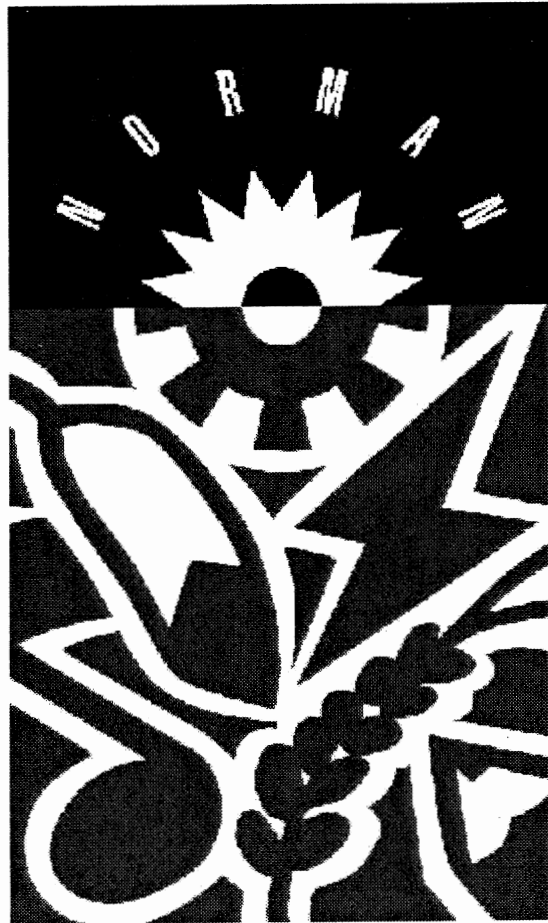


# City of Norman



## Monthly Departmental Report

**June 2025**

## **MONTHLY PROGRESS**

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**CITY CLERK            1**



**CITY CLERK**

**MONTHLY PROGRESS REPORT**

**June 2025**

<b>ACTION CENTER</b>				
<b>DEPARTMENT</b>	<b>CALLS</b>	<b>CALLS YTD</b>	<b>ADDITIONAL CONTACTS</b>	<b>ADDITIONAL CONTACTS YTD</b>
Animal Welfare	22	158	0	5
Bus Service	1	6	4	7
CDBG	0	10	0	3
City Clerk	119	749	0	9
City Manager/Mayor	5	42	0	7
City Wide Garage Sale	0	0	0	0
Code Enforcement	89	496	7	33
Finance	9	25	0	0
Fire/Civil Defense	6	52	0	6
Human Resources	15	83	0	3
I.T.	3	39	0	4
Legal	4	55	0	4
Line Maintenance	50	361	1	12
Municipal Court	11	69	1	3
Noise Complaint	0	0	0	2
Norman Forward Questions	0	0	0	2
Outreach	3	63	3	6
Parks & Recreation	57	334	5	18
Permits/Inspections	99	817	2	12
Planning	23	162	0	5
Police/Parking	31	398	5	19
Public Works	13	169	3	12
Recycling	0	3	0	0
Sanitation	103	810	2	26
Sidewalks	0	6	0	5
Storm Debris	0	0	0	0
Storm Water	28	138	10	25
Streets	44	389	4	19
Streets Lights	3	132	1	14
Traffic	5	161	1	11
Utilities	187	915	4	22
WC Questions	0	0	0	0
WC Violations	0	0	0	2
<b>June 2025 Total: 983</b>	<b>930</b>	<b>6695</b>	<b>53</b>	<b>296</b>

## LICENSES

29 new business licenses and 35 renewals were issued during the month of June. The following is a list of business license renewals issued in June and YTD totals:

LICENSE TYPE	NUMBER	FYE	LICENSE TYPE	NUMBER	FYE
	ISSUED	YTD		ISSUED	YTD
Bee Keeper	2	5	Retail Beer	0	75
Brewer	0	3	Retail Spirits Store	2	16
Coin-Operated Devices	1	678	Retail Wine	0	56
Distiller	0	0	Salvage Yard	0	0
Food	16	545	Sidewalk Dining	0	11
Game Machines	0	0	Solicitor/Peddler (30 day)	3	9
Impoundment Yard	0	4	Solicitor/Peddler (60 day)	0	4
Kennel	0	22	Solicitor/Peddler (one day)	0	0
Medical Marijuana Dispensary	1	31	Special Event	3	3
Medical Marijuana Grower	2	16	Strong Beer & Wine/Winemaker	1	20
Medical Marijuana Processor	2	16	Taxi/Motorbus/Limousine	5	19
Medical Marijuana Testing Laboratory	0	1			
Mixed Beverage	4	63	Temp Food (one day)	3	8
Mixed Beverage/Caterer	5	77	Temp Food (30 day)	8	24
Pawnbroker	0	4	Temp Food (180 day)	6	17
Pedi cab	0	5	Transient Amusement	0	0
	33	1,472		31	232

NEW ESTABLISHMENT LICENSES		
NAME	ADDRESS	LICENSE TYPE(S)
Billy Goat Grub	209 W Main	Food Service & Mixed Beverage/Caterer
El Toro Mexican Grill	924 W Main	Food Service & Mixed Beverage
Dollar Tree	552 Ed Noble Parkway	Food Service
Sam's Southern Eatery (New Ownership)	408 W Main	Food Service
The Lokal Norman	110 W Main	Food Service & Mixed Beverage/Caterer
Spirit N Wine (New Ownership)	1246 N Interstate Dr.	Retail Spirit Store

SOLICITOR/PEDDLER LICENSE		
60 DAY	30 DAY	1 DAY
	Sooner Bloomers (Outdoor)	
	Southwestern Advantage (Door to Door)	
	Showtime Novelties (Outdoor)	

TEMPORARY FOOD PERMITS		
180 DAY	30 DAY	1 DAY
Taqueria El Mexicano #2	King Chay Food Truck	Fancy's Hotdogs & More
Taqueria La Chiva	Yum Yum Bites	23 <sup>rd</sup> Street Eatery
Jeepney Express	Dirty Beverage Bar	Sassy Sifter
Abu Omar Halal	Frost Boss	

TEMPORARY FOOD PERMITS		
180 DAY	30 DAY	1 DAY
Billy Goat Grub Food Truck	Okie Bean Coffee	
Doughnuttery	The Corndog Cook	
	Scoops Ice Cream Truck	
	Shawn's Rockin Lemonade & More	

### RECORD REQUESTS RECEIVED

MONTH	NUMBER RECEIVED	YEAR-TO-DATE
July	26	26
August	39	65
September	23	88
October	45	133
November	42	175
December	16	191
January	25	216
February	30	246
March	40	286
April	38	324
May	43	367
June	57	424

### LAW SUITS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
01/14/25	Geoffrey Arce & Kristin Arce	Alleged violation of Open Meeting Act due to action taken at City Council meeting regarding a rezoning application, remanding the application back to the Planning Commission which resulted in delays, additional costs and significant financial harm.	To be Determined

### CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
06/09/2025	Ship & Catherine Schipul	City workers allegedly pressured water lines and black water came from toilet, soiling carpet	\$1,253.32
06/10/2025	Elaine Picek	City utility worker allegedly told her she had a bad leak at 1925 Grassland, she then hired a plumber and they found there was no leak; requesting reimbursement for plumber fees.	\$89.00
06/23/2025	Brad & Michelle Camp	A large tree fell on property at 1504 Creekside and had to be removed at their expense.	\$2500.00
06/23/2025	Doug Bowden	City truck allegedly hit mailbox located at 2725 Meadowbrook on June 3, 2025, destroying it in the process.	\$1840.68
06/27/2025	Mary Jean Callahan	City street workers allegedly damaged the sprinkler system while repairing the street at 2303 Parkland Way.	\$155.57

### **SPECIAL SESSION**

On June 3, 2025, City Council met in a Special Session to consider Resolution R-2425-132 authorizing submission of a grant application for the 2025 Political Subdivisions Opioid Abatement Grant from the Oklahoma Opioid Abatement Board to fund a three-year partnership. Additionally, Council was given an update on April flooding events and discussed Stormwater infrastructure. Lastly, Council met in Executive Session to evaluate the City Manager as required by contract as well as evaluation of the City Attorney as per contract and discuss the employment of the Internal Auditor.

### **BUSINESS & COMMUNITY AFFAIRS COMMITTEE**

On June 5, 2025, the Business & Community Affairs Committee met to discuss shopping carts throughout the City.

### **SPECIAL SESSION – FYE 26 BUDGET ADOPTION**

On June 10, 2025 at 2:00 p.m., City Council met to consider adoption of the FYE 2026 City of Norman Operating and Capital Budgets and the Norman and Convention and Visitors Bureau, Inc. FYE 2026 Budget with detailed annual plan of work.

### **SPECIAL SESSION**

On June 10, 2025 at 5:00 p.m., City Council met and was presented with the Westwood Master Plan and then adjourned into Executive Session to discuss pending litigation in the case of Kevin Hahn v. City of Norman, Case No. CJ-2021-210 TB and the employment of the Internal Auditor.

### **OVERSIGHT COMMITTEE**

On June 12, 2025, the Oversight Committee met for a presentation of a report entitled “A Place to Call Home: A Community-Driven Plan for Norman’s Permanent Shelter” by the University of Oklahoma Student Government Association.

### **SPECIAL SESSION**

On June 17, 2025, City Council met and conducted a public hearing to consider Resolution R-2425-111 declaring that certain structures in the City of Norman are dilapidated and detrimental to the health, safety, benefit or welfare of the general public; directing the removal of the structure; establishing the date in which the work shall be completed by the owner and authorizing the City Manager to take steps to cause the work to be completed by the City if not completed by the owner within the dates specified. Additionally, City Council considered the approval of Contract K-2425-128 for service and lease agreement with City Care, Inc. for the operation of an emergency overnight shelter and budget appropriation.

### **FINANCE COMMITTEE**

On June 18, 2025, the Finance Committee met to receive an update on Short Term Rentals in Norman and discussion of the Overtime Audit. Additionally, they discussed the Monthly Revenue and Expenditure Reports.

### **CONFERENCE**

On June 24, 2025, City Council met in Conference to discuss a proposed contract with Cleveland County Economic Development Coalition.

### **COMMUNITY PLANNING & TRANSPORTATION COMMITTEE**

On June 26, 2025, the Community Planning and Transportation Committee met for a presentation of the May Public Transit Report and a presentation and discussion on the Embark Well Mobility Management Program. Additionally, there was discussion regarding paving conditions at 80<sup>th</sup> Ave. S.E. and Blue Jay Road.

## **CITY MANAGER 2**

No reports are being generated for the Monthly Department Report from the City Manager's Office, as of Jan 2023.



## CITY OF NORMAN

### Department of Finance Monthly Report – June 2025

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects that were completed or initiated by the DOF in June are discussed below:

#### Treasury Division:

In the month of June, the Treasury Division processed 42,102 payments in person and over the phone, an increase of 1% from last month. Paymentus (the City's 3<sup>rd</sup> party processor of online and automated telephone payments) processed 15,419 payments in June, an increase of 4% from last month.

#### General Fund Revenues & Expenditures:

When comparing General Fund revenue sources versus budgeted levels, revenues are below target for the month of June by -5.8%. Revenues from the City's largest single source of revenue, sales tax, are below target by -3.1% for the year to date and -1.2% below last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 25 Budget To Date	FYE 25 Actual To Date	FYE 24 Actual To Date	FYE 23 Actual To Date
Sales Tax Revenue	\$56,283,247	\$54,500,916	\$55,199,598	\$55,332,694
General Fund Revenue	\$108,548,070	\$102,174,949	\$104,631,911	\$101,480,634
General Fund Expenses	\$115,151,797	\$107,541,556	\$108,222,999	\$96,068,137



## Administration Division

	FYE 25		FYE 24	
	June	YTD	June	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	4,160.00	320.00	4,160.00
Total Comp Time Available	0.25	21.50	1.25	17.50
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	1.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 320.25	 4,181.50	 321.25	 4,178.50
Benefit Hours Taken	50.50	794.25	72.00	629.50
 TOTAL ACCOUNTABLE STAFF HOURS	 269.75	 3,387.25	 249.25	 3,549.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

**ACCOUNTING      3A**

## Accounting Division

	FYE 25		FYE 24	
	June	YTD	June	YTD
Total Regular Hours Available	1,120.00	14,400.00	960.00	14,400.00
Total Comp Time Available	8.50	30.00	0.25	20.25
Total Overtime Hours	0.75	57.00	0.00	40.00
Total Bonus Hours	0.00	0.00	0.00	4.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 1,129.25	 14,487.00	 960.25	 14,464.25
Benefit Hours Taken	214.25	2,370.25	135.50	2,331.50
 TOTAL ACCOUNTABLE STAFF HOURS	 915.00	 12,116.75	 824.75	 12,132.75
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

## **CITY REVENUE REPORTS**

**3B**

## City Revenue Report

	FY 25 May	FYE 25 June	Plus/Minus
Total Revenue Received (\$)	\$4,885,451	\$7,294,795	\$2,409,344
Utility Payments - Office (#)	41,535	42,102	567
Utility Payments - Office (\$)	\$4,644,345	\$4,783,078	\$138,733
Paymentus (#)	14,763	15,419	656
Paymentus (\$)	\$1,351,891	\$1,466,256	\$114,365
Lockbox (#)	7,756	7,787	31
Lockbox (\$)	\$1,139,304	\$1,277,146	\$137,842
E-Lockbox (#)	3,560	3,389	-171
E-Lockbox (\$)	313,323	314,573	\$1,250
Bank Draft Payments (#)	12699	12719	20
Bank Draft Payments (\$)	\$1,276,060	\$1,315,098	\$39,038
Utility Deposits (#)			\$0
Utility Deposits (\$)			\$0
Fix Payments (#)			\$0
Fix Payments (\$)			\$0
Processed Return Checks (#)	106	111	5
Processed Return Checks (\$)	(\$10,162)	(\$22,190)	(\$12,027)
Other Revenue Transactions (#)			\$0
Other Revenue Received (\$)			\$0
Accounts Receivable Payments (\$)	163,457	0	(\$163,457)
Municipal Court - Fines/Bonds (\$)	241,106	223,905	(\$17,201)
Municipal Court - Credit Card (#)	557	535	(22)
Municipal Court - Credit Card (\$)	117,877	101,633	(16,244)
Building Permits Cash Report (\$)	0	0	\$0
Building Permits Credit Card (#)	0	0	0
Building Permits Credit Card (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. CC (#)	0	0	0
Occupational License - Bldg Insp. CC (\$)	\$0	\$0	\$0
Business License - City Clerk (\$)	0	0	\$0
Accounts Receivable Billed (\$)	\$0	\$88,720	\$88,720

Building Permits/Planning/City Clerk went to a new system in the beginning of November, 2023. The reporting is not matching up with the deposits. We are still trying to figure out the best way to report it and subsequently I haven't got the info to include on my daily reports.

This affects the Total Revenue Received as well.

## Budget Services Division

	FYE 25		FYE 24	
	June	YTD	June	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	4,160.00	320.00	4,160.00
Total Comp Time Available	0.25	2.00	0.00	1.50
Total Overtime Hours	0.00	5.00	3.50	3.75
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	320.25	4,167.00	323.50	4,165.25
Benefit Hours Taken	28.25	705.00	34.00	681.25
TOTAL ACCOUNTABLE STAFF HOURS	292.00	3,462.00	289.50	3,484.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

## Treasury Division

	FYE 25		FYE 24	
	June	YTD	June	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	640.00	10,009.00	920.00	10,373.00
Total Comp Time Available	0.00	108.25	4.00	108.25
Total Overtime Hours	43.75	377.75	36.00	417.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	683.75	10,495.00	960.00	10,898.25
Benefit Hours Taken	198.25	2,293.75	166.50	2,048.00
TOTAL ACCOUNTABLE STAFF HOURS	485.50	8,201.25	793.50	8,850.25
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

**UTILITY      3C**



## Utility Division

	FYE 25		FYE 24	
	June	YTD	June	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,120.00	14,141.00	1,120.00	14,340.00
Total Comp Time Available	8.50	132.50	0.00	215.00
Total Overtime Hours	26.25	650.75	54.75	579.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 1,154.75	 14,924.25	 1,174.75	 15,134.00
Benefit Hours Taken	176.00	2,069.50	167.75	2,201.00
 TOTAL ACCOUNTABLE STAFF HOURS	 978.75	 12,854.75	 1,007.00	 12,933.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

## Drive-up Window and Mail Payments - FYE 2025

	May, 2025	June, 2025
Mail Payments - Lockbox	7,756	7,787
Mail Payments - E-Lockbox	3,560	3,389
Mail Payments - Office	315	302
<b>Total Mail Payments - Subtotal</b>	<b>11,631</b>	<b>11,478</b>
Night Deposits	131	185
Paymentus Payments	14,763	15,419
<b>Without assistance paymnts - Subtotal</b>	<b>14,894</b>	<b>15,604</b>
Office Payments	2,126	2,167
<b>With assistance payments - Subtotal</b>	<b>2,126</b>	<b>2,167</b>
<b>Total Payments Processed - Subtotal</b>	<b>28,651</b>	<b>29,249</b>
Bank Draft (ACH) Payments	12699	12719
<b>Total Payments (Utility)</b>	<b>41,350</b>	<b>41,968</b>
<b>Total Payments</b>	<b>57,302</b>	<b>58,498</b>

## Traffic Counter at Drive-up Facility

Night Drop *	Counter is broken	
8-5 Drive-up Window Customers *	Counter is broken	
<b>Total Traffic Counter</b>	<b>0</b>	<b>0</b>

\* These figures are included in the above Total Customer Contact Payments.

## Utility Division Activity Report - FYE 2025

	FYE 25		FYE 24	
	June	YTD	June	YTD
STATUS REPORT				
Regular Utility Accounts Billed	45,398	544,690	47,147	539,693
New Deposit Ons Billed	1,062	9,039	989	8,620
Final Accounts Billed	1,530	8,601	1,156	8,532
TOTAL METERS READ	47,990	562,330	49,292	556,845

## **FIRE DEPARTMENT**

**4**



## NFD Monthly Progress Report June 2025

### Incident Response Type Summary

Incident Type	Total	% of Total
1 - Fire	13	0.77%
2 - Overpressure Rupture, explosion, Overheat - No Fire	1	0.06%
3 - Rescue & emergency	983	58.27%
4 - Hazardous Conditions (No Fire)	30	1.78%
5 - Service Call	169	10.02%
6 - Good Intent Call	391	23.18%
7 - False Alarm & False Call	88	5.22%
8 - Severe Weather & Natural Disaster	1	0.06%
9 - Special Incident Type	2	0.12%
Incomplete Reports	9	0.53%
<b>Total Incident Count (Unique Calls)</b>	<b>1687</b>	<b>100.00%</b>
<b>Number of Total Unit Responses</b>	<b>2112</b>	

Total Fire Loss – \$7,970.00

\*Fire pictured above was outside of City Limits

	Number of First-In Calls	Average Time/Seconds	Average Time/Minutes
<b>Station #1</b>	433	298	0:04:58
<b>Station #2</b>	230	336	0:05:36
<b>Station #3</b>	227	368	0:06:08
<b>Station #4</b>	167	337	0:05:37
<b>Station #5</b>	58	551	0:09:11
<b>Station #6</b>	68	487	0:08:07
<b>Station #7</b>	174	364	0:06:04
<b>Station #8</b>	124	348	0:05:48
<b>Station #9</b>	205	370	0:06:10

### Community Outreach

Tours and Community Events	22	Station tours, Jazz in June, Safety Town, Juneteenth Fireworks Support, Ride Alongs, Community Events, Junior Police Academy
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### Burn Permits

Burn Permits Issued	197	Conditions were favorable for burning 22 days in June
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### Training

Total Personnel Training Hours	2180	Mgmt/Supvsr, Hazmat, Wildland, Special Healthcare, Swiftwater, Peer Support, Elevator
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### Total Calls By Station

Total Calls By Station															
Station 1															
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9					
Engine 1	421	395	3	5		1	1	12		4					
Brush 1	2		1			1									
Ladder 1	68	53	3	5		2		4		1					
**Chief 301	50	6	7	5	6	2	1	19	3	1					
Station 1 Total	541														
Station 2															
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9					
Engine 2	243	1	230	5	5			2							
Brush 2	1		1												
Ladder 2	14	4	2	3	2					3					
HAZMAT	14	1	4		3	1		4		1					
Station 2 Total	272														
Station 3															
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9					
Engine 3	238	4	2	226	1	1		3		1					
Brush 3	2			1		1									
Station 3 Total	240														
Station 4															
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9					
Engine 4	180	3	5	1	165			5	1						
Tanker 4	1		1												
Station 4 Total	181														
Station 5															
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9					
Engine 5	16					13	2			1					
Brush 5	63			1		59	2			1					
Station 5 Total	79														
Station 6															
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9					
Engine 6	34			1		6	24			3					
Brush 6	76			1		6	66			3					
Station 6 Total	110														
Station 7															
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9					
Rescue 7	2				1			1							
Squad 7	196				7			6		4	5	1	169	3	1
Rescue Boat 7	1											1			
Brush 7	1													1	
Station 7 Total	200														
Station 8															
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9					
Engine 8	147	2	2		3			16	124						
Tanker 8	5		1					2	1		1				
Station 8 Total	152														
Station 9															
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9					
Engine 9	227	5	1	4	1	1	10	1		204					
Brush 9	6			1			2			3					
Tanker 9	5		1			1	2			1					
**Chief 401	47		3	4		6	3			9	9	7	6		
Station 9 Total	285														





NFD Monthly Progress Report										
June 2025										
Total Calls By Station										
Fire Prevention										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Fire Marshal 1	1	1		1				1		2
Fire Marshal 2	6			2						
**Fire Marshal 3	16	3	2	2	1	1	2	4	1	
Prev. Totals	23									
Specialty Units										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
EM3	6	1		2	2	1		1		
EM4	3		1	1			1			
Specialty Totals	9									
Notified Units										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
EM1*	9	1		3	2	1	1	2		
NFD3*	11			3	2	1	1	3		
Notified Total	20									
Fire Admin										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
NFD2	1			1						
	Totals	Total by District								
	2112	489	277	283	204	108	126	259	132	234

\*EM1, EMS1 and NFD3 are "notified" of certain calls. They may or may not actually go on scene.

\*\*As of 1/1/25 all All Assistant Chiefs will be designated 301, All Battalion Chiefs 401 and all On-Shift Fire Inspectors FM3

## June 2025 Fire Prevention Activity Summary

### Prevention Department Update and Activities

Training	27 hours	General Fire Safety, Principals of Electricity, Fire Origin & Cause, Compressed and Liquified Gases, Ventilation, Building Construction, Management/Supervisor Training, Information Gathering and Management, Legal Aspects
Inspection/Re-Inspection Activities	89 hours	Occupancy Load, Daycare, Fire Alarm, Fire Suppression System, General, Food Trucks, Schools, Fire Watch
Smoke Detectors	12	Check/Install Smoke Detectors/Replace Batteries/Bed Shakers
Investigations	38 hours	0 Joint, 4 Closed, 0 Complete, 1 Pending, 1 Closed Arrest
Investigative Activities	37 hours	Fire Investigations, Report Writing, Reviewing Video, Subpoena prep, etc
Department Meetings	15 (13 hours)	Department Meetings, Officers Meetings, Shift Briefings, Evaluations
Station & Equipment Maintenance	26 hours	Daily checks, supplies replenishing, cleaning & organization, drone updates and maintenance
Public Service/Education & Special Events	12 hours	Safety Town

### Planning Officer Activities

Fire Planning Activities	Number	Staff Hours
Building Plan Reviews/ Fire Protection System Plan Reviews	31	63
Fire Inspections/Re-inspections	31	23
Meetings	5	10
Training (Target Solutions, Building Code)	6	10
Communication	N/A	10
<b>Totals</b>		<b>116</b>
Time Off (VAC, SICK, COMP, Holiday)	N/A	28



## EMERGENCY MANAGEMENT DIVISION

June 2025

### Regular Monthly Scheduled Activities

Meetings will be held at the Robinson EOC unless otherwise posted

#### Outdoor Warning System

Each morning at 7:00 am, a silent test of the outdoor warning system is conducted. The test provides an operational snapshot of the status of the system. This information provides information if a unit needs maintenance and if it is operating properly. For special requests the audible test may not be completed. Such requests would be large event venues such as an OU home football game or the annual Medieval Fair.

The South Canadian Amateur Radio Society provided volunteering monitoring service of the system during the weekly audible test.

An audible test of the outdoor warning system is conducted for 60 seconds each Saturday if conditions are favorable. Three units are sounded for 20 seconds due to being a public park venue. They are located at Griffin Park, Reeves Park and the Animal Control facility.

#### National Weather Service Weekly Weather Meetings

Each Monday morning at 10:00 am, the National Weather Service conducts a video call regarding the upcoming weekly weather. A mid-week call is done on Thursday afternoons at 2 pm. Special conference calls are made during times of severe weather as the NWS determines. This call has the option for video participation and telephone call in. It is primarily for the Emergency Management of jurisdictions, school, State offices involved in EM, Tribes and other entities tasked with severe weather operations. It is not intended for the general public nor is this just a weather forecast. This time allows for interaction with the NWS about concerns that directly affect the local jurisdiction so they may better prepare for incoming weather. National Weather Service Storm Spotter Training is located on their website at [www.weather.gov/OUN](http://www.weather.gov/OUN)

#### South Canadian Amateur Radio Society

##### SCARS ([www.5nor.org](http://www.5nor.org))

-SCARS is a vital preparedness partner with Emergency Management and are included in the City Emergency Operations Plan. They operate within the SKYWARN program for Norman, provide testing for amateur license, provide technical advice and service to the AUXCOM radio operation in the EOC. They participate in many community preparedness events throughout the year.

-Each Tuesday evening at 6:30 pm, ELMER night with the Amateur radio club. The club mentors other HAMS, works on projects and equipment, provides general support to the City and Public on Amateur operations. This is held at the Fire Training Center.

-Each Wednesday morning at 9:15 am a communication test with state emergency management partners is conducted by the various geographical areas. This tests the local and statewide capability for various communication means across the state in preparedness for disaster operations.

-Each first Thursday evening of the month is amateur radio testing night at 6:00 pm at the Fire Training Center. Open to the public, the club provides the opportunity for the community to test for their Amateur license or upgrade a license. Note: the FCC has been directed to start charging for testing.

-Each Saturday 12:00 Outdoor Warning audible test. This test is supported by the Amateur radio club to assist in identifying and verifying units needing maintenance.

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## EMERGENCY MANAGEMENT DIVISION

June 2025

Residents can assist by “Adopting a Pole” and reporting the siren status they adopt at the website [www.w5nor.org](http://www.w5nor.org). The Club meeting is the second Saturday of each month, 9 am at the Fire Training Center.

### **Local Emergency Preparedness Committee**

Meets quarterly at the Wellness Center (The Well) under the management of the Cleveland County Emergency Management office. The public is welcome to address any concerns regarding emergency planning or SARA Title III information. The LEPC is part of the oversight for the Citizens CORPS Council of Norman. A report on activities is provided each meeting. Meetings occur on the first Wednesday of each quarter.

### **Emergency Management Activities**

#### **The Emergency Operations Plan**

Norman EM received approval for funding for a third party vendor to conduct a comprehensive update to the City plan in FY 27. Currently the plan is formatted in the All Hazards County format. Consideration will be to maintain the format or follow the Community Planning Guide 101 format. The current plan is valid and provides the tasks duties and responsibilities for the City Departments during disaster operations. Emergency Management is responsible for maintenance of the plan.

Damage reporting during an event causing damages is critical for determination of needs and coordination of response. An internal meeting was held May 12, 2025 hosted by the City ACM. From that meeting it is clear the EOP is not being followed nor is the content well known. Over the years’ technology has made reporting to state officials much easier but the process as a whole seems to be misunderstood. The realization of the broad personnel turn over in the City has identified training opportunities in Emergency Management. One such item is the PD attempt to inject an Incident Management Team without coordination of Emergency Management or the EM Director. As the plan is being updated training will be schedule to inform City Divisions of their roles and responsibilities in disaster response.

#### **Plans and Grants**

The mitigation plan is current and a required update is in process. Norman Participates in a County plan. This format strengthens the justification for mitigation projects by showing common hazards of multiple jurisdictions.

Critical facility generator review project. The grant for funding to review the critical facilities the City has to determine generator needs. The first draft is completed and awaiting the final approval to apply from state EM.

The EM Division was notified the money requested for a vendor updating the EOP was approved. The RFP will go out in July.

#### **Open Disaster Operations**

The wildfire from March 14 Fire Mutual Assistance Grant (FMAG). Initial documentation was provided for reimbursement and the process is ongoing.

### **Norman Emergency Response Volunteers**

#### **Special Response Teams Available**

There are several specialty teams available for response or community preparedness events. The Norman EM Unmanned Aerial Vehicle team, the Small Animal Response Team (SMart),

[Type here]

## EMERGENCY MANAGEMENT DIVISION

June 2025

The Oklahoma Large Animal Response Team (OLAFR), The MRC State Stress Response Team (OKSRT, a mental health asset) can support with coordination through Norman EM. The SmART received a grant through the OK Health Dept. This grant will assist in training and equipment purchasing. It will be managed by SmART.

### Red Cross Coordination

We have dedicated volunteers that can respond quickly to the resident need for assistance. The primary task is to ensure a burnout family has assistance from the Red Cross if they request it and to stay involved until Red Cross is on scene or the family confirms connection with the Red Cross. June the volunteers responded to two events.

### Auxiliary Communications (AUXCOM)

The AUXCOM capability is a work in progress. The Section is operational and developing new capacity for alternate communications means. Recruiting for operators is ongoing. Plans for future budget requests from PSST are being completed.

### Events Planned

Upcoming events are: SW EM workshop July 10, 2025 in Altus. FEMA Region 6 Community Preparedness Division has requested Norman EM Coordinator to take a lead role in planning a Preparedness Course for the Deaf at the State School in Pauls Valley, details TBD.

### Events Supported

A day youth preparedness camp was conducted at Northeastern University in Broken Arrow. The camp was challenging and completed under difficult conditions of severe weather and extreme heat. The camp was June 1 to June 6, 2025.

SoonerCon was a very robust operation this year. Conducted June 20-22, the Norman Emergency Volunteers provided 212 hours of support equaling an estimated \$9800 in value added service to the event.

