Design			2	6			
Summary of Pay Quantities and Notes				1		2	
General Plan and Elevation				2		4	
Staking Diagram				1			
Preliminary Engineer's OPCC and Budget Review	2		1	2	6	6	
Document Existing Utilities and Possible Conflicts	1				8		12
Site Visit	2		2		4		4
Subtotal - Civil Engineering	13	2	9	20	102	12	180
Hours	25	6	21	26	124	12	180
Salary Costs	\$8,000.00	\$1,920.00	\$4,494.00	\$4,758.00	\$20,336.00	\$1,680.00	\$21,960.00

SUBTOTAL - SALARIES: **\$65,100.00**

DIRECT NON-LABOR EXPENSES

Document Printing/Reproduction/Assembly	\$100.00
Postage/Freight/Courier	\$0.00
Office Supplies/Equipment	\$0.00
Communications	\$0.00
Survey Supplies	\$0.00
Aerial Photography	\$0.00
GPS Equipment	\$0.00
Computer Modeling/Software Use	\$0.00
Traffic Counting Equipment	\$0.00
Locator/Tracer/Thermal Imager Equipment	\$0.00
Travel Costs	\$120.00

SUBTOTAL - DIRECT NON-LABOR EXPENSES: **\$220.00**

SUBTOTAL: **\$65,320.00**

SUBCONSULTANTS FEE: **\$0.00**

TOTAL FEE: **\$65,320.00**

City of Norman
24th Avenue NE Bridge

Task 3B - Right-of-Way Plans (65%)

WORK TASK DESCRIPTION	E-6	E-6	E-4	E-3	E-2	E-1	T-2
	Trans Central OK Muni	Trans RC West Region Bridge	Trans RC West Region Bridge	Trans RC West Region Bridge	Trans Central OK Muni	Trans RC West Region Bridge	Trans Central OK Muni
	\$320.00 hr	\$320.00 hr	\$214.00 hr	\$183.00 hr	\$164.00 hr	\$140.00 hr	\$122.00 hr
1. Project Management							
Administration and Coordination	6	2	8	2	12		
Quality Control Review	4	2	4	2	8		
Submittals to Client					2		
Subtotal - Project Management	10	4	12	4	22	0	0
2. Civil Engineering							
Initiate Environmental Clearance	1				2		
Confirm Typical Sections					2		4
Confirm Horizontal and Vertical Alignments	1				8		12
Identify Preliminary Right-of-Way Needs and Utility Conflicts	4				12		
Revise Plan and Profile Sheets	1				20		40
Revise Cross Section Sheets	1				20		40
Revise Drainage Design	1				12		24
Right-of-Way Plans - Bridge							
Update Bridge Layout and Geometrics				4			
Preliminary Structural Design				2		8	
Summary of Pay Quantities and Notes						1	
General Plan and Elevation						4	
Staking Diagram						2	
Prepare Summary Tables					12		24
Prepare Driveway Schedules					4		12
Prepare Pay Items and Notes					12		8
Prepare Signing and Striping Plan Sheets					4		12
Prepare Stormwater Management Plan					4		8
Prepare Demolition Sheets					4		12
Prepare Detail Sheets					4		8
Prepare Right-of-Way Sheets					12		24
Preliminary Construction Sequencing	2				8		4
Revise Engineer's OPCC	1		1	2	4	2	
Site Visit	2		2		4		4
Subtotal - Civil Engineering	14	0	3	8	148	17	236
Hours	24	4	15	12	170	17	236
Salary Costs	\$7,680.00	\$1,280.00	\$3,210.00	\$2,196.00	\$27,880.00	\$2,380.00	\$28,792.00

SUBTOTAL - SALARIES: **\$74,272.00**

DIRECT NON-LABOR EXPENSES

Document Printing/Reproduction/Assembly	\$100.00
Postage/Freight/Courier	\$0.00
Office Supplies/Equipment	\$0.00
Communications	\$0.00
Survey Supplies	\$0.00
Aerial Photography	\$0.00
GPS Equipment	\$0.00
Computer Modeling/Software Use	\$0.00
Traffic Counting Equipment	\$0.00
Locator/Tracer/Thermal Imager Equipment	\$0.00
Travel Costs	\$120.00

