



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 4/28/2026

REQUESTER: Mitchell Richardson, Recreation Manager

PRESENTER: Jason Olsen, Parks and Recreation Director

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-136: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$130,000 FROM THE YOUNG FAMILY FUND BALANCE TO BE USED FOR CONCESSION STAND EXPENSES AS OUTLINED IN THE STAFF REPORT.

BACKGROUND:

In December 2023, the City Council approved a Young Family Athletic Center (YFAC), Concession Agreement, Contract K-2324-72, which established an agreement with Beanstalk Coffee and Sno (Beanstalk), as the Concessionaire Partner at YFAC, to provide food and beverage services at the café located inside the YFAC.

The lease agreement with Beanstalk was set to expire on December 31, 2025. Section 11(B) of the lease allows the City to terminate the lease for any reason upon sixty (60) days written notice to Beanstalk. Beanstalk contacted Parks and Recreation Staff to inform them of their desire to end the lease early. On June 23, 2025, the Parks and Recreation Director sent a Termination of YFAC Concession Agreement Letter to Beanstalk, terminating the lease effective on August 15, 2025.

DISCUSSION:

The Parks and Recreation Administration discussed options and determined City Staff would take over and operate the YFAC Concession starting August 15, 2026. Staff needed funds to purchase equipment and supplies to operate the YFAC Concession efficiently and to process payroll for the new employees working there. These expenses were not accounted for in the budget because the concession agreement with Beanstalk was terminated mid-year. Some funds were transferred from the YFAC Referees (Salaries-Temporary; Account 24770412-42003) to the YFAC Concessions (Other Supplies-Materials-Concession; Account 24770035-43121) to pay January, February, and March 2026 expenses.

RECOMMENDATION:

Staff recommends an appropriation of \$130,000 from Young Family Fund Balance (Account 24-29000) with \$70,000 to Salaries-Temporary (Account 24770412-42003) and \$60,000 to Other Supplies-Materials-Concession (Account 24770035-43121).