Amateur Radio Field Day was conducted at the Fire Training Center June 27-29, 2025.



### Response Provided

Severe weather response days: June 1 to June 6, 2025.

Single family fires supported = 2

### EOC Operations and Facility

Planning is ongoing for exercises. The outside maintenance facility is still being finalized. Areas needing modification are being documented for budget requests for the next PSST agenda. Additional printers are procured and will add to the services for preparedness partners as they work in the facility. The amateur club is continuing work on the auxiliary communications room and tower. Continued improvements and upgrades will be projected as funding is available.

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# **EMERGENCY MANAGEMENT DIVISION**

June 2025

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## **HUMAN RESOURCES 5**

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**HUMAN RESOURCES**

Total number of Employees: 1,147

Orientations: 3 - 9 new hires

Terminations: 9

**ADMINISTRATION**

- FMLA cases – 3 new cases
- Processed invoices and reconciled expense accounts
- Coordinated Birthday/Anniversary post card mail outs
  - 79 birthdays and 97 anniversaries

**BENEFITS**

New Enrollments: 3

Benefit Participation		
	#	%
Medical	811	92%
Dental	810	92%
Vision	624	71%
Disability	429	49%
Supplemental Life	454	52%

*Total Benefit Eligible Population: 872*

Claims		
Rx Claims		
	ACTIVE	\$496,174.39
	RETIREE	\$38,084.69
	HSA	\$2,498.01
Medical Claims		\$3,584,811.00
Dental Claims		\$ 105,219.00

**PERSONNEL ACTIONS**

**NEW HIRES - 9**

Dept./Div.	Position	Number of Employees
Finance/Treasury	Treasury Associates	2
Legal Department/Administration	Intern	1
Parks & Rec/Golf	Golf Shop Attendant	1
Parks & Rec/Recreation-YFAC	Recreation Leader I	3
Public Works/Engineering	Capital Projects Engineer	1
Utilities/WTP	Plant Operator A	1

**PROMOTIONS – 5**

Dept./Div.	Position	Number of Employees
Fire/Suppression	Assistant Fire Chief	1
Fire/Suppression	Captain	1
Legal/Administration	Assistant City Attorney II	1
Parks & Rec/Facilities	Facility Supervisor	1
Public Works/Fleet	Mechanic I	1

**HUMAN RESOURCES**  
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**SEPARATIONS – 9**

<b>Dept./Div.</b>	<b>Position</b>	<b>Number of Employees</b>
Human Resources/Administration	HR Director	1
Parks & Rec/Recreation	Recreation Specialist	1
Parks & Rec/WW	Concessions Cashier I	1
Parks & Rec/YFAC	Recreation Technician	1
Police/Animal Welfare	Pet Adoption Coordinator	1
Police/Emergency Communications	Communications Officer I	2
Police/Patrol	Police Officer	1
Utilities/Line Maintenance	Laborer	1

**TURNOVER STATS**

<b>Department</b>	<b>No. of Employees</b>	<b>No. of Terminated Employees</b>	<b>Turnover Rate</b>
City Manager	16		0.00%
City Clerk	6		0.00%
Finance	23		0.00%
Fire	164		0.00%
Human Resources	9	1	11.00%
Information Technology	19		0.00%
Legal Department	9		0.00%
Municipal Court	12		0.00%
Parks & Recreation-Total	108	3	2.78%
Planning & Comm Dev.	39		0.00%
Police	260	3	1.15%
Public Works	125		0.00%
Utilities	164	1	0.61%

**RECRUITMENT**

**Positions Requisitioned for Refill by Department/Division (# of vacancies)**

\*included positions are Full Time unless otherwise indicated as Part Time (PT) or Seasonal PT\*

**Parks & Recreation**

Maintenance Worker I (1)	PT* All Locations – Recreation Center Specialist
Program Coordinator (1)	PT* Laborer – Trades worker
PT* Westwood Pool Positions	

**Police**

Police Officer (4)	

**Public Works**

PT* Intern	Emergency Vehicle Tech Mech II (1)
Maintenance Worker II (1)	

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<b>Utilities</b>	
Water Treatment Plant Manager (1)	
Sanitation Worker II (1)	
<b>Planning</b>	
Plans Examiner (1)	
<b>Human Resources</b>	
PT* Intern	
<b>City Manager's Office</b>	
PT* Intern	
<b>Fire</b>	
Firefighter Recruit (10)	

**DAYS TO FILL**

<b>Full Time Position</b>	<b>Date Posted</b>	<b>Offer Date</b>	<b>Days to fill</b>
Assistant City Attorney IV	N/A	N/A	N/A
Utility Distribution Worker I (2)	4/9/25	4/24/25	30
Staff Engineer	9/3/24	4/21/25	Perpetual Posting

\*Offer Date reflected for accurate days to fill numbers, all started in current month

<b>PT/Seasonal Position</b>	<b>Start Date</b>	<b>Date Posted</b>
Admissions Clerk I (6)	5/2/25	1/3/25
Aquatic Facility Maintenance I	5/20/25	1/3/25
Assistant Aquatic Manager	5/27/25	1/3/25
Concession Cashier I	5/19/25	1/3/25
Food & Beverage Technician I	5/27/25	1/3/25
Golf Course Attendant	5/14/25	4/1/25
Lifeguard (20)	5/2/25	1/3/25
Mechanic Apprentice (3)	5/12/25	3/21/25
Recreation Center Specialist	5/7/25	1/3/25
Slide & Gate Attendant (6)	5/7/25	1/3/25
Swim Instructor (5)	5/5/25	1/3/25
Westwood Laborer	5/9/25	3/4/25

\*599 registrations/applications to our openings, 11 new requisitions opened.



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**SAFETY**

**RECORDABLE INJURIES – OSHA**

Department/Division	Nature of Injury	How Sustained	Prognosis	Prevention Method
Public Works/Stormwater	Closed head injury	Driving without seatbelt, equipment hit bridge causing head to hit windshield	Prescription	Always using seat belt

**CURRENT NUMBER OF “AT FAULT” VEHICLE COLLISIONS PER CALENDAR YEAR:**

2025*	2024	2023
16	40	11

*\*CY2025 is current YTD*

**CURRENT NUMBER OF “AT FAULT” VEHICLE COLLISIONS PER FISCAL YEAR:**

2025	2024	2023
38	14	7

**RECORDABLE INJURIES PER CALENDAR YEAR:**

2025*	2024	2023
24	80	78

*\*CY2025 is current YTD*

**RECORDABLE INJURIES PER FISCAL YEAR:**

2025	2024	2023
70	62	67

**ACCESSIBILITY**

**ADA Complaints and Resolutions**

Complaints	Resolution

**ADA:**

Completed certifications ADA Hot Topics presented by Southwest Transit Association (SWTA) and ADA-Bring Your Barriers presented by BlueDAG.

**Accessibility:**

**Employee Resource Groups (ERGs):** LGBTQ+ Alliance’s next meeting is to be determined. The Alliance of Black Employees (ABE) participated in Norman’s Juneteenth. The next meeting is to be determined.

Presented the start of “Food Truck Fridays” to bring out various local food trucks for employees to try during the summer.

**Committees:**

**Human Rights Commission (HRC)** – The monthly meeting took place on Monday, June 30, 2025, as a reschedule for the June 23, 2025, meeting. The commission discussed the

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proclamations that are to be done for the remainder of the year and who would be accepting them. Possible restructuring of the Interfaith Breakfast was discussed to include implanting items for a younger audience to be in attendance as well. Current commissioners will need to reapply and be reappointed if they wish to continue on the commission. The next meeting is scheduled to be held on Monday, July 28, at City Hall.

**ADA Citizen's Advisory Committee** – The quarterly meeting took place on Monday, June 9, 2025, at City Hall. Updates on the Transit Program, completed FY25 concrete projects, and upcoming FY26 concrete projects were given. Approval to use ADA funds for the W. Boyd Street Pedestrian Bridge and Sidewalk Project passed unanimously. A presentation by Healthy Living Norman was given to suggest changes to Norman's Transit Services. The next quarterly meeting is scheduled for Monday, September 8, 2025, at City Hall.

**Cleveland County disABILITY Coalition** – The monthly meeting took place on Tuesday, June 3, 2025, at United Way. The purpose of the Cleveland County disABILITY Coalition is to increase awareness of all disabilities, to identify community needs and to develop solutions to those needs.

A presentation from Matthew and Morgan of Thunderbird Clubhouse was given explaining who they are, what they do, and who they serve.

Thunderbird Clubhouse is a community of individuals in recovery from mental illness. The goal of Clubhouse is to support members as they rediscover talents, abilities, and interests. The participants at Clubhouse are called members because they take an active role in the operations and policy-making process. Members find that with time and work, they see themselves as more than their illness; they regain things they may have lost such as family relationships, friends, employment, and a place to live. During rough times, Clubhouse serves as a support system, reach out to members who are isolating or struggling.

In 2010, Substance Abuse and Mental Health Services Administration recognized the Clubhouse International Model as a Best Practice. Research has linked Clubhouse participation with reduced incarceration, hospitalization, and homelessness rates. Through Clubhouse, members obtain employment, complete educational goals, develop social networks, and experience improved overall health.

Slate voting will be held at the next meeting. The next meeting is scheduled for Tuesday, July 1, 2025, at United Way.

## HUMAN RESOURCES

## Monthly Report

June 2025

## CITY OF NORMAN EMPLOYEE DEMOGRAPHICS

**Diversity by Gender & Ethnicity**

Gender	Total Population	% of Total Population
Female	214	23.2%
Male	709	76.8%
	<b>923</b>	<b>100.00%</b>

Total Diversity by Ethnicity		
Ethnicity	Total #	Total %
American Indian/Alaskan Native	41	4.4%
Asian	12	1.3%
Black/African American	43	4.7%
Hispanic/Latino	32	3.5%
Pacific Islander/Native Hawaiian	1	0.1%
Two or More Races	45	4.9%
White	749	81.1%
	<b>923</b>	<b>100.00%</b>

Diversity by Gender				
Ethnicity	Female #	Female %	Male #	Male %
American Indian/Alaskan Native	14	1.5%	27	2.9%
Asian	2	0.2%	10	1.1%
Black/African American	6	0.7%	37	4.0%
Hispanic/Latino	7	0.8%	25	2.7%
Pacific Islander/Native Hawaiian	-	-	1	0.1%
Two or More Races	14	1.5%	31	3.4%
White	171	18.5%	578	62.6%
	<b>214</b>	<b>23.2%</b>	<b>709</b>	<b>76.8%</b>

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**Ethnicity #'s & %'s by Department**

Department	Ethnicity	Number of Employees	Department Percentage	City of Norman, Oklahoma
<b>City Clerk</b>				<b>[2023 Census]</b>
	American Indian/Alaskan Native	1	17%	3%
	Asian	-	-	4%
	Black/African American	-	-	4%
	Hispanic/Latino	1	17%	8%
	Pacific Islander/Native Hawaiian	-	-	0%
	Two or More Races	2	33%	9%
	White	2	33%	72%
	<b>Total</b>	<b>6</b>	<b>100%</b>	<b>100%</b>
<b>City Manager</b>				
	American Indian/Alaskan Native	-	-	
	Asian	-	-	
	Black/African American	-	-	
	Hispanic/Latino	1	17%	
	Pacific Islander/Native Hawaiian	-	-	
	Two or More Races	1	17%	
	White	4	66%	
	<b>Total</b>	<b>6</b>	<b>100%</b>	
<b>Finance</b>				
	American Indian/Alaskan Native	2	8%	
	Asian	-	-	
	Black/African American	3	13%	
	Hispanic/Latino	1	4%	
	Pacific Islander/Native Hawaiian	-	-	
	Two or More Races	-	-	
	White	18	75%	
	<b>Total</b>	<b>24</b>	<b>100%</b>	
<b>Fire Department</b>				
	American Indian/Alaskan Native	6	3%	
	Asian	1	1%	
	Black/African American	4	3%	
	Hispanic/Latino	4	3%	
	Pacific Islander/Native Hawaiian	-	-	
	Two or More Races	4	3%	
	White	138	87%	
	<b>Total</b>	<b>157</b>	<b>100%</b>	



**HUMAN RESOURCES**  
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Department	Ethnicity	Number of Employees	Department Percentage
<b>Human Resources</b>			
	American Indian/Alaskan Native	-	-
	Asian	-	-
	Black/African American	1	14%
	Hispanic/Latino	-	-
	Pacific Islander/Native Hawaiian	-	-
	Two or More Races	2	29%
	White	4	57%
	<b>Total</b>	<b>7</b>	<b>100%</b>
<b>Information Technology</b>			
	American Indian/Alaskan Native	1	5.5%
	Asian	1	5.5%
	Black/African American	1	5.5%
	Hispanic/Latino	1	5.5%
	Pacific Islander/Native Hawaiian	-	-
	Two or More Races	-	-
	White	14	78%
	<b>Total</b>	<b>18</b>	<b>100%</b>
<b>Legal</b>			
	American Indian/Alaskan Native	-	-
	Asian	-	-
	Black/African American	1	11%
	Hispanic/Latino	1	11%
	Pacific Islander/Native Hawaiian	-	-
	Two or More Races	2	22%
	White	5	56%
	<b>Total</b>	<b>9</b>	<b>100%</b>
<b>Municipal Court</b>			
	American Indian/Alaskan Native	-	-
	Asian	-	-
	Black/African American	-	-
	Hispanic/Latino	-	-
	Pacific Islander/Native Hawaiian	-	-
	Two or More Races	1	7%
	White	13	93%
	<b>Total</b>	<b>14</b>	<b>100%</b>

**HUMAN RESOURCES**  
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Department	Ethnicity	Number of Employees	Department Percentage
<b>Parks &amp; Recreation</b>			
	American Indian/Alaskan Native	8	8%
	Asian	1	1%
	Black/African American	7	7%
	Hispanic/Latino	3	3%
	Pacific Islander/Native Hawaiian	-	-
	Two or More Races	4	4%
	White	81	77%
	<b>Total</b>	<b>104</b>	<b>100%</b>
<b>Police Department</b>			
	American Indian/Alaskan Native	6	2%
	Asian	7	3%
	Black/African American	11	5%
	Hispanic/Latino	5	2%
	Pacific Islander/Native Hawaiian	-	-
	Two or More Races	11	4%
	White	215	84%
	<b>Total</b>	<b>255</b>	<b>100%</b>
<b>Planning</b>			
	American Indian/Alaskan Native	1	3%
	Asian	-	-
	Black/African American	-	-
	Hispanic/Latino	1	3%
	Pacific Islander/Native Hawaiian	-	-
	Two or More Races	-	-
	White	30	94%
	<b>Total</b>	<b>32</b>	<b>100%</b>
<b>Public Works</b>			
	American Indian/Alaskan Native	7	6%
	Asian	-	-
	Black/African American	4	3%
	Hispanic/Latino	8	7%
	Pacific Islander/Native Hawaiian	-	-
	Two or More Races	8	7%
	White	91	77%
	<b>Total</b>	<b>118</b>	<b>100%</b>

**HUMAN RESOURCES**  
**Monthly Report**  
**June 2025**

Department	Ethnicity	Number of Employees	Department Percentage
Utilities			
	American Indian/Alaskan Native	9	5%
	Asian	2	1%
	Black/African American	11	6%
	Hispanic/Latino	6	4%
	Pacific Islander/Native Hawaiian	1	1%
	Two or More Races	10	6%
	White	134	77%
	<b>Total</b>	<b>173</b>	<b>100%</b>
	<b>Grand Total</b>	<b>923</b>	





**CITY OF NORMAN**

Information Technology Department  
Monthly Report –June 2025.

Working projects for the IT Department are as follows:

Project	Description/improvement anticipated	Status
ERP Replacement Project	Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology, software, and business review processes.	Implementation Complete – Project refinement ongoing: The CoN team has completed implementation work on all major core software. However, work continues in Utility Billing, HR, and Planning to refine these new systems.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization. New equipment is being implemented to replace the old and increase security and speed requirements.	Ongoing: IT Network staff are in implementation and testing of major networking and security appliances, as well as virtual upgrades. This includes expansion of equipment for new buildings and replacement of old switch infrastructure. Funded through CIP.
Data storage migration	The IT Department through a grant has purchased new data storage for the city's critical data.	In Progress. Implementation of the hardware is complete, configuration is on going.

Fiber Optic Installation for redundant loop at WTP and EOC	IT and the Utilities Department will be using capital funds to connect a microwave antenna from Fire station 9 to the Water treatment plant and connect to the Emergency Operations Center once that building is complete. This will create a redundant loop for the WTP and EOC incase of lost service from the main connection.	Awaiting Approval, Working with Utilities Department, land acquisition complete, right of way in negotiation
New Building construction/renovation support.	The IT Department is involved in all new building construction planning and will be responsible to map our networking infrastructure, building air for network closets, power for equipment and battery backups, network drops, wireless network coverage, hardware installation, and physical moves of staffs computer systems in all building projects (Norman Forward Driven)	In Progress – PD Moves and Mary Abbot House expansion. Complete – ECOC, HR/IT Building, Building Maintenance, YFAC, Sanitation, Line Maintenance Sr. Center, Development Center, Municipal Court, Bus Station
Jenkins Street Fiber Move	Move the city's fiber optics out of the way of construction during the Jenkins Street widening project.	In Progress – Finance Dept. has made funds available and the construction phase has begun.
IT Security training efforts for all network and email users at the City of Norman.	Increase awareness and stay current on all new and rapidly changing cyber-attack methods so that the CoN network is protected by every employee who utilizes the network for business.	Ongoing monthly training continues with our cybersecurity education suite, as well as Penetration testing of the city network and improvements from the Penetration test report.
Endpoint Security Review	Review current endpoint security appliances and software and make upgrades as necessary.	In Progress

Print consolidation	Work with outside vendor to consolidate all print, fax, copy machines in CoN facilities.	In Progress estimated full completion in 2027
Automated Meter Infrastructure	Implement and integrate AMI for meter reading and utility billing.	In Planning – customer portal configuration in progress. Communication radios installation in progress.
OS and software upgrade/migration	The city is moving to a new OS and software suite to replace older Microsoft OS and software.	In Progress: We are targeting the end of the calendar yr 2025 as completion date.
Network Infrastructure Improvements	Utilize Network Engineer who will work closely with the Network and Infrastructure Manager, to review and improve our cabling, switching, and network configuration.	In Progress: The IT Department has been granted access to 5% of the annual capital funds for business critical software and infrastructure needs.
Integration of Computer Aided Dispatch with OU PD	Create a software as a service model to share public safety software data with and between OU PD and Moore PD	Complete. Additional segmentation for OU and Moore PD presence with NPD during OU Football is in progress.
Move existing secondary IT Datacenter to new location.	Move all equipment from the current secondary site to a new more robust and secure site.	Physical and virtual moves for the data center began May 2024 – full move expected to be complete by December 2025 if all tests of the new facility functionality are successful.

### Support Tickets:

The IT department is responsible for all technology needs throughout all city departments. Public safety is a high priority and the bulk of our support tickets come from public safety support. **IT Table 1** below represents the number of support tickets opened by each department for last month. The IT Department monitors trends in these numbers and makes adjustments as needed to assure that all departments have the appropriate amount of support for daily operations.

### Users Supported:

The following statistics represent the number of network users supported by the IT Department. The city network is important for all business initiatives for the city of Norman. The number of devices supported reflects the growth in dependence on technology for daily operations (see **IT Table 2**).

### Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. Email is one of the preferred methods of the delivery of malicious software and viruses. The IT department monitored 198,235 attempted incoming and 66,594 outgoing messages for the month of June 2025. Incoming messages totaling 17,480 were considered Spam or hazardous e-mails by our email-filtering appliance and were quarantine or filtered (see **IT Table 3**). This number represents 8% of our inbound mail. This percentage has decreased significantly from previous months as a result of the IT Department using a new more modern appliance. The IT Department has made the decision to block inbound traffic from specific sources with known malicious traffic that constantly try to affect our network. We continue to monitor and analyze the situation on a daily basis. Inbound email messages of this nature means increased vulnerabilities and attack vectors into the city. Without the email filter appliance, our email server would have received more mail, which increases the opportunity for entrance of a virus into the network. It also creates waste, reduces productivity, and decreases valuable storage space.

### Web Site:

The City of Norman's web site is hosted, updated and maintained by the IT Department. In the month of June 2025, the City of Norman's web site had 126,920 individual web sessions access the web site for 228,389 total page views. Of those sessions, 69,107 were identified as Users to view content on the City web site (see **IT Table 4a and 4b**). In July of 2019, the IT Department kicked off a project with Interpersonal Frequency to overhaul the City website. Since its completion in June 2020, the site has had a few major upgrades including a new search feature and this has contributed to more relevant search results. The site boasts a build in engine that allows it to function as an app on mobile devices and tablets.

## Data Storage:

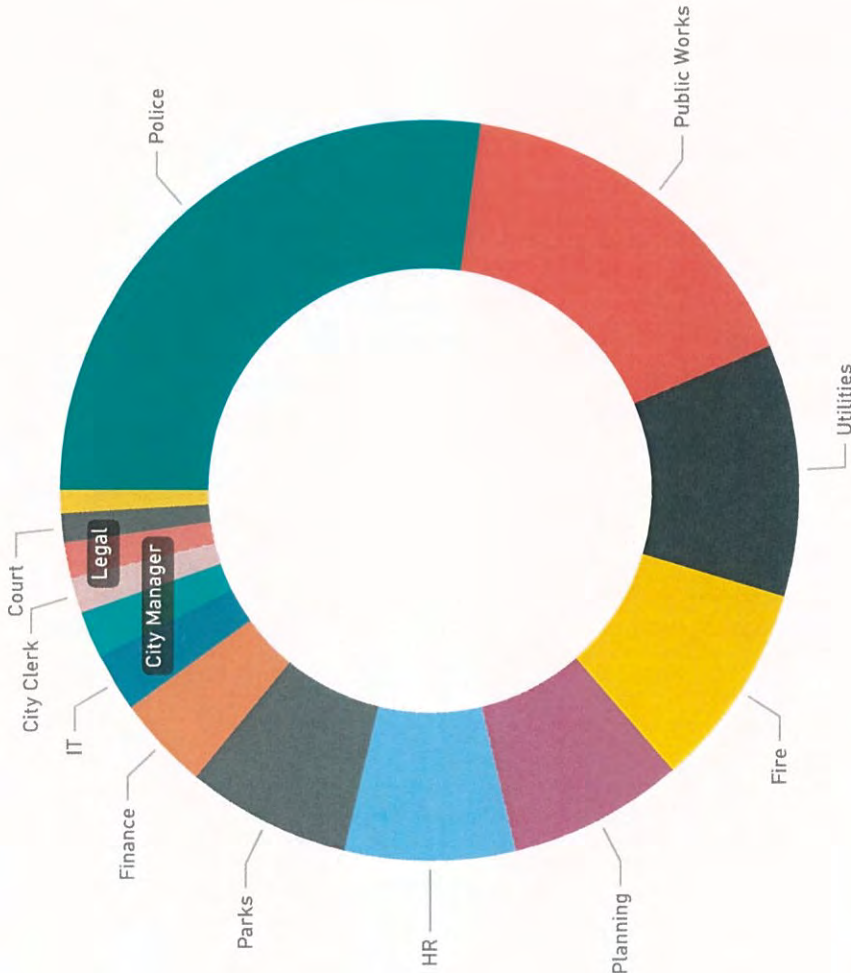
The City of Norman's infrastructure depends on system availability and uptime. An important part of system availability is data storage and usage. The pie charts below (See **IT Charts A,B, and C**) represent where the bulk of IT data storage resides. The information stored in this infrastructure is important for daily operations, and public safety. This includes data that is protected in the case of a disaster that can be recovered to keep operations functional.

## ERP Project Implementation Progress:

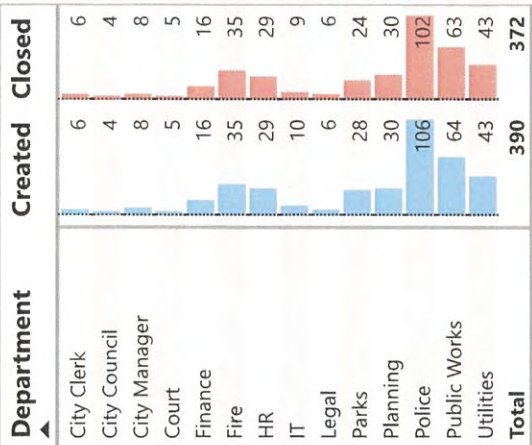
This project began in January of 2018 and was delayed for multiple reasons by the 2020 pandemic. The projects final implementations are complete as of March 2024. The City Council approved approximately \$6 Million to replace the outdated software systems that run our daily business operations. Once fully complete the city will have enhanced automated services and web services for our citizen base as well as the employees who conduct business and track their daily work with these systems. The IT Department completed implementation of all major pieces of the ERP business systems software packages. These include Parks and Rec software, Municipal Court software, Financial Systems software, Utility Billing software, Payroll, Human Resource Management, Work Orders (Tyler EAM), Time and Attendance, and Planning and Community Services software packages. Daily work continues on these systems as well as additional training, enhancements, and configuration. We will continue to evaluate and enhance each of these systems moving forward. Our current efforts include a review of the HR Systems, post launch troubleshooting of Planning and Community Dev software, an upgraded Parks and Rec software package to help with golf management, concessions, and food carts. We Are also preparing for AMI (Automatic Meter Infrastructure), and integration with a customer portal for Utility Billing Systems software as well as a review of the current time and attendance software.



Tickets by Department



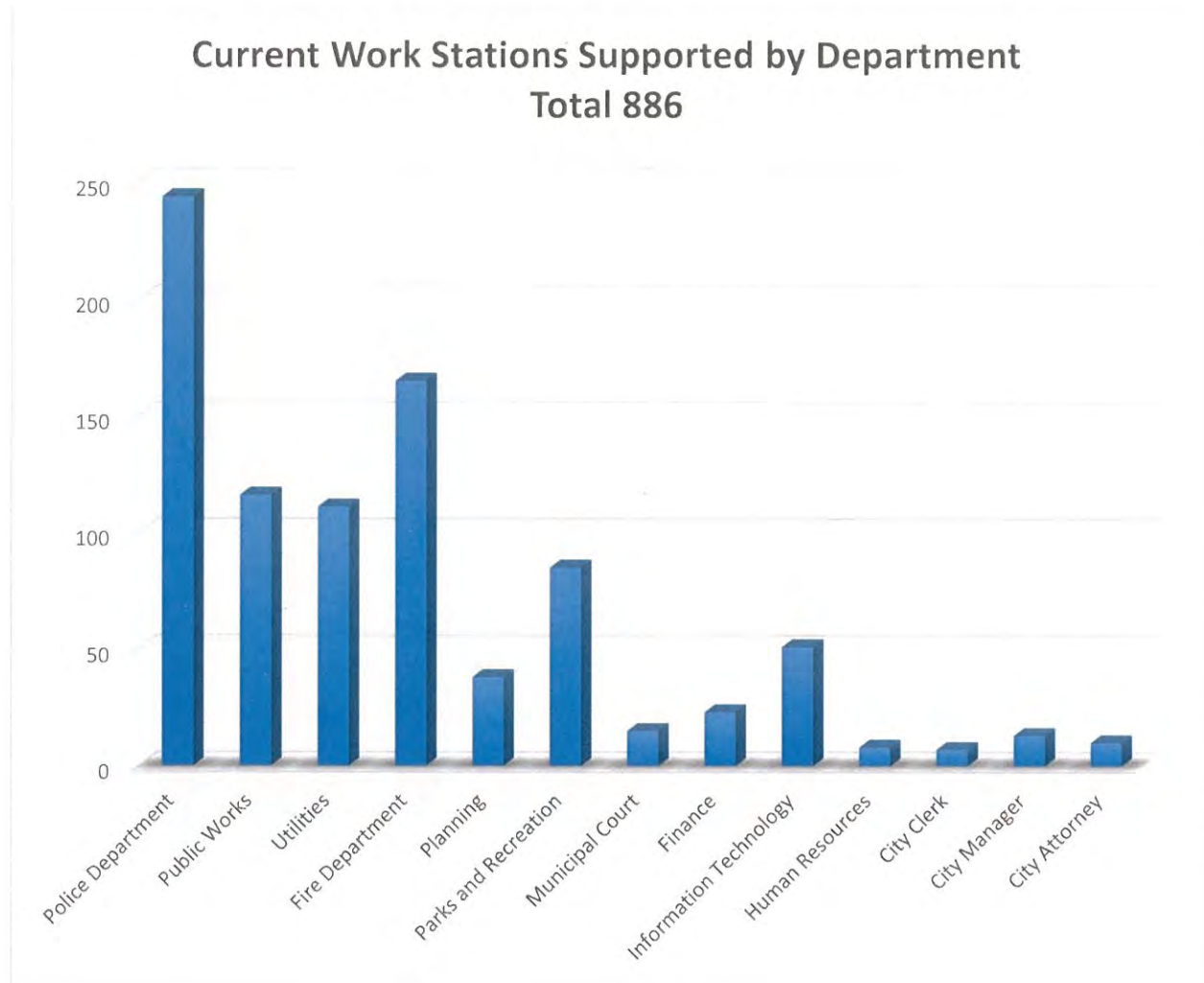
New Tickets  
390



Police had the highest Ticket Count at 106, followed by Public Works and Utilities. City Council had the lowest Ticket Count at 4.

Police accounted for 27.18% of Ticket Count.

