



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: July 9, 2024

REQUESTER: Lisa Tullius, Administrative Assistant IV

PRESENTER: Kevin Foster, Chief of Police

ITEM TITLE: CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A DONATION IN THE AMOUNT OF \$500 FROM THE J.M. WILLIAMS REVOCABLE TRUST TO BE USED FOR COMMUNITY OUTREACH BY THE NORMAN POLICE DEPARTMENT AND APPROPRIATION OF FUNDS AS OUTLINED IN THE STAFF REPORT.

BACKGROUND:

The J.M. Williams Revocable Trust mailed in check # 13115, dated 6/25/2024, in the amount of five hundred dollars [\$500] for use by the City of Norman Police Department.

In accordance with City Code Section 12-110, any donation valued above \$250 to be received by the City, whether in the form of monies or any other thing of value, shall be required to be accepted by the City Council prior to any use or disbursement of such monies or thing of value by or to any City operation or cause.

This item is being brought forward for that purpose.

DISCUSSION:

This is a private, unsolicited donation from the J.M. Williams Revocable Trust to be used at the Police Department's discretion. It was provided by mail with no stipulations or requests for a specific purpose. The Police Department wants to use the \$500 to assist with community outreach events.

RECOMMENDATION:

It is recommended the \$500 donation be accepted, deposited into the Police Donations revenue account (106-363376), and appropriated into the Police Administration Division, Community Outreach Supply account (10660310-43136).