SUBTOTAL - DIRECT NON-LABOR EXPENSES: **\$220.00**

SUBTOTAL: **\$74,492.00**

SUBCONSULTANTS FEE: **\$0.00**

TOTAL FEE: **\$74,492.00**

Task 3C - Final Plans, Specs, & Est (PS&E)

WORK TASK DESCRIPTION	E-6	E-6	E-4	E-3	E-2	E-1	T-2
	Trans Central OK Muni	Trans RC West Region Bridge	Trans RC West Region Bridge	Trans RC West Region Bridge	Trans Central OK Muni	Trans RC West Region Bridge	Trans Central OK Muni
	\$320.00	\$320.00	\$214.00	\$183.00	\$164.00	\$140.00	\$122.00
	hr	hr	hr	hr	hr	hr	hr
1. Project Management							
Administration and Coordination	8	2	16	8	12		
Quality Control Review	4	16	40	34	8		
Submittals to Client					2		
Subtotal - Project Management	12	18	56	42	22	0	0
2. Civil Engineering							
Finalize Typical Sections					2		4
Finalize P&P Sheets	2				20		40
Finalize Cross Section Sheets	2				20		40
Final Drainage Design	2				12		24
Bridge Structural Design							
At-Grade RCB Barrel		2	4	6		28	
Wingwalls			2	4		8	
Design Miscellaneous Components			4	8		8	
Bridge Final Plans							
Finalize Summary of Pay Quantities and Notes			1	1		2	
Finalize General Plan and Elevation Sheets			2	2		8	
Prepare Staking Detail Sheet(s)			2	2		4	
Prepare Barrel Detail Sheet(s)			2	8		28	
Prepare End Section Detail Sheet(s)			2	4		18	
Prepare Parapet Detail Sheet(s)			1	2		2	
Prepare Miscellaneous Detail Sheet(s)			4	8		12	
Finalize Drainage Structures Table					4		12
Finalize Summary Tables					8		16
Finalize Driveway Tables					4		8
Finalize Pay Items, Bid Quantities, and Pay Item Notes			3	6	12	16	8
Prepare Any Special Provisions			2		4		
Finalize Signing and Striping Sheets					4		8
Finalize Stormwater Management Plan					4		8
Prepare and Finalize Erosion Control Plans					4		12
Finalize Demolition Sheets					4		8
Finalize Detail Sheets					2		4
Finalize Construction Sequence Plans & Traffic Control	2				12		8
Finalize Right-of-Way Sheets	2				4		8
Finalize Engineer's OPCC	1		1	2	4	2	
Site Visit	2				4		4
Subtotal - Civil Engineering	13	2	30	53	128	136	212
Hours	25	20	86	95	150	136	212
Salary Costs	\$8,000.00	\$6,400.00	\$18,404.00	\$17,385.00	\$24,600.00	\$19,040.00	\$25,864.00
SUBTOTAL - SALARIES:		\$132,625.00					
<u>DIRECT NON-LABOR EXPENSES</u>							
Document Printing/Reproduction/Assembly	\$250.00						
Postage/Freight/Courier	\$0.00						
Office Supplies/Equipment	\$0.00						
Communications	\$0.00						
Survey Supplies	\$0.00						
Aerial Photography	\$0.00						
GPS Equipment	\$0.00						
Computer Modeling/Software Use	\$0.00						
Traffic Counting Equipment	\$0.00						
Locator/Tracer/Thermal Imager Equipment	\$0.00						
Travel Costs	\$240.00						
SUBTOTAL - DIRECT NON-LABOR EXPENSES:		\$490.00					
SUBTOTAL:		\$133,115.00					
SUBCONSULTANTS FEE:		\$0.00					
TOTAL FEE:		\$133,115.00					