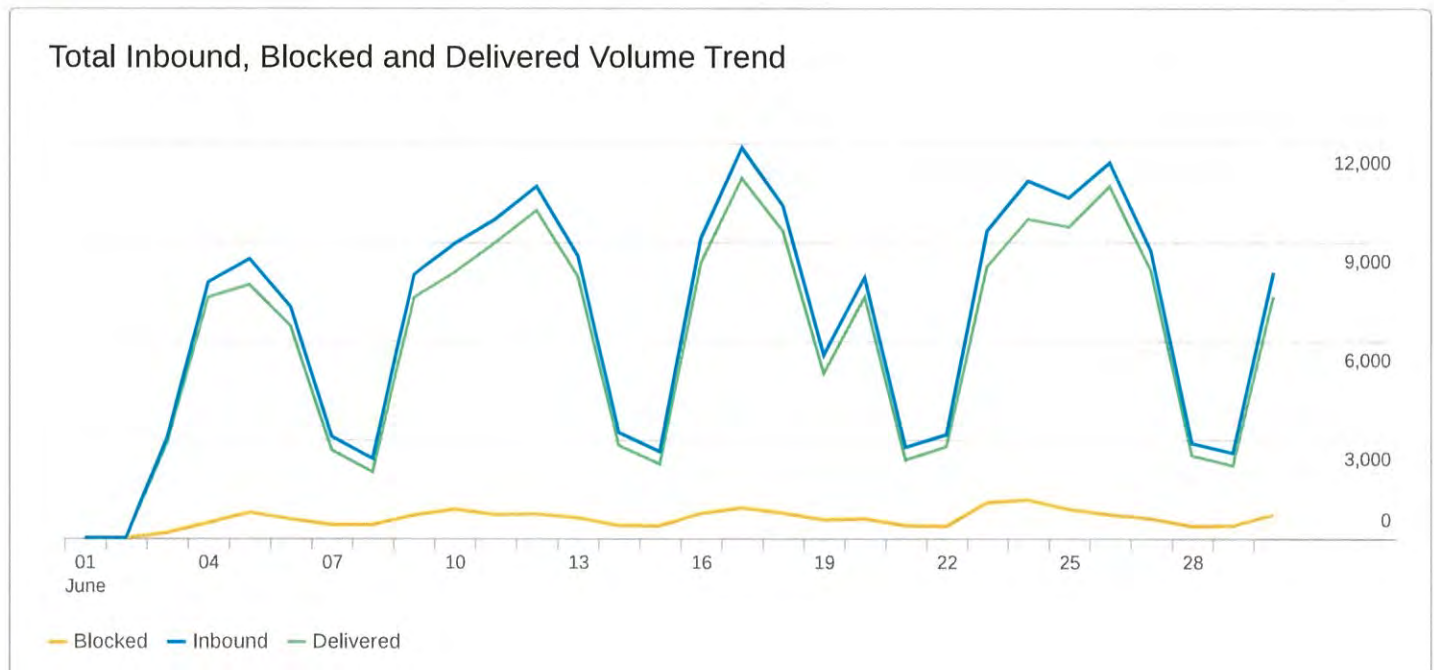
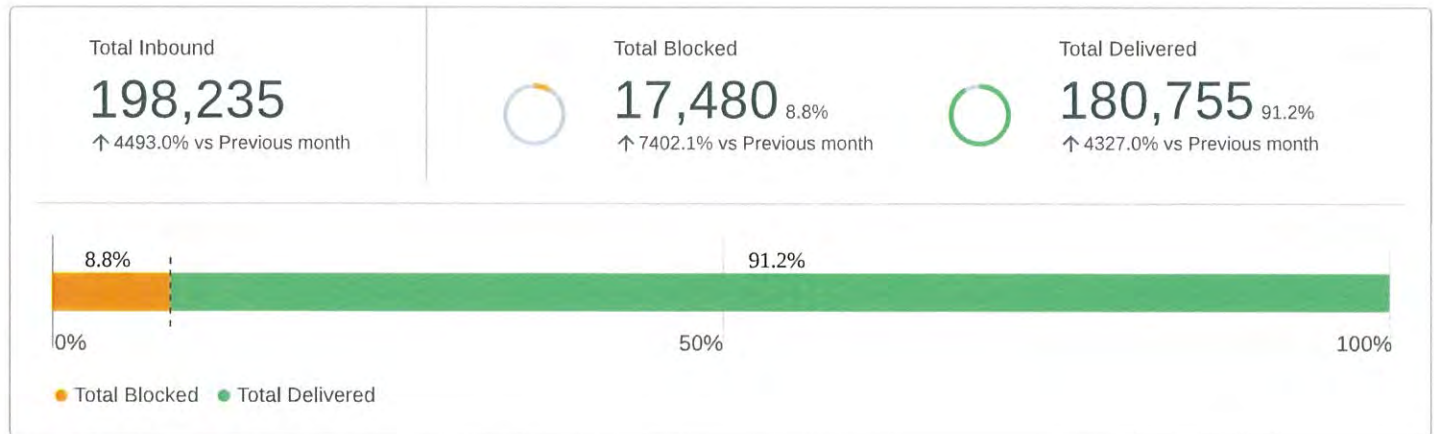
**Table 2**



## Inbound Email Summary

Statistics of messages from external users to internal users and domains.

2025/06/01 00:00:00 - 2025/07/01 00:00:00 (UTC)





## Total Blocked by Category

Category	% of Total Inbound	Messages	vs Previous month
Threats	1.2%	2,396	+ 1983.5%
Spam	1.7%	3,301	+ 4684.1%
Bulk	2.2%	4,324	+ 61671.4%
Others	3.8%	7,459	+ 17659.5%
Total Blocked	8.9%	17,480	+ 7402.1%

## Top 5 Inbound Recipients

Envelope Recipient	Messages(% of Total Inbound)	vs Previous month
jason.redden@normanok.gov	5,180 (3.8%)	N/A
esther.rojo@normanok.gov	3,532 (2.6%)	+ 88200.0%
barbara.andros@normanok.gov	3,377 (2.5%)	+ 4285.7%
devra.smith@normanok.gov	3,133 (2.3%)	+ 5701.9%
frederick.duke@normanok.gov	3,120 (2.3%)	N/A

## Top 5 Inbound Senders

Envelope Sender	Messages(% of Total Inbound)	vs Previous month
noreply@normanok.gov	16,896 (13.1%)	N/A
pm_bounces@pmbounces.nextrequest.com	2,065 (1.6%)	+ 20550.0%
<no domain>	1,610 (1.2%)	+ 4635.3%
Notifications@VehicleTrackingCenter.com	1,563 (1.2%)	+ 2794.4%
VTINotifications@normanok.gov	1,540 (1.2%)	N/A

### Top 5 Inbound Receiving Domains

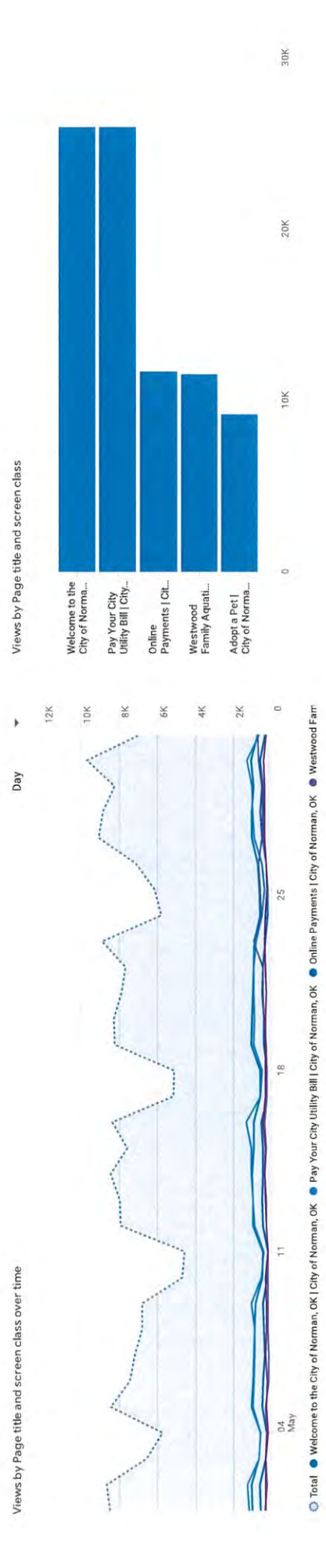
Envelope Receiving Domain	Messages(% of Total Inbound)	vs Previous month
normanok.gov	189,164 (95.4%)	+ 4301.2%
ci.norman.ok.us	8,969 (4.5%)	+ 68892.3%
sms.normanok.gov	48 (0.0%)	+ 1100.0%
cucpub.ci.norman.ok.us	45 (0.0%)	N/A
list.ci.norman.ok.us	9 (0.0%)	N/A

### Top 5 Inbound Sending Domains

Envelope Sending Domain	Messages(% of Total Inbound)	vs Previous month
normanok.gov	22,312 (13.4%)	+ 7868.6%
in.constantcontact.com	6,236 (3.7%)	+ 5783.0%
gmail.com	5,639 (3.4%)	+ 2948.1%
bounce.sears.com	5,014 (3.0%)	N/A
checkit.targetolutions.com	3,465 (2.1%)	+ 86525.0%

Monthly Page Views

Add filter +

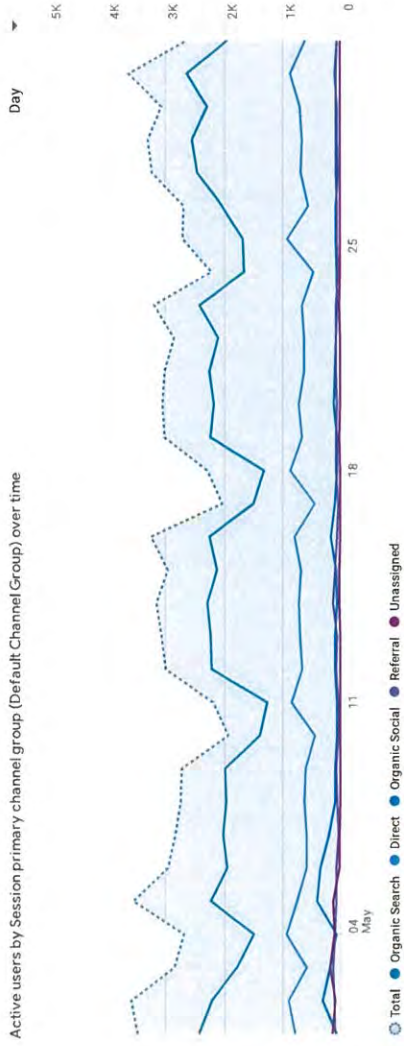


	Page title and screen class	Views	Active users	Views per active user	Average engagement time per active user	Event count
<input checked="" type="checkbox"/>	Total	228,389 100% of total	69,107 100% of total	3.30 Avg 0%	1m 01s Avg 0%	672,614 100% of total
<input checked="" type="checkbox"/>	1 Welcome to the City of Norman, OK   City of Norman, OK	25,936 (11.36%)	13,107 (18.97%)	1.98	21s	68,418 (10.17%)
<input checked="" type="checkbox"/>	2 Pay Your City Utility Bill   City of Norman, OK	25,935 (11.36%)	13,534 (19.58%)	1.92	15s	92,853 (13.8%)
<input checked="" type="checkbox"/>	3 Online Payments   City of Norman, OK	11,669 (5.11%)	7,326 (10.6%)	1.59	11s	28,356 (4.22%)
<input checked="" type="checkbox"/>	4 Westwood Family Aquatic Center   City of Norman, OK	11,506 (5.04%)	7,210 (10.43%)	1.60	21s	39,214 (5.83%)
<input checked="" type="checkbox"/>	5 Adopt a Pet   City of Norman, OK	9,174 (4.02%)	4,035 (5.84%)	2.27	36s	21,864 (3.25%)
<input type="checkbox"/>	6 Animal Welfare   City of Norman, OK	7,486 (3.28%)	4,361 (6.31%)	1.72	13s	23,058 (3.43%)
<input type="checkbox"/>	7 Job Opportunities   City of Norman, OK	5,698 (2.49%)	3,215 (4.65%)	1.77	1m 11s	16,408 (2.44%)
<input type="checkbox"/>	8 Westwood Golf Course   City of Norman, OK	4,901 (2.15%)	2,500 (3.62%)	1.96	37s	15,495 (2.3%)
<input type="checkbox"/>	9 Season Passes   City of Norman, OK	4,798 (2.1%)	3,059 (4.43%)	1.57	48s	12,455 (1.85%)
<input type="checkbox"/>	10 Westwood Swim Times and Admission Prices   City of Norman, OK	4,778 (2.09%)	2,948 (4.27%)	1.62	40s	9,397 (1.4%)

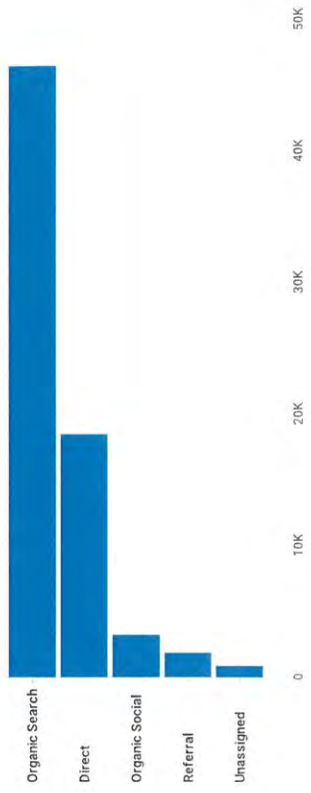
Monthly Site Traffic

Add filter

Active users by Session primary channel group (Default Channel Group) over time



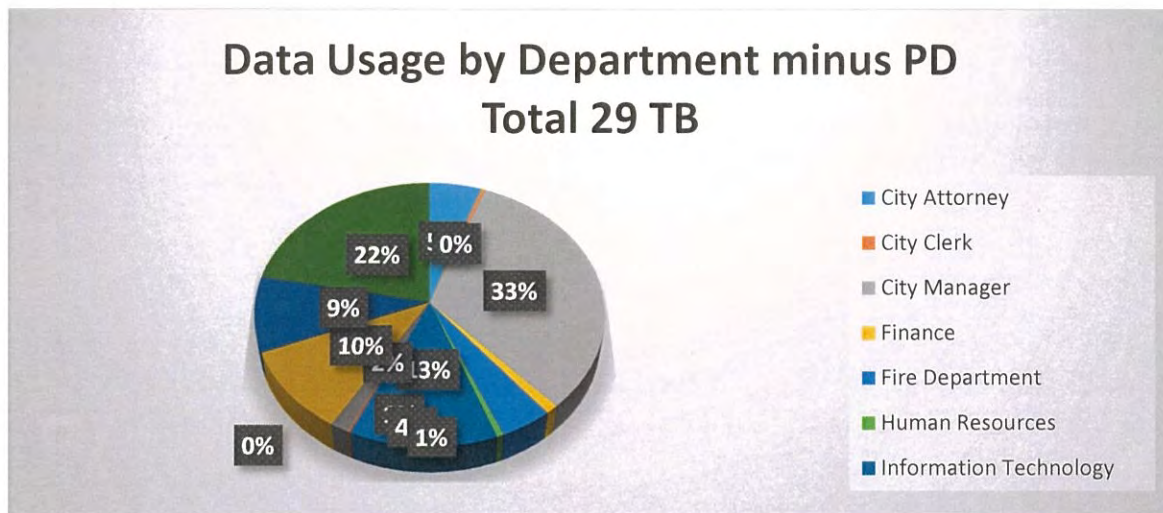
Active users by Session primary channel group (Default Channel Group)



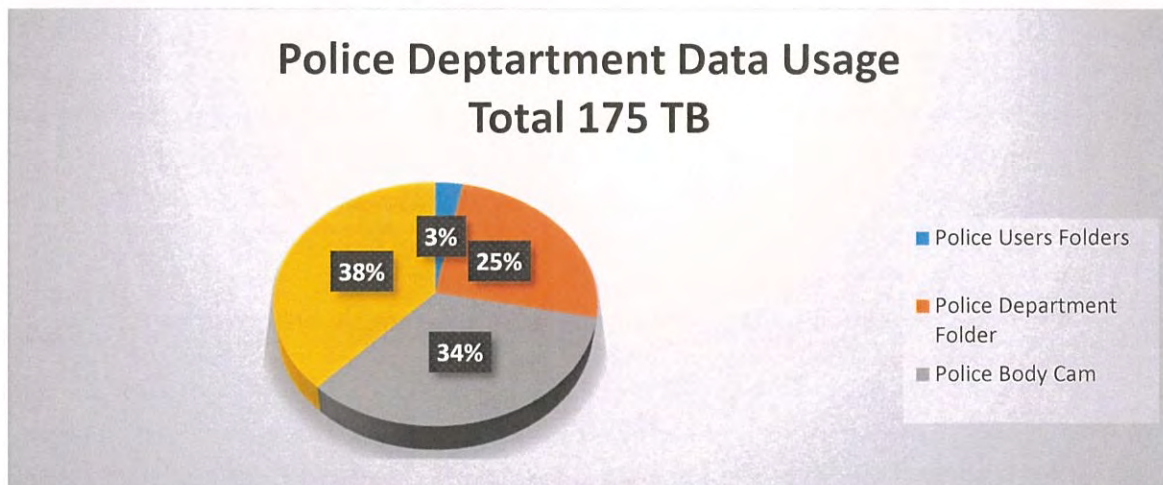
Session primary...Channel Group)										Rows per page: 10	1-7 of 7
	Total	69,107	126,920	70,589	33s	1.02	5.30	55.62%	672,614	0%	
	100% of total	100% of total	100% of total	100% of total	Avg 0%	Avg 0%	Avg 0%	Avg 0%	100% of total		All events
1	Organic Search	46,400 (67.14%)	93,010 (73.28%)	56,265 (79.71%)	37s	1.21	5.44	60.49%	506,286 (75.27%)	0%	
2	Direct	18,431 (26.67%)	26,320 (20.74%)	11,675 (16.54%)	21s	0.63	4.98	44.36%	130,993 (19.48%)	0%	
3	Organic Social	3,193 (4.62%)	3,845 (3.03%)	1,775 (2.51%)	16s	0.56	4.25	46.16%	16,323 (2.43%)	0%	
4	Referral	1,833 (2.65%)	2,949 (2.32%)	1,520 (2.15%)	33s	0.83	5.29	51.54%	15,611 (2.32%)	0%	
5	Unassigned	843 (1.22%)	909 (0.72%)	55 (0.08%)	15s	0.07	3.73	6.05%	3,388 (0.5%)	0%	
6	Email	2 (<0.01%)	3 (<0.01%)	1 (<0.01%)	4s	0.50	2.67	33.33%	8 (<0.01%)	0%	
7	Organic Video	1 (<0.01%)	2 (<0.01%)	0 (0%)	0s	0.00	2.50	0%	5 (<0.01%)	0%	



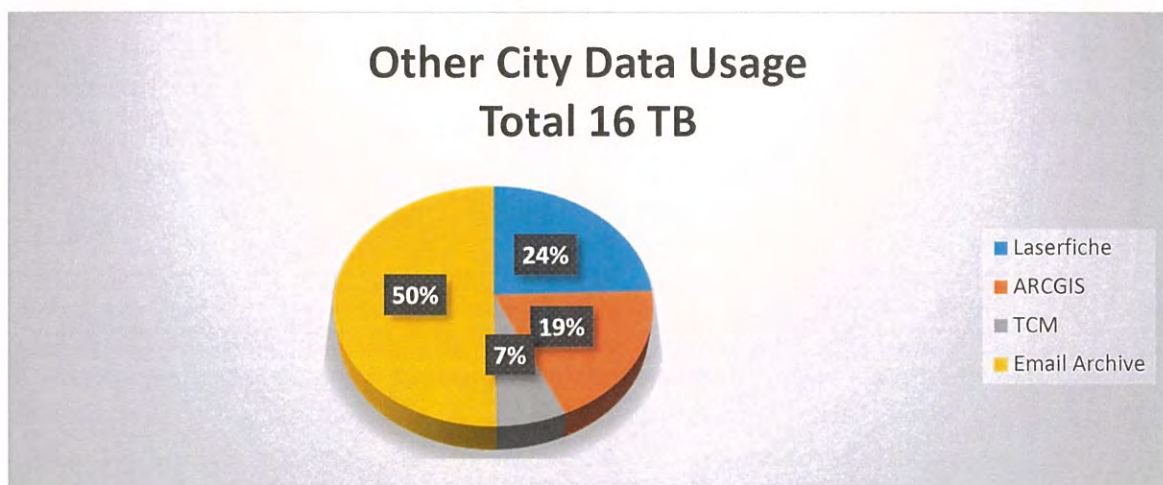
IT Table A



IT Table B



IT Table C





**MONTHLY REPORT - LEGAL DEPARTMENT**  
**June 2025 Report**  
**(Submitted July 11, 2025)**

**MONTHLY HIGHLIGHTS:**

Dallas Norton v. City of Norman Police Department, et al., Case No. MA-123102

This request for the Supreme Court to Assume Original Jurisdiction and to issue a writ of mandamus was filed on May 15, 2025. It arises out of the Petitioner's conviction on 2 counts of lewd or indecent acts to a child under 16. The Petitioner asks the Court to assume original jurisdiction and issue a writ of mandamus that compels the Norman Police Department to comply with the Petitioner's open records request. On June 30, 2025, the Oklahoma Supreme Court denied the Petitioner's request to assume original jurisdiction. This case will no longer appear on the Monthly Report.

City of Norman v. Carisa McDonald, CM-2024-2317 (R)

This case arises out of the Defendant's conviction for speeding in the City's municipal court. On June 20, 2025, the district court found the Defendant guilty. This case will no longer appear on the Monthly Report.

**LIST OF PENDING CASES:**

**UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT**

**UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK**

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO) (K)

**UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA**

Coulter v. Jared Butler, et al., Case No. CIV-24-835-R

**OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS**

Allison et al v. Post et al, CV-24-3374, SC 122946

**COURT OF CRIMINAL APPEALS**

**CLEVELAND COUNTY DISTRICT COURT**

**A. *General Lawsuits***

115 W. Main LLC v. Sooner Emerald Dreams LLC, et al., CJ-2024-1318  
Armstrong v. City of Norman, CJ-2012-1638 (K)

Bad Day Towing & Recovery v. City of Norman, CV-2024-2032 (K)  
City v. Geoffrey and Kristin Arce, CV-2024-3662 (K, M, S)  
City v. Haddock, CV-2010-357 TS (K, S)  
City v. IAFF, CV-2011-48 L; DF-109447 (K)  
City v. Komiske, Cobblestone Creek Management Company, et al, CV-2012-748 (K, W)  
Etter v. City of Norman, CJ-2021-731 (K)  
Norman Municipal Authority and City of Norman v. Flintco, LLC, et al, CJ-2024-1343  
FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)  
FOP v. City of Norman, CV-2011-876 L (K)  
Martin Flores v. City of Norman & John Doe, CJ-2021-1051 (K)  
Kevin Hahn v. Norman Police Department, City of Norman, CJ-2021-210 (K)  
City v. Loeffler & Ashford Investments, LLC, CV-2022-1182 (M)  
City v. Lonnie Hodges, CV-2020-2922  
The Norman Petition Initiative No. 2021-1, CV-2020-2384 (K)  
McCarver v. City of Norman, CJ-2013-128 TS (K)  
Remy v. Hall, et al., CV-2017-1853 (K, S)  
Shaz Investment Group, LLC v. City of Norman, CJ-2021-1044 (K)  
Smith et al v. Norman Regional Health System v. City of Norman, CJ-2014-874 (K)  
University Town Center, LLC v. City of Norman et al, CJ-2024-1405

**B. *Condemnation Proceedings***

City of Norman v. Chastain Oil Company, a Corporation, et al., CV-2015-677 (M)  
City of Norman v. West Lindsey Center Investors, LLC, et al., CV-2015-671 (M)  
City of Norman v. Tietz Revocable Trust, et al., CJ-2013-775 (M)  
City of Norman v Apex Properties, LLC, et al., CJ-2021-221 (M)  
City of Norman v. D&J Land, LLC, et al., CJ-2022-251 (M):  
City of Norman v. Harold and Diana Hansmeyer, et al., CJ-2024-498 (W)

**C. *Lawsuits involving a City Claim/Interest in Property, Foreclosure Actions, and Applications to Vacate***

City of Norman v. Legacy Property Partners, LLC, CV-2018-249 (K, S)  
Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219 (M)  
Mortgage Clearing Corporation v. Doiron, et al., CJ-2014-1459 (M)  
Katy Construction Co., CV-2024-2213  
US Bank National Association v. Hudson et al., CJ-2024-996  
US Bank National Association v. Vermillion et al., CJ-2024-1019  
Orrklahoma Realty – Norman, LLC v. City of Norman et al., CV-2024-2824  
First Bank & Trust Co. v. Norman Hospitality, Inc. et al., CJ-2025-749



D. ***Municipal Court Appeals***

City v. Chavira, CM-2025-1177

This appeal arises out of the Defendant's conviction for speeding. It is scheduled for the misdemeanor call docket on July 16, 2025 at 1:30 p.m.

E. ***Small Claims Court***

None

F. ***Board of Adjustment Appeals***

None

**LABOR / ADMINISTRATIVE PROCEEDINGS**

A. ***Grievance & Arbitration Proceedings (K)***

This office has assisted with the following grievances:

AFSCME Grievance FYE 21-02 – (COVID-19 Leave)

AFSCME Grievance FYE 22-02 – (Jerry Younts and Bennie Gilmore – COVID-19 Leave)

AFSCME Grievance FYE 22-02 – (Tara Klepper – COVID-19 Leave)

AFSCME Grievance FYE 24-06 – (Malia Ross – Discipline)

AFSCME Grievance FYE-24-09 – (James Salley – Termination)

AFSCME Grievance FYE-25-3 - (Donald Cox - Termination)

IAFF Grievance FYE 21 – (Carl Shanon Smith – Improper Compensation)

IAFF Grievance FYE 23 – (Matt Ferris – Discipline)

IAFF Grievance FYE-24 – (Non-Emergency Call Back)

IAFF Grievance FYE-24 – (Failure to Staff Personnel)

IAFF Grievance FYE-25 – (Failure to Follow Progressive Discipline)

IAFF Grievance FYE-25 – (Paid Convention Leave)

B. ***Equal Employment Opportunity Commission (EEOC)***

Yoon v. City of Norman – Charge No. 564-2024-00586

Worthly v. City of Norman – Charge No. 564-2025-01069

C. ***Contested Unemployment Claims (OESC)***

Application of Austin L. Ball – Claim ID No. 347069420

Application of Shannon Shattuck – Claim ID No. 486568616

**MUNICIPAL COURT PROSECUTIONS**

This chart represents the cases prosecuted by the City Attorney's Office in the Municipal Criminal Court through June 2025. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

Month	<b><u>ADULT CASES</u></b>			<b><u>JUVENILE CASES</u></b>			<b><u>COURT SESSIONS</u></b>		
	<b>FYE 23</b>	<b>FYE 24</b>	<b>FYE 25</b>	<b>FYE 23</b>	<b>FYE 24</b>	<b>FYE 25</b>	<b>FYE 23</b>	<b>FYE 24</b>	<b>FYE 25</b>
JULY	165	464	359	7	11	25	9	10	11
AUG	241	341	493	10	7	6	13	16	13
SEPT	245	295	395	15	18	11	10	8	10
OCT	244	346	420	13	7	13	9	11	10
NOV	205	292	246	10	11	15	6	10	6
DEC	165	163	314	5	9	13	8	4	8
JAN	205	280	419	9	9	11	10	5	12
FEB	256	338	318	17	20	0	10	12	6
MAR	272	466	464	13	8	16	12	10	10
APR	322	443	621	9	11	3	9	14	11
MAY	395	430	546	17	26	10	13	10	12
JUNE	344	333	463	31	7	15	9	9	10
TOTALS / YTD	3,059	4,191	4,858	156	144	138	118	119	119

**WORKERS' COMPENSATION COURT**

The total number cases pending as of June are 15. There was one new claim during the month of June. The remaining cases are proceeding in active litigation in the Oklahoma Workers' Compensation Commission/Court of Existing Claims. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

<b>DEPARTMENT</b>	<b>DIVISION</b>	<b>PENDING CASES</b>	<b>FYE 25 CASES</b>	<b>FYE 24 CASES</b>	<b>FYE23 CASES</b>	<b>FYE22 CASES</b>
Fire	Suppression	9	8	3	9	4
Fire	Prevention					1
Parks/Rec	Facility Maintenance		1			
Parks/Rec.	Park Maintenance					
Parks/Rec	Westwood Pool					1
Police	Criminal Investigation					1
Police	Patrol	3		2	1	4
Police	Administration					2
Public Works	Street Maintenance	1	1			1
Public Works	Fleet	1	1	1		
Public Works	Storm Water	1		2		
Public Works	Traffic Control				1	
Utilities	Line Maintenance				1	

DEPARTMENT	DIVISION	PENDING CASES	FYE 25 CASES	FYE 24 CASES	FYE23 CASES	FYE22 CASES
Utilities	Sanitation				1	
<b>TOTALS</b>		15	11	8	13	14

***List of Pending Cases***

Bernhardt, Kyle v. City of Norman, CM-2024-06289K

(FD/Suppression/Fire Driver Engineer, Left Shoulder)

Boxford, Steven Lee v. City of Norman, CM-2022-03698 N

(Police, Patrol, Master Police Officer, Left Shoulder, Neck, Left Hand, Left Arm, Left Hip, Right Knee)

Faught, David v. City of Norman, CM3-2025-02198A

(Fire, Suppression, Firefighter, Lower Back)

Hambrick, John v. City of Norman, CM-2023-02469K

(Fire, Suppression, Firefighter, Cancer, Body as Whole)

Hiett, Darin v. City of Norman, CM-2024-04540W

(Public Works, Streets, Heavy Equipment Operator, Neck, Left Shoulder, Left Arm)

Lewis, Brian K. V. City of Norman, CM-2022-02245 H

(Fire, Suppression, Fire Driver Engineer, Neck, Back UNS, Left Knee, Left Leg)

Massie, Nathan v. City of Norman, CM-2024-03408 H

(Public Works, Fleet, Service Technician, Neck+Neck, Lower Back, Ears+Neck, Bilateral Ears, Lumbar, Middle Back+Neck, Bilateral Ears, Lumbar, Middle Back, Both Shoulders, Both Arms)

Mohrmann, Noel v. City of Norman, CM-2025-02034P

(Fire, Suppression, Fire Driver Engineer, L Shoulder, Left Arm & Left Hand)

Moring, Barry v. City of Norman, CM-25-00042 J

(Fire, Suppression, Fire Captain, Cancer, Body as a Whole)

***Musgrove, Nicholas v. City of Norman, CM-25-03313 M***

***(Fire, Suppression, Fire Captain, Right Lower Leg and Right Knee)***

Newell, Richard v. City of Norman, CEC-2022-15014 H (Request to Reopen – Change in Condition for the Worse)

(Police, Narcotics, Master Police Officer-Sergeant, Right Knee)

Pierce, Daniel Ray v. City of Norman, CM-2024-02999 H

(Police, Patrol, Master Police Officer-Sergeant, Right Knee, Reinjured)

Shelton, Allen W. v. City of Norman, CM-2024-03110 X

(Public Works, Stormwater, Heavy Equipment Operator, Left Shoulder, Whole Back, Radicular Right Leg/Foot)

Simons, Michael v. City of Norman, CM-2024-04104 L

(Fire, Suppression, Firefighter, Right Knee)

Skelly, Gregory D., CM-2025-01674 M

(Fire, Suppression, Asst. Fire Chief, Lungs, Respiratory System, Heart, Trachea)

**TORT CLAIMS**

The following is a breakdown of the Tort Claims activity through June 2025.

