



CITY OF NORMAN, OK SOCIAL AND VOLUNTARY SERVICES COMMISSION MEETING

Development Center, Conference Room B, 225 N. Webster Avenue,
Norman, OK 73069

Monday, April 06, 2026 at 5:30 PM

MINUTES

The Social and Voluntary Services Commission of the City of Norman, Cleveland County, State of Oklahoma, will meet in Regular Session in Conference Room B at the Development Center, on Monday, April 06, 2026 at 5:30 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster, and on the City website at least 24 hours prior to the beginning of the meeting.

This meeting was called to order at 5:31 pm.

ROLL CALL

PRESENT

Bronte Bagwell
Marc Bonge
Fallon Burleson (arrived 6:10pm)
Scott Meier (arrived 5:38pm)
Jennifer Newell
Pam Post
Lisa Schmidt
Heidi Smith

ABSENT

Sandy Duncan

STAFF

Tara Reynolds, Financial Management Analyst

MINUTES

1. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES FROM FEBRUARY 09, 2026.
Motion by Heidi Smith to approve the minutes as submitted; **Second** by Marc Bonge. All approve.

REPORTS

2. UPDATE ON FYE26 AGENCY EXPENDITURE REPORT & UPCOMING FYE27 FUNDING

<u>Agency</u>	<u>Purpose</u>	<u>Awarded</u>	<u>Remainder</u>
Abbott House	Client Assistance	\$5,000.00	\$5,000.00
ABLE	Fire sprinkler system	\$10,000.00	\$0.00
Aging Services	Special Assistance, utilities, housekeeping	\$7,500.00	\$2,852.00
Among Friends	Scholarships	\$9,600.00	\$0.00
Antioch Church	Assistant Director salary for tutor program	\$6,000.00	\$6,000.00
Assistance League	Operation School Bell shoes	\$5,000.00	\$0.00
Beacon Project	food pantry program	\$10,000.00	\$0.00
Big Brothers Big Sisters	21 matches	\$10,000.00	\$10,000.00
Bridges	Student Utility Bills	\$9,600.00	\$1,550.00
Care A Vans	Car, general liability, and payroll insurance	\$10,000.00	\$4,207.27
CASA	Gas cards, gifts, meals, activities	\$9,000.00	\$1,918.78
Catholic Charities	Sanctuary Day Shelter	\$10,000.00	\$0.00
CCFI	Therapist Salaries	\$10,000.00	\$10,000.00
City Care	Administrative & operational oversight	\$10,000.00	\$0.00
Food & Shelter	Food/Operational Cost of Share Center	\$10,000.00	\$0.00
Fostering Futures	Beds	\$9,000.00	\$0.00
Full Circle	Scholarships	\$8,500.00	\$5,975.60
Healthy Living Norman	Fitness Instructor Salaries	\$3,500.00	\$0.00
HeartLine	211 Staff, software, outreach	\$10,000.00	\$10,000.00
Infant Crises	Baby Mobile Program	\$10,000.00	\$10,000.00
Legal Aid	Office rent	\$10,000.00	\$0.00
Little Read Wagon	Books, activity books, reading glasses	\$7,500.00	\$4,201.09
Loveworks	After school program salary, insurance	\$7,992.00	\$7,992.00
McFarlin	Food pantry toilet paper	\$9,360.00	\$6,998.96
Meals on Wheels	Meals	\$10,000.00	\$0.00
Mission Norman	Scale, mailbox, warehouse position	\$9,000.00	\$0.00
Salvation Army	Salaries	\$10,000.00	\$0.00
Share & Grow	Zoom, prizes, equipment, location rentals, admin cost, office supplies	\$1,000.00	\$1,000.00
St Francis	Storage Unit, deliveries	\$9,948.00	\$5,145.16
Thunderbird Clubhouse	Staff healthcare	\$10,000.00	\$0.00
Transition House	Apartment flooring	\$7,500.00	\$7,500.00
Virtue Center	family support group/parenting classes for Family Pathways program	\$10,000.00	\$8,250.00
<u>Total</u>		<u>\$275,000.00</u>	<u>\$108,590.86</u>
			61% of funds exper

The Social & Voluntary Services Commission is expected to receive around \$250,000 for the upcoming 2026-2027 fiscal year.

DISCUSSION ITEMS

3. REVIEW & UPDATE OF GRANT APPLICATION

The application for 2026-2027 funding will be open May 4-May 29, 2026. The Commission consolidated the organizational funding categories and edited several questions for clarity.

4. DISCUSSION OF AGENCY VISITS

There was a general discussion of the Commissioner's visits with the agencies. This included updates from the agencies on staffing, new locations, and barriers to expending funding. The Commissioners could not get in contact with Fostering Futures and Share & Grow.

ACTION ITEMS

5. ELECTION OF CHAIR & VICE CHAIR

Motion by Scott Meier to nominate Jennifer Newell as Chair and Heidi Smith as Vice-Chair. **Second** by Pam Post. All approve.

MISCELLANEOUS COMMENTS

None

ADJOURNMENT

This meeting adjourned at 7:17pm.