City of Norman
24th Avenue NE Bridge

Task 4 - Environmental & Permitting

WORK TASK DESCRIPTION	ES-4	ES-2	ES-1	E-2	- Select Category -	- Select Category -	- Select Category -
	Trans RC Planning & Envir	Trans RC Planning & Envir	Trans RC Planning & Envir	Trans RC Planning & Envir	- Select Planning Group -	- Select Planning Group -	- Select Planning Group -
	\$210.00	\$145.00	\$114.00	\$164.00	\$0.00	\$0.00	\$0.00
	hr	hr	hr	hr	hr	hr	hr
1. Project Management							
Administration and Coordination	6						
Quality Control Review	2						
Submittals to Client	3						
Subtotal - Project Management	11	0	0	0	0	0	0
2. Coordination and Management							
Team Coordination	6						
Subconsultant Invoices	2						
Property Owner Notification							
Landowner List			2				
Create Letter			2				
GIS (Location Map)				6			
QAQC	2						
Mailing			2				
Water and Wetland Delineation							
Kickoff Meeting	1	1	1	1			
Background Data and Field Prep		4	4				
Field Studies		8	8				
Waters Report		12	20				
GIS Work		20		8			
QAQC	6			3			
Threatened and Endangered Species Assessment							
Field Studies		4	4				
T&E Report		8	16				
GIS Work		16		8			
QAQC	6			3			
Coordination with USFWS		4					
Cultural Resources Survey							
Subconsultant Agreement	4						
QAQC	2						
Section 404 Permitting							
Impact Calculations				8			
Application Form		8					
QAQC							
USACE Coordination	2						
	2						
Subtotal - Coordination and Management	33	85	59	37	0	0	0
Hours	44	85	59	37	0	0	0
Salary Costs	\$9,240.00	\$12,325.00	\$6,726.00	\$6,068.00	\$0.00	\$0.00	\$0.00
SUBTOTAL - SALARIES:		\$34,359.00					
<u>DIRECT NON-LABOR EXPENSES</u>							
Document Printing/Reproduction/Assembly	\$0.00						
Postage/Freight/Courier	\$0.00						
Office Supplies/Equipment	\$0.00						
Communications	\$0.00						
Survey Supplies	\$0.00						
Aerial Photography	\$0.00						
GPS Equipment	\$0.00						
Computer Modeling/Software Use	\$0.00						
Traffic Counting Equipment	\$0.00						
Meals	\$30.00						
Travel Costs	\$193.00	\$0.70/mile	275				
SUBTOTAL - DIRECT NON-LABOR EXPENSES:		\$223.00					
SUBTOTAL:		\$34,582.00					
SUBCONSULTANTS FEE:		\$10,082.00					
TOTAL FEE:		\$44,664.00					

City of Norman
24th Avenue NE Bridge

Task 5 - Hydrology & Hydraulics

WORK TASK DESCRIPTION	E-6	E-4	E-1	- Select Category -	- Select Category -	- Select Category -	- Select Category -
	Trans RC H&H	Trans RC H&H	Trans RC H&H	Trans RC H&H	- Select Planning Group -	- Select Planning Group -	- Select Planning Group -
	\$320.00 hr	\$214.00 hr	\$140.00 hr	\$0.00 hr	\$0.00 hr	\$0.00 hr	\$0.00 hr
1. Project Coordination							
Administration and Coordination	2	4	2				
Design Approach Memo		2	6				
Subtotal - Project Coordination	2	6	8	0	0	0	0
2. Data Collection							
Survey Request		1					
Survey Processing			2				
Review Record Drawings			1				
Review Drainage Reports (Upstream Ponds)			4				
Site Visit		3	3				
Lidar			2				
Hydrologic Input Data			1				
Subtotal - Data Collection	0	4	13	0	0	0	0
3. Hydrology							
Drainage Areas		1	4				
Time of Concentration			4				
Hydrologic Parameters			2				
Pond Routing		2	8				
Model Execution and Refinement		2	4				
USGS Regression flow comparison			1				
Subtotal - Hydrology	0	5	23	0	0	0	0
4. Existing Hydraulics							
Cross Sections		1	6				
Bridge Modeling			4				
Boundary Conditions		2	1				
Model Execution and Refinement		2	16				
Subtotal - Existing Hydraulics	0	5	27	0	0	0	0
5. Alternative Analysis							
Proposed Alt 1 (pass 100-yr with no rise)		2	16				
Proposed Alt 2 (no rise and meet budget)		2	16				
Proposed Alt 3 (value engineering)		2	16				
Subtotal - Alternative Analysis	0	6	48	0	0	0	0
6. Documentation							
Hydraulic Tech Memo		2	12				
Exhibits		1	4				
Subtotal - Documentation	0	3	16	0	0	0	0
7. Quality Control							
QAQC All Tasks	4	8	8				
Subtotal - Quality Control	4	8	8	0	0	0	0

Hours	6	37	143	0	0	0	0
Salary Costs	\$1,920.00	\$7,918.00	\$20,020.00	\$0.00	\$0.00	\$0.00	\$0.00

