



## CITY OF NORMAN, OK STAFF REPORT

---

**MEETING DATE:** 05/14/2024

**REQUESTER:** Scott Aynes, Line Maintenance Manager

**PRESENTER:** Scott Aynes, Line Maintenance Manager

**ITEM TITLE:** CONSIDERATION OF AWARDDING, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID-2324-46: SUBMITTED BY S.W. GILLIS TO LOWER SANITARY SEWER MANHOLES AT VARIOUS LOCATIONS THROUGHOUT THE SEWER COLLECTION SYSTEM FOR THE LINE MAINTENANCE DIVISION.

---

### **BACKGROUND:**

The Sewer Line Maintenance Division has over 12,000 sewer manholes to maintain, and over 500 miles of sewer collection line in the collection system. The scope of service consists of raising and/or lowering sanitary sewer manholes ranging in incremental heights from six-inches to a predetermined height at various locations throughout the sewer collection system.

Over the years, sanitary sewer manholes in the City have been inadvertently buried from development and citizens' landscaping concepts. Access to these manholes is necessary for scheduled maintenance and is critical when the sewer main is obstructed. Without access to the sewer main to remove the obstruction, the main can become surcharged and overflow, causing personal property damage and environmental impacts.

Each year, funds are allocated in the amount of \$33,000 for Maintenance & Repair Contract Other (account 32955252-44229) to use for raising and lowering of sewer manholes in the collection system.

### **DISCUSSION:**

Bid 2324-46 provides for competitive prices for the lowering of sanitary sewer manholes, on an "as needed" basis. Publication of this contract ran two weeks consecutive in the Norman Transcript on March 8, 2024 and March 15, 2024. Bid packets were sent out to two (2) vendors, with one (1) vendor submitting their sealed bid. Bids were opened on April 4, 2024. The attached bid tabulation provides a complete accounting of these bids.

### **RECOMMENDATION:**

Staff recommends awarding bid 2324-46 be awarded to the lowest and best bidders as follows:

SW Gillis, PO Box 815, Norman, OK 73070 for the following materials:

- Repair Cone
- Lower Manhole per foot
- Remove and replace concrete
- Remove and replace asphalt per foot
- Traffic Plan