



CITY OF NORMAN, OK
NORMAN FORWARD SALES TAX CITIZEN FINANCIAL
OVERSIGHT BOARD MEETING

**Municipal Building, Executive Conference Room, 201 West Gray, Norman,
OK 73069**

Friday, March 13, 2026 at 3:30 PM

MINUTES

The Norman Forward Sales Tax Citizen Financial Oversight Board of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session at 2201 Trae Young Drive, Norman, on Friday, March 13, 2026 at 3:30 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

PRESENT

Chairman Andy Rieger
Board member Alva Brockus
Board member Cindy Rogers
Board member Erik Paulson
Board member Linda Price
Board member Zachary Simpson

ABSENT

Board member Andy Sherrer
Board member Shanon Buckingham
Board member Christopher Housman

OTHERS

Jacob Huckabaa, Budget Analyst
Dannielle Risenhoover, Admin. Tech. IV
Jason Olsen, Director of Parks & Recreation
Clint Mercer, Chief Accountant
Kim Coffman, Budget Manager
Council Member Robert Bruce

MINUTES

1. **CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF MINUTES FROM JANUARY 9, 2026**

Member Price made a motion to approve the minutes from the January 9, 2026 meeting. Member Brockus duly seconded the motion. Hearing no objections to the approval of the minutes from January 9, 2026, the motion passed unanimously.

Items submitted for the record:

Forward Citizen Financial Oversight Board Minutes from January 9, 2026

REPORTS

2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF FINANCIAL REPORTS

Budget Analyst Jacob Huckabaa gave the report. The sales tax revenue for March is down 12.8% from projections. This brings the year-to-date revenue projection to -1.77%. Use tax is down 4.18% from March projections; however, year-to-date, use tax is up 17.96%. The combined sales and use tax for March is 11.63% below projections. These figures put the combined tax revenues .2% above the combined, year-end projections.

Huckabaa stated that there weren't many changes to the project cost expenditures other than a few appropriations made for some project master plans.

Member Price made a motion to approve the Financial Reports and Member Simpson duly seconded the motion. The motion passed unanimously.

Items submitted for the record:

Norman Forward Citizen Financial Oversight Board Financial Reports

DISCUSSION ITEMS

3. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF PREVIOUSLY APPROVED COUNCIL ACTIONS

The Board reviewed and acknowledged Council's acceptance of the following Council actions:

- Appropriation of \$113,932 from the Norman Forward fund balance to the following Norman Forward Master Plans: \$22,750 to the Multi-sports Park Project, \$20,500 to the Ruby Grant Park Project, \$7,500 to the Griffin Park Project, \$31,591 to the Reaves Park Project, \$15,795.50 to the Young Family Athletic Center (YFAC), and \$15,795.50 to the Adult Wellness and Education Center (AWE) Project
- Receipt of the Norman Forward Financial Oversight Board Annual Report from January 1, 2025 through December 31, 2025
- Approval of RFP-2526-18 and contract K-2526-148: A contract by and between the City of Norman, Oklahoma and Play by Design, Inc. in the amount of \$185,000.00, Maintenance Bond MB-2526-49, Performance Bond B-2526-66; and Statutory Bond B-2526-67 for the Sutton Place Park Playground Project, and Resolution R-2526-106, granting tax exempt status
- Approval of RFP-2526-17 and Contract K-2526-149: A contract by and between the City of Norman, Oklahoma and Happy Playgrounds, LLC in the amount of \$230,000.00, Maintenance Bond MB-2526-50, Performance B-2526-68; Statutory Bond B-2526-69 for the Northeast Lions Park Playground Project, and Resolution R-2526-107 - granting tax exempt status
- Approval of RFP-2526-19 and Contract K-2526-150: A contract by and between the City of Norman, Oklahoma and PS Commercial Play LLC, DBA: Play and Park Structures, in the amount of \$200,000.00, Maintenance Bond MB-2526-51, Performance Bond B-2526-

70; Statutory Bond B-2526-71 for the Eagle Cliff Park Playground Project, and Resolution R-2526-108 - granting tax exempt status.

The updates to the Norman Forward Master Plans are being paid for through the Norman Forward Fund. Director of Parks and Recreation Jason Olsen estimates that in 60 days the Master Plans will be presented to the Parks Board, then to the Norman Forward Citizens Financial Oversight Board and then to City Council.

Chair Rieger asked about some of the remaining Norman Forward funds (estimated at \$11 million) being used for maintenance of the projects. Olsen replied, "That can be part of it. It's really up to how the community feels and ultimately what Council wants us to do with that money." These funds are earmarked for Norman Forward projects only.

Items submitted for the record:

January 13, 2026, City Council Agenda Item #32

January 27, 2026, City Council Agenda Item #7

February 24, 2026, City Council Agenda Item #14

February 24, 2026, City Council Agenda Item #15

February 24, 2026, City Council Agenda Item #16

4. AD HOC COMMITTEE LIAISON REPORTS

No Ad Hoc reports were given.

5. PROJECT MANAGER REPORTS

Director of Parks and Recreation Jason Olsen gave the report. Playgrounds were ordered for Sutton Place Park, Eagle Cliff Park, and Northeast Lions Park. Construction on Bluestem Park is about to start. It is expected that completion of Bluestem Park will take approximately six to nine months. The City of Norman Public Works Department continues to build the road to Saxon Park. Once the road is completed, construction of Saxon Park will go out to bidders.

Olsen stated that from his understanding, there are only a select few mediators in Oklahoma that can handle the Central Library mediation case. He was unable to confirm why there continues to be a delay in mediation. Olsen recommends that remediation of the Central Library not occur until legal decisions are formally made in the case.

MISCELLANEOUS COMMENTS

Councilmember Robert Bruce commented that he "gets calls all the time" from people wondering what Norman Forward funds can be spent on.

ADJOURNMENT

Member Price moved to adjourn the meeting which was duly seconded by Member Brockus. The motion passed unanimously, and the meeting adjourned at approximately 4:00 PM.

Andy Rieger, Chair
Norman Forward Sales Tax Citizen Financial Oversight Board