<b>DEPARTMENT</b>	<b>FYE 25 Month</b>	<b>FYE 25 YTD</b>	<b>FYE 24 YTD</b>	<b>FYE 23 YTD</b>	<b>FYE 22 YTD</b>
Animal Control		1		2	2
Finance – IT	1	1			
Fire			2		2
Legal					
Other		4	5	5	6
Parks	1	9	2	1	2
Planning		2		1	2
Police		3	9	8	8
Public Works – other		2	2	5	2
Public Works – Stormwater					1
Public Works – Engineering		1			
Public Works – Streets	1	13	13	8	10
Utilities – other			2		
Utilities – Water		5	5	16	6
Utilities – Sanitation	1	11	11	7	6
Utilities – Sewer	1	8	10	3	4
<b>TOTAL CLAIMS</b>	<b>5</b>	<b>60</b>	<b>61</b>	<b>56</b>	<b>51</b>

<b>CURRENT CLAIM STATUS</b>	<b>FYE 25 TO DATE</b>	<b>FYE 24</b>	<b>FYE 23</b>	<b>FYE 22</b>
Claims Filed	60	61	56	51
Claims Open and Under Consideration	13	1	0	0
Claims Not Accepted Under Statute/Other	2	1	4	3
Claims Paid Administratively	17	26	25	15
Claims Paid Through Council Approval	6	4	2	2
Claims Resulting in a Lawsuit for FY	0	1	0	5
Claims Barred by Statute (No Further Action Allowed)	12	28	25	26
Claims in Denied Status (Still Subject to Lawsuit)	10	0	0	0

**MUNICIPAL COURT**

**8**

**MUNICIPAL COURT  
MONTHLY REPORT  
JUNE - FY '25**

**CASES FILED**

	<u>JUNE</u>	<u>FY 25</u>	<u>Y-T-D</u>	<u>JUNE</u>	<u>FY24</u>	<u>Y-T-D</u>
Traffic	1,291		12,437	955		10,364
Non-Traffic	271		3,280	196		3,133
SUB TOTAL	1,562		15,717	1,151		13,497
Parking	399		7,897	539		8,829
<b>GRAND TOTAL</b>	<b>1,961</b>		<b>23,614</b>	<b>1,690</b>		<b>22,326</b>

**CASES DISPOSED**

	<u>JUNE</u>	<u>FY 25</u>	<u>Y-T-D</u>	<u>JUNE</u>	<u>FY24</u>	<u>Y-T-D</u>
Traffic	1,202		11,435	844		9,447
Non-Traffic	287		3,268	192		2,627
SUB TOTAL	1,489		14,703	1,036		12,074
Parking	385		7,126	522		7,806
<b>GRAND TOTAL</b>	<b>1,874</b>		<b>21,829</b>	<b>1,558</b>		<b>19,880</b>

**REVENUE**

	<u>JUNE</u>	<u>FY 25</u>	<u>Y-T-D</u>	<u>JUNE</u>	<u>FY 24</u>	<u>Y-T-D</u>
Traffic	\$ 110,918.30		\$ 1,183,141.73	\$ 86,173.46		\$ 1,067,184.20
Non-Traffic	\$ 22,156.32		\$ 233,448.91	\$ 12,780.38		\$ 230,792.11
SUB TOTAL	\$ 133,074.62		\$ 1,416,590.64	\$ 98,953.84		\$ 1,297,976.31
Parking	\$ 14,255.00		\$ 278,644.00	\$ 18,510.00		\$ 253,436.50
<b>GRAND TOTAL</b>	<b>\$ 147,329.62</b>		<b>\$ 1,695,234.64</b>	<b>\$ 117,463.84</b>		<b>\$ 1,551,412.81</b>

MUNICIPAL COURT - MONTHLY REPORT  
June 2025

JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in program staff, juveniles located and worked community service projects on their own.

MEDIATION PROGRAM

The Early Settlement – Norman Mediation Program accepted 25 new cases and closed 22 cases during the month of June 2025. 4 Mediations were held.

**PARKS AND RECREATION 9**



## **Park Development Activities**

### **June 2025**

#### **Neighborhood Parks**

We awarded a contract with Downey Contracting on June 24th to construct a new park at the corner of Carter and Alameda, called Bishop Creek Eco Park. This land was purchased a few years ago as a proposed location for Stormwater control measures to be constructed; and also serve as a neighborhood park with walking trails, a parking lot and environmental education information. The majority of the work will include creating a retention pond in the section of Bishop Creek that cuts through the park to help control downstream flooding. Work will begin in July and continue through the summer.



We also finished the renovation of William Morgan Park; and had a ribbon-cutting on the project on June 18th. A new boulder-themed playground was installed to replace the old equipment that had reached the end of its lifespan. We also placed a practice soccer goal in the park, to accompany the half-court basketball area for traditional sports, and replaced all of the park furniture with new materials (picnic tables, benches, trash cans).

#### **Action Sports Parks:**

A volunteer park clean up and trail repair day was done at Creekside Bike Park on June 20th. Several citizens met and worked on rebuilding eroded areas of the skills area in the trees and the bike playground area to improve the ride-ability of those parts of the park. Prior to the work day, our city forester coordinated the volunteer work as well as, spent several days clearing low limbs and broken branches from the trail & had crews spray areas of poison ivy that had grown a lot in the wet spring conditions. He also worked with the group on that Saturday to get the trails cleared of weedy grass overgrowth and prior to that day to get.

A crew from American Ramp Company was on site at the end of the month to perform repairs and maintenance on the Blake Baldwin Skatepark. Some sections of the mini-ramp on the north end of the park needed replacement after several years of heavy use. This is a typical amount of wear and tear. They also chased and sealed several areas of concrete cracks and spalled areas in order to maintain the smooth surfaces of the park, which is also a normal "wear and tear" item. They also visited Creekside Bike Park to plan some work at that park to improve and repair the jump line and drop zone features where the ride line has become worn out in several spots, making the ride line too narrow. We will work with their plan to also improve erosion problems in the non-ride areas which cause siltation problems in times of heavy rains, like those that happened this spring.

#### **Forestry**

A second public input meeting was held at the Adult Wellness and Education Center on June 24th to go over the feedback and decisions made for the new Urban Forest Master Plan we are working to create with our consultants from DAVEY Resource Group. Our process has also included several regular meetings with specific stakeholder groups, city staff, and oversight from an appointed steering committee to help guide the creation of the Plan which will help us preserve, maintain and expand our urban forest. A pre-final draft of the plan will go to Park Board for review and comment this summer and then be refined and prepared for review and acceptance by City Council after that. We will also be working to finalize revisions to the Norman Tree/Street Tree Ordinance for review and presentation to those same boards in the coming months.

## JUNE 2025 PARK MAINTENANCE DIVISION

	FY25 MTD	FY25 YTD	FY24 MTD	FY24 YTD
<b>SAFETY REPORT</b>				
On-The-Job Injuries	0	6	0	6
Vehicle Accidents	0	3	0	0
Employee responsible	0	1	0	0
<b>ROUTINE ACITVITIES</b>	<b>Total Man Hours</b>		<b>Total Man Hours</b>	
Ballfield Maintenance	10	975.50	32.00	101.00
Big Mowing	284	1228.50	98.00	925.75
Bike Racks	0	106.50	0.00	0.00
Carpentry/Project Building	114	2032.75	63.00	1577.50
Chemical Spraying/Fertilization	70.5	1032.00	54.50	1948.00
Christmas Setup/Repair/Removal	0	542.25	0.00	1146.00
Concrete/Masonry	0	102.00	0.00	0.00
Dirt/Sand/Mulch/Gravel Work	105.5	314.00	0.00	0.00
Equipment Maintenance/Service	220	2703.75	222.50	2408.25
Equipment Repair	89	499.75	0.00	0.00
Equipment Transport	34	140.50	0.00	0.00
Events	129	1304.50	57.00	590.75
Fence Repairs	30	404.00	0.00	384.75
Homeless Camp Cleanup	7.5	135.00	0.00	0.00
Landscape Maintenance	25	2689.50	141.50	2994.00
Material Hauling	15.5	680.00	37.75	634.50
Office Work/Planning/Supervision	265.25	1400.00	0.00	1019.50
Painting	8	162.50	8.00	138.00
Playground Inspection	303	323.00	0.00	0.00
Park Tree Work	58	2306.75	106.75	1004.75
Playground Maintenance	56	1122.50	75.75	1279.50
Powerwashing	10	39.00	0.00	0.00
Purchasing Parts/Supplies	45.25	118.75	0.00	0.00
Recycling	0	24.00	0.00	0.00
Restroom Maintenance	26.5	230.50	9.00	783.00
Seasonal City Cleanups	0	314.25	0.00	0.00
Seeding/Sodding	17.5	208.50	0.00	45.50

Sign Maintenance/Flags	<b>4</b>	164.25	0.00	0.00
Snow/Ice Removal/Ice Melt	<b>1.5</b>	538.50	0.00	297.00
Sprinkler Maintenance	<b>155.75</b>	1753.75	104.00	1607.50
Street Tree Work/Storm Damage	<b>49</b>	528.50	0.00	16.00
Stump Grinding	<b>28</b>	94.00	0.00	0.00
Trail Maintenance	<b>0</b>	351.00	174.00	150.00
Training (Safety/CEU's)	<b>6</b>	334.75	615.50	0.00
Trash Maintenance	<b>290.5</b>	3572.25	4.00	4354.25
Trim Mowing	<b>1160</b>	6101.75	7.00	5797.00
Vandalism Repair	<b>9</b>	254.25	0.00	385.00
Vector Control	<b>42</b>	160.00	0.00	144.00
Watering	<b>12</b>	128.00	0.00	73.00
Welding	<b>43.5</b>	68.50	0.00	0.00
Shopping Carts (by cart, not hours)	<b>19</b>	186.00	0	0
*Shop Time (No longer used)		86.00	63.00	539.25
*Special Projects (No longer used)		268.75	198.75	1387.75

**JUNE 2025  
RECREATION DIVISION  
MONTHLY REPORT**

**Little Axe Community Center:** In June, we hosted a series of fun camp activities for the children in summer camp. Alongside summer camp the center hosted its Monday food pantry for the families in the community. On Fridays, the center had free craft class for all ages with a small story time for the smaller children. Community Action out of Shawnee comes to the Little Axe Community Center on Fridays from 1pm to 4pm and offers assistance to community members in need.

**12th Avenue Recreation Center:** In June, the 12<sup>th</sup> Avenue Rec Center saw an average of 23 campers each day. We also were prepping for different things such as Norman 4<sup>th</sup> Fest, Zoo Trip, Movie Trip, and many other field trips! A Medieval/Fencing group meets on Wednesday nights and is getting a good turnout.

**Irving Recreation Center:** This month at Irving we had a total of 21 students enrolled our summer program. We had 257 total visits with an average of 14 students per day. Irving held its summer camp and went on many trips including to the OKC Zoo, rock climbing, and indoor playground.

**Whittier Recreation Center:** This month the Whittier Recreation Center staff has transitioned to the 12<sup>th</sup> Avenue Rec Center to run the Side Kick Summer Camp. The Summer Camp has 32 campers enrolled from ages 5-8. We have had field trips to Ruby Grant Park, Norman Public Library West, OKC Zoo, and Westwood Aquatic Center.

<b>FACILITY ATTENDANCE:</b>	<b>Month</b>	<b>Year to Date</b>
Little Axe Community Center	533	8,831
12th Avenue Recreation Center	844	19,423
Irving Recreation Center	257	4,482
Whittier Recreation Center	423	4,299
Reaves Center	300	3,600
Tennis Center	3,198	36,533

**YOUNG FAMILY ATHLETIC CENTER**  
**JUNE 2025**

	FYE 2025 MTD	FYE 2025 YTD
YFAC Memberships	\$4,000.00	\$43,070.00
YFAC Day Passes	\$89.00	\$1,122.00
YFAC Gym Passes	\$2,955.00	\$29,681.00
YFAC Aqua Class/Camp	\$1,045.00	\$12,926.00
YFAC GYM Class/Camp	\$0.00	\$62,499.81
YFAC Misc Class/Camp	\$0.00	\$0.00
YFAC POOL Rental	\$21,180.00	\$152,702.00
YFAC GYM Rental	\$304,597.00	\$337,501.66
YFAC MISC Rental	\$0.00	\$2,525.00
YFAC POOL Tournament	\$0.00	\$0.00
YFAC GYM Tournament	\$81,950.00	\$329,360.66
YFAC Leases	\$0.00	\$42,447.73
YFAC Other Revenue/Advertising	\$0.00	\$93,688.48
YFAC Leagues	\$0.00	\$0.00
<b>TOTAL INCOME</b>	<b>\$415,816.00</b>	<b>\$1,107,524.34</b>
YFAC GYM Expenditures	\$11,291.89	\$158,545.50
YFAC POOL Expenditures	\$24,755.32	\$248,158.23
<b>EXPENDITURES</b>	<b>\$36,047.21</b>	<b>\$406,703.73</b>
Income vs. Expenditures	\$379,768.79	\$700,820.61





**JUNE 2025**

**Westwood Golf Course Division Monthly Progress Report**

ACTIVITY	JUNE FYE 25	JUNE FYE 24
Regular Green Fees	804	685
Senior Green Fees	358	304
Junior Fees	410	444
School Fees ( high school golf team players)	4	14
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	443	1132
Employee Comp Rounds	172	340
Golf Passport Rounds	0	0
9-Hole Green Fee	219	210
2:00 Fees	331	221
Dusk Fees or 5:00 Fees	322	382
PGA Comp Rounds	6	13
*Rainchecks (not counted in total round count)	74	23
Misc Promo Fees (birthday, players cards, OU student)	147	308
Green Fee Adjustments (fee difference on rainchecks)	4	2
<b>Total Rounds</b> (*not included in total round count)	<b>3220</b>	<b>4055</b>
% change from FY '24	-20.59%	
<b>Range Tokens</b>	<b>2716</b>	<b>3955</b>
% change from FY '24	-31.33%	
18 - Hole Carts	207	203
9 - Hole Carts	55	76
½ / 18 - Hole Carts	1159	891
½ / 9 - Hole Carts	439	565
<b>Total Carts</b>	<b>1860</b>	<b>1735</b>
% change from FY '24	7.20%	
18 - Hole Trail Fees	0	0
9 - Hole Trail Fees	0	0
18 - Hole Senior Trail Fees	0	0
9-Hole Senior Trail Fees	0	0
<b>Total Trail Fees</b>	<b>0</b>	
% change from FY '24	0.00%	
<b>TOTAL REVENUE</b>	<b>\$176,450.18</b>	<b>\$135,098.22</b>
% change from FY '24	30.61%	

**JUNE 2025**  
**WESTWOOD GOLF DIVISION**  
**MONTHLY PROGRESS REPORT**

<b>SAFETY REPORT</b>				
	<b>FY 2025</b>	<b>FY 2025</b>	<b>FY 2024</b>	<b>FY 2024</b>
	<b>MTD</b>	<b>YTD</b>	<b>MTD</b>	<b>YTD</b>
Injuries On The Job	0	0	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0
<b>FINANCIAL INFORMATION</b>				
	<b>FY 2025</b>	<b>FY 2025</b>	<b>FY 2024</b>	<b>FY 2024</b>
	<b>MTD</b>	<b>YTD</b>	<b>MTD</b>	<b>YTD</b>
Green Fees	\$56,371.32	\$469,975.34	\$45,597.89	\$536,434.90
Driving Range	\$10,928.13	\$127,646.13	\$13,839.00	\$129,231.09
Cart Rental	\$29,680.81	\$251,194.96	\$25,762.06	\$274,329.03
Golf Classes	\$4,128.00	\$7,296.00	\$4,224.00	\$5,952.00
Golf Shop Rentals	\$874.04	\$3,988.55	\$607.96	\$4,318.77
USGA Handicap Fees	\$0.00	\$0.00	\$0.00	\$0.00
Golf Cart Capital	\$2,183.64	\$19,419.52	\$1,908.03	\$17,993.62
Golf Merchandise	\$28,196.06	\$204,780.89	\$20,801.09	\$188,794.90
Restaurant	\$28,677.97	\$180,952.17	\$18,903.68	\$167,046.16
Golf Membership	\$14,472.88	\$143,236.97	\$0.00	\$0.00
Interest Earnings	\$937.33	\$14,087.73	\$3,454.51	\$136,089.55
<b>TOTAL INCOME</b>	<b>\$176,450.18</b>	<b>\$1,422,578.26</b>	<b>\$135,098.22</b>	<b>\$1,068,589.76</b>
Expenditures	\$124,502.36	\$1,510,292.64	\$132,944.16	\$1,454,854.41
Income vs Expenditures	\$51,947.82	-\$87,714.38	\$2,154.06	\$23,993.16
Rounds of Golf	3,220	33,791	4,055	26,516

Our weed control program is working very well and we are mostly controlling weeds on the perimeters of the golf course. The greens are approaching excellent condition, with a quality rating of 96%. We are in full mowing mode and also doing tree trimming and dead tree removal is underway as time allows. Number 7 pond and drainage work is ready for sod, as weather allows for availability. The irrigation system continues to operate very efficiently.



**JUNE 2025**  
**WESTWOOD FAMILY AQUATIC CENTER**  
**MONTHLY PROGRESS REPORT**

<b>FINANCIAL INFORMATION</b>				
	<b>FY 2025 MTD</b>	<b>FY 2025 YTD</b>	<b>FY 2024 MTD</b>	<b>FY 2024 YTD</b>
Swim Pool Passes	\$101,973.00	\$332,155.00	\$98,467.00	\$340,781.00
Swim Pool Gate Admission	\$141,728.00	\$350,103.00	\$153,629.98	\$362,564.98
Swim Lesson Fees	\$11,387.00	\$65,788.00	\$9,561.00	\$70,934.15
Swim Pool Rental	\$18,900.20	\$92,158.28	\$17,901.00	\$90,556.16
Swim Pool Classes	\$6,528.00	\$38,453.00	\$3,938.00	\$47,733.00
Swim Pool Merchandise Sales	\$445.14	\$838.72	\$605.55	\$1,036.01
Swim Pool Concessions	\$83,488.29	\$197,742.03	\$96,318.97	\$216,888.82
<b>TOTAL INCOME</b>	<b>\$364,449.63</b>	<b>\$1,077,238.03</b>	<b>\$380,421.50</b>	<b>\$1,510,915.62</b>
Expenditures	\$204,561.19	\$983,972.03	\$368,161.42	\$1,202,472.45
Income vs Expenditures	\$159,888.44	\$93,266.00	\$12,260.08	\$308,443.17
<b>ATTENDANCE INFORMATION</b>				
	<b>FY 2025 MTD</b>	<b>FY 2025 YTD</b>	<b>FY 2024 MTD</b>	<b>FY 2024 YTD</b>
Pool Attendance	36,052	92458	41839	79174
Adult Lap Swim Morning/Night	36	161	0	221
Water Walkers	298	4152	30	235
Toddler Time	390	1068	481	877
Water Fitness	24	1841	83	271
Swim Team	136	332	30	68
Scuba Rentals	0	22	12	25
Scuba Participants	18	87	72	107
Swim Lesson	578	873	80	1355
Private Swim Lessons	29	59	31	66
Special Events	1,702	1996	4	11
Party/Rentals	38	62	27	119
<b>TOTAL FY 2025 ATTENDANCE</b>	<b>39301</b>	<b>142412</b>	<b>42689</b>	<b>82529</b>
<b>ATTENDANCE INFORMATION MAY 2024 TO JUNE 2024</b>				
	Pool Attendance	99,996		
	Adult Lap Swim Morning/Night	127		
	Water Walkers	3,886		
	Toddler Time	1,157		
	Water Fitness	1,793		
	Swim Team	118		
	Scuba Rentals	34		
	Scuba Participants	125		
	Swim Lesson	375		
	Private Swim	61		
	Special Events	16		
	Party/Rentals	50		
	<b>TOTAL ATTENDANCE</b>	<b>107,738</b>		



## **FACILITY MAINTENANCE**

**9B**



# Cost by Building with Maint Type

<u>Building</u>	<u>Maint Type</u>	<u>Total Cost</u>	<u>Labor</u>	<u>Supplies</u>	<u>Equipment</u>	<u>Inventory</u>	<u>Outsourcing</u>	<u>Overhead</u>
12TH AVE REC CENTER - 1701 12TH AVE NE	GENERAL	77.57	77.57	0.00	0.00	0.00	0.00	0.00
	HVAC	185.67	185.67	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	263.24	263.24	0.00	0.00	0.00	0.00	0.00
A - COURTS - 321 N WEBSTER	GENERAL	641.30	121.30	520.00	0.00	0.00	0.00	0.00
	HVAC	153.33	153.33	0.00	0.00	0.00	0.00	0.00
	PLUMBING	204.68	161.73	42.95	0.00	0.00	0.00	0.00
ADULT WELLNESS AND EDUCATION CENTER - 602 N ANDREWS	<b>Totals:</b>	999.31	436.36	562.95	0.00	0.00	0.00	0.00
	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	HVAC	188.87	188.87	0.00	0.00	0.00	0.00	0.00
PARK - 200 W ANIMAL WELFARE - 3428 S JENKINS	PLUMBING	307.38	222.38	85.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	536.68	451.68	85.00	0.00	0.00	0.00	0.00
	ELECTRICAL	18.57	18.57	0.00	0.00	0.00	0.00	0.00
ANIMAL WELFARE B - POLICE DEPT -112 W DAW'S	<b>Totals:</b>	18.57	18.57	0.00	0.00	0.00	0.00	0.00
	HVAC	326.03	326.03	0.00	0.00	0.00	0.00	0.00
	PLUMBING	68.43	40.43	28.00	0.00	0.00	0.00	0.00
ANIMAL WELFARE B - POLICE DEPT -112 W DAW'S	<b>Totals:</b>	394.46	366.46	28.00	0.00	0.00	0.00	0.00
	HVAC	339.00	339.00	0.00	0.00	0.00	0.00	0.00
	PLUMBING	339.00	339.00	0.00	0.00	0.00	0.00	0.00
C - HR, IT - 313 N WEBSTER	<b>Totals:</b>	339.00	339.00	0.00	0.00	0.00	0.00	0.00
	ELECTRICAL	161.73	161.73	0.00	0.00	0.00	0.00	0.00
	GENERAL	384.12	384.12	0.00	0.00	0.00	0.00	0.00
PLUMBING	HVAC	309.86	309.86	0.00	0.00	0.00	0.00	0.00
	PLUMBING	121.30	121.30	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	977.01	977.01	0.00	0.00	0.00	0.00	0.00
C - HR, IT - 313 N WEBSTER	GENERAL	525.63	525.63	0.00	0.00	0.00	0.00	0.00
	HVAC	114.60	114.60	0.00	0.00	0.00	0.00	0.00
	PLUMBING	360.30	121.30	239.00	0.00	0.00	0.00	0.00

	<b>Totals:</b>	1,000.53	761.53	239.00	0.00	0.00	0.00	0.00
CALYPSO COVE	HVAC	267.93	267.93	0.00	0.00	0.00	0.00	0.00
RADIO TOWER -	<b>Totals:</b>	267.93	267.93	0.00	0.00	0.00	0.00	0.00
CITY HALL - 201	GENERAL	563.50	483.50	80.00	0.00	0.00	0.00	0.00
W GRAY	PLUMBING	48.14	40.43	7.71	0.00	0.00	0.00	0.00
	<b>Totals:</b>	611.64	523.93	87.71	0.00	0.00	0.00	0.00
D -	GENERAL	295.00	295.00	0.00	0.00	0.00	0.00	0.00
DEVELOPMENT	HVAC	77.46	77.46	0.00	0.00	0.00	0.00	0.00
CENTER - 225 N	PLUMBING	122.43	40.43	82.00	0.00	0.00	0.00	0.00
WEBSTER	<b>Totals:</b>	494.90	412.90	82.00	0.00	0.00	0.00	0.00
EMERGENCY	HVAC	290.49	290.49	0.00	0.00	0.00	0.00	0.00
COMMUNCATI	PLUMBING	291.77	242.60	49.17	0.00	0.00	0.00	0.00
ONS AND	<b>Totals:</b>	582.26	533.09	49.17	0.00	0.00	0.00	0.00
FACILITY	GENERAL	121.30	121.30	0.00	0.00	0.00	0.00	0.00
MAINTENANCE -	PLUMBING	42.03	40.43	1.60	0.00	0.00	0.00	0.00
1910 RESEARCH	<b>Totals:</b>	163.33	161.73	1.60	0.00	0.00	0.00	0.00
FIRE STATION 1 -	HVAC	77.46	77.46	0.00	0.00	0.00	0.00	0.00
411 E MAIN	<b>Totals:</b>	77.46	77.46	0.00	0.00	0.00	0.00	0.00
FIRE STATION 2 -	HVAC	271.12	271.12	0.00	0.00	0.00	0.00	0.00
2211 W BOYD	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	311.56	311.56	0.00	0.00	0.00	0.00	0.00
FIRE STATION 4 -	HVAC	135.56	135.56	0.00	0.00	0.00	0.00	0.00
4145 W	<b>Totals:</b>	135.56	135.56	0.00	0.00	0.00	0.00	0.00
FIRE STATION 5 -	GENERAL	630.44	630.44	0.00	0.00	0.00	0.00	0.00
1000 NE 168TH	<b>Totals:</b>	630.44	630.44	0.00	0.00	0.00	0.00	0.00
FIRE STATION 6 -	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
7405 E	PLUMBING	101.08	101.08	0.00	0.00	0.00	0.00	0.00
ALAMEDA	<b>Totals:</b>	141.52	141.52	0.00	0.00	0.00	0.00	0.00
FIRE STATION 8 -	GENERAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
3901 36TH AVE	<b>Totals:</b>	80.87	80.87	0.00	0.00	0.00	0.00	0.00
FIRE STATION 9 -	GENERAL	169.87	80.87	89.00	0.00	0.00	0.00	0.00
3001 E	HVAC	77.46	77.46	0.00	0.00	0.00	0.00	0.00

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ALAMEDA	<b>Totals:</b>	247.33	158.33	89.00	0.00	0.00	0.00	0.00
FIREHOUSE ART	PLUMBING	161.73	161.73	0.00	0.00	0.00	0.00	0.00
CENTER - 444 S	<b>Totals:</b>	161.73	161.73	0.00	0.00	0.00	0.00	0.00
FLEET	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
MAINTENANCE -	HVAC	154.93	154.93	0.00	0.00	0.00	0.00	0.00
1301 DAVINCI	PLUMBING	327.16	323.47	3.69	0.00	0.00	0.00	0.00
	<b>Totals:</b>	522.52	518.83	3.69	0.00	0.00	0.00	0.00
GRIFFIN PARK -	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00
1001 E	<b>Totals:</b>	40.43	40.43	0.00	0.00	0.00	0.00	0.00
HEALTHPLEX	HVAC	232.39	232.39	0.00	0.00	0.00	0.00	0.00
WATER RADIO	<b>Totals:</b>	232.39	232.39	0.00	0.00	0.00	0.00	0.00
JIM BLUE CREEK	HVAC	306.66	306.66	0.00	0.00	0.00	0.00	0.00
RADIO TOWER -	<b>Totals:</b>	306.66	306.66	0.00	0.00	0.00	0.00	0.00
LITTLE AXE REC	HVAC	174.29	174.29	0.00	0.00	0.00	0.00	0.00
CENTER - 1000	<b>Totals:</b>	174.29	174.29	0.00	0.00	0.00	0.00	0.00
NEIGHBORHOO	PLUMBING	896.30	121.30	775.00	0.00	0.00	0.00	0.00
D PARKS	<b>Totals:</b>	896.30	121.30	775.00	0.00	0.00	0.00	0.00
NORMAN	ELECTRICAL	37.13	37.13	0.00	0.00	0.00	0.00	0.00
INVESTIGATION	GENERAL	188.97	188.97	0.00	0.00	0.00	0.00	0.00
S CENTER -	HVAC	154.93	154.93	0.00	0.00	0.00	0.00	0.00
1507 W	<b>Totals:</b>	381.03	381.03	0.00	0.00	0.00	0.00	0.00
NORMAN	HVAC	77.46	77.46	0.00	0.00	0.00	0.00	0.00
PUBLIC LIBRARY	<b>Totals:</b>	77.46	77.46	0.00	0.00	0.00	0.00	0.00
NORMAN	HVAC	116.20	116.20	0.00	0.00	0.00	0.00	0.00
PUBLIC LIBRARY	<b>Totals:</b>	116.20	116.20	0.00	0.00	0.00	0.00	0.00
POLICE	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
SHOOTING	PLUMBING	80.87	80.87	0.00	0.00	0.00	0.00	0.00
RANGE - 3942	<b>Totals:</b>	121.30	121.30	0.00	0.00	0.00	0.00	0.00
REAVES	HVAC	55.70	55.70	0.00	0.00	0.00	0.00	0.00
GARDEN	<b>Totals:</b>	55.70	55.70	0.00	0.00	0.00	0.00	0.00
REAVES PARK -	PLUMBING	257.07	80.87	176.20	0.00	0.00	0.00	0.00
515 E	<b>Totals:</b>	257.07	80.87	176.20	0.00	0.00	0.00	0.00