SUBTOTAL - SALARIES: **\$29,858.00**

DIRECT NON-LABOR EXPENSES

Document Printing/Reproduction/Assembly	\$0.00
Postage/Freight/Courier	\$0.00
Office Supplies/Equipment	\$0.00
Communications	\$0.00
Survey Supplies	\$0.00
Aerial Photography	\$0.00
GPS Equipment	\$0.00
Computer Modeling/Software Use	\$0.00
Traffic Counting Equipment	\$0.00
Locator/Tracer/Thermal Imager Equipment	\$0.00
Travel Costs	\$100.00

SUBTOTAL - DIRECT NON-LABOR EXPENSES: **\$100.00**

SUBTOTAL: **\$29,958.00**

SUBCONSULTANTS FEE: **\$0.00**

TOTAL FEE: **\$29,958.00**

City of Norman
24th Avenue NE Bridge

Task 6 - ROW Acquisition Support

WORK TASK DESCRIPTION	E-6	E-2	T-2	- Select Category -	- Select Category -	- Select Category -	- Select Category -
	Trans Central OK Muni	Trans Central OK Muni	Trans Central OK Muni	- Select Planning Group -	- Select Planning Group -	- Select Planning Group -	- Select Planning Group -
	\$320.00	\$164.00	\$122.00	\$0.00	\$0.00	\$0.00	\$0.00
	hr	hr	hr	hr	hr	hr	hr
1. Project Management							
Administration and Coordination	4	8					
Quality Control Review	2	4					
Submittals to Client		1					
Subtotal - Project Management	6	13	0	0	0	0	0
2. Civil Engineering							
Legal Descriptions		4	12				
Legal Exhibits		4	12				
Ownership Information		2	8				
Subtotal - Civil Engineering	0	10	32	0	0	0	0
Hours	6	23	32	0	0	0	0
Salary Costs	\$1,920.00	\$3,772.00	\$3,904.00	\$0.00	\$0.00	\$0.00	\$0.00

SUBTOTAL - SALARIES: **\$9,596.00**

DIRECT NON-LABOR EXPENSES

Document Printing/Reproduction/Assembly	\$100.00
Postage/Freight/Courier	\$0.00
Office Supplies/Equipment	\$0.00
Communications	\$0.00
Survey Supplies	\$0.00
Aerial Photography	\$0.00
GPS Equipment	\$0.00
Computer Modeling/Software Use	\$0.00
Traffic Counting Equipment	\$0.00
Locator/Tracer/Thermal Imager Equipment	\$0.00
Travel Costs	\$30.00

SUBTOTAL - DIRECT NON-LABOR EXPENSES: **\$130.00**

SUBTOTAL: **\$9,726.00**

SUBCONSULTANTS FEE: **\$0.00**

TOTAL FEE: **\$9,726.00**

City of Norman
24th Avenue NE Bridge

Task 7 - Utility Relocation Coordination

WORK TASK DESCRIPTION	E-6	E-2	D-2	- Select Category -	- Select Category -	- Select Category -	- Select Category -
	Trans Central OK Muni	Trans Central OK Muni	Trans Central OK Muni	- Select Planning Group -	- Select Planning Group -	- Select Planning Group -	- Select Planning Group -
	\$320.00	\$164.00	\$144.00	\$0.00	\$0.00	\$0.00	\$0.00
	hr	hr	hr	hr	hr	hr	hr
1. Project Management							
Administration and Coordination	4	12					
Quality Control Review							
Submittals to Client							
Subtotal - Project Management	4	12	0	0	0	0	0
2. Civil Engineering							
Utility Relocation Coordination		8	40				
Site Visit/Meetings			16				
Subtotal - Civil Engineering	0	8	56	0	0	0	0

Hours	4	20	56	0	0	0	0
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Salary Costs	\$1,280.00	\$3,280.00	\$8,064.00	\$0.00	\$0.00	\$0.00	\$0.00
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SUBTOTAL - SALARIES:	\$12,624.00
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DIRECT NON-LABOR EXPENSES

Document Printing/Reproduction/Assembly	\$100.00
Postage/Freight/Courier	\$0.00
Office Supplies/Equipment	\$0.00
Communications	\$0.00
Survey Supplies	\$0.00
Aerial Photography	\$0.00
GPS Equipment	\$0.00
Computer Modeling/Software Use	\$0.00
Traffic Counting Equipment	\$0.00
Locator/Tracer/Thermal Imager Equipment	\$0.00
Travel Costs	\$240.00

