



## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 07/09/2024

**REQUESTER:** Steve Guizzo, Engineering Assistant

**PRESENTER:** Scott Sturtz , Interim Public Works Director

**ITEM TITLE:** CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CHANGE ORDER THREE TO CONTRACT K-2324-2: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND ARROYO'S CONCRETE LLC. INCREASING THE CONTRACT AMOUNT BY \$6,684.05 FOR A REVISED CONTRACT AMOUNT OF \$541,728.55 FOR THE ADDITION OF 2 BUS STOPS TO THE FYE 2024 SIDEWALK CONCRETE PROJECTS AND BUDGET TRANSFER AS OUTLINED IN THE STAFF REPORT.

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### **BACKGROUND:**

The FYE 2024 Sidewalk Concrete Projects consisted of removal and replacement of sidewalks and ramps as needed at various locations throughout the City of Norman.

The FYE 2024 Sidewalk Concrete Projects (K-2324-2) bids were opened on June 15, 2023 with Arroyo's Concrete LLC, submitting the winning bid of \$330,885.50. Change order 1 for \$7,802 was included as part of the original contract to provide additional funding throughout the year to complete necessary repairs in the Citywide 50/50 Program. The contract was approved by City Council on July 25, 2023. Work began on August 21, 2023 and is complete.

In order to accommodate the transit service route changes in the fall of 2023, additional bus stops were needed to be constructed. Change Order 2 to install 54 bus stops in various locations around the City of Norman was approved by City Council on November 14, 2023. Change Order 2 was in the amount of \$196,357 and was a 58% increase to the FYE 2024 Sidewalk Concrete Projects contract for a total contract value of \$535,044.50.

### **DISCUSSION:**

The Transit Program is initiating some minor route changes at the end of July 2024. This includes adding 2 new bus stops that need to be constructed as discussed at the Council Community Planning and Transportation Committee on June 27, 2024. This includes a landing pad for

passengers and associated curb and sidewalk improvements to meet ADA standards. These bus stops are located on University Boulevard, just south of Symmes Street, and on Triad Village Drive, just east of 12<sup>th</sup> Avenue SE. If approved, this change order of \$6,684.05 is a 1.2% increase to the FYE 2024 Sidewalk Concrete Projects contract for a total contract value of \$541,728.55.

**FISCAL IMPACT:**

Change Order 3 is for the installation and or modification of 2 bus stops at University Boulevard, just south of Symmes Street and Triad Village Drive, just east of 12<sup>th</sup> Avenue SE in the City of Norman.

There is approximately \$643.31 available in Bus Stops New Project, Construction (Account 50593379-46101; Project BG0085). If approved, the remaining \$6,040.74 is proposed to be transferred from the ADA Sidewalks Project, Construction (Account 50592206-46101; Project TC0038).

**RECOMMENDATION 1:**

Staff recommends a transfer of \$6,042 from the ADA Sidewalks project to the Bus Stops New project.

**RECOMMENDATION 2:**

Staff recommends that Change Order 3 increasing Contract K-2324-2 with Arroyo's Concrete LLC, by \$6,684.05 for the installation of 2 bus stops, be approved.

Reviewed by: Taylor Johnson, Transit & Parking Program Manager  
Scott Sturtz, Interim Director of Public Works  
Clint Mercer, Chief Accountant  
Anthony Francisco, Finance Director  
Kathryn Walker, City Attorney  
Darrel Pyle, City Manager