SANITATION -	HVAC	74.27	74.27	0.00	0.00	0.00	0.00	0.00	0.00
2301 GODDARD	PLUMBING	202.17	202.17	0.00	0.00	0.00	0.00	0.00	0.00
AVE	<b>Totals:</b>	276.44	276.44	0.00	0.00	0.00	0.00	0.00	0.00
SANTA FE	GENERAL	208.97	188.97	20.00	0.00	0.00	0.00	0.00	0.00
RAILROAD	HVAC	58.10	58.10	0.00	0.00	0.00	0.00	0.00	0.00
DEPOT	PLUMBING	60.65	60.65	0.00	0.00	0.00	0.00	0.00	0.00
MUSEUM - 200	<b>Totals:</b>	327.72	307.72	20.00	0.00	0.00	0.00	0.00	0.00
SHOP TIME	GENERAL	485.20	485.20	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	485.20	485.20	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFER	ELECTRICAL	37.13	37.13	0.00	0.00	0.00	0.00	0.00	0.00
STATION - 3901	HVAC	193.66	193.66	0.00	0.00	0.00	0.00	0.00	0.00
CHAUTAUQUA	PLUMBING	108.43	40.43	68.00	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	339.23	271.23	68.00	0.00	0.00	0.00	0.00	0.00
TRANSIT	PLUMBING	404.33	404.33	0.00	0.00	0.00	0.00	0.00	0.00
CENTER - 320 E	<b>Totals:</b>	404.33	404.33	0.00	0.00	0.00	0.00	0.00	0.00
TRANSIT/PUBLI	ELECTRICAL	37.13	37.13	0.00	0.00	0.00	0.00	0.00	0.00
C SAFETY - 1310	HVAC	96.83	96.83	0.00	0.00	0.00	0.00	0.00	0.00
DA VINCI	PLUMBING	150.87	80.87	70.00	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	284.83	214.83	70.00	0.00	0.00	0.00	0.00	0.00
WARMING	HVAC	151.73	151.73	0.00	0.00	0.00	0.00	0.00	0.00
SHELTER - 109	<b>Totals:</b>	151.73	151.73	0.00	0.00	0.00	0.00	0.00	0.00
WATER	HVAC	271.12	271.12	0.00	0.00	0.00	0.00	0.00	0.00
RECLAMATION -	<b>Totals:</b>	271.12	271.12	0.00	0.00	0.00	0.00	0.00	0.00
WATER	HVAC	116.20	116.20	0.00	0.00	0.00	0.00	0.00	0.00
TREATMENT	PLUMBING	121.30	121.30	0.00	0.00	0.00	0.00	0.00	0.00
PLANT - 3000 E	<b>Totals:</b>	237.50	237.50	0.00	0.00	0.00	0.00	0.00	0.00
WESTWOOD	ELECTRICAL	18.57	18.57	0.00	0.00	0.00	0.00	0.00	0.00
GOLF COURSE -	HVAC	77.46	77.46	0.00	0.00	0.00	0.00	0.00	0.00
2400	PLUMBING	739.80	734.82	4.98	0.00	0.00	0.00	0.00	0.00
WESTPORT DR	<b>Totals:</b>	835.83	830.85	4.98	0.00	0.00	0.00	0.00	0.00
WESTWOOD	ELECTRICAL	148.54	148.54	0.00	0.00	0.00	0.00	0.00	0.00
POOL - 1017	GENERAL	684.87	434.87	250.00	0.00	0.00	0.00	0.00	0.00

FAIRWAY DR	HVAC	114.60	114.60	0.00	0.00	0.00	0.00	0.00
	PLUMBING	1,466.66	444.77	1,021.89	0.00	0.00	0.00	0.00
	<b>Totals:</b>	2,414.66	1,142.77	1,271.89	0.00	0.00	0.00	0.00
WESTWOOD	GENERAL	37.13	37.13	0.00	0.00	0.00	0.00	0.00
TENNIS CENTER	<b>Totals:</b>	37.13	37.13	0.00	0.00	0.00	0.00	0.00
YOUNG	GENERAL	124.30	121.30	3.00	0.00	0.00	0.00	0.00
FAMILY	HVAC	595.55	595.55	0.00	0.00	0.00	0.00	0.00
ATHLETIC	PLUMBING	222.38	222.38	0.00	0.00	0.00	0.00	0.00
CENTER - 2201	<b>Totals:</b>	942.24	939.24	3.00	0.00	0.00	0.00	0.00

**PLANNING AND COMMUNITY DEVELOPMENT 10**





## June 2025 Residential Permit Activity

Report Category	Permit Number	Date Issued	Address	Sq Ft	Zoning	Ward	Subdivision	Contractor	Valuation
Multi-Family, Fire	PRFI202502363	2025-06-10	428 BUCHANAN AVE		CPUD	4	LARSH'S UNIVERSITY ADD	SOONER CRIB LLC	\$ 52,539.00
	PRFI202502388	2025-06-24	428 BUCHANAN AVE		CPUD	4	LARSH'S UNIVERSITY ADD	SOONER CRIB LLC	\$ 34,826.00
	2								\$ 87,365.00
Multi-Family, New Multi-Unit Residential	PRMU202501019	2025-06-27	217 E BOYD ST	20860	CCFB	4	STATE UNIVERSITY ADD	QUAD BUILD, INC	\$ 8,500,000.00
	1								\$ 8,500,000.00
Residential, Accessory Dwelling Unit	PRADU202502634	2025-06-26	2349 BLUE CREEK DR	1391	A-2	5	BLUE CREEK PKWY	JAMES CARUSO	\$ 55,000.00
	1								\$ 55,000.00
Residential, Accessory Structure	PRAB202501458	2025-08-17	6613 E ROBINSON ST	900	A-2	5	LAGO RANCHERO	VICTOR B REED II	\$ 17,000.00
	PRAB202501511	2025-06-09	7700 144TH AVE NE	900	A-2	5	HIDDEN FOREST ADD COS	ORTEGA, VICTOR	\$ 35,000.00
	PRAB202502163	2025-06-09	412 TERRACE PL	816	R-1	2	NORMANDY PARK	TUFF SHED INC	\$ 50,635.75
	PRAB202502262	2025-06-06	1344 DORCHESTER DR	192	R-1	4	WOODSLAWN ADD	WILLIAMS, ELTON M & MARGARET A-REV TRT	\$ 9,000.00
	PRAB202502294	2025-06-09	904 1/2 MONNETT AVE	180	CCFB	4	STATE UNIVERSITY ADD	ANAWAT RITTISAK	\$ 600.00
	PRAB202502303	2025-06-16	4319 E ROCK CREEK RD	968	A-2	5	NOT SUBDIVIDED	STRAIGHTLINE CONTRACTORS, LLC	\$ 100,000.00
	PRAB202502391	2025-06-13	5100 VESPER	450	A-2	5	NOT SUBDIVIDED	BYRD, LEE ALDEN & BYRD, CAROLYN	\$ 6,500.00
	PRAB202502408	2025-06-18	4116 BRIARCREST DR	240	R-1	3	BROOKHAVEN	KYLE WALKER	\$ 6,500.00
	PRAB202502620	2025-06-27	12400 GANDER LN	1600	A-2	5	NOT SUBDIVIDED	TEXWIN	\$ 33,279.60
	9								\$ 258,515.35
Residential, Addition/Alteration	PRAD202400096	2025-06-20	122 E FRANK ST	1000	R-2	4	JONES	ELLIS, GARY 1	\$ 20,000.00
	PRAD202501834	2025-06-06	1304 PROSPECT CT	193	PUD	6	PARK HILL ADDITION	HALL, JASON L & CHRISTY	\$ 1,500.00
	PRAD202501972	2025-06-11	4815 WILLOWOOD WAY	400	R-1	5	WHISPERING HILLS	POWER ROOFING & CONSTRUCTION	\$ 80,000.00
	PRAD202502165	2025-06-09	1103 WOODLAND DR	1424	R-1	4	WOODLAND ADD CORR	VINCENT DREAM HOMES LLC	\$ 125,000.00
	PRAD202502236	2025-06-05	1224 W BROOKS ST	200	R-1	2	HETHERINGTON HEIGHTS 2ND ADD	PROVIDENCE DEVELOPMENT GROUP	\$ 20,000.00
	PRAD202502240	2025-06-20	420 SUMMIT HILL RD	192	R-1	1	SUMMIT LAKES ADD SEC 5	REECE R & C	\$ 90,000.00
	PRAD202502258	2025-06-09	467 COLLEGE AVE	1590	R-1	4	LINCOLN ADD	POWER ROOFING & CONSTRUCTION	\$ 175,000.00
	PRAD202502357	2025-06-11	5050 JUNCTION	378	A-2	5	NOT SUBDIVIDED	RAUL RODRIGUEZ K AND R ROOFING	\$ 21,250.00
	PRAD202502372	2025-06-18	725 BIRCH DR	1884	R-1	4	WILLOW BROOK ADD	BIRD DOG CONSTRUCTION	\$ 185,000.00
	PRAD202502387	2025-06-16	3418 BERGEN PEAK DR	252	PUD	8	GREENLEAF TRAILS ADD SEC 5	STONERIDGE ENTERPRISES, INC	\$ 32,544.00
	PRAD202502394	2025-06-10	4108 TETON OVAL	304	PUD	8	CASCADE ESTATES SEC 6	KEVIN MCGEHEE	\$ 50,000.00
	PRAD202502430	2025-06-16	917 BARKLEY CIR	8	R-1	4	HALRAY ADD	AZTEC BUILDING SYSTEMS, INC	\$ 500.00
	PRAD202502490	2025-06-18	5600 E ROBINSON ST	240	A-2	5	OFFENBURGER ACRES COS	B.L. BELL CONSTRUCTION, LLC	\$ 60,000.00
	PRAD202502507	2025-06-20	1603 EISENHOWER RD	957	R-1	8	NORTH ACRES REPLAT	A2Z REMODELING ATTN. YOSI BEN-YEHOSHUA	\$ 91,000.00





### June 2025 Residential Permit Activity

Residential, Carport	PRAD202502524	2025-06-18	516 COLLEGE AVE	650	R-3	4	BESSENT ADD	BRANDON LEFLER	\$	145,000.00
	PRAD202502678	2025-06-24	1412 BARKLEY ST	79	R-1	4	UNIVERSITY HEIGHTS	FREDGREN, TOM	\$	8,000.00
	16									
	PRCP202502054	2025-06-03	925 W SYMMES ST	380	R-1	4	AUTUMN HEIGHTS ADD	SOUTHWEST BUILDERS	\$	10,800.00
	PRCP202502166	2025-06-04	1600 VILLAGE DR	480	R-1	1	VILLAGE ESTATES ADD	LIZETH MORENO	\$	4,500.00
	PRCP202502336	2025-06-11	312 STANTON DR	400	R-1	6	LAKEVIEW TERRACE	TITAN BUILDING CO	\$	5,750.00
	PRCP202502358	2025-06-11	1312 ATLANTA CIR	240	R-1	1	COLONIAL EST # 4	JOHN CLESSE	\$	2,000.00
4										
Residential, Demolition	PRDE202502220	2025-06-04	3705 INDIAN POINT CIR	N/A	RE	5	INDIAN POINT ESTATES	CORTNEY BLOOD	N/A	N/A
	PRDE202502320	2025-06-17	707 W TIMBERDELL RD	N/A	R-1	4	WETZLER ADD AMENDED PLAT	MIDWEST WRECKING ATTN: BRYAN GANN	N/A	N/A
	PRDE202502435	2025-06-25	925 S PICKARD AVE	N/A	R-1	4	PARSONS ADDITION	NATIVE WRECKING SERVICES	N/A	N/A
	PRDE202502467	2025-06-13	418 NEBRASKA ST	N/A	R-1	4	NORMAN HEIGHTS ADD	TOP TIER RENOVATIONS	N/A	N/A
	PRDE202502469	2025-06-17	4334 W ROBINSON ST	N/A	R-1	3	COUNTRY CLUB EST WILLA	MIDWEST WRECKING ATTN: BRYAN GANN	N/A	N/A
5										
Residential, Manufactured Home	PRMF202501251	2025-06-09	1716 140TH AVE SE	5000	RE	5	THUNDERBIRD HILLS	CLAYTON HOMES OF OKLAHOMA CITY	\$	195,000.00
	PRMF202501748	2025-06-06	14150 E STELLA RD	2128	A-2	5	NOT SUBDIVIDED	HEATHER PHILLIPS	\$	197,571.63
	PRMF202501775	2025-06-05	1420 156TH AVE SE	1000	A-2	5	H & L 9	LAFON, DONAL & AMY	\$	75,000.00
	3									
Residential, New Single Family	PRSF202403858	2025-06-11	7827 E ROBINSON ST	7644	A-2	5	NOT SUBDIVIDED	SMITH, MARTIN	\$	500,000.00
	PRSF202501446	2025-06-10	3209 BIRMINGHAM DR	2748	R-1	5	ST. JAMES PARK SEC 5	VESTA HOMES, INC.	\$	282,000.00
	PRSF202501447	2025-06-10	2332 BRETFORD WAY	2508	R-1	5	ST. JAMES PARK SEC 6	VESTA HOMES, INC.	\$	263,000.00
	PRSF202501678	2025-06-23	3401 CLAIRE CT	7927	A-2	5	LITTLE RIVER ESTATES COS	KEVIN METHENY	\$	585,000.00
	PRSF202501885	2025-06-16	712 LEGACY AVE	3014	PUD	6	VINTAGE CREEK ADDITION	MUIRFIELD HOMES	\$	308,000.00
	PRSF202501941	2025-06-11	814 HOOVER ST	7258	R-1	4	BEVEL ADDITION SFP	LAW CONSTRUCTION	\$	900,000.00
	PRSF202502007	2025-06-02	624 MANZANO DR	3081	PUD	1	SIENA SPRINGS ADD SEC 2	DP GAMBLE HOMES, INC.	\$	325,000.00
	PRSF202502023	2025-06-16	3904 TIMBER TRL	5069	PUD	6	VINTAGE CREEK ADDITION	DENALI HOMES, LLC	\$	750,200.00
	PRSF202502031	2025-06-02	1901 HOLLOW CREST CT	3139	R-1	5	SUMMIT VALLEY ADD SEC 3	DP GAMBLE HOMES, INC	\$	282,240.00
	PRSF202502199	2025-06-04	4304 RAVENSCOURT LN	4218	R-1	8	CARRINGTON PLACE ADD SEC 13	BAER HALL HOMES, INC	\$	500,000.00
	PRSF202502245	2025-06-17	321 GREENS PKWY	3856	R-1	8	HIGHLAND VILLAGE ADD SEC 9	HAMPTON HOMES, LLC	\$	515,000.00



### June 2025 Residential Permit Activity

PRSF202502248	2025-06-17	5812 WINDSTONE DR	3856	PUD	3	GLENRIDGE ADD SEC 1	HAMPTON HOMES, LLC	\$	515,000.00
PRSF202502264	2025-06-10	3926 CARAWAY LN	2247	R-1	5	BELLATONA ADD SEC 4	HOME CREATIONS, INC	\$	315,000.00
PRSF202502265	2025-06-09	4001 CARAWAY LN	2345	R-1	5	BELLATONA ADD SEC 4	HOME CREATIONS, INC	\$	328,300.00
PRSF202502284	2025-06-05	3765 MESA RD	3082	PUD	6	RED CANYON RANCH SEC 8	IDEAL HOMES OF NORMAN, LP	\$	286,980.00
PRSF202502324	2025-06-10	3710 HARDY DR	2530	PUD	8	SPRINGS AT FLINT HILLS SEC 1	LANDMARK FINE HOMES, LP	\$	350,000.00
PRSF202502447	2025-06-23	7231 VISTA SPRINGS DR	4479	RE	5	VISTA SPRINGS EST ADD SEC 1	TRUAM LLC	\$	430,000.00
PRSF202502617	2025-06-25	3808 LLEYTON DR	1905	R-1	7	CEDAR LANE SEC III	TABER BUILT HOMES, LLC	\$	298,000.00
PRSF202502650	2025-06-26	5450 120TH AVE NE	5400	A-2	5	NOT SUBDIVIDED	DAVID GATES	\$	300,000.00
PRSF202502673	2025-06-26	4005 CARAWAY LN	2219	R-1	5	BELLATONA ADD SEC 4	HOME CREATIONS, INC	\$	310,000.00
PRSF202502674	2025-06-26	4000 CARAWAY LN	2459	R-1	5	BELLATONA ADD SEC 4	HOME CREATIONS, INC	\$	344,250.00
PRSF202502721	2025-06-27	4625 KINGSLAND RD	4569	R-1	8	CARRINGTON PLACE ADD SEC 14	C.A. MCCARTY CONSTRUCTION LLC	\$	750,000.00
22									\$ 9,417,980.00
PRPO202501544	2025-06-12	3220 SKYE RIDGE DR	859	R-1	8	HIGHLAND VILLAGE ADD SEC 5	GALAXY POOL CONSTRUCTION	\$	85,000.00
PRPO202501845	2025-06-06	4112 EDEN CT	512	PUD	8	CASCADE ESTATES	SPLASH ME POOLS	\$	95,000.00
PRPO202501905	2025-06-13	509 CAMPFIRE LN	980	PUD	6	PINE CREEK ADD	SIGNATURE CUSTOM POOLS	\$	101,000.00
PRPO202502215	2025-06-04	400 HORIZON VIEW CT	489	R-1	1	SUMMIT LAKES ADD SEC 9	SPARTAN POOLS & PATIO	\$	66,000.00
PRPO202502243	2025-06-05	809 PARKSIDE RD	765	R-1	3	BROOKHAVEN 21A	PLEASANT POOLS	\$	76,990.00
PRPO202502283	2025-06-09	1704 WINDHAM CT	600	R-1	6	HALL PARK #3	GALAXY HOME RECREATION	\$	24,000.00
PRPO202502350	2025-06-11	3908 COVENTRY LN	629	R-1	3	BROOKHAVEN 7TH	REMINGTON POOLS	\$	60,000.00
PRPO202502434	2025-06-13	4410 BELLINGHAM LN	921	R-1	8	CARRINGTON PLACE ADD SEC 14	ROBIN ALLEN	\$	110,000.00
PRPO202502479	2025-06-17	6315 ROSE ROCK HILL	450	A-2	5	MILLER PINES COS	AQUATIC DESIGNS POOL & SPA	\$	80,000.00
PRPO202502487	2025-06-17	4313 CANNON DR	868	R-1	8	CARRINGTON PLACE ADD SEC 5	SIGNATURE CUSTOM POOLS	\$	94,600.00
PRPO202502489	2025-06-17	4419 FOUNTAIN VIEW DR	519	R-1	8	FOUNTAIN VIEW ADD SEC 1	SIGNATURE CUSTOM POOLS	\$	70,000.00
PRPO202502588	2025-06-24	5917 WINDSTONE DR	1076	PUD	3	GLENRIDGE ADD SEC 1	S & S POOLS	\$	60,000.00
PRPO202502598	2025-06-30	1917 PELHAM CIR	24	R-1	6	PARK PLACE ADD SEC 5	BARRETT, TRENT	\$	10,500.00
PRPO202502737	2025-06-30	4414 FOUNTAIN VIEW DR	625	R-1	8	FOUNTAIN VIEW ADD SEC 1	ARTISTIC POOLS	\$	48,000.00
14									\$ 981,090.00
PRDB202502425	2025-06-20	1201 BROAD ACRES DR		R-1	3	BROOKHAVEN 18TH	G SQUARED PROPERTIES, LLC	\$	200,000.00
PRDB202502560	2025-06-18	2615 E LINDSEY ST		A-2	1	NOT SUBDIVIDED	KAYLEE HALL	\$	2,000.00
2									\$ 202,000.00

Residential, Pool

Residential, Repair



Total



## June 2025 Residential Permit Activity

Category	Count	Valuation
Multi-Family, Fire	2	\$87,365.00
Multi-Family, New Multi-Unit Residential	1	\$8,500,000.00
Residential, Accessory Dwelling Unit	1	\$55,000.00
Residential, Accessory Structure	9	\$258,515.35
Residential, Addition / Alteration	16	\$1,104,794.00
Residential, Carport	4	\$23,050.00
Residential, Demolition	5	N/A
Residential, Manufactured Home	3	\$467,571.63
Residential, New Single Family Dwelling	22	\$9,417,980.00
Residential, Pool	14	\$981,090.00
Residential, Repair	2	\$202,000.00
Residential, Solar	3	\$95,381.07
Residential, Storm Shelter	21	\$94,569.00
<b>Total</b>	<b>103</b>	<b>\$21,287,316.05</b>







## June 2025 Non-Residential Permit Activity

Category	Count	Valuation
Commercial, Accessory Structure	1	\$ 3,000.00
Commercial, Addition / Alteration	7	\$ 380,000.00
Commercial, Demolition	1	N/A
Commercial, Fire	6	\$ 10,387,498.13
Commercial, Repair	1	\$ 105,000.00
Commercial, Solar	1	\$ 96,000.00
<b>Total</b>	<b>17</b>	<b>\$ 10,971,498.13</b>





## Monthly Permit Activity Summary-June 2025

Group	Category	2025		2024	
		Permits	Valuation	Permits	Valuation
RESIDENTIAL	Multi-Family, Addition / Alteration			7	\$584,752.00
	Multi-Family, Demolition			1	\$13,000.00
	Multi-Family, Fire	4	\$340,665.00	5	\$50,978.21
	Multi-Family, Foundation Only			2	\$930,000.00
	Multi-Family, New Multi-Unit Residential	3	\$18,557,734.00	2	\$3,100,000.00
	Multi-Family, Repair	2	\$220,000.00	3	\$800,792.00
	Residential, Accessory Dwelling Unit	4	\$410,000.00	8	\$686,000.00
	Residential, Accessory Structure	52	\$2,089,108.34	104	\$4,329,180.27
	Residential, Addition / Alteration	66	\$5,981,878.51	111	\$10,028,764.27
	Residential, Carport	9	\$72,851.00	35	\$238,739.36
	Residential, Demolition	15		38	\$135,500.00
	Residential, Fire	2	\$27,700.00	2	\$187,000.00
	Residential, Manufactured Home	9	\$1,361,571.63	8	\$818,078.00
	Residential, Manufactured Home Replacement	2	\$270,000.00		
	Residential, New Single Family Dwelling	146	\$58,548,840.00	425	\$163,733,278.82
	Residential, New Two Family (duplex)	2	\$1,228,000.00	2	\$1,170,000.00
	Residential, Pool	51	\$3,919,582.00	80	\$7,215,726.00
	Residential, Repair	7	\$430,808.09	15	\$1,249,221.00
	Residential, Solar	28	\$853,352.75	150	\$4,450,262.58
	Residential, Storm Shelter	210	\$1,233,958.00	282	\$1,197,965.00
	Residential, Water Well	6		10	
	<b>Total</b>	<b>618</b>	<b>\$95,546,049.32</b>	<b>1,290</b>	<b>\$200,919,237.51</b>
NON-RESIDENTIAL	Commercial, Accessory Structure	2	\$16,010.00		
	Commercial, Addition / Alteration	56	\$24,808,272.95	118	\$51,016,076.00
	Commercial, Demolition	2		15	\$295,000.00
	Commercial, Fire	45	\$14,146,049.76	63	\$1,609,119.11
	Commercial, Foundation Only	2	\$914,597.00	3	\$3,200,000.00
	Commercial, New Commercial Building	26	\$42,208,448.11	31	\$60,780,677.00
	Commercial, Pool			1	\$250,000.00
	Commercial, RCF/RDCF	1		5	
	Commercial, Repair	3	\$433,835.40	15	\$8,918,929.00
	Commercial, Solar	3	\$235,980.00	4	\$777,603.00
	Industrial, Addition / Alteration			1	\$550,000.00
	Industrial, Fire	2	\$2,700.00	1	\$92,000.00
	Industrial, Foundation Only			1	\$450,000.00
	Industrial, New Commercial Building			1	\$200,000.00
	Institutional, Addition / Alteration			2	\$2,350,000.00
	Institutional, Demolition			1	
	Institutional, Fire	6	\$165,445.00	8	\$244,475.07
	<b>Total</b>	<b>148</b>	<b>\$82,931,338.22</b>	<b>270</b>	<b>\$130,733,879.18</b>
OTHER ACTIVITY	# of New Dwelling Units	228		457	
	All Field Inspections	9,992		22,626	
	Certificate of Completion (CC)	1,590		3,188	
	Certificate of Occupancy (CO)	332		627	
	Demo # of Dwelling Units	13		37	
	Demolition			6	
	Electrical Permit	469		1,380	
	Fire			1	
	Garage Sale	354		843	
	Mechanical Permit	436		1,345	
	Paving (PRIVATE PROPERTY)	41	\$2,366,350.00	93	\$743,735.55
	Plumbing Permit	630		1,606	
	Public Works	137	\$4,540,007.72	175	\$3,366,959.51
	Sign	78	\$69,150.00	242	\$748,765.00
	Solar	1			
	Street Closure(Not Event)			2	
	Structure Moving	18	\$150,000.00	15	
	Temporary Structure	12		22	
	Utilities WM	2			
	<b>Total</b>	<b>14,333</b>	<b>\$7,125,507.72</b>	<b>32,665</b>	<b>\$4,859,460.06</b>
<b>Total</b>		<b>15,099</b>	<b>\$185,602,895.26</b>	<b>34,225</b>	<b>\$336,512,576.75</b>

**POLICE      11**





# NORMAN POLICE DEPARTMENT

## MONTHLY DEPARTMENT OVERVIEW



JUNE | 2025

### MONTHLY ACTIVITY OVERVIEW

SUMMARY OF REPORTED OFFENSES	2025	5-YEAR AVERAGE	2024
MURDER	1	0	0
SEXUAL ASSAULTS	6	10	13
ROBBERY	2	2	1
AGGRAVATED ASSAULTS	24	16	18
BURGLARY OF BUILDING	24	28	29
LARCENY/THEFT	134	166	205
MOTOR VEHICLE THEFT	15	21	25
ARSON	1	0	0
KIDNAPPING	1	2	4
FRAUD/FORGERY	54	52	56
DUI/APC	21	21	33
PUBLIC INTOXICATION	32	33	47
RUNAWAYS	19	25	55
DRUG VIOLATIONS	52	48	97
THREATS/HARASSMENT	34	27	22
VANDALISM	41	60	70
OTHER	586	478	616
<b>TOTAL REPORTED OFFENSES</b>	<b>1,047</b>	<b>998</b>	<b>1,291</b>
<b>TOTAL ARRESTS:</b>	<b>693</b>	<b>550</b>	<b>757</b>
PROTECTIVE CUSTODY:	46	59	98
<b>TOTAL CASE REPORTS*</b>	<b>842</b>	<b>780</b>	<b>1,003</b>
<b>COLLISIONS</b>	<b>164</b>	<b>123</b>	<b>145</b>
FATALITY	0	0	0
INJURY	18	20	21
NON-INJURY	146	103	124
NUMBER OF PEOPLE INJURED	24	28	33
<b>CITATIONS &amp; WARNINGS</b>	<b>3,669</b>	<b>2,222</b>	<b>3,309</b>
TRAFFIC CITATIONS	1,247	654	925
TRAFFIC WARNINGS	2,025	1,229	1,852
PARKING CITATIONS & WARNINGS	397	339	532

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## COMMUNICATIONS CENTER ACTIVITY OVERVIEW

911 CALLS TAKEN: 5,316

NON-EMERGENCY CALLS TAKEN: 14,659

**TOTAL INCOMING CALLS: 19,975**

**TOTAL CALLS FOR SERVICE GENERATED: 11,710**

POLICE CALLS FOR SERVICE: 8,044

OFFICER INITIATED: 3,305

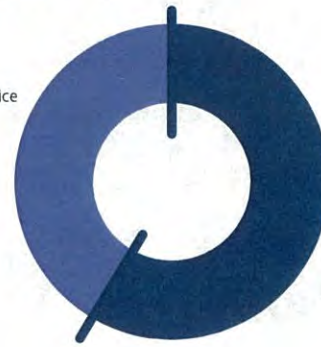
CITIZEN INITIATED: 4,739

OTHER CAD ACTIVITY:

NORMAN FIRE: 1,689

EMSSTAT: 1,977

Officer Initiated Calls for Service  
3,305



Citizen Initiated Calls for Service  
4,739

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## INVESTIGATIONS ACTIVITY

CASES OPEN DURING REPORTING PERIOD: 174

CASES ASSIGNED DURING THE CURRENT REPORTING PERIOD: 55

CASES CLOSED DURING REPORTING PERIOD: 408

CLEARED BY ARREST / WARRANT: 18

CLEARED BY EXCEPTION: 15

COP FOLLOW-UP: 10

DEACTIVATED: 302

DEACTIVATED DUE TO STAFFING: 27

MISSING PERSONS RECOVERED: 12

REFERRED INTERNALLY: 23

UNFOUNDED: 1

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## ANIMAL WELFARE

INTAKES: 225

LIVE RELEASES: 311

LIVE OUTCOME RATE: 88%

ANIMALS FOSTERED: 135

VOLUNTEER HOURS: 349

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## RECORDS

CUSTOMER SERVICE CONTACTS: 2,229

IN-PERSON CONTACTS: 877

PHONE CONTACTS: 684

EMAIL CONTACTS: 668

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## DEPARTMENT STAFFING

AUTHORIZED COMMISSIONED: 184

ACTUAL EMPLOYED: 179

AVAILABLE FOR ASSIGNMENT: 162\*\*

AUTHORIZED NON-COMMISSIONED: 77

ACTUAL NON-COMMISSIONED: 75

AVAILABLE FOR ASSIGNMENT: 74\*\*

\*This number is less than reported crime due to multiple offenses occurring or being reported as part of one case report.

\*\*This number reflects personnel available for assignment. This does not include individuals on non-discretionary leave, in the police academy, or in field training.

