



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 07/26/2022

REQUESTER: ANDREW BRUEHL, UTILITIES SUPERVISOR

PRESENTER: GERI WELLBORN, UTILITIES MANAGER

ITEM TITLE: CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION AND/OR POSTPONEMENT OF BID-2122-74: FOR THE PURCHASE OF BULK SODIUM HYPOCHLORITE FROM BRENNTAG SOUTHWEST, INC., IN THE AMOUNT OF \$0.1575 PER POUND FOR FIRST QUARTER WITH PRICING CHANGES TO BE PROVIDED WITH THIRTY (30) DAYS NOTICE.

BACKGROUND:

On May 26, 2022, bids were opened for Bulk Sodium Hypochlorite (Bid 2122-74). Bulk Sodium Hypochlorite is used for disinfection in the treatment of water. Funds in the amount of \$1,002,299 have been budgeted in the fiscal year 2022-2023 (FYE 2023) Budget, Water Fund - Water Treatment Plant - Operating Chemicals (account 31955234 43108) for purchase of all treatment chemicals.

DISCUSSION:

Specifications for Bulk Sodium Hypochlorite (Bid 2122-74) were sent to ten (10) vendors and one (1) bid was received. No-bids were due to uncertain costs and supply demands. The lowest and best bid meeting all specifications was submitted by Brenntag Southwest, Inc. of Nowata, OK, in the amount of \$0.1575 per pound. This compares to a cost of \$0.121 per pound last year for an increase of 30.17 percent. This increase has occurred due to shipping/transporting costs. Further, due to the unstable market Brenntag Southwest, Inc. has only confirmed this price for first quarter and will provide any price adjustments with thirty (30) day notice at which time the City can elect whether to accept the change in price or re-bid the product.

RECOMMENDATION:

Purchases will be made throughout FYE 2023. Bids have been examined by staff and found to be in order and proper as to form. Based upon the above information, staff recommends acceptance of the lowest and best bid as listed above.