SUBTOTAL - DIRECT NON-LABOR EXPENSES:	\$340.00
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SUBTOTAL:	\$12,964.00
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SUBCONSULTANTS FEE:	\$0.00
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TOTAL FEE:	\$12,964.00
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Task 8 - Bidding and Limited Const Svcs

WORK TASK DESCRIPTION	E-6	E-2	T-2	E-4	E-3	E-1	T-2
	Trans Central OK Muni	Trans Central OK Muni	Trans Central OK Muni	Trans RC West Region Bridge	Trans RC West Region Bridge	Trans RC West Region Bridge	Trans RC West Region Bridge
	\$320.00	\$164.00	\$122.00	\$214.00	\$183.00	\$140.00	\$122.00
	hr	hr	hr	hr	hr	hr	hr
1. Project Management							
Administration and Coordination	4	12		4			
Quality Control Review	2	4		4			
Submittals to Client		1		1			
Subtotal - Project Management	6	17	0	9	0	0	0
2. Civil Engineering							
Bidding Services							
Prepare Front-End Documents		8					
Respond to Contractor Questions During Bidding	1	6		8			
Attend and Prepare for Pre-Bid Conference	2	4					
Evaluate Bid Tabulations		4					
Letter of Award Recommendation	1	2					
Construction Support							
General Coordination and Administration	8	40		20			
Review Material Submittals & Shop Drawings	4	12		12	10	8	
Review Contractor RFI's	2	8		4	4		
Record Drawings	2	12	40	2	2	4	16
Subtotal - Civil Engineering	20	96	40	46	16	12	16
Hours	26	113	40	55	16	12	16
Salary Costs	\$8,320.00	\$18,532.00	\$4,880.00	\$11,770.00	\$2,928.00	\$1,680.00	\$1,952.00
SUBTOTAL - SALARIES:		\$50,062.00					
DIRECT NON-LABOR EXPENSES							
Document Printing/Reproduction/Assembly	\$200.00						
Postage/Freight/Courier	\$0.00						
Office Supplies/Equipment	\$0.00						
Communications	\$0.00						
Survey Supplies	\$0.00						
Aerial Photography	\$0.00						
GPS Equipment	\$0.00						
Computer Modeling/Software Use	\$0.00						
Traffic Counting Equipment	\$0.00						
Locator/Tracer/Thermal Imager Equipment	\$0.00						
Travel Costs	\$180.00						
SUBTOTAL - DIRECT NON-LABOR EXPENSES:		\$380.00					
SUBTOTAL:		\$50,442.00					
SUBCONSULTANTS FEE:		\$0.00					
TOTAL FEE:		\$50,442.00					

Attachment C - Compensation (Conditional Services) K-2526-94

City of Norman
24th Avenue NE Bridge

FEE SUMMARY

Title I Service		Estimated Fees	
Lump Sum	Task 1 - Permitting & Construction Assistance	\$	29,618.00
Subtotal for Title I Service		\$	29,618.00
Total All Services		\$	29,618.00

Attachment C - Compensation (Conditional Services)

K-2526-94

City of Norman
24th Avenue NE Bridge

Task 1 - Permitting & Construction Assistance

WORK TASK DESCRIPTION	ES-6	ES-3	ES-1	E-2	E-6	E-2	E-4	E-3
	Trans RC Planning & Envir	Trans RC Planning & Envir	Trans RC Planning & Envir	Trans RC Planning & Envir	Trans Central OK Muni	Trans Central OK Muni	Trans RC West Region Bridge	Trans RC West Region Bridge
	\$352.00	\$186.00	\$114.00	\$164.00	\$320.00	\$164.00	\$214.00	\$183.00
	hr	hr	hr	hr	hr	hr	hr	hr
1. Project Permitting								
Preparation of Federal Grant Application								
Public Meeting for Grant Funding Requirements	4	4		4	4	4		
FEMA Conditional Letter of Map Revision (CLOMR)								
Develop a NEPA Document (i.e., Categorical Exclusions)	2	4	8					
Reformatting Environmental Reports		2	6					
Subtotal - Project Permitting	6	10	14	4	4	4	0	0
2. Limited Construction Assistance								
Monthly Construction Progress Meetings (x6)					2	12	4	12
Review Contractor Pay Applications (x6)						12		4
Review Change Order Requests					2	4	2	4
Subtotal - Limited Construction Assistance	0	0	0	0	4	28	6	20