**ANIMAL CONTROL      11A**



# Norman Animal Welfare Monthly Statistical Report

## June 2025



### IN SHELTER ANIMAL COUNTS

	2024			2025			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	94	110	204	65	158	223	19	9%
Ending	82	115	197	67	128	195	(2)	-1%

### ANIMAL INTAKES

	2024			2025			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	93	148	241	105	92	197	(44)	-18%
Owner Relinquish	10	17	27	12	27	39	12	44%
Owner Intended Euth	2	2	4	0	0	0	(4)	-100%
Transfer In	0	0	0	1	0	1	1	100%
Other Intakes*	6	1	7	8	0	8	1	14%
Returned Animal	5	8	13	4	6	10	(3)	-23%
<b>TOTAL LIVE INTAKES</b>	<b>116</b>	<b>176</b>	<b>292</b>	<b>130</b>	<b>125</b>	<b>255</b>	<b>(37)</b>	<b>-13%</b>

\*Confiscate, Protective Custody, Born in Shelter, and all other infrequent entries

### OTHER STATISTICS

	2024		2025		Comparisons	
	Total		Total		Difference	Percent
Wildlife Collected (DOA)	0	0	0	0	0	0%
Dog Collected (DOA)	0	0	1	1	1	100%
Cat Collected (DOA)	4	4	2	2	(2)	-50%
Wildlife Transferred	0	0	0	0	0	0%
Intake Horses	0	0	0	0	0	0%
Intake Cows	0	0	0	0	0	0%
Intake Goats	0	0	0	0	0	0%
Intake Sheep	0	0	0	0	0	0%
Intake Rabbits	14	14	1	1	(13)	-93%
Intake Pigs	0	0	0	0	0	0%
Intake Other	0	0	4	4	4	100%
<b>TOTAL OTHER ITEMS</b>	<b>18</b>	<b>18</b>	<b>8</b>	<b>8</b>	<b>(10)</b>	<b>-56%</b>

### LENGTH OF STAY (DAYS)

	2024	2025
Dog	21.1	21.1
Cat	10.5	10.5

### OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	250	20	0	270

# Norman Animal Welfare Monthly Statistical Report

## June 2025



### LIVE ANIMAL OUTCOMES

	2024			2025			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	42	106	148	51	110	161	13	9%
Return To Owner	29	1	30	40	2	42	12	40%
Transferred Out	46	4	50	22	32	54	4	8%
Returned to Field	0	42	42	0	21	21	(21)	-50%
Returned to Owner in Field	17	0	17	17	16	33		
<b>TOTAL LIVE OUTCOMES</b>	<b>134</b>	<b>153</b>	<b>287</b>	<b>130</b>	<b>181</b>	<b>311</b>	<b>24</b>	<b>8%</b>

### OTHER ANIMAL OUTCOMES

	2024			2025			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	1	3	4	0	8	8	4	100%
Lost in Care	0	0	0	0	0	0	0	0%
Shelter Euth	9	12	21	15	19	34	13	62%
Owner Intended Euth	2	2	4	0	0	0	(4)	-100%
<b>TOTAL OTHER OUTCOMES</b>	<b>12</b>	<b>17</b>	<b>29</b>	<b>15</b>	<b>27</b>	<b>42</b>	<b>13</b>	<b>45%</b>

### TOTAL OUTCOMES

	2024			2025			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	134	153	287	130	181	311	24	8%
Total Other Outcomes	12	17	29	15	27	42	13	45%
<b>TOTAL OUTCOMES</b>	<b>146</b>	<b>170</b>	<b>316</b>	<b>145</b>	<b>208</b>	<b>353</b>	<b>37</b>	<b>12%</b>

### SHELTER EUTHANASIA DATA

	Canine	Feline	Other	Total	Percentage
Medical - Sick	6	13	0	19	56%
Medical - Injured	0	3	0	3	9%
Behavior - Aggressive	8	0	0	8	24%
Behavior - Other	1	3	0	4	12%
<b>TOTAL EUTHANASIA</b>	<b>15</b>	<b>19</b>	<b>0</b>	<b>34</b>	

### MONTHLY LIVE RELEASE RATE

2024	2025
92.0%	88.1%

*Live Outcomes / (Total Outcomes - Owner Int Euth)*



DEPARTMENT OF PUBLIC WORKS  
MONTHLY PROGRESS REPORT  
CITY OF NORMAN, OKLAHOMA  
June 2025

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**ENGINEERING DIVISION**

**DEVELOPMENT**

The Development Manager processed two (2) Preliminary Plats for Planning Commission; one (1) Final Plat for the Development Committee. The Development Engineer reviewed 27 sets of construction plans and three (3) punch lists. There were 148 permits reviewed and/or issued. Fees were collected in the amount of \$8,758.30.

**CAPITAL PROJECTS:**

**Gray Street Two-Way Conversion – University Boulevard to Porter Avenue:**

On April 2, 2019, the citizens of Norman voted in favor of a Bond Issue to finance the local share of 19 transportation improvement projects. The Gray Street Two-Way 2019 Bond Project consists of the conversion of Gray Street from a one-way street to a two-way street between University Avenue and Porter Avenue, and the installation of streetscape elements along Gray Street. The intersection with James Garner Avenue will be entirely reconstructed to accommodate the future James Garner Phase 3 2019 Bond Project. In addition to the roadway and streetscape work, improvements are required to the railroad crossing just east of James Garner Avenue.

The total construction cost for the project is approximately \$7.5 million. Of that, approximately \$4.9 million will be paid by federal grants. The remaining \$2.6 million will be paid for through the City of Norman 2019 Bond Program.

The Oklahoma Department of Transportation (ODOT) conducted a bid opening on March 21, 2024, for the Gray Street Two-Way 2019 Bond Project. The low bidder was Ellsworth Construction, LLC of Oklahoma City, Oklahoma. ODOT awarded the project on April 1, 2024. Construction started on Monday, August 5, 2024, and there are 360 calendar days in the project. An additional 35 days have been added due to multiple delays to progress, not the least of which has been greater than average weather delays throughout the spring and summer so far. Staff is working with ODOT and the contractor to determine an updated completion date, but it is now expected that the paving operations will not be complete until this winter and final completion of landscaping and striping will be in early spring. In the meantime, staff continues to look for ways to accelerate the construction schedule while keeping the disturbance to surrounding businesses to a minimum.

Proposed improvements include:

- New sidewalks
- Conversion to reverse angle parking for on-street spaces
- New decorative roadway lighting
- Landscaping
- Decorative paving elements
- New curb and gutter
- Modified decorative traffic signals
- Pedestrian safety improvements
- Revised signing and striping for two-way operation
- Reconstruction of the James Garner Avenue intersection
- New gates and controls for two-way operation of the railroad crossing

As of the last pay application on 5/31/25, 32.57% of the total contract amount has been expended. Through 5/31/25, 63.61% of the contract time has expired.

The contractor's activities this month were as follows:

- Preparation and cleanup of planting beds for topsoil on north side of Gray Street.
- Installation of irrigation continued on north side of Gray Street
- Began saw cutting of pavement on south side of Gray Street

**Imhoff Road Widening at Oakhurst Avenue – Crimson Flats Addition:**

On November 14, 2023, Norman City Council entered into a Disposition and Development Agreement (DDA) with Milestone Property Development LLC to sell real property located on the NE Corner of Imhoff and Oakhurst to be developed as an affordable housing development (Crimson Flats). The City is utilizing both Federal SLFTF funds and local funds for the project. As part of the DDA, the City agreed to complete certain site work and public improvements to the property.

#### *Monthly Progress Report*

#### *Public Works (June 2025)*

One of the public improvements identified to be completed using this funding was the widening of Imhoff road, which abuts the development to the south. The City contracted with SMC Consulting Engineers to complete the engineering for the public infrastructure and improvements, which included professional services related to the Imhoff widening portion of the project.

Construction began on May 12, 2025, and will take approximately 2 months to complete. Imhoff Road will have at minimum one lane open in each direction throughout construction.

Proposed improvements include:

- Add an additional lane westbound on Imhoff Road along the proposed Crimson Flats development
- New curb and gutter
- Revised signing and striping

As of the last pay application on 6/30/25, 94.35% of the total contract amount has been expended. Through 6/30/25, 96.67% of the contract time has expired.

The contractor's activities this month were as follows:

- All pavement, curb and gutter and sidewalk is complete
- Backfill and finish grading is complete
- Striping is complete
- Project is substantially complete as of end of June.

#### **Jenkins Avenue 2019 Bond Project:**

On April 2, 2019, the citizens of Norman voted in favor of a Bond Issue to finance the local share of nineteen (19) transportation improvement projects. The Jenkins Avenue 2019 Bond Project consists of widening and reconstruction of Jenkins Avenue between Imhoff Road and Lindsey Street. The total construction cost for the project is approximately \$15.52 million. Of that, approximately \$10.25 million will be paid by federal grants and the remaining \$5.27 million will come from the City of Norman 2019 Bond Program.

The Oklahoma Department of Transportation conducted a bid opening on October 10, 2024, for the Jenkins Avenue 2019 Bond Project. The low bidder was Silver Star Construction Company, Inc. of Moore, Oklahoma. ODOT awarded the project on November 4, 2024. Construction started on Monday, March 3, 2025. There are 540 calendar days in the project, which will likely require approximately 2 years to complete, taking into account weather days. The Oklahoma Department of Transportation is administering the construction of this project.

Proposed improvements include:

- New 4-lane roadway with raised median
- Realignment of Imhoff Road and Constitution Street with a new roundabout
- Realigned Timberdell Road intersection
- New 4-legged intersection at Stinson Street
- New decorative traffic signals at Timberdell Road and Stinson Street intersections
- New 10-foot multi-use trails and sidewalks
- Landscaping
- Pedestrian safety improvements
- Improved storm drainage pipeline system

The contractor's activities this month were as follows:

- Finished the temporary asphalt widening installation
- Shifted Jenkins Avenue traffic to the west half of the project so that reconstruction could begin on the east half of the project between Reeves Park Road and Lindsey Street

**12<sup>th</sup> Ave NE and W Brooks Street Sidewalk Project** This project is 80% funded through an ACOG grant and is being facilitated by ODOT for construction. This project will include new and replacement sidewalks, ramps, and driveways along 12<sup>th</sup> Avenue NE from East Robinson Street to East Rock Creek Road and Brooks Street from Pickard Avenue to Wylie Road. Plans are complete and bids were advertised by ODOT. Parathon



#### *Monthly Progress Report*

#### *Public Works (June 2025)*

Construction was selected as the contractor for this project and construction is scheduled to start in September with project oversight provided by Hudson Prince Engineering.

**FYE 2026 Sidewalk Concrete Projects** This project is currently scheduled to go to City Council for approval to construct on July 22, 2025. This contract includes Citywide Sidewalk Reconstruction Projects, Sidewalk Accessibility Projects, Sidewalk Program for Schools and Arterials Projects, Downtown Area Sidewalks and Sidewalks and Trails.

**State Highway 9 Multi Use Path** This project is 80% funded through an ACOG grant and is currently being advertised for bid submission. This project will include the construction of a 10' wide Multi Use Path from 48<sup>th</sup> Ave SE to 72<sup>nd</sup> Ave SE along the north side of State Highway 9. Construction is anticipated to start in the winter of 2025. Oklahoma Department of Transportation is scheduling a September letting for construction.

#### **Street Maintenance Bond Programs:**

##### **FYE 2025 Street Maintenance Bond – Urban Concrete 1**

Urban Concrete 2 bids were opened on June 13, 2024. 8 bids were received and the contract was awarded on July 9, 2024 to Ellsworth Construction in the amount of \$1,191,250.50. The project consists of select panel replacement on existing concrete streets. The project is anticipated to be completed by June 2025. The contractor mobilized on September 30, 2024. During the month of June, the contractor shifted crews over to aid in the construction of Berry Road.

##### **FYE 2025 Street Maintenance Bond – Urban Concrete 2**

Urban Concrete Bid 2 bids were opened on June 13, 2024. 8 bids were received and the contract was awarded on July 9, 2024 to Ellsworth Construction in the amount of \$1,272,530.00. The project consists of select panel replacement on existing concrete streets. The project is anticipated to be completed by August 2025. During the month of June, the contractor continued work in the Westwood Estates addition on Berry Road. Work on this project will be completed by August 11, 2025, prior to Norman Public Schools starting classes.

##### **FYE 2025 Street Maintenance Bond – Urban Reconstruction Projects**

The FYE 2025 urban road reconstruction project bids were opened on March 3, 2025. 7 bids were received and the contract was awarded on April 22, 2025 to Ellsworth Construction in the amount of \$940,547.29. The project consists of roadway reconstruction for the following locations: South Pickard Avenue from West Imhoff Road to 2719 South Pickard Avenue, Oakbrook Drive from Fairfield Drive to South Pickard Avenue, and North Base Avenue from West Main Street to Kansas Street. All three streets are located in established residential neighborhoods. The current roadways are constructed of concrete pavement. The concrete pavement is in poor condition and the substructure has failed in several locations. The reconstruction project involves removal of the existing pavement and curb, stabilizing the subgrade, and placing new concrete panels. During the month of June, the contractor continued the reconstruction of Pickard Avenue between West Imhoff Road and 2719 South Pickard Avenue. Work on this project is expected to be completed by mid-August 2025.

### **TRANSIT AND PARKING DIVISION**

#### **PUBLIC TRANSIT**

##### **Go Norman Transit Plan (City of Norman Transit Long Range Plan Update)**

The Go Norman Transit Plan was approved by resolution by Council on June 22, 2021. On December 13, 2022 Council approved a resolution to alter transit bus service as recommended in the Plan. The route changes were effective October 16, 2023 after many months of implementation work, including the remodel of 320 E. Comanche into the Norman Transit Center. Staff are continuing to move forward on the next steps as recommended in the plan. Recent work includes:

##### **Fleet Maintenance & Vehicle Procurement (upgrades and standardization)**

- City Fleet Maintenance staff continue to ensure that the transit fleet is in operational condition each morning for line up.
  - Of the City's 27 revenue vehicles in the Transit Fleet, there are only 3 vehicles remaining which were received from the University and have surpassed their useful life and are eligible to be retired according to FTA standards, all of which are in fixed route service. One additional unit in the paratransit fleet is also eligible to be retired and replaced.

**Service Expansion Priorities**

Following implementation of the new route network in October 2023, and then increasing the frequency of service on Route 112 (West Lindsey) from 60 minutes to 30 minutes (*priority 2*), City Transit staff continue to review the next priorities recommended by the Go Norman Transit Plan:

- **Priority 1: Sunday Service** – Proposed Sunday service span and trip frequencies would match current Saturday service levels. Sunday transit service is currently being offered and evaluated as part of the Norman On-Demand microtransit pilot program.
- **Priority 3: Increased Frequency on Route 110** – This service expansion upgrades the trip frequency of Route 110 (Main St/24th Ave NW) from 60 minutes to 30 minutes. Staff are re-evaluating the timing of this priority in relation to current ridership, rate of development along the route, and other transit needs.
- **Priority 4: Implementation of New Route 113** – This service expansion would add a new route in Southeast Norman operating with a 30-minute frequency. The proposed route, as recommended in the plan, would operate along Classen Blvd, Constitution St, Oak Tree Ave, 12th Ave SE, Cedar Ln and then turnaround near Cedar Ln and Classen Blvd.

**Microtransit Pilot Program with Via Transportation – Norman On-Demand**

On July 9, 2024, Council approved contract amendments with both Via Transportation and the University of Oklahoma to extend the expanded service through the end of summer 2025. The service entered its second year of operation on August 20, 2024. Funding for fiscal year ending 2026 was approved as a budget amendment with the fiscal year 2026 budget on June 10, 2025. On July 8, 2025 Council approved contract amendments with Via Transportation and the University of Oklahoma to extend the service through June 30, 2026. More details regarding operations can be found in the attached monthly performance report for this service, named Norman On-Demand.

**Transit Monthly Performance Reports**

Attached are both the EMBARK Norman Performance Report and the Norman On-Demand Performance Reports for May 2024.

**STREETS DIVISION**

**ASPHALT PROJECTS**

- Streets paving crew worked 144<sup>th</sup> Avenue SE to complete an asphalt repair. The asphalt deep patch required 4.01 tons to complete the repair.
- Streets paving crew worked South Timberline Drive to complete an asphalt repair. The asphalt deep patch required 71.82 tons to complete the repair.
- Streets paving crew worked 91<sup>st</sup> Street and E. Tecumseh Road to complete an asphalt repair. The asphalt deep patch required 17.53 tons to complete the repair.
- Streets paving crew worked Harriett Road to complete an asphalt repair. The asphalt deep patch required 40.33 tons to complete the repair.
- Streets paving crew worked Oakbrook Drive to complete an asphalt repair. The asphalt deep patch required 16.27 tons to complete the repair.

**ROADSIDE OPERATIONS**

- Routine pothole patching operations used approximately 3.01 tons of asphalt.
- Rights-of-Way Roadside Mowing crew during June 2025, mowed 428 miles of rural rights-of way and 3,472,625 sq. ft. of urban rights-of-way.

**ROBINSON STREET BRIDGE REPAIR**

Due to the rain in April and May 2025, the bridge located at Robinson Street between 48<sup>th</sup> Avenue NW and 60<sup>th</sup> Avenue NW washed out. This bridge consists of six 48" corrugated metal pipe sections. Following the initial closure of roadway and subsequent inspection of roadway conditions as flooding subsided, staff began ordering materials and scheduling for repairs. Continued rainfall through the beginning of June 2025 delayed crews' ability to complete repairs. As water subsided, staff began replacement of the failed pipe sections. As of July 11, 2025 Robinson Street has been completed and reopened for travel with a gravel surface to allow for fill material to settle under traffic. Final asphalt patch will be completed by the end of July 2025.

### **ROBINSON STREET BRIDGE REPAIR**

Due to the rain in April and May 2025, the bridge located at Rock Creek Road between 48<sup>th</sup> Avenue NW and 60<sup>th</sup> Avenue NW washed out. This bridge consists of six 60" corrugated metal pipe sections. Following the initial closure of roadway and subsequent inspection of roadway conditions as flooding subsided, staff began ordering materials and scheduling for repairs. Continued rainfall through the beginning of June 2025 delayed crews' ability to complete repairs. As water subsided, staff began replacement of the failed pipe sections. As of July 3, 2025 Rock Creek Road has been completed and reopened for travel with a gravel surface to allow for fill material to settle under traffic. Final asphalt patch will be completed by the end of July 2025.

## **STORMWATER DIVISION**

### **Boyd Street Storm Sewer Replacement**

On November 8, 2023, the Action Center received an email from a citizen expressing concerns over an area of settlement located on Boyd Street near the South Lahoma Street intersection. On November 13, 2024, Staff mobilized the Stormwater camera truck to investigate the complaint. Upon review of the camera footage, it was found that a section of the existing stormwater line had detached at a joint and fallen approximately 18 inches. This failure led to a loss of backfill material, which caused the roadway above to sink.

On December 19, 2023, City crews completed repairs of the failed line. When the area was excavated, City crews determined that the existing line was 20 inch clay pipe that was installed in 3 foot sections. A final asphalt patch was completed on January 10, 2024. After the repairs were completed, Staff discussed the necessary next steps. City crews remobilized the camera truck to determine the extents of the clay pipe beneath Boyd Street. It was discovered that the 20 inch clay pipe runs from College Avenue to South Pickard Avenue. This project is to reconstruct that section of storm sewer beneath Boyd Street. The project start date was May 19, 2025. During the month of June, the contractor continued installation of the new sanitary sewer line on Boyd Street between Flood Avenue and Pickard Avenue. This project is expected to be completed in October 2025.

During the month of June, the contractor continued installation of the new sanitary sewer line on Boyd Street between Flood Avenue and Pickard Avenue.

### **WORK ORDER RESPONSE**

Stormwater Division received 47 work order requests and closed 43 work orders.

### **INFRASTRUCTURE MAINTENANCE**

The Infrastructure Maintenance Crew

- Placed riprap in washout at Woodcrest Drive.
- Installation of 25 feet of sidewalk, 36 feet of curb and gutter, and the completion of dirt work at 214 S Lahoma Avenue.
- Dye tested pipe locations:
  - 3441 Montilla Court – flushed pipe and found no leaks
  - 2520 Queenston Drive – determined someone bored a utility line through our Stormwater pipe
- Removed drifts blocking bridges at these locations:
  - 72<sup>nd</sup> Avenue SE
  - 48<sup>th</sup> Avenue SE South of Lindsey Street.
- Reshaped ditch line to drain away from driveway at 512 Macy Street.
- Added gravel on driveways for contractor on Boyd Street.
- Removed dirt and debris from sidewalk at Robinson Street and Stubbeman Avenue.
- Repaired washout with millings and riprap along guardrail at Lindsey Street and 60<sup>th</sup> Avenue SE.

### **CHANNEL MAINTENANCE**

The Channel Maintenance Crew

- Removed drifts and debris from the following locations: 414 8<sup>th</sup> Avenue, 1388 60<sup>th</sup> Avenue SE, and Renaissance Drive, Anatole Detention Pond and Heisman channels.

## *Monthly Progress Report*

### *Public Works (June 2025)*

- Cleaned flumes at the following locations: 1524 Rowena Lane, 1408 Bonnybrooke Drive, Jona Kay Terrace.
- Removed tree limbs, debris, and vegetation from 415 George L. Cross, 832 Russel Circle, 3140 Walnut Road, and Vicksburg channels.
- Installed safety fence around a sinkhole in the back yard at 2504 Halifax Way.
- Trimmed tree limbs and vegetation along walk bridge at 1800 Yorktown Circle.
- Streets assisted with debris removal at the OU field grate, N of Hwy 9.
- Removed graffiti from headwall along sidewalk at Colonial Estates Park.
- Assisted Streets overlay crew for two days to help remove debris from 156<sup>th</sup> Avenue SE South of Hwy 9.
- Assisted Streets overlay crew for two days to help pave 144<sup>th</sup> Avenue NE between Stella Road and East Bethel Road.
- Mowed 1,507,945 square feet of drainage areas.

### **URBAN STREET SWEEPING/CAMERA VAN OPERATIONS**

#### **The Street Sweeping/Camera Crew**

- 241 lane miles were swept in June resulting in the removal of approximately 77.81 tons of debris from various curb-lined streets throughout the city.
- The Camera Crew was able to camera 1,375 linear feet of stormwater infrastructure before camera went down for repairs.
- Flushed a clogged pipe at 156<sup>th</sup> Avenue NE.
- Assisted the Channel Maintenance Crew with maintenance mowing due to backlog from weather related delays.
- Assisted the Channel Maintenance Crew with maintenance mowing due to backlog from weather related delays.

### **INLET CLEARING OPERATIONS**

Stormwater crews checked 258 inlets and cleaned 112 inlets totaling 18.75 tons of debris removed in Wards 2 and 4

### **STORMWATER OKIE LOCATES**

During the month of June, 3,117 Call 811 Okie Spots were received. Of those requests, 149 were marked Stormwater pipe locates.

### **FLEET DIVISION**

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into three subgroups: Fuel Report, Maintenance Report, and Productivity Report.

#### **FUEL REPORT**

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into AssetWorks system. The AssetWorks program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

#### **MAINTENANCE REPORT**

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

*Monthly Progress Report*  
*Public Works (June 2025)*

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

**PRODUCTIVITY REPORT**

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities. Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

**JUNE 2025**  
**DEVELOPMENT COORDINATION, ENGINEERING**  
**AND PERMIT REVIEW**

**Subdivision Development:**

FYE 2025 Associated Fees

**Planning Commission/Dev Comm Review:**

This Month

Last Month

FY Total

\*Norman Rural Cert of Survey... 0  
 \*Final Plats..... 1  
 \*Preliminary Plats..... 2  
 \*Short Form Plat..... 0  
 \*Center City Form Based Code.. 0  
 \*Concurrent Constr. Request... 0

**City Council Review:**

Certificate of Survey..... 1  
 Preliminary Plat..... 0  
 Final Plats ..... 1  
 Certificate of Plat Correction..... 0  
 Encroachment..... 0  
 Easements..... 0  
 Closure..... 0  
 Release of Deferral..... 0

\$2,575.00

**Development Committee:**

Final Plats..... 1

Fee-In-Lieu of Detention..... 0

\$0.00

**Subtotal:**

\$2,575.00

\$1,500.00

\$67,239.00

**Permits Reviewed/Issued:**

(includes Offsite Construction fees)

\*\*Single Family..... 22  
 \*\*\*Commercial..... 17  
 Multi-Family..... 3  
 Addition/Alteration..... 16  
 House Moving..... 1  
 Paving Only..... 11  
 Storage Building..... 9  
 Swimming Pool..... 14  
 Storm Shelters..... 22  
 Public Improvements..... 2  
 Temporary Encroachments..... 3  
 Fire Line Pits/Misc..... 13  
 Franchise Utilities ..... 13

Other revenue ..... \$0.00

Flood Plain (@\$100.00 each)..... 2

**Total Permits..... 148**

**Grand Total..... 148**

\$0.00	\$0.00	
\$200.00	\$200.00	\$400.00
\$6,183.30	\$3,114.90	\$62,872.78
\$8,758.30	\$4,614.90	\$114,093.21
27	44	314
3	3	26

\*\*\*\*Construction Plan Review Occurrences

\*\*\*\*\*Punch Lists Prepared.....

\* All Final Plat review completed within ten days..... PI # 13

\*\* All Single Family Permits were reviewed and completed within three days..... PI # 10

\*\*\* All Commercial Permits were reviewed and completed within seven days..... PI # 11

\*\*\*\* All Construction Plans were reviewed within ten days..... PI # 12

\*\*\*\*\*All Punch Lists prepared within one day of Final Inspection..... PI # 8

## JUNE 2025

### DEVELOPMENT COORDINATION, ENGINEERING, AND PERMIT REVIEW

KEN DANNER/TODD McLELLAN/LANDON GUM

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
<i>PI #8</i> PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	3	100%
<i>PI #10</i> SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	22	100%
<i>PI #11</i> COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	17	100%
<i>PI #12</i> CONSTRUCTION PLAN REVIEW W/I 10 DAYS	27	100%
<i>PI #13</i> FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	2	100%





# PERFORMANCE REPORT

## Summary of Services Table: May 2025

The table below provides daily averages for the number of passengers carried by many of the services offered by EMBARK Norman. The year-to-date (YTD) figures are cumulative totals.








EMBARCK Norman Service Summary	ADP May FY25	FY25 YTD	FY24 YTD		Service Profile	May FY25	May FY24
Fixed Routes (M-F)	1,644	400,451	320,081		Weekdays	22	22
Fixed Routes (Sat)	1,035	39,324	31,559		Saturdays	4	4
PLUS (M-F)	94	22,212	20,492		Gamedays	0	0
-Zone 1*	94	17,639	15,037		Holidays	1	1
-Zone 2**	0	4,573	5,455		Weather	7	6
PLUS (Sat)***	15	862	931		Fiscal YTD Days	281	282
					Cal. YTD Days	128	129

\*Requires ¾ mile

\*\*Operates only on Weekdays until 7:00 pm

\*\*\*Operates only in Zone 1

## Strategic Performance Measures

MEASURE	FY 25 YTD	FY 25 Targets	
# of Norman fixed-route passenger trips provided	439,775	400,000	
# of Norman paratransit trips provided	23,074	23,800	
% of on-time Norman paratransit pick-ups	94.17%	98.58%	
# of Norman bus passengers per service hour, cumulative	20.18	21.14	
# of Norman bus passengers per day, average	1,569*	800*	
% of Norman required paratransit pick-ups denied due to capacity	0.77%*	0.00%	
% of on-time fixed-route arrivals	69.33%	75.00%	

\*These targets are not being tracked in LFR but can be found in the KPI spreadsheet.





## Performance Report

### Microtransit Pilot Program Performance Report

May 2025

#### Purpose

This report provides a summary of service performance measures used to evaluate the performance of the Norman On-Demand microtransit transportation system for the City of Norman. The key performance indicator goals were outlined in the request for proposals (RFP) and include average walking distance, maximum walking distance, average rider wait time, maximum rider wait time, and the percentage of ride requests picked up within 20 minutes.

#### Service Profile, Hours, and Pricing

Norman On-Demand is a pilot microtransit service which launched for late night and Sunday service in core Norman on August 21, 2023. Norman On-Demand is a turnkey service provided by TransitTech provider Via. The Norman On-Demand app is available on the Apple App Store and the Google Play Store. This service provides access to safe and affordable public transportation through technology, particularly during evening hours and on Sundays when other public transit options are limited. Through a collaboration with the University of Oklahoma, the Norman On-Demand Program also operates the University's SafeRide Program, which is designed to provide safe and free late night transportation to OU students. Because this is a pilot program, there may be changes to service area, hours of operations, or other aspects of the service while the City focuses the program to efficiently serve the needs and desires of our community.

Service Hours		Pricing	
Monday-Wednesday	7pm – 1am	First Passenger	\$2.00
Thursday-Saturday	7pm – 3am*	Each Additional Passenger	\$1.00
OU SafeRide: Thursday-Saturday	10pm – 3am*	OU SafeRide (OU Students using OU email address during SafeRide hours)	Free
Sunday	10am – 6pm		
ADA/Wheelchair Accessible Vehicles available upon request.			
*Outside of the OU fall and spring semesters, Thursday-Saturday service ends at 1am			

#### Key Performance Indicator Measures

Measure	Target	Fiscal Year to Date (7/01/24 – 5/31/25)	May		Year Over Year Service
			2025	2024	
Average Walking Distance	<0.10 miles	0.06 miles	0.07 miles	0.06 miles	-14.29%
Maximum Walking Distance	0.25 miles	0.37 miles	0.37 miles	0.21 miles	+43.24%
Average Rider Wait Time*	<15 min	24.9 min	28.0 min	24.7 min	-11.79%
Maximum Rider Wait Time*	20 min	79.8 min*	47.0 min*	60.6 min*	-22.45%
Percent of Ride Requests Picked Up in 20min	>80%	41.13%**	32.94%**	46.17%**	-28.65%
*OU has requested longer available wait times for OU students during SafeRide hours (up to a 2 hour max). This affects the original goal of 20 minutes that was identified in the original Request for Proposals.					
**Number of ride requests with 'Completed' status that have a wait time of 20 minutes or less as a percentage of the total number of ride requests with 'Completed' status. This data is skewed by longer available wait times for OU students during SafeRide hours.					



## Additional Performance Measures

### Ridership

Norman On-Demand completed 3,382 rides in May 2025, which is a 9.18% decrease from the April 2025 total of 3,724. There were a total of 60 completed trips requesting a WAV or wheelchair accessible vehicle in May 2025. Ridership per service hour (RPSH) is a ratio of the number of riders making use of the service in relation to how much service is being provided (i.e. one vehicle providing one hour of service would be one 'service hour').

Ridership	Fiscal Year to Date (7/01/24 – 5/31/25)	May		Year Over Year Service
		2025	2024	
Total Number of Riders	42,103	3,382	2,567	+24.10%
Total # of Completed Trips	27,780	2,289	1,711	+25.25%
# of Completed Trips Requesting WAV	404	60	19	+68.33%
Ridership Per Service Hour (RPSH)	6.1	5.8	5.3	+8.62%

### Rider Experience

Approximately 12.2% of all completed rides during FYE25 received a rating, of which 96.6% were rated five out of five stars. The system includes an

Rider Experience	Fiscal Year to Date (7/01/24 – 5/31/25)	May		Year Over Year Service
		2025	2024	
Average Ride Duration (in minutes)	11.1 minutes	10.9	10.6	+2.75%
Average Ride Distance (in miles)	3.3 miles	3.3	3.2	+3.03%
Average Ride Rating (5 stars scale)	4.9 stars	4.9	4.9	0% (no change)

automated feed-back process where all ride ratings with four stars or fewer that have actual written feedback attached are reviewed by customer support agents. Poor ride ratings alone are not categorized as complaints. Five complaints were reported to Via in the month of May, representing 1.52 complaints per 1000 rides provided. Two complaints were regarding passenger behaviors. Another three complaints were regarding driver behavior (rudeness) and the unsafe condition of drop off location.

