



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 07/22/2025

REQUESTER: Lisa Krieg

PRESENTER: Lisa Krieg, CDBG Grants Manager

ITEM TITLE: CONSIDERATION OF ADOPTION, APPROVAL, ACCEPTANCE, AWARDED, AMENDMENT, REJECTION, AND/OR POSTPONEMENT OF CONTRACT K-2526-9: BY AND BETWEEN THE CITY OF NORMAN AND ROSE ROCK HABITAT FOR HUMANITY, INC., FOR ACQUISITION OF PROPERTY FOR AFFORDABLE HOUSING AS PART OF THE COMMUNITY DEVELOPMENT BLOCK GRANT FIRST YEAR ACTION PLAN.

BACKGROUND:

On May 13, 2025, the Norman City Council approved the fiscal year ending June 30, 2026 (FYE 26) First Year Action Plan for the Community Development Block Grant (CDBG) and HOME Investment Partnerships Programs. Included in this Action Plan is an activity to provide a total of \$40,000 for property acquisition to Rose Rock Habitat for Humanity, Inc. (RRHH). These funds were designated for acquisition of property for affordable housing.

DISCUSSION:

Discussions pertaining to the long standing, beneficial partnership between the City of Norman and RRHH, resulted in the CDBG Policy Committee recommending that \$40,000 of funding be designated within the FYE 26 First Year Action Plan to RRHH for additional acquisition of property to be utilized for affordable housing. This line-item designation was included as such within the FYE 26 First Year Action Plan and subsequently approved by the Norman City Council and the U.S. Department of Housing and Urban Development (HUD).

Once this contract is awarded, prior to distribution of funds, RRHH will be required to provide documentation to the City of Norman of any intended property for purchase. This documentation will require an appropriate appraisal for cost reasonableness and evaluation of the site for appropriateness. An Environmental Review will be completed in accordance with HUD regulations prior to distribution of funds.

RECOMMENDATION:

Staff recommends approval of Contract K-2526-9 with Rose Rock Habitat for Humanity, Inc. in the amount of \$40,000 for the Acquisition of Property as described. Funds are available in CDBG Land Acquisition B26 (account 21240155 46001; project GC0104).