

Norman Forward
Indoor Aquatic and Multi-Sport Facility
Ad Hoc Advisory Group
December 18, 2023

The Norman Forward Indoor Aquatic and Multi-Sports Facility Ad Hoc Advisory Group of the City of Norman, Cleveland County, State of Oklahoma, met on the 18th day of December 2023 at 4:06 pm, and notice and agenda of the meeting were posted at 201 West Gray Street, 48 hours prior to the beginning of the meeting.

ROLL CALL

Present: Chair Hurley and Members McDaniel, Migliorino, Nicholson and Yoch and Ex-Officio Sheriff

Absent: Members Splitt, Tramel and Vinyard

City Officials

Present: Jason Olsen, Director of Parks and Recreation
Veronica Tracy, Recreation Manager
Josh Holman, Recreation Supervisor
Kellen McCoy, Athletic Operations Supervisor
Mitchell Richardson, Recreation Supervisor
Karla Sitton, Admin Technician IV

ITEM 1, being:

APPROVAL OF THE JULY 24, 2023 MEETING MINUTES

Member Yoch made the motion, and Member McDaniel seconded to approve the July 24, 2023, meeting minutes. The vote was taken with the following results:

YEAH: Chair Hurley and Members McDaniel, Migliorino, Nicholson and Yoch

NAY: None

ITEM 2, being:

OPERATOR UPDATE

Mr. Jason Olsen, Director of Parks & Recreation, gave an Operator Update. He highlighted the YFAC Facilities Policy Manual, stating it allows the Director of Parks & Recreation to set the pricing schedule and fees; and enter into an annual agreement on behalf of the City with Community/Operational partners for the rental of events, practices, or meetings; and set fee schedules, which includes membership and day pass costs, and rental and event fees. Mr. Olsen said the YFAC Booking and Sponsorship Policies will be reviewed annually by the Norman Board of Park Commissioners, and any update and/or changes to them must be at their recommendation and approved by the City Manager.

Mr. Olsen said recent discussions regarding the YFAC hours of operation prompted the City to consider opening the facility on Sundays. He highlighted the proposed hours of operation to include the following:

Norman Forward Indoor Aquatic & Multi-Sports Facility

Page 2 of 3

December 18, 2023

Monday – Friday: 6:30 am – 8:00 pm

Saturday: 10:00 am – 8:00 pm

Sunday: 12:00 pm – 4:00 pm

Member McDaniel asked if the City would be hiring additional YFAC Staff to assist with the additional hours of operation, specifically on Sundays. Mr. Olsen said he had requested another full-time position. Member McDaniel said he supports the YFAC being open seven days a week; however, he firmly believes the YFAC needs to be adequately staffed in order to operate the facility properly. He suggested the Ad Hoc Group recommend and vote on this issue and inform the Council of their wishes, and the Ad Hoc Group agreed.

Member McDaniel made the motion, and Member Yoch seconded the recommendation to hire additional YFAC staff, at least one full-time employee, to properly operate the YFAC facility. The vote was taken with the following results:

YEAH: Chair Hurley and Members McDaniel, Migliorino, Nicholson and Yoch

NAY: None

Mr. Olsen said the Council approved Community Partner Agreements with the Norman Optimist Club (NOC) and Rise Volleyball Club. He said Staff is still working on agreement negotiations with Sooner Swim Club, an advertising contract with Youth Scoreboards, and a concessions operator contract with Beanstalk Coffee and Sno. Mr. Olsen said Staff is also diligently working to schedule tournaments and events at the YFAC.

Mr. Kellen McCoy, Athletics Operations Manager, said six (6) basketball tournaments are currently scheduled from January 2024 to August 2024, as well as two (2) Adidas events and a Select Girls event. He said there are two (2) volleyball tournaments now, and Staff is working to schedule national and valid brand events. Mr. McCoy said that to date, YFAC has 1,700 signups, 500 more than NOC had last year.

ITEM 3, being:

PROJECT UPDATE AND FACILITY TOUR

Mr. Jason Olsen, Director of Parks and Recreation, said a Young Family Athletic Facility (YFAC) ribbon cutting is scheduled for February 19, 2024; however, the Winter basketball league will begin at the YFAC in mid-January. He said the basketball courts are finished and ready for play, but construction continues on the remaining YFAC areas. Mr. Olsen said there are some concerns with the concrete decking around the YFAC pool(s) and invited the Ad Hoc Group to tour the facility after today's meeting, including viewing the pool(s) and decking. He said Staff is addressing concerns with the contractor for a solution; however, due to the fixes/repairs, the pool(s) may not open for approximately 30-60 days after the ribbon cutting.

Mr. Olsen asked Ms. Erinn Gavaghan with the Norman Arts Council (NAC) to update the Ad Hoc Group on the YFAC Norman Forward art installation. Ms. Gavaghan said *Elevate the Game* is being sandblasted and powder coated and scheduled for final approval in January 2024. She said the art would be placed at the YFAC soon after that and requested installation help from the Parks & Recreation Staff. Ms. Gavaghan recommended an art dedication be scheduled on the same day as the facility ribbon cutting, and Mr. Olsen agreed.

Norman Forward Indoor Aquatic & Multi-Sports Facility

Page 3 of 3

December 18, 2023

Ms. Heather Kuklinski, representative for Norman Regional Health System (NRHS), said Ortho Central will be moving into the YFAC – NRHS space at the end of January or the first of February. She said that within the NRHS area, there would be an NRHS office, a Sports Medicine Department for current and new patients, and an In-Motion Sports Department for cash pay situations. She said NRHS would have medical personnel on-site during tournaments who can attend to any possible injuries. Ms. Kuklinski said Ortho Central would initially begin seeing a small number of patients at the YFAC to ensure the equipment works properly. She said there will be opportunities for their (upstairs) space to be rented for VIP events.

Chair Hurley reminded anyone who would like to tour the facility to stay after the meeting adjourns.

ADJOURNMENT

Member Tramel made the motion, and Member McDaniel seconded it to approve adjournment. The vote was taken with the following results:

YEAH: Chair Hurley and Members McDaniel, Migliorino, Nicholson and Yoch

NAY: None

Passed and approved this _____ of _____, 2024.

Kyle Hurley, Chairperson