### Program Engagement and Rider Growth

Since the Norman On-Demand App launched on August 16, 2023, a total of 11,870 individual accounts have been created, which is a 3.29% increase over the April 2025 service to date total of 11,479 and a 54.92% increase over the May 2024 service to date total of 5,351. Of these accounts more than half of them (54.05%) have utilized the service at least once and almost a third (3,749 or 31.58%) have completed more than five rides. Riders are also able to call 405-643-8638 to schedule rides without using the App.

Engagement – Service to Date (8/16/23 – 5/31/2025)		
App Accounts Created Since Launch	11,870	
OU Accounts (as of 06/02/2025)	2,860	24.09%
Active Accounts*	8,508	71.67%
Rider Accounts**	6,416	54.05%
Repeat Rider Accounts***	5,277	44.45%
*accounts with user engaging w/ ride requests at least once		
**accounts with at least 1 completed ride		
***accounts with at least 2 completed rides		

### Accidents and Vehicles

No accidents or incidents were reported in the month of May. Seven of seven vehicles were in active service during the month of April, which meets the target fleet availability.

# SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2025

STREET DIVISION					
	FYE 2025 June 2025	FYE 2025 June 2025	Year to Date	Year to Date	FYE 2025
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PERCENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	100%	100%
Patch potholes smaller than one cubic foot within 24 hours	100%	100%	100%	100%	95%
(tons of material used)	3.01		381.35		
Overlay/pave 10 miles per year.	1.00	10%	6.80	68%	100%
Replace 2,000 square yards of concrete pavement panels	-	0%	4,580.57	229%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	10.00	2%	32.00	8%	100%
Mow 15 ROW-miles (1,584,000 sf) of Urban right-of-way, eight times per year	3,472,625.00	27%	22,931,875.00	181%	100%
Mow 148 miles of Rural Right-of-way three times per year	428.00	96%	2,375.00	535%	100%
Debris Removal – pre-positioned contractor on notice 24 hours prior to storm event	-	0%	-	0%	100%
Debris Removal - Issue Notice to Proceed/Task Order with 48 hours of storm event	-	0%	-	0%	100%
Bridge - Maintain 5 non-deficient bridges in a year	5	180%	9	180%	100%
Bridge - Rehab 7 structurally deficient bridges per year through outside contract	-	0%	-	0%	100%
Bridge - Replace one functionally obsolete bridge per year	-	50%	-	0%	100%
Bond Program - Contract all selected projects for the bond year within the same fiscal year				65%	100%
Capital Program – Complete all selected projects within the same fiscal year			-	40%	100%

## SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2025

STORMWATER DIVISION					
	FYE 2025 JUNE, 2025	FYE 2025 JUNE, 2025	Year to Date	Year to Date	FYE25
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PERCENT	PROJECTED
Respond to stormwater complaints and drainage concerns within 24 hours of the time reported.	100%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (6,000 Annually)	241	48%	4136	69%	85%
Inspect and clean 100% of the urban drainage inlets three times per year.	258	21%	11549	77%	65%
Mow 2,271,548 square-feet (52 acres) of open drainage ways, six times per year.	1,507,945	133%	8,201,746	60%	70%
Permit all floodplain activities as appropriate.	2	100%	28	100%	95%
Stormwater Inventory and Condition Assessment (4 grids per month)	-	0%	5.25	11%	85%
*Camera map grids identified in FY24 and program transitioning to proactive inspection.					
Stormwater Maintenance Inspections (as needed in linear feet)	1,375	N/A	28,444	N/A	N/A



**PUBLIC WORKS  
FLEET DIVISION  
ACTIVITY REPORT**

May 2025

IN GALLONS	FYE 2025	FUEL REPORT	
	<u>UNLEADED PURCHASED</u>	<u>DIESEL PURCHASED</u>	<u>CNG PURCHASED</u>
Internal pumps	25,524.00	25,159.00	30,120.43
Outside - sublet	1,074.00	848.00	1,687.35
<b>TOTAL</b>	<b>26,598.00</b>	<b>26,007.00</b>	<b>31,807.78</b>
<b>TOTAL</b>	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>
Consumption	23,301.70	24,317.80	30,120.43
			<u>PUBLIC CNG CONSUMED</u>
			1,687.35

FYE 2025 TO DATE CONSUMPTION			
<b>TOTAL</b>	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>
Consumption	261,573.53	280,177.34	396,122.63
			<u>PUBLIC CNG CONSUMED</u>
			14,636.05

INTERNAL PRICE PER GALLON:					EXTERNAL PRICE PER GALLON:				
UNLEADED	High	\$2.45	Low	\$2.20	UNLEADED	High	\$2.41	Low	\$2.38
DIESEL	High	\$2.30	Low	\$2.11	DIESEL	High	\$2.38	Low	\$2.38
CNG	High	\$0.63	Low	\$0.17	CNG	High	\$2.10	Low	\$2.10

CONSUMABLE PARTS PURCHASED		PUBLIC CNG SALES	
REPAIR PARTS	\$185,104.10	Month Total Public CNG Sales	\$3,396
OILS/FLUIDS	\$10,871.29	FYE 2025 To Date Public Sales	\$28,918
TIRES	\$35,692.52	<b>LIFE TO DATE CNG GAS GALLON EQUIVALENT</b>	
SUBLET REPAIRS	\$34,461.20	Total Sold Gallons Life To Date	1,138,228
		Total Gross Sales Life To Date	\$1,711,763
		Life To Date CNG Gas Gallon Equivalent	
<b>TOTAL SPENT ALL Parts/Sublet</b>	<b>\$266,129.11</b>	Total Public/City Through-Put CNG Gallons @ Station:	3,947,720

Light Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	10	1	4	23
EMERGENCY ROAD CALLS	13	15	7	144
PM SERVICES	65	84	105	894
INCLEMENT WEATHER	0	0	0	1
WORK ORDERS	145	184	179	2,334
SCHEDULED REPAIRS	87	121	126	1,216
NON SCHEDULED REPAIRS	58	47	53	882

Heavy Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	20	7	14	92
EMERGENCY ROAD CALLS	16	14	19	68
PM SERVICES	29	38	51	513
INCLEMENT WEATHER	0	4	2	6
WORK ORDERS	134	158	131	1,834
SCHEDULED REPAIRS	43	49	65	794
NON SCHEDULED REPAIRS	91	84	66	962

Transit Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	0	1
EMERGENCY ROAD CALLS	1	3	3	8
PM SERVICES	9	4	8	119
INCLEMENT WEATHER	0	0	0	1
WORK ORDERS	39	43	48	552
SCHEDULED REPAIRS	36	38	46	593
NON SCHEDULED REPAIRS	3	1	2	32

EVT Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	0	0
EMERGENCY ROAD CALLS	0	1	1	5
PM SERVICES	3	4	5	102
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	25	34	33	391
SCHEDULED REPAIRS	24	31	27	354
NON SCHEDULED REPAIRS	1	2	6	95

COMBINED SHOPS	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	30	8	18	106
EMERGENCY ROAD CALLS	30	33	30	345
PM SERVICES	106	130	169	1,372
INCLEMENT WEATHER	0	4	2	4
WORK ORDERS	343	419	391	5,250
SCHEDULED REPAIRS	190	239	264	3,107
NON SCHEDULED REPAIRS	153	134	127	2,063

**FLEET DIVISION**  
**INVENTORY**  
**May 2025**

**FUEL**

WESTWOOD GOLF	987.8	gallons	UNLEADED	@	2.290	\$	2,262.06
WESTWOOD GOLF	836.9	gallons	DIESEL	@	2.210	\$	1,849.55
NORTH BASE	8,935.5	gallons	UNLEADED	@	2.320	\$	20,730.36
NORTH BASE	6,032.4	gallons	DIESEL	@	2.190	\$	13,211.02
FIRE STATION #5	370.1	gallons	UNLEADED	@	2.410	\$	891.94
FIRE STATION #5	274.4	gallons	DIESEL	@	2.380	\$	653.07
FIRE STATION #6	248.7	gallons	UNLEADED	@	2.400	\$	596.88
FIRE STATION #6	147.1	gallons	DIESEL	@	2.380	\$	350.10
BULK TANKS	1,200.0	gallons	DIESEL	@	2.190	\$	2,628.00

TOTAL	GALLONS:	DOLLAR:
UNLEADED	10,542.1	\$ 24,481.24
DIESEL	8,490.8	\$ 18,691.74



**PUBLIC WORKS FLEET DIVISION  
PM COMPLIANCE REPORT  
MAY FYE 2025**

Industry Standard Compliance: Not To Exceed 5%

Department/Division	Number of PMs Scheduled	Number of PMs Completed On Time	Number of PMs Completed LATE	Number of PMs Missed	Current % PENDING	YearToDate Non-Compliance Trend
<b>CITY CLERK</b>						
CITY COUNCIL					0%	0%
BUILDING ADMINISTRATION					0%	0%
<b>MUNICIPAL COURT</b>						
MUNICIPAL COURT					0%	0%
<b>INFORMATION TECHNOLOGY</b>						
INFORMATION TECHNOLOGY					0%	0%
<b>HUMAN RESOURCES</b>						
HUMAN RESOURCES					0%	0%
<b>PLANNING</b>						
PLANNING					0%	0%
BUILDING INSPECTIONS					0%	0%
CODE COMPLIANCE	1	1			0%	200%
<b>PUBLIC WORKS</b>						
PW ADMIN					0%	0%
ENGINEERING					0%	0%
STREETS	2	2			0%	100%
STORMWATER	1	1	1	1	100%	400%
TRAFFIC	1	1			0%	200%
STORMWATER QUALITY					0%	0%
FLEET	13	13			0%	0%
TRANSIT					0%	0%
<b>POLICE</b>						
ANIMAL CONTROL	2	2			0%	100%
POLICE ADMINISTRATION		2			0%	0%
POLICE STAFF SERVICES	1		1	1	100%	500%
POLICE CRIMINAL INVESTIGATIONS	1	1	1	1	100%	800%
POLICE PATROL	19	15	7	5	26%	195%
POLICE SPECIAL INVESTIGATIONS	2	2			0%	50%
POLICE EMERGENCY COMMUNICATIONS					0%	0%
<b>FIRE</b>						
FIRE ADMINISTRATION					0%	0%
FIRE TRAINING					0%	0%
FIRE PREVENTION	3		2	2	67%	200%
FIRE SUPPRESSION					0%	0%
FIRE DISASTER PREPAREDNESS	1		1	1	100%	1%
<b>PARKS &amp; RECREATION</b>						
PARK MAINTENANCE	3	1	2	1	33%	167%
PARKS & RECREATION					0%	0%
CUSTODIAL					0%	0%
FACILITY MAINTENANCE					0%	0%
PARKS FORESTRY					0%	0%
<b>PUBLIC SAFETY SALES TAX (PSST)</b>						
PSST POLICE PATROL	7	12			0%	71%
PSST POLICE CRIMINAL INVESTIGATIONS					0%	0%
PSST FIRE SUPPRESSION	1	1			0%	0%
PSST SRO					0%	0%
<b>CDBG</b>						
PLANNING CDBG					0%	0%
<b>UTILITIES WATER</b>						
UTILITIES ADMINISTRATION					0%	0%
WATER TREATMENT PLANT					0%	0%
WATER PLANT					0%	0%
WATER PLANT WELLS					0%	0%
WATER PLANT LAB					0%	0%
LINE MAINTENANCE ADMIN					0%	0%
WATER LINE MAINTENANCE	8	8		1	13%	13%
UTILITIES INSPECTOR					0%	0%
METER SERVICES					0%	0%
<b>UTILITIES WRF</b>						
WRF ADMIN					0%	0%
WRF INDUSTRIAL					0%	0%
WRF BIOSOLIDS					0%	0%
WRF OPERATIONS	1	1			0%	0%
SEWER LINE MAINTENANCE	3	3			0%	0%
<b>UTILITIES SANITATION</b>						
SANITATION ADMINISTRATION					0%	0%
SANITATION RESIDENTIAL	12	7	5	1	8%	50%
SANITATION COMMERCIAL	4	4			0%	0%
SANITATION TRANSFER	4	4		1	25%	50%
SANITATION COMPOST	1	1			0%	400%
SANITATION RECYCLE	3	4			0%	0%
SANITATION YARD WASTE	1	1			0%	0%
<b>UTILITIES EVIROMENTAL</b>						
ENVIRONMENTAL & SUSTAINABILITY	1	1			0%	0%
<b>CITYWIDE TOTAL</b>	<b>96</b>	<b>88</b>	<b>20</b>	<b>15</b>	<b>16%</b>	<b>29%</b>

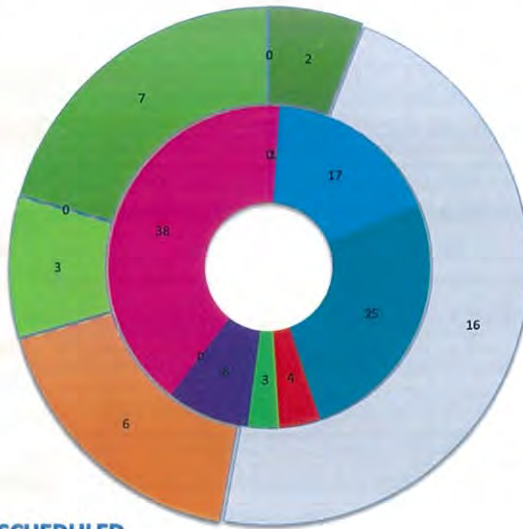
Fleet Management Division  
PM Past Due Report

**PUBLIC WORKS FLEET DIVISION**  
**PM COMPLIANCE REPORT**  
MAY FYE 2025

Currently Past Due:

Unit #	Unit Description	Department Division	Current Odometer Reading	Meter or scheduled date	Meter Past		ORIGINAL Scheduled DATE	SHOP	Type of SERVICE	LAST PM DONE
<b>FIRE</b>										
0016	2019 Ford F150	Fire Prevention	6/1/2025	4/17/2024	-410	Days	4/23/2025	Light Repair	PM-B	4/17/2024
0001	2018 Ford F150	Fire Prevention	91304	95934	4630	Miles	5/20/2025	Light Repair	PM-D	12/23/2024
<b>POLICE</b>										
51127	2013 Ford Interceptor	PD Patrol	120666	122525	1859	Miles	5/14/2025	Light Repair	PM-D	1/10/2025
1131	2021 Ford Interceptor	PD Patrol	61192	61662	470	Miles	5/16/2025	Light Repair	PM-C	6/27/2024
<b>UTILITIES</b>										
291T	2024 Travis Trailer	Sanitation Waste Disposal (transfer)	6/1/2025	4/15/2025	-47	Days	4/17/2025	Heavy Repair	PM-A	11/15/2024
292T	2018 Titan 48-2TWWF	Sanitation Waste Disposal (transfer)	6/1/2025	3/1/2025	-92	Days	4/28/2025	Heavy Repair	PM-A	10/2/2024
328A	2021 Ingersoll Air Compressor	Waterline Maintenance	6/1/2025	5/13/2025	-19	Days	4/28/2025	Heavy Repair	PM-A	5/13/2024
22266	2022 Peterbuilt 520	Sanitation Residential	7368	7201	-167	Hours	5/1/2025	Heavy Repair	PM-C & PM-S	1/22/2025
0061	2014 Ford F150	Waterline Maintenance	74068	74296	228	Miles	5/15/2025	Light Repair	PM-C	4/25/2024

**PM Compliance Report May  
FYE 2025**



**INNER RING - MONTHLY # SCHEDULED**  
**OUTER RING = MONTHLY # MISSED/LATE**

Department	Scheduled	Missed/Late	% Late
City Clerk	0	0	0.0%
Municipal Court	0	0	0.0%
Information Technology	0	0	0.0%
Human Resources	0	0	0.0%
Planning	1	0	0.0%
Public Works	17	2	11.8%
Police	25	16	64.0%
Fire	4	6	150.0%
Parks & Rec.	3	3	100.0%
PSST	8	0	0.0%
CDBG	0	0	0.0%
Utilities	38	7	18.4%
<b>Citywide Total</b>	<b>96</b>	<b>34</b>	<b>35.4%</b>



**PUBLIC WORKS**  
**FLEET DIVISION**  
Technician Productivity  
Report

**FYE 2025**

May 2025

MECHANIC	DIRECT LABOR HOURS	PRODUCTIVITY			INDIVIDUAL PRODUCTIVITY		
		GOAL	ACTUAL	DIFFERENCE	TOTAL HOURS		
497	142.11	72%	79.8%	7.8%	178.00		
1554	100.33	72%	56.4%	-15.6%	178.00		
1676	154.01	72%	91.7%	19.7%	168.00		
2098	108.49	72%	64.6%	-7.4%	168.00		
2495	137.10	72%	77.0%	5.0%	178.00		
2745	120.37	72%	71.6%	-0.4%	168.00		
3001	125.74	72%	74.8%	2.8%	168.00		
3151	122.31	72%	72.8%	0.8%	168.00		
3167	125.35	72%	74.6%	2.6%	168.00		
3502	111.42	72%	66.3%	-5.7%	168.00		
3572	134.72	72%	80.2%	8.2%	168.00		
3968	98.51	72%	58.6%	-13.4%	168.00		
4033	131.03	72%	78.0%	6.0%	168.00		
4303	140.48	72%	83.6%	11.6%	168.00		
4310	92.78	72%	55.2%	-16.8%	168.00		
4316	107.82	72%	64.2%	-7.8%	168.00		

DIRECT LABOR HOURS 1952.57

TOTAL AVAILABLE HOURS 2718.00

PRODUCTIVITY GOAL 72.0%

ACTUAL PRODUCTIVITY 71.8%

**CITY OF NORMAN**  
**DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION**  
**MONTHLY PROGRESS REPORT**

JUNE 2025		PROJECTED GOAL	THIS MONTH			YEAR TO DATE		
		Percentage	Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
Provide initial response to citizen inquiries within 2 days		100%	85	85	100%	1307	1307	100%
Provide information requested by citizens within 7 days		95%	85	85	100%	1307	1307	100%
Complete traffic engineering studies within 45 days.		99%	1	1	100%	28	25	89%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.		95%	28	32	114%	376	380	101%
Worker Hours Per Gallon of Paint Installed.		0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
			119	104.5	0.88	1504	696	0.46
Thermoplastic legend, arrows, stop bars & crosswalks installed.		4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
			0	0	11.63	24.88	195	9.94
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.		100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
			14	14	100%	173	173	100%
Response to reports on traffic signal malfunctions within one hour.		99%	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
			16	16	100%	174	174	100%
Response to reports of sign damage:		Percentage						
High Priority Stop or Yield Signs within one hour		99%	12	12	100%	189	189	100%
Lower Priority all other signs within one day		90%	42	42	100%	730	730	100%
Street Name Signs within two weeks		90%	51	51	100%	333	333	100%
Percent of work hours lost due to on the job injuries.		<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
			3040	0	0.00	37609	0	0.00



## Monthly Report

June 2025

### **LINE MAINTENANCE:**

#### Waterline Capital Projects

- Beaumont Drive – 100%
- 1357 12<sup>th</sup> NE Avenue – 100%
- Crest Court – 100%
- Barb Court – 100%
- Page Street – 100%
- Crail Drive – 0% Hold – Pending Lead Survey

Staff has completed the Crest Court project. Staff has completed the 12<sup>th</sup> AVE NE project. Staff has completed the Beaumont project. Staff has completed the Page Street project. Crail Project materials have been ordered – project on hold pending lead surveys. Ashton Grove project has been completed. Sutton Place project has been completed. Park Hill lift station pumps have been installed.

Water Line Breaks Total – 6 in June

Water Lines Hit by Contractors – 1

#### Sewer Line Data

- Total obstruction service requests – 17
- Private Plumbing: 17
- City Infrastructure: 0
- Sanitary Sewer Overflows: 0 on private side, 0 on city side

#### Lift Station D Flows:

- Days – 30
- Average daily flow: 1.930 MGD
- Total Monthly flow: 57.900 MG

### **UTILITIES ENGINEERING:**

AIM Water and Wastewater Master Planning Effort: In combination with the overall comprehensive land use plan, Water and Wastewater master planning efforts are being done to evaluate the current infrastructure, provide input on future development locations, and determine infrastructure needed to support the selected land use alternative(s). RDG, with Garver performing the engineering for water and wastewater efforts, was selected as the consultant for the project. Contract K-2324-46 was awarded to RDG (with Garver as a subconsultant) in July 2023. The W/WW Subcommittee approved the overall plan concepts during the final meeting January 28, 2025. Plans were unanimously recommended for approval by the Committee. Planning Committee unanimously recommended the plans for approval on May 8, 2025. Plans will go to Council for approval on June 24, 2025. This will be final report for this item.

Tangentially, staff worked with Garver and RJN to complete the wastewater collection system flow monitoring necessary for proper calibration of the wastewater model being developed and updated by Garver.

### **WASTEWATER PROJECTS:**

Bishop Creek Emergency Sewer Line Repair (WW0212): On May 7, 2025, Utilities Department Line Maintenance staff were advised that an 18-inch sewer aerial crossing over Bishop Creek in the general vicinity of 730 Stinson Street had failed and sewage was discharging into the creek. Due to the risk to the environment, the City Manager authorized emergency repairs to prevent further sewage discharge. Under this emergency declaration, staff first received verbal price quotes to lease bypass pumps and appurtenances for temporarily diverting flow and verbal bids

to mobilize a contractor for an immediate, but temporary, reconnection of the piping. This work was completed at 10:00 p.m. on May 7, 2025, which eliminated the discharge for the short term. It did not, however, restore the structural integrity of the crossing.

Subsequent to completion of this temporary repair, staff mobilized Garver Engineers under their current on-call contract to prepare an expedited design to replace the existing, failed aerial crossing, while Utilities Department Staff prepared Bidding Documents. Drawings and Bidding Documents were completed and issued to potential bidders on May 19, 2025. On May 20, 2025 Bids were opened and the lowest and best bidder was deemed to be Krapff-Reynolds Construction Co. with a bid of \$748,550.00. During the last week of May 2025, Contract was executed, Notice to Proceed was Issued, and clearing and procurement activities commenced. On June 10, 2025, City Council ratified the emergency declaration and all resulting actions.

During the month of June, KRCC completed clearing activities, began receiving delivery of pipe and other materials, and commenced installing the temporary crossing they will need to access the east bank of the creek for doghouse manhole and pier installation. In early July, delivery of doghouse manholes and reinforcing steel are scheduled. Installation of doghouse manholes, bypassing of existing sewer flow, and drilling and installation of concrete piers should all commence immediately thereafter followed by installation of pier caps, casing and carrier pipe and restoration. Project is approximately 2 weeks behind schedule due to delay in the delivery of reinforcing steel, but, once steel is delivered and pier installation can commence, KRCC has committed to making up the time with overtime hours and weekend work as needed.

Engineer: Garver LLC (Michael Nguyen)/Norman Utilities Staff (Ken Giannone)

WRF Reuse Pilot Study (WW0317) – Project is a pilot study designed to consider treatment alternatives to produce highly treated effluent at the WRF suitable for Indirect Potable Reuse (IPR) by discharging it into Lake Thunderbird to supplement Norman's available raw water supply. NUA approved a contract with Garver LLC on February 11, 2020 to design the pilot project for various alternative treatment processes to determine if reuse is feasible and, if so, to recommend the best and most economic treatment technologies for the implementation of a reuse program. In July 2020, NUA approved Amendment No. 1 to Garver's contract which consolidated all pilot study tasks, including procurement/rental of treatment equipment for alternative treatment trains, temporary construction/installation of pilot study equipment and eventual removal of all pilot study equipment, into Garver's contract. During the remainder of 2020, Garver completed pilot study design, and during winter 2020/2021 and spring 2021, temporary construction of Phase I treatment trains, which consisted of one train using an Aqua Nereda patented process and one train using a modified University of Cape Town (mUCT) process was completed. By June 2021, both trains had been commissioned and were operating as intended. As a result, WRF and Garver staff were able to commence the Phase I testing and sampling regimens. In November 2021 and February 2022, skids and trailers containing advanced tertiary processes that were to be pilot tested as part of Phase II and Phase III, respectively, were delivered; temporary construction needed to place them into service was completed; and Phase II and Phase III testing and sampling regimens commenced. Phases I, II, and III and all associated testing and sampling were completed as of June 1, 2022, and Garver's construction subcontractor completed removal of all temporary process equipment by late summer 2022. A first draft copy of the engineering report was submitted for review in December 2022. A second draft was submitted to NUA and, informally, to Oklahoma Department of Environmental Quality (ODEQ) in March 2023. For the rest of 2023, Garver convened regular meetings with ODEQ to review the draft report findings and conclusions in detail, and on March 18, 2024, ODEQ issued a letter of "support" for the results of the pilot study. Upon receiving ODEQ's letter and as per their Contract, Garver submitted their draft final report to an "Independent Advisory Panel" consisting of independent industry experts who will review results and recommendations, deliberate among themselves, and, finally, issue recommendations regarding the report and its conclusions. A technical orientation with the panel members, NUA, and Garver convened on August 28, 2024. This was followed by a half-day workshop on December 17, 2024 during which Garver described the finer details of the pilot test, the data obtained, and their conclusions, and ended with an extended question and answer session. On March 4, 2025, NWRI submitted their final report in the form of a technical memorandum. The report generally concurred with Garver's conclusions but included some recommendations for making any future IPR process as robust as practical. Neither Garver nor NUA had any comments on NWRI's final report so this project is now considered complete.



In December 2019, NUA learned that Bureau of Reclamation (BOR) had approved a grant of up to \$700,000 that would pay up to 25% of all costs incurred on this project. Grant contract was approved by NUA and BOR and fully executed in September 2021. As of March 2023, all funds authorized by this Grant have been received by City of Norman.

In October 2021, NUA learned that it has been awarded a second grant from BOR, a green infrastructure grant to evaluate what role a constructed wetland could play in further improving quality of stormwater and/or effluent water entering Lake Thunderbird as part of the future reuse program that is the subject of the pilot study. This grant includes \$209,824 worth of in-kind funds from various federal agency resources to be expended in (Federal) Fiscal Years 2022 through 2024 for research and investigations, and grant can be extended with additional funds added in future years as conclusions are reached and recommendations made based on the work done during the initial years' funding. The project was officially kicked off in early November 2021, and work (research and data gathering) is ongoing. A workshop to review alternatives and select the best convened in August 2024. No additional funding has been authorized for FYE 2025 so project work will not progress to a pilot sized wetland or a wetland design, but some funding in the original grant has not yet been exhausted and compilation of deliverables including a final report and conclusions is still ongoing so the team continues to meet on a semi-regular basis to discuss and coordinate. During the month of June, Norman Utilities Department staff continued to assist with preparation of maps and graphics for final project report.

In April 2022, NUA learned that a third grant from BOR associated with possible IPR had been authorized. The third grant was an applied science grant for \$148,339 to create a Predictive Lake Optimization Tool (PLOT) for Lake Thunderbird. The PLOT will use weather and climatological data and forecasts and data specific to Lake Thunderbird and its watershed to create a preliminary model that will furnish predictions on the theoretical best times, quantities, and manner for adding supplemental IPR flows to the lake. This would allow both for the best possible economic evaluation of infrastructure alternatives for a future IPR program but also for the efficient management of such a future IPR program if/when one is implemented. A resolution authorizing acceptance of the grant was approved by City Council in September 2022, and a Contract with Garver in the amount of \$196,190 (of which \$148,339.00 would be reimbursable from BOR Applied Science Grant) was approved by City Council on March 14, 2023. During the remainder of 2023 and continuing into the Spring of 2024, Garver and their subconsultants completed research and created the PLOT, and, on June 11, 2024, they convened a workshop presenting the preliminary conclusions. Based on the workshop, Norman requested that additional information and analysis be provided to clarify some minor questions. Once these questions were resolved, an additional workshop with Bureau of Reclamation (BOR) and Central Oklahoma Master Conservancy District (COMCD) staff convened on August 15, 2024. Garver addressed all questions raised in this workshop and made a standing offer to BOR and COMCD for them to use the PLOT tool to analyze historical droughts that are part of an unrelated grant project on which they are working. All direct work on this project is complete, and the PLOT tool remains available for NUA use as needed.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF Dewatering Centrifuge Replacement (WW0326) – Project will replace dewatering centrifuges at WRF. Existing centrifuges are approaching the end of their useful lives, and, consequently, they need excessive maintenance, regular major repairs and increasing polymer feed rates to achieve necessary sludge quality. Moreover, poor service provided by manufacturer often results in extended downtime before necessary repairs are completed. NUA approved a Contract with Garver, LLC on December 8, 2020 to prepare a design to replace centrifuges, and design for this project commenced immediately thereafter. Throughout 2021, manufacturers of several different dewatering technologies ran demonstration tests that were observed by Garver, WRF and NUA Engineering staff, and WRF and NUA Engineering staff also made several site visits to wastewater treatment plants in the region to observe equipment by other manufacturers/technologies in operation. Based on these demonstrations and site visits, Garver issued a Final Version of the Preliminary Engineering Report in November 2021 recommending hydraulic drive centrifuges as the technology for this project. During winter and spring 2022, Garver and NUA met with representatives from most of the reputable centrifuge manufacturers in the industry to learn more about their equipment and, just as importantly, to learn about their manufacturing and service infrastructure. Based on these meetings, three (3) manufacturers were approved for inclusion in the bidding documents.

Garver completed and submitted 60% design documents for review in August 2022 and 90% design documents in January 2023 with design review meetings convening two weeks after each submission. In March 2023, ODEQ Permit

to Construct application was submitted to ODEQ and the permit was issued in April 2023. Also, in April 2023, NUA learned that it has been approved for a federal community funding grant for FYE September 30, 2024 in the amount of \$5,000,000.00 for this project. However, because the Federal Budget for FY 2024 is not yet approved, funds for the grant have not been earmarked and EPA has not allocated them, and there is no certainty on when or if these funds will be approved. Because of the critical nature of this project and based on conversations with EPA and with grant experts at Garver, it has been determined that the best course of action for Norman Utilities Authority is to bid the project now and include all requirements for EPA Community Grant projects in the bidding documents. EPA has advised that, as long as the contract meets their requirements for the grant, we can apply for the funds at whatever time in the future they are officially allocated. EPA should then be able to approve "after the fact" and Norman Utilities can seek reimbursement for funds already spent at that point.

