



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 06/13/2023

REQUESTER: Jason Olsen, Director of Parks and Recreation

PRESENTER: Anthony Francisco, Finance Director

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2223-145: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AND THE NORMAN MUNICIPAL AUTHORITY, REDUCING APPROPRIATIONS FROM THE NORMAN FORWARD FUND BALANCE BY \$4,228,415 AND RE-ALLOCATING SURPLUS FUNDS FROM COMPLETED PROJECTS.

BACKGROUND:

The Finance Department presented at the Capital Improvement Program Budget meeting with City Council on May 2, 2023, that the Norman Forward Fund balance was over-programmed for the FYE 2023 due to large, multi-year projects such as Young Family Athletic Center and the Adult Wellness and Education Center projects.

In the Fiscal Year Ending 2018, the City set aside \$125,000 through the Room Tax Fund for cost-matching improvements if the Firehouse Art Center could raise equal or exceeding funds for capital improvements at their facility. The Capital Fundraising plans from the Firehouse Art Center never materialized due to the Covid-19 Pandemic, and the fundraising attempts were put on hold by staff at the Firehouse Art Center.

DISCUSSION:

At the May 2, 2023, Capital Improvement Program Budget meeting with City Council, the Finance Department presented and discussed de-appropriation actions that would be needed in various Norman Forward Fund balance accounts for the Fund balance to remain positive at the end of the 2023 fiscal year. These funds would be effectively re-appropriated in July with the adoption of the fiscal year 2023-2024 budget including the projects.

In summary, due to a budgetary shortage in the Norman Forward Fund balance at the end of fiscal year 2022-2023, the actions recommend included the following:

Reduce 2022-2023 year-end fiscal appropriations in the Norman Forward Fund as follows:

- NFP106 Saxon Park - \$1,217,600
- NFP107 New Trail Development - \$970,541

- NFP104 New Neighborhood Parks - \$1,126,274
- NFB001 Griffin Park \$789,000

There is also the Room Tax Fund project Firehouse Arts Center that was initially set aside as matching capital improvement funding which never materialized that needs to be de-appropriated and permanently closed out:

- RT0027 Firehouse Arts Center - \$125,000

RECOMMENDATION ONE:

It is recommended that fiscal year 2022-2023 Norman Forward Fund appropriations be REDUCED (Fund Balance account 51-29000 increased) by \$4,103,415 by reducing fiscal year 2022-2023 allocations as follows:

Saxon Park**	Project NFP106	\$ 1,217,600
New Trail Development**	Project NFP107	\$ 970,541
New Neighborhood Parks**	Project NFP104	\$ 1,126,274
Griffin Park**	Project NFB001	\$ 789,000

RECOMMENDATION TWO:

It is recommended that Norman Room Tax appropriations be REDUCED (Fund Balance account 51-29000 increased) by \$125,000 by reducing fiscal year 2022-2023 allocations as follows:

Firehouse Art Center*	Project RT0027	\$ 125,000
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* Projects recommended to be closed out.

** Projects that are ongoing; funds recommended to be re-allocated in FYE 2024