Hours	6	10	14	4	8	32	6	20
Salary Costs	\$2,112.00	\$1,860.00	\$1,596.00	\$656.00	\$2,560.00	\$5,248.00	\$1,284.00	\$3,660.00

SUBTOTAL - SALARIES: **\$18,976.00**

DIRECT NON-LABOR EXPENSES

Document Printing/Reproduction/Assembly	\$200.00
Postage/Freight/Courier	\$0.00
Office Supplies/Equipment	\$0.00
Communications	\$0.00
Survey Supplies	\$0.00
Aerial Photography	\$0.00
GPS Equipment	\$0.00
Computer Modeling/Software Use	\$0.00
Traffic Counting Equipment	\$0.00
Travel Costs	\$360.00

SUBTOTAL - DIRECT NON-LABOR EXPENSES: **\$560.00**

SUBTOTAL: **\$19,536.00**

SUBCONSULTANTS FEE: **\$10,082.00**

TOTAL FEE: **\$29,618.00**

ATTACHMENT D
OWNER'S RESPONSIBILITIES

ARTICLE 6 of the AGREEMENT is amended and supplemented to include the following agreement of the parties.

OWNER'S RESPONSIBILITIES

1. The OWNER shall furnish to the CONSULTANT all available information pertinent to PROJECT including previous reports, construction plans and any other data relative to design and construction of the PROJECT.
2. The OWNER shall be responsible for all permit fees.
3. The OWNER shall examine all studies, reports, sketches, estimates specifications, plan drawings, proposals and any other documents presented by the CONSULTANT and render in writing decisions pertaining thereto within a reasonable time so as not to delay the SERVICES of the CONSULTANT.
4. The OWNER shall designate in writing a person to act as its representative in respect to the work to be performed under this AGREEMENT, and such person shall have complete authority to transmit instructions, receive information, interpret, and define the OWNER's policies and decisions with respect to materials, equipment, elements and systems pertinent to the services covered by this AGREEMENT.
5. The OWNER shall provide for meeting facilities (or arrange for meeting facilities) for all PROJECT meetings with OWNER.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/7/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Stephens Insurance, LLC 111 Center Street, Suite 100 Little Rock, AR 72201 www.stephensinsurance.com	CONTACT NAME: Kathy Jones	FAX (A/C, No):	
	PHONE (A/C, No, Ext): 501-377-8502	E-MAIL ADDRESS: kathy.jones@stephens.com	
INSURED Garver LLC 750 SW 24th St., Suite 200 Moore OK 73160	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Phoenix Insurance Company (A++XV)		25623
	INSURER B : Charter Oak Fire Insurance Company (A++XV)		25615
	INSURER C : Standard Fire Insurance Company (A++XV)		19070
	INSURER D : Travelers Property Casualty Co of Amer (A++ XV)		25674
	INSURER E : Starr Surplus Lines Insurance Company (A XV)		13604
	INSURER F : Lloyd's of London (A)		AA-112200

COVERAGES**CERTIFICATE NUMBER:** 87571894**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☒ LOC ☒ OTHER: -0- Deductible			P-630-1G052988-PHX-25	7/1/2025	7/1/2026	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000 \$
B	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☒ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY			810-1N886537-25-43-G	7/1/2025	7/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
D	☒ UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$10,000			CUP-6J09853A-25-43	7/1/2025	7/1/2026	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N ☒ N N/A			UB-7K425966-25-43-G	7/1/2025	7/1/2026	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
E	Professional Liability- Claims Made			1000634123251	7/1/2025	7/1/2026	Each Claim & Aggregate \$2,000,000
F	Maritime Employer's Liability *			PSR083863	7/1/2025	7/1/2026	Combined Single Limit \$1,000,000
	Underwriter at Lloyds NAIC AA-1122000			ICELLUW00165627	7/1/2025	7/1/2026	Each Occurrence & Aggr 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

See Attached
RE: Contract No: K-2526-94 / Garver Project: 2501380

Full Prior Acts applies under the Starr Professional Liability policy shown above.

