



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 04/28/2026

REQUESTER: Ken Giannone, P.E., Capital Projects Engineer

PRESENTER: Ken Giannone, P.E., Capital Projects Engineer

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-111: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND GARVER, L.L.C., IN THE AMOUNT OF \$74,870 TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR LIFT STATION D CONDITION ASSESSMENT PROJECT AS OUTLINED IN THE STAFF REPORT. (WARD 6)

BACKGROUND:

The City of Norman wastewater collection is composed of two major sewer sheds due to the ridge along the north side of the City which separates the Little River and South Canadian River sewer sheds. Wastewater in the South Canadian River sewer shed is conveyed by gravity sewer interceptors directly to the Norman Water Reclamation Facility (WRF). Wastewater flows from the Little River sewer shed are conveyed by gravity interceptors to Lift Station D which pumps flow into a force main, which, in turn, drains into adequately sized interceptors in the South Canadian River sewer shed, which flow by gravity to the WRF.

In recent years, Lift Station D has been experiencing decreasing levels of service. Due to its critical role in Norman's wastewater collection system, Norman Utilities Authority (NUA) staff proposes to have an engineer complete a thorough condition assessment of all systems and equipment in the Lift Station and make prioritized recommendations for necessary repairs. Consequently, on July 17, 2025, NUA issued Request for Qualifications (RFQ) 2526-8 to engineering firms for various water and wastewater infrastructure projects including Lift Station D Condition Assessment (Project WW0344). Garver, L.L.C., (Garver) was selected to provide professional engineering services for this project.

DISCUSSION:

This contract provides for Garver to perform the following services:

1. Condition Assessment of Lift Station D
2. Capacity Evaluation of Lift Station D.

3. Draft Condition Assessment of Lift Station D Report.
4. Final Condition Assessment of Lift Station D Report.

The proposed contract includes \$74,870 in base services for Tasks 1-4 to complete the project.

Funding would come from the Lift Station D Condition Assessment design account (32192236-46201 / Project WW0344), which has an available balance of \$75,000.

RECOMMENDATION NO. 1:

Staff recommends the Norman Utilities Authority approve Contract K-2526-111 in the amount of \$74,870 with Garver L.L.C., for professional engineering services associated with Lift Station D Condition Assessment.