



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 04/28/2026

REQUESTER: Travis King

PRESENTER: Travis King, Fire Chief

ITEM TITLE: CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF A DONATION IN THE AMOUNT OF \$7,528 FOR THE CONTINUING EDUCATION AND TRAINING OF THE HAZARDOUS MATERIALS UNIT FROM THE CLEVELAND COUNTY PUBLIC SAFETY SALES TAX COMMITTEE (CCPSST) TO BE USED BY THE NORMAN FIRE DEPARTMENT, AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

BACKGROUND:

Section 12-110 of the City Code requires that the City Council accept all donations received by the City prior to the use or disbursement of same. Therefore, it is requested that Council review and consider the following items for acceptance and use by the Norman Fire Department.

The Norman Fire Department is a member of the Cleveland County Public Safety Sales Tax Committee (CCPSST). The Cleveland County Public Safety Sales Tax was adopted to supplement the budget of emergency response providers in Cleveland County to help provide needed equipment for those departments.

DISCUSSION:

Norman Fire Department operates a Hazardous Materials Unit/Team which serves the City of Norman. The NFD HAZMAT Unit/Team is also a part of the Oklahoma Department of Homeland Security Region 5 Response Team which responds to incidents when activated in the surrounding counties. Continuing education and training are mission critical components of a Hazardous Materials Response Team and are required to maintain operational readiness. To meet this need, Norman Fire Department approached Cleveland County Public Safety Sales Tax Committee to secure funding for a training opportunity. Upon acceptance of the monetary award, Norman Fire Department will be sending a team of 6 firefighters to participate in the annual Los Alamos HAZMAT Challenge. The Los Alamos training center/Annual HAZMAT Challenge allows participants to interact and train with rail and semi tank cars, simulated WMD labs, hazardous material industrial systems and other hazardous material threats/scenarios.

Norman Fire Department will be training and competing with teams from across the United States in the many disciplines of Hazardous Materials Response and Weapons of Mass Destruction (Chemical, Biological, Radiological, and Nuclear). This event simulates real world scenarios with “hands on” training in a competition format. The information and training gained at this event will be brought back to our department and help the department prepare for new or existing threats.

Funds for the training have been received by the City.

RECOMMENDATION:

It is recommended that City Council accept the donation of \$7,528 and deposit the funds into Donations-Public Safety (Account No. 106-363376) and appropriate the funds into Fire Suppression: Employee Travel/Workshops and Seminars (Account No. 10664143-44604) for the continuing education and training of the Hazardous Materials unit of the Norman Fire Department.