



## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 7/22/2025

**REQUESTER:** Steve Guizzo, Engineering Assistant

**PRESENTER:** Scott E. Sturtz, Public Works Director

**ITEM TITLE:** CONSIDERATION OF ADOPTION, APPROVAL, ACCEPTANCE, AWARDED, AMENDMENTS, REJECTION, AND/OR POSTPONEMENT OF CHANGE ORDER TWO TO CONTRACT K-2425-1: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND ARROYO'S CONCRETE L.L.C., INCREASING THE CONTRACT AMOUNT BY \$25,700.42 FOR A REVISED CONTRACT AMOUNT OF \$485,700.42 FOR THE FYE 2025 SIDEWALK CONCRETE PROJECTS, FINAL ACCEPTANCE OF THE PROJECT, AND FINAL PAYMENT IN THE AMOUNT OF \$45,357.67.

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### **BACKGROUND:**

The FYE 2025 Sidewalk Concrete Projects consisted of removal and replacement of sidewalks, handicap ramps and curb and gutter as needed at various locations throughout the City of Norman.

The FYE 2025 Sidewalk Concrete Projects (K-2425-1) bids were opened on June 6, 2024 with Arroyo's Concrete LLC. submitting the winning bid of \$532,590.62. The contract was approved by City Council on July 23, 2024. Work began on August 28, 2024 and was completed on June 16, 2025.

### **DISCUSSION:**

Sidewalk and handicap ramp projects are awarded to the lowest responsible bidder. Contractor bids are determined by using plan quantities multiplied by the contractor's unit prices for all bid items of the contract.

Of the forty-three (43) bid items, fourteen (14) bid items on Change Order 2 had a quantity change and all resulted in an increased cost for an overall contract increase of \$25,700.42 or 5.6%. The contract amount increased from \$460,000 to \$485,700.42. Overrun items are detailed on the attached Change Order 2.

Funds are available for Change Order 2 (\$25,700.42) in Citywide Sidewalk Reconstruction 50/50 Program, Construction (Project TC0273, Account 50590052-46101). These funds were appropriated by Resolution R-2425-80 on January 28, 2025. Remaining final payment funds are release of retainage from contract projects in the table below.

Project	Account
TC0273 Citywide Sidewalk Reconstruction 50/50 Program	50590052-46101
TC0238 Sidewalk Accessibility Program	50593316-46101
TC0249 Sidewalk Program for Schools and Arterials	50593317-46101
TC0262 Sidewalks and Trails Program	50591179-46101
TC0274 Downtown Area Sidewalks and Curbs	50597716-46101

A summary table showing the change in the project cost is shown below:

Item	Cost	Amount Used	Remaining
Original Contract with Change order #1	\$460,000.00	\$460,000.00	\$0.00
Change Order #2	\$25,700.42	\$25,700.42	\$0.00
Total	\$485,700.42	\$485,700.42	\$0.00

Staff has found all work to be complete and acceptable with all “punch list” items addressed and is proposing final payment and acceptance of this contract (K-2425-1) with Arroyo’s Concrete LLC.

**RECOMMENDATION 1:**

Staff recommends that Change Order 2 increasing contract K-2425-1 with Arroyo’s Concrete LLC. by \$25,700.42, be approved.

**RECOMMENDATION 2:**

Staff further recommends final acceptance of the FYE 2025 Sidewalk Concrete Projects, Contract K-2425-1, and final payment to Arroyo’s Concrete LLC. in the amount of \$45,357.67.