CERTIFICATE HOLDER

Contract No: K-2526-94 / Garver Project: 2501380

City of Norman
P.O. Box 370
Norman OK 73070

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Ted Grace

AGENCY CUSTOMER ID: _____

LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page ____ of ____

AGENCY Stephens Insurance, LLC		NAMED INSURED Garver LLC 750 SW 24th St., Suite 200 Moore OK 73160	
POLICY NUMBER P-630-1G052988-PHX-25		EFFECTIVE DATE: 7/1/2025	
CARRIER Phoenix Insurance Company (A++XV)	NAIC CODE 25623		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 **FORM TITLE:** Certificate of Liability Insurance (03/16)

HOLDER: City of Norman

ADDRESS: P.O. Box 370 Norman OK 73070

****Additional Policies:**

- Cyber Policy CRV30090794100 Endurance Assurance Corp, eff. 7/1/25-7/1/26 Limits \$10,000,000 Data & Network Liability.
- Employee Dishonesty Coverage - Policy #105807050 eff. 7/1/25-7/1/26 Limit \$1,000,000
- Contractor's Pollution Liability - Ironshore Specialty Ins. Co. (NAIC #25445) Policy #ICELLUW00165627 eff. 7/1/25-7/1/26 Limit \$2,000,000 Occ & Aggregate
- Professional Liability-Primary -Starr-Claims-made Retro Date (Full Prior Acts is applicable)
- Contractor's Pollution Liability-Ironshore-Claims-made Retro Date (7/23/2019)

****The following policy endorsements apply to the Certificate Holder and other named person or organization if you have agreed in written contract:**

Certificate Holder is an Additional Insured on the General Liability if required by written contract per Blanket Endorsement CGD414 & CGD246 on a Primary & Non-contributory basis and includes Completed Operations.

Certificate Holder is an Additional Insured on a Primary & Non-contributory basis per Blanket Auto Endorsement CAT474.

Certificate Holder is an Additional Insured under the Umbrella policy on a Primary & Non-contributory basis per the follow form wording.

Waiver of Subrogation applies in favor of the Certificate Holder under the General Liability by Blanket Endorsement CGD379.

Waiver of Subrogation applies in favor of the Certificate Holder under the Automobile by Blanket Endorsement CAT353.

Waiver of Subrogation applies under the Umbrella per follow form wording if required by written contract.

Waiver of Subrogation applies in favor of the Certificate Holder under the Worker's Compensation by Blanket Endorsement WC000313. Form WC420304 Texas. Form WC9903J9 Kansas. WC430305 Utah.

Waiver of Subrogation applies in favor of the Certificate Holder under the Professional Liability. This is provided within the Starr Professional Liability policy form.

30 day notice will be provided to the Certificate Holder in the event of Cancellation, Non-renewal, Material Change per Blanket Endorsement ILT804-General Liability & ILT354 (03/98) on the Automobile & ILT400(05/19) on the Umbrella.

Notice of Cancel, Non-renewal, Material Change will be sent per WC Blanket Endorsement WC9906R5.

Notice of Cancel, Non-renewal and Reduction of Limits will be provided by the Professional Liability Carrier per Blanket Endorsement.

Notice of Cancel for non-payment of premium is provided if Certificate Holder is specifically endorsed to the Professional Liability policy (Endt to be attached with this certificate if applicable).

*******(Notice of Cancel for non-payment of premium will not be provided to the Certificate

AGENCY CUSTOMER ID: _____

LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page ____ of ____

AGENCY Stephens Insurance, LLC		NAMED INSURED Garver LLC 750 SW 24th St., Suite 200 Moore OK 73160	
POLICY NUMBER P-630-1G052988-PHX-25		EFFECTIVE DATE: 7/1/2025	
CARRIER Phoenix Insurance Company (A++XV)	NAIC CODE 25623		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 **FORM TITLE:** Certificate of Liability Insurance (03/16)

HOLDER: City of Norman

ADDRESS: P.O. Box 370 Norman OK 73070

Holder by Travelers Ins. Co. (applies to the General Liability, Automobile Liability and Umbrella policies).

Valuable Papers is provided under policy P-630-1G052988-PHX-25 shown above with a limit of \$500,000.

General Liability policy form CGT001 includes Severability (Separation) of Interest (Insured's) Clause.

General Liability Includes Work Within Railroad by endorsement CG D3 79 and Auto includes Work within Railroad endorsement CA 2070 .

Worker's Compensation Policy includes coverage for USL&H exposures without endorsement to the policy per endorsement WC000106.