



**CITY OF NORMAN, OK**  
**PUBLIC SAFETY OVERSIGHT COMMITTEE MEETING**  
Development Center, Room B, 225 N. Webster Ave., Norman, OK 73069  
Thursday, June 12, 2025 at 4:00 PM

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## **MINUTES**

The Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on Thursday, June 12, 2025 at 4:00 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, the Development Center at 225 N. Webster, and on the City website at least 24 hours prior to the beginning of the meeting.

### **ROLL CALL**

### **MINUTES**

#### **PRESENT**

Chairman Linda Price  
Committee member Kyle Hurley  
Committee member Russell Rice  
Committee member Ann Gallagher  
Committee member Gregory Gilkey

#### **ABSENT**

Committee member Lea Greenleaf  
Committee member Mark Emerson  
Committee member Kenny Orr

#### **OTHERS**

Major Chad Vincent, NPD  
Russell Anderson, Dispatch  
Kim Coffman, Budget Manager  
Jacob Huckabaa, Budget Tech.  
Bill Scanlon, Citizen

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF MINUTES FROM MAY 8, 2025

Member Gallagher moved to approve the May 8, 2025 Public Safety Oversight Committee minutes which was duly seconded by Member Rice. The motion passed unanimously.

Items submitted for the record:

Citizens Public Safety Oversight Committee Minutes from May 8, 2025.

### **REPORTS**

2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT AND/OR DISCUSSION OF FINANCIAL REPORTS

Kim Coffman gave the report. The City is 8.5% below the sales tax revenue target for May. "June sales tax has come in and it was a little bit higher, but it's not going to close the gap; so, I think we're going to finish the (fiscal) year a little low," Coffman said. Year-to-date, the Public Safety Sales Tax Fund is 6% below budget in sales tax revenue.

Norman Public Schools (NPS) made their final payment to the City of Norman for the 2024-2025, City provided, school resource officer (SRO) program. Norman Public Schools paid a total of \$501,721 for the program. They were contracted with the City to pay \$531,000. One SRO was on leave for a portion of the contract period but the SRO officers also accumulated NPS prompted, overtime charges that were in excess of the contract. Coffman is in discussions with City Management on how to proceed with these contract deviations.

Coffman reviewed the expenses in the Public Safety Sales Tax (PSST) Fund, specifically mentioning the Police and Fire Department expenses. Overall, the Police Department is approximately 6% below their budget target expenditures. The Fire Department is approximately 25% below their budget target expenditures. "Keep in mind, a chunk of that is for the remaining fire apparatus...fire engine," Coffman said. "On the operating side, they're actually 20% above budget and that's mostly due to overtime."

Items submitted for the record:  
Financial Reports

## **DISCUSSION ITEMS**

### **3. MONTHLY UPDATES**

#### **a) FIRE DEPARTMENT UPDATES**

No Fire Department update was given.

#### **b) POLICE DEPARTMENT UPDATES**

Major Chad Vincent gave the update. There are currently 179 out of 184 commissioned police officer positions filled. There are approximately 250 applications submitted for what is estimated to be an "early 2026" police academy.

Vincent stated, "During the summer, Norman Police Department (NPD) really leans into the community service aspect of who we are as a department." This includes NPD leading Safety Town and the Junior Police Academy.

The Police Department has about 40 new police cars in their fleet. Most of the cars in the fleet are hybrid cars.

Norman Police Department conducted a routine meeting with NPS Associate Superintendent and Chief Operating Officer Justin Milner to reflect on the 2024-2025 SRO Program. "They continually have great things to say about the officers that we are placing in the schools. That partnership is strong," Vincent said. Teddy Wilson with NPD will rotate in as the SRO Lieutenant and Charles Shell will become a new SRO for the 2025-2026 school year.

#### c) DISPATCH UPDATES

Russell Anderson gave the update. The department is down two employees and has two in the academy. The academy should conclude in two weeks.

#### d) EMERGENCY COMMUNICATIONS OPERATIONS CENTER (ECOC) UPDATES

Russell Anderson gave the update. The Emergency Communications Operations Center (ECOC) construction punch list includes landscaping, lighting, and the building of the east fence. The Vehicle Storage Facility is almost completed. Staff is evaluating how to spend a surplus of money left in the ECOC construction budget. The additional money may go toward a natural gas generator, mill work in a conference room, and/or an electronic car charging stations.

### 4. DISCUSSION OF PUBLIC SAFETY STUDY AND IMPLEMENTATION

#### a) CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF A RECOMMENDATION LETTER TO CITY COUNCIL REQUESTING THE APPOINTMENT OF A SUBCOMMITTEE TO ADDRESS THE IMPLEMENTATION OF THE MATRIX PUBLIC SAFETY STUDY

Member Rice motioned to postpone this discussion until the next meeting. This was duly seconded by Member Gallagher. The motion passed unanimously.

### MISCELLANEOUS COMMENTS

#### 6. ESTABLISH TOPICS FOR THE JULY 10, 2025 MEETING

The agenda topics for the July 10, 2025 meeting will remain the same.

### ADJOURNMENT

Member Rice made a motion to adjourn the meeting which was duly seconded by Member Hurley. The motion passed unanimously.

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Linda Price, Chair  
Citizens Public Safety Oversight Committee