



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 07/26/2022

REQUESTER: ANDREW BRUEHL, UTILITIES SUPERVISOR

PRESENTER: GERI WELLBORN, UTILITIES MANAGER

ITEM TITLE: CONSIDERATION OF AWARDING, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID 2122-68:
SUBMITTED BY CHEMTRADE CHEMICALS US, L.L.C., IN THE AMOUNT OF \$648 PER TON FOR 10% AND \$540 PER TON FOR 12% FOR THE PURCHASE OF FERRIC SULFATE FOR THE WATER TREATMENT FACILITY.

BACKGROUND:

On May 26, 2022, bids were opened for Bid 2122-68 for Ferric Sulfate. Ferric Sulfate is used as a coagulant in the treatment of water. Funds in the amount of \$1,002,299 have been budgeted in the fiscal year 2022-2023 (FYE 2023) Budget, Water Fund - Water Treatment Plant - Operating Chemicals (account 31955234 43108) for purchase of all treatment chemicals.

DISCUSSION:

Specifications for Bid-2122-68 for Ferric Sulfate were sent to four (4) vendors and two (2) bids were received. No-bids were due to uncertain costs and supply demands. The lowest and best bid meeting all specifications was submitted by Chemtrade Chemicals US LLC of Parsippany, NJ, in the amount of \$648 per ton for 10%, and \$540 per ton for 12%. This compares to a cost of \$470 per ton last year for the 10%, an increase of 37.87 percent and a cost last year of \$392 per ton for 12%, an increase of 37.76 percent. This increase has occurred due to shipping/transporting costs.

RECOMMENDATION:

Purchases will be made throughout FYE 2023. Bids have been examined by staff and found to be in order and proper as to form. Based upon the above information, staff recommends acceptance of the lowest and best bid as listed above.