



## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 04/28/2026

**REQUESTER:** Jason Olsen, Director of Parks and Recreation

**PRESENTER:** Jason Olsen, Director of Parks and Recreation

**ITEM TITLE:** CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF DONATIONS FROM CAVINS GROUP, L.L.C. OF NORMAN IN THE AMOUNT OF \$2,500, AND HAL SMITH RESTAURANTS IN THE AMOUNT OF \$5,000 TO BE USED FOR THE CITY OF NORMAN 2026 EMPLOYEES RECOGNITION PROGRAM AND LUNCHEON.

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### **BACKGROUND:**

Cavins Group, L.L.C. of Norman has donated a \$2,500 travel voucher to honor a City employee who was recognized as the Public Servant of the Year at the 2026 Employee Recognition Program and Luncheon held on March 26, 2026.

Hal Smith Restaurants has donated \$5,000 in the form of 25 \$200 gift cards to honor City employees and agencies recognized for going above and beyond at the 2026 Employee Recognition Program and Luncheon held on March 26, 2026.

The City of Norman appreciates all employees who have chosen to invest in our community through public service. In 2026, the Employees Recognition Program was revamped and expanded to continue honoring those achieving milestone work anniversaries, as well as honor excellence and commitment in municipal service. All City of Norman staff were invited to participate in the process and had the opportunity to nominate coworkers who go above and beyond. Nominations were submitted and evaluated by a peer group of City employees with representation from each department. Award winners and some nominees were given a \$200 Hal Smith Restaurant gift card. The categories included Rising Star, Legacy Builder, 110% Award, Mountain Mover, Culture Champion, Bridge Builder, Unsung Hero, Lifetime Achievement, Best Small Project, Best Large Project, Partner of the Year, and Helping Hands Award.

### **DISCUSSION:**

These donations to the City of Norman were made with the stipulation that the funds be used to support the Award Winners and the Public Servant of the Year at the 2026 Employees Recognition Program and Luncheon.

**RECOMMENDATION ONE:**

It is recommended that the City of Norman receive the \$2,500 donation in the form of a travel voucher from Cavins Group, L.L.C. of Norman to be given to City employees chosen as the Public Servant of the Year at the 2026 Employees Recognition Program and Luncheon.

**RECOMMENDATION TWO:**

It is recommended that the City of Norman receive the \$5,000 donation from Hal Smith Restaurants in the form of twenty-five \$200 gift cards to be given to City employees chosen as award winners at the 2026 Employees Recognition Program and Luncheon.