Based on further discussions, an additional concern arose based on the fact that until funding is approved by Congress, exact details of grant requirements will remain uncertain. Garver advised and EPA Community Grant staff affirmed that, for grants issued up to and including Fiscal Year 2024, if project is receiving funding via another Federal Program and project meets requirements of that program, EPA Community Grants will approve project on that basis. As a result, NUA has applied for and received a Clean Water State Revolving Fund (CWSRF) loan from Oklahoma Water Resources Board (OWRB). The loan request was worded to also cover other planned projects at the WRF so, assuming EPA Community Grant is eventually made, the CWSRF loan funds will be directed to those other projects as well. OWRB has advised that, as with the EPA Community Grant, the project could start before the loan was granted. Then, once approved, NUA could immediately start seeking reimbursement for all work completed on the project prior to loan approval. It should also be noted that the use of CWSRF loans for upcoming capital projects at the WRF was recommended by the Raftelis report for upcoming wastewater capital spending.

Based on the above-described EPA Community Grant and CWSRF loan processes and timing and the critical nature of this project, NUA chose to proceed with bidding and obtain reimbursement from EPA and/or CWSRF when those financial instruments were approved. As a result, project was advertised on August 30, 2023 and bids were opened on Thursday, October 19, 2023. Crossland Heavy Contractors were deemed the lowest and best Bidder with a base bid in the amount of \$3,320,000, and Contract was awarded at the November 28, 2023 Council Meeting. Pre-Work Meeting convened in December 2023. Notice to Proceed was issued in January 2024, and shop drawing approval and procurement processes commenced immediately thereafter.

In March 2024, NUA received confirmation that the EPA Community Funding Grant in the amount of \$5,000,000 had been officially authorized and funded. However, the grant included a strict Buy America Build America (BABA) clause while the project bidding documents and thus the resultant contract with Crossland Heavy Contractors did not include this requirement. Between April and June 2024, NUA convened numerous meetings with EPA and Garver to determine the appropriate path forward that would allow NUA to accept this grant. Based on EPA input, NUA requested a "Technical Correction" from EPA that would allow some or all funding from the grant to be expended on other critical projects at the WRF, and, in September 2024, EPA officially approved the "Technical Correction". This will allow the grant funds to be expended on the WRF Blower Replacement and WRF Laboratory Renovation, and New Maintenance Facility projects (details on both projects are updated elsewhere in this report), while this project will now be funded using a combination of internally-generated funds and the CWSRF loan.

During June 2025, GEA and Crossland completed testing, commissioning and training for Centrifuge No. 1, and the centrifuge is now in service. Due to undercapacity associated with the sludge pumps that feed the centrifuges and the conveyor that transports dewatered-biosolids to sludge-hauling trucks, the new centrifuge has not yet been tested to its full projected capacity. Garver has been directed to prepare specifications for both new sludge pumps and a new conveyor that will sufficiently increase system capacity to allow centrifuge to be tested in the maximum ranges of its design capacity. In the interim, the dewatering system with Centrifuge No. 1 in service now has sufficient capacity to keep up with biosolids being produced by the WRF. For this reason, assuming Centrifuge No. 1 continues to run without operational issues through the first week of July 2025, Crossland will be granted permission to commence demolition of existing Centrifuge No. 2 and proceed with the installation of new Centrifuge No. 2. Centrifuge No. 2 should be operational during August 2025.

Also during the month of July, Garver will complete specifications for larger capacity sludge pumps and conveyor, and, in August, procurement of this equipment should commence. There will likely be a lull in on-site activity after August

while the new equipment is fabricated. Delivery and installation of the new pumps and conveyor is tentatively scheduled for later in fall. Once this equipment is installed, testing of new centrifuges at their higher operating ranges will be completed and, if successful, project will be closed out by December 31, 2025.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF New Maintenance Storage Building (WW0318) and WRF Main Control Building Renovation (WW0325): - These two projects are being designed under a single design contract and are anticipated to be bid as a single project, so they will be updated as a single project as well. Due to plant improvements projects over the past two decades, space formerly used for spare part storage and maintenance work has gradually been incorporated into plant operations space, leaving a shortage of viable storage and work space. Project WW0318 will cover the construction of a new pre-engineered Maintenance Building for spare part storage and other critical maintenance activities to offset space lost in existing facilities since the main building was commissioned.

The Main Control Building at the WRF was constructed in 1982 and, while some building systems have been replaced and/or upgraded since then, many of the original interior and exterior finishes and fixtures as well as the main laboratory have not been replaced, updated, or renovated since original construction and are now nearing the end of their useful lives. Project WW0325 will renovate existing building and update layout and building systems as well as expand and renovate the laboratory to meet current standards.

Greeley Hansen was selected as the Architect for these two projects, and their Contract was approved on June 8, 2021. A design kickoff meeting convened in late June 2021. Greeley Hansen submitted a draft Preliminary Engineering Report (PER) in November 2021 and, after a review meeting later in November 2021, they submitted a final PER in late January 2022.

In March 2022, NUA elected to defer construction of this project for one fiscal year to FY 2023 for budgetary reasons. For this reason, while Construction Manager at Risk (CMaR) was originally being considered as the project delivery method, the project will instead be delivered by a traditional Design/Bid/Build method with Greeley Hansen completing a bid-ready final design during the remainder of 2022 but project will not bid until Spring 2023.

During August 2022, Greeley Hansen submitted 95% design documents. At time of submittal, it was agreed that a design review meeting would convene in February/March 2023 so that all comments and corrections noted can be addressed at one time just prior to advertisement, which was then projected to occur in May 2023. Since that time, the decision was made to defer construction of this project for two additional years, until FY 2026.

As noted above in the discussion for WRF Dewatering Centrifuge Replacement (WW0326) project, NUA received an EPA Community Funding Grant in the amount of \$5,000,000 for that project. For several reasons, a request for a "Technical Correction" was made to EPA to allow for the grant funds to be instead allocated to this project (and the WRF Blower Replacement project which is discussed elsewhere in this report). This request was approved by EPA in September 2024. During the month of June 2025, Norman Utilities Authority completed a submission of executed standard documents and affidavits that are required by EPA as condition for receiving their grant. Once these documents have been reviewed and approved by EPA staff, funding for the grant will be formally released for Norman Utilities Department use to fund this project.

EPA has additional conditions for their grant that are associated with the bidding and construction of the project. In order to meet these conditions revisions to the bidding documents will be required. As a result, Greeley Hansen has requested a Contract Amendment in order to reimburse them for resultant additional costs, and, in June 2025, after extensive negotiations, a tentative agreement was reached. This proposed amendment is currently being reviewed by Norman Utilities staff. Once this Amendment has been finalized and then approved by City Council (tentatively projected for August 2025), Greeley Hansen will proceed with final revisions to bidding documents. This should allow project to be bid in the fall of 2025 with construction commencing in early 2026 and project completion in early 2027.

Engineer: TYLin (formerly Greeley and Hansen LLC) (John Schmidt)

Sewer Maintenance Project FYE19 (WW0321): In 2001, the citizens of Norman approved a five-dollar per month sewer maintenance fee to provide for the systematic replacement of aged and deteriorating neighborhood sewer lines. The FYE 2019 study area is generally bounded by Lindsey Street and Timberdell Road and 24th Avenue SW and South Berry Road. Project will replace approximately 31,000 LF of 8" and 12" sanitary sewer lines using pipe-bursting techniques, and rehabilitate an additional 1,000 LF of 8" sanitary sewer lines using cast-in-place pipe lining techniques along with rehabilitation or replacement of 160 manholes and 610 services.

On November 30, 2021, City Council approved the use of on-call Contracts of Parkhill and Lemke Land Surveying to prepare bidding documents for this project. During May 2023, a preliminary set of plans was submitted for City of Norman review and a review meeting convened and in July 2023, 95% plans were submitted and a review meeting convened. Final Plans and Bidding Documents were completed and project was advertised on September 14, 2023. Bids were opened on October 5, 2023, and Krapff-Reynolds Construction Co. (KRCC) has been deemed the lowest and best bidder with a base bid plus bid alternate cost of \$5,468,900.50. City Council approved Contract Award on November 14, 2023. A Pre-Work Meeting convened in January 2024. After an extended procurement process, KRCC mobilized to the project in late March 2024, and sanitary sewer replacement and manhole rehabilitation is ongoing. As of the end of May 2025, current contract price after two amendment/change orders is \$5,420,990.50 and 99% of that amount has been completed. All contract work is now complete except for post construction video of all sewers, which is ongoing and nearly complete and eventual punchlist. During the month of July, KRCC is expected to begin submitting post construction video for review, and Norman staff will likely begin compiling a punchlist for the project. Project remains on schedule for final completion by the Contract Completion Date of August 18, 2025.

Engineer: Parkhill (Sara Senyondo)

WRF Digester #3 Roof Replacement (WW0336): The existing roof for Digester 3 has reached the end of its useful life and has experienced high rates of failure that warrant a project to upgrade the existing facility. Funding in FYE 24 is for an evaluation of Digester 3 and the roof. Future funding will be used to upgrade and rehabilitate the digester to extend the useful life of the asset. The operating impact of this project is that a full rehabilitation or replacement of the digester roof will more efficiently use funds rather than reactively repairing the roof when it fails.

As of May 2024, there will no longer be an exterior plate of metal welded over the leak in the roof of the digester due to safety concerns with respect to the gases escaping the leak. Garver, a consulting engineering firm, is preparing a work order for the internal assessment of the digester.

As of July 2024, the contractor onsite cleaning out another digester will be moving on to removing solids from the storm holding pond at the WRF after the current project, as they were the winning bidder for that project. In June 2024, we were going to solicit a quote for cleaning out Digester #3 after their current project concluded (cleaning out the digester they were originally contracted to clean). This Digester #3 cleanout would have been followed by an internal assessment of the structure's floating roof.

Instead, the WRF has hired staff who are experienced in welding. To save significant costs, we are currently developing a plan to drain the digester over the course of a week. Once the digester is drained, a minimum of two hydrogen sulfide and methane gas detectors (one interior near the proposed welding area and one exterior near the proposed welding area) would be placed as a safety precaution prior to any welding. Once the weld site is deemed safe from hazardous gases, WRF staff would then weld a steel plate on the exterior of the floating roof's crack to seal the roof again. Sealing the roof would allow for it to be repressurized and "float" once again.

This would be considered a temporary solution with an anticipated lifespan through 2028, when it is anticipated that more funds will be available to develop a more permanent solution, such as a roof replacement.

Following CIP discussions in January 2025, Digester #3 has been moved ahead of Digester #1 in digester cleanout projects. Digester #3 will be cleaned out as early as July 2025 for internal structural assessment of the digester and its roof, as well as to prepare the interior portion of the roof for a temporary fix. July 2025 is the beginning of FY 2026, which is when the next digester cleanout is scheduled. The temporary fix will be welding a metal plate over the exterior portion of the crack in the roof. The permanent roof replacement will likely happen in 2028 when more funds are available for the WRF to execute the full replacement for this CIP project. No changes were made in February with regard to executing the repair. Digester #3 will be cleaned out instead of Digester #1 as early as July. It will not happen earlier than July as the next digester cleanout project is budgeted for FY 26.

In April 2025, a scope and fee for the condition assessment of Digester No. 3's roof was received from Garver. The condition assessment includes an internal visual assessment of the digester roof, and will be used to determine the extent of the repair required.

At the start of FY26, WRF staff will begin preparing for the digester cleanout capital project. During this period, Garver's assessment scope will be finalized and they will be prepare for the internal assessment after the digester is cleaned out.

Engineer: Garver – On-Call services

Sewer Maintenance Project FYE18 (WW0316): Annual project will replace about 27,800 feet of deteriorated sewer lines with High Density Polyethylene (HDPE) pipe and rehabilitate or replace about 108 manholes. Project area is bounded by Westbrook Terrace to the north, McGee to the west, Highway 9 to the south and Berry Road to the east.

From an email from Parkhill on 12-05-24 the preliminary SMP-18 plans for review are expected before January 1, 2025.

NUA staff had a meeting with the new engineering team assigned to this project at Parkhill on January 30, 2025. From this meeting, plans are expected to be in-hand by mid-February 2025.

Linework plans are expected to be finalized and ready for bid by July 2025..

Engineer: Staff with assistance from Lemke Surveying

Water Reclamation Facility (WRF) PFAS and Microplastics Fate and Transport: New regulations for PFAS are being promulgated by the EPA for drinking water but future regulations for wastewater effluent and biosolids are envisioned as well. To get information ahead of future rules for wastewater, this project will sample for PFAS and microplastics at locations throughout the WRF to determine levels through each process, PFAS formation or removal, and percentages of materials within liquid effluent or biosolids. Funding for this work will be from a loan from the Oklahoma Water Resources Board with 100 percent loan forgiveness (i.e., no ratepayer funds to be used).

The project Kickoff Meeting occurred 7/11/24 at the WRF. Garver to develop a sampling plan based on data received by WRF staff. NUA is also holding meetings with the USGS in August and September to explore additional CEC sampling at no cost to the NUA.

As of the end of November 2024, the sampling plan is in development. Equipment for the biosolids holding bins and plumbing to be acquired in February, after sampling plan review.

In August, NUA staff organized a meeting with USGS Research Hydrologists Michelle Lorah and Jason Masoner, and OU Professor of Civil Engineering and Environmental Sciences Bob Nairn regarding sampling.

As of December 2024, the WRF land application permit and soil testing is being reviewed by Garver to begin finalizing the sampling plan. A review of sampling needs will take place in January 2025.

An onsite meeting with Garver was conducted in January 2025. During this meeting, Garver announced plans to conduct baseline sampling for the liquid and solid treatment trains at the WRF in February 2025. Also occurring in February 2025, NUA staff will begin mixing biosolids and yard clippings to create Class-A compost, specifically for use in the biosolids troughs that will be created and regularly sampled throughout the duration of this project.

Delays in receiving sampling bottles have pushed sampling of the liquid and solid treatment trains to mid April. Materials for the class-A compost sampling troughs are being procured as the compost develops.

Initial sampling of the solid and liquid trains began in late April and is expected to conclude in May. The Class-A compost being developed for this project is near completion and should be fully developed by the end of May, which is also when the equipment for the Class-A compost troughs is expected to arrive on-site.

The initial sampling is expected to conclude in June with sampling of the solids treatment train. Delivery of materials for construction of the pilot beds is also expected in the month of June 2025.

Delivery of materials has started at the WRF, and the experimental bins are expected to be completed by the end of July. Sampling to begin after the bins have been constructed.

Engineer: Garver (Bryce Callies)

Water Reclamation Facility (WRF) Aeration Blower Replacements: The WRF has been in need of replacing two turbo blowers and outdated centrifugal blowers that supply the aeration basin with air for multiple years. The current turbo blowers have significant issues operating during the hottest portion of the year, and their replacements are already on-site. It is expected for the winning contractor to quickly install the new turbo blowers, but it could take upwards of a year or more to procure the other centrifugal blowers being replaced. This project also includes intake improvements for the turbo blowers and point repairs for leaks along the aeration main. Garver is the consultant on this project, and as of May 30 2024 bid opening, Crossland Heavy submitted the lowest bid, but bid award is still pending review.

In June 2024, EPA funding was authorized for this project. The authorization of the funding source is significant as this project must now meet all of the EPA requirements for funding. The project was bid with anticipation of using these funds, and now that funding is secured the project may proceed as anticipated.

Preconstruction meeting occurred on July 30, 2024 at the WRF. Crossland Construction Contractors produced a schedule of work beginning in late Fall for the install of the Turbo Blowers. Lead times for electrical components for the centrifugal blowers are a driving factor for their installation not beginning until Winter of 2025. Crossland will be onsite at the WRF in August to verify measurements and confirm their construction sequence planning.

As of August 2024, installation of the turbo blowers is expected to begin in late November or early December in 2024.

This project is expected to be funded with EPA funds and a Resolution before the Norman City Council on October 8, 2024 will be presented to convert this project to be fully funded by the EPA (80% EPA, 20% City fund match required).

On October 14, 2024 Crossland Heavy repaired the leak in the blower main line, which was a base bid item. This was originally expected to be done in November, and this expedient repair has put them ahead of schedule. Crossland is currently working on removal and replacement of the first turbo blower, which may be completed in November instead of December.

As of the end of November 2024, the first turbo blower has been placed on its concrete pedestal and delays in electrical equipment has prevented finalization of the installation of the blower. Even with this delay, the project is still expected to be on schedule, with both turbo blowers installed by the end of February 2025.

As of December 2024, the project has experienced no further delays and the first turbo blower is still on pace to have its installation completed by the end of February 2025.

As of January 2025, the complete installation of the first turbo blower and WRF staff blower training is expected to occur in mid to late February 2025.

As of March 2025, installation of Turbo Blower No. 5 is nearly complete. Turbo Blowers No. 5 and 6 will be tied into the WRF's Supervisory Control and Data Acquisition System (SCADA) in April 2025, and will be followed by testing, training, and then release.

As of April 2025, the network tie-in of Turbo Blowers No. 5 and 6 require an additional site visit from Atlas Copco to complete the work. Once this work is performed, Garver will then perform a site visit to connect Turbo Blowers No. 5 and 6 to the WRF's SCADA system.

Atlas Copco performed their final site visit in May, and Garver is expected to complete the SCADA Integration in June 2025. Final commissioning of the turbo blowers is expected to be done following this integration.

The centrifugal blowers are expected to be delivered in late July or early August. In the meantime, Crossland Heavy and Atlas Copco are working on adjusting the automated controls for the turbo blowers to fit WRF staff needs.

Engineer: Garver (Michael Nguyen)

Ashton Grove Lift Station Basin Study (WW0341): On April 9, 2024, the Norman Utilities Authority approved Contract K-2324-168 with Dukes Root Control, Inc. for \$118,794.72 to assess sewer line conditions in the Ashton Grove Lift Station Basin, located east of 48th Avenue NW and south of West Rock Creek Road. The study includes several

forms of assessment, including utilizing a sewer line rapid assessment tool (SLRAT) for line assessment, manhole inspections, and flow tracking using 36 iTrackers to be placed in manholes throughout the project area. All assessments and field work completed in May 2024. During the 60-day iTracker period, the City has experienced several heavy rainfall events and will only need a 60-day period for the study instead of a 90-day period to gather sufficient inflow data.

As of July 18, all field work has been completed and iTrackers collected. Project report anticipated in late August or early September.

As of August 2024, deliverables are expected in early September with a follow-up deliverables presentation by Duke's soon after in September.

Deliverables presentation occurred on September 24, 2024. Deliverables presentation included SLRAT, manhole inspection, and iTracker results. City Staff to review deliverables and identify future actions for identified problem areas in October 2024.

During the Southwest American Water Works Association Conference, Peter met with Brian Conroy from Duke's in regard to inadequate data produced from several iTrackers in the project period. A follow-up meeting will be held in November to discuss what Duke's will do to resolve the gap in data.

Following discussion with Duke's staff, NUA produced a spreadsheet detailing the data issues with specific iTracker units. A follow-up meeting will be held with Duke's to determine how this issue may be compensated.

In a discussion regarding the meeting needs, a discrepancy between the Duke's iTracker flow out of the Ashton Grove Basin and NUA flow monitoring devices very near to the Ashton Grove Basin was discussed. The NUA flow values are to be given to Duke's for their evaluation and included in a January 2025 meeting.

Following the January 2025 meeting, Duke's reviewed the provided flow data and requested a February follow-up meeting so they can provide more details on the data provided and the study's performance. The goal of a more detailed data analysis is to identify specific areas in Ashton Grove for smoke testing to detect infiltration and inflow issues. In the second meeting with Duke's they identified two keys areas that are candidates for smoke testing.

Smoke testing areas to be evaluated and scheduled in July 2025.

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. Developers might initially fund the lift station and/or the NUA with a portion of the funding paid back as additional areas develop. RFP issued 06/12/18 for this work with proposals due 07/15/18. On 08/07/18, staff selected Search, Inc. to prepare the sewer service area study and evaluate its potential as a payback project. Staff has placed this project on hold as they work through new Comp Plan.

Bishop Creek Interceptor Project (WW0174): Project will replace or parallel approximately 20,600 feet of existing sewer interceptors in the in the Bishop Creek wastewater basin to accommodate the full build-out wastewater flows. The project area generally lies between Highway 9 and Constitution and between Jenkins and Classen Boulevard. Staff has placed this project on hold as they work through new Comp Plan.

## **WATER PROJECTS:**

Robinson Water Line: 24<sup>th</sup> Ave NE to 12<sup>th</sup> Ave NE – Jacobs Engineering was selected as the consultant for the 30-inch water line project from 24<sup>th</sup> Ave NE to 12<sup>th</sup> Ave NE. The contract was approved by NUA on November 26, 2019, and project kickoff meeting was held January 14<sup>th</sup>, 2020. On May 6, 2020, a preliminary plan review meeting convened with



NUA and Jacobs staff in attendance, and updated preliminary plans were approved in August 2020. In February 2021, 65% plans and specifications were submitted, and, after review by NUA and additional investigations by Jacobs, the 65% plans were approved in late 2021 with a revised alignment that included 900 LF of pipeline being installed in the southernmost traffic lane of E. Robinson Avenue.

During April 2022, the decision was made to defer construction on this project until at least Fiscal Year 2023/24. From that point, it was agreed that Jacobs could schedule final design work and easement acquisition at a pace intended to synchronize completion of final design, receipt of permit, and purchase of all easements with this revised construction schedule. However, Jacobs encountered issues with their chosen alignment, largely associated with a previously-identified and currently-unused OG&E easement along Robinson Avenue in front of large, adjacent properties owned by the United States Department of Veterans Affairs and J.D. McCarty. OG&E has now given formal authorization for Norman Utilities to encroach on their easement as needed for this project so preparation of final plans and easement acquisitions can now proceed.

Due to the critical nature of the project and the delayed progress in finalizing design for bid, meetings convened between NUA and Jacobs on January 6 and February 20, 2025. In these meetings, Jacobs and NUA committed to close coordination and working together toward the goal of completing final design as well as obtaining easements and permits in order to advertise the project in Summer of 2025. During April 2025, engineering and line maintenance staff reviewed current design documents, walked the alignment, and convened a review meeting on April 18, 2025. The major recommendation arising from this review was to move as much of the alignment as practical and acceptable into Robinson Avenue. As a result, a meeting convened with Norman Utilities Engineering, Utilities Line Maintenance and Public Works staff on June 26, 2025, and Public Works staff approved moving alignment into Robinson. Immediately following the meeting, Norman Utilities Department's final comments on drawings (which included a new alignment largely in Robinson) were forwarded to Jacobs. During the month of July, a meeting should convene with Jacobs to review comments and new alignment and discuss a request for a contract amendment that Jacobs has indicated is forthcoming. Once any possible amendment is resolved, final design followed by bidding should proceed relatively quickly since, among other things, easement requirements will be greatly reduced and potentially eliminated.

Schedule will be revised after meeting with Jacobs, but tentatively, project should be ready for bid and award during the fall of 2025. Construction would then commence around the first of the year 2026 and be complete by the end of 2026.

Engineer: Jacobs Engineering (Arun Srinivasan)

Tecumseh Water Line Replacement (WA0380): The existing 24-inch water line along Tecumseh Road is a vital component of the Norman water distribution system. The crossing of Interstate 35 is a portion that is extremely deep and is not able to be worked on by City staff due to this depth. This project will replace the pipe generally from Flood Avenue to Journey Parkway to provide more reliable and maintainable water service to the area and for transmission of water under Interstate 35. This project will also replace several ductile iron laterals along this corridor. Contract was executed on February 27, 2024. Proposed alignment was reviewed and comments sent back to Plummer in May 2024. Next steps are to meet with Public Works on the timing of Tecumseh Road Widening Project from 24<sup>th</sup> to Flood, in an effort to determine the best window to replace the waterline along that section of road.

A meeting with ODOT occurred in June 2024, with ODOT accepting the proposed alignment. The next steps in this project are to execute the alignment survey and begin geotechnical assessment of the soil near I-35.

As of July 2024, the alignment survey is to be scheduled in September, with 30% plan development to follow the survey.

The alignment survey was completed in September 2024, and the 30% plans are currently in development. The survey yielded no unexpected findings.

In October 2024, Peter was informed that the Plummer engineers on the project, Alan Swartz and Tayler Kent, were leaving Plummer. A follow-up meeting was held to discuss the status of the project, and Robert Weinert, the engineer replacing Alan Swartz as the lead was introduced. Robert is a seasoned engineer and has worked on large projects for NUA in the past (Robinson Phase I and II WL Replacement).

A technical memorandum is expected in late November, with the 30% plans pushed back to early December.

The technical memorandum was received in December with 35% plans, and is being reviewed by NUA staff.

As of January 2025, the 35% plans are still under review. Utilities staff met with Public Works in February 2025 to ensure there are no future conflicts with projects Public Works has planned in the same area.

NUA staff to meet with Plummer in early April to review Plummer's response to NUA's comments on 30% plans. Following this meeting, Plummer will begin working on 60% plan set.

As of April 2025, Plummer continues to work on the 60% plans.

In late May 2025, Utilities staff received the final Technical Memorandum from Plummer. 60% plans are expected in June or July 2025.

Plummer provided an update at the end of January to let City Staff know that the 65% and the subsequent 95% plans will be completed by July or early August.

Engineer: Plummer (*Robert Weinert*)

Danfield Water Line Replacement (WA0379): This project will replace the existing 6 and 8-inch lines running along Danfield from where it intersects Brookhaven Blvd on the south the north to where it intersects the same street to the north. The existing lines are ductile iron pipe that are 40-50 years old and have experienced a significant amount of corrosion that have impacted water service to the development. The project is approximately 4,000 linear feet. The final design will also include waterline replacement of all five cul-de-sacs located in this section of Danfield. As of the first week in February, design for the Master Alignment has been completed. As of the first week in March 2024, design is underway. Design phase completion is expected in late April 2024. Follow-up with Parkhill on May 7, 2024 has design phase expected completion on May 17.

Plans were received on Monday October 7, 2024 and are currently under review by Norman Utilities Staff.

Staff has completed review of plans and bid documents are being prepared while Parkhill addresses NUA comments on the design.

From a 12-5-24 update email, NUA expects to receive the completed plans by January 1, 2025.

The Parkhill engineer on this project has moved to a different company and a meeting with the new project manager at Parkhill will take place in January 2025. As the initial plans were already received by NUA and returned to Parkhill with NUA comments to address, the final plans are expected to come in January or February 2025. NUA staff will meet with the new project manager in January to determine how close Parkhill is to tendering final plans.

During the meeting with the new Parkhill team assigned to this project, Parkhill determined the final plans will be ready by mid-February. Bid specifications are being prepared and bidding is slated to be advertised in March.

Bids were received and opened on May 1, 2025. The lowest bid received was from Southwest Water Works, LLC in the amount of \$1,585,350. The contract is expected to be awarded at the City Council regular meeting on June 10.

Kickoff meeting has occurred and work is expected to begin in late August or September.

Engineer: Parkhill (*Sean Price*)

Advanced Metering Infrastructure (WA0351): The City of Norman has an aged water meter population and current and improvement technology have improved such that advanced metering infrastructure would provide significant benefits for the City and its customers. The implementation of this technology will reduce staff requirements for the reading of meters and will ensure more timely and accurate readings. With daily water usage information accessible for staff and the customer, customers will be able to be notified of leaks and better understand how water is used at their property. This will also help with water conservation efforts and billing resolutions. In addition to water metering improvements, the system and technology will also be leveraged to the maximum extent possible for monitoring the water system and other City needs. The consultant has completed the assessment phase of the project. The procurement phase, specifically the generation of the Request for Proposal, began in November. In May 2022, the Bureau of Reclamation notified staff that the City was awarded a \$500,000 grant under the Watersmart program or a \$2,000,000 grant under the Bipartisan Infrastructure Law program. Upon direction from City Council, staff is moving forward with this project to fully implement the project. Request for Proposal (RFP) 2223-13 was issued on August 25, 2022. Proposals were received. Three vendors were short-listed and interviews were completed November 15-17, 2022. The top-ranked

vendor was selected and contract negotiations are underway. A waiver from the BOR was received and the project is now moving forward with contracts awarded on April 9, 2024. The formal implementation kickoff was held in June. Radio network is installed and meters are communicating and reading on the system. Integration work for software is ongoing. Meter upgrades are approximately 40 percent complete and approximately 17,500 meters have been upgraded to-date. Importing reads into production for billing will be slowly implemented in June with numerous checks for accuracy to ensure that customers are getting correctly billed and the systems are working as intended.

Consultant: E Source (Alyssa Pourciau)

Lead Service Line Inventory and Replacement (WA0384): The recent Lead and Copper Rule Revision will require new measures for utilities to comply with the rule. Specifically included within this proposed funding are 1) Inventory of approximately 5,000 service lines, 2) Distribution of pitchers to 20,000 locations, and 3) testing of 20,000 locations resulting from any disturbance. Costs for the inventory continue until completed. Reduced costs for the pitchers and testing are proposed in later years since the Advanced Water Metering project will be completed. Line Maintenance has continued to complete service line inventories and, based on the results of the surveys and discussions with the ODEQ, the estimated number of unknowns was reduced to approximately 4,500 services. The final inventory was submitted to the DEQ on October 16, 2024. Service line verification was completed for Norman schools and is currently ongoing for locations recommended by Voda.AI.

James Garner Ave Waterline Replacement from Main to Duffy (WA0338): This project will replace the aging 6, 8, 12, and 16-inch waterlines between Main Street and Duffy Street along James Garner Avenue in conjunction with the Public Works Department James Garner Avenue Streetscape project currently being designed by Cowan Group Engineering, LLC. The waterlines in this area are over 50 years old and have experienced failures that disrupt water service and traffic flows. Replacement of these waterlines prior to the surface improvements will ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacement work. NUA entered into a contract with Cowan Group Engineering, LLC in the amount of \$93,800 on June 22, 2021. A kick-off meeting was held on February 15, 2022 after 60% streetscape plans were completed. Additional items were added to the project so an amendment will be brought to City Council for approval. This project will be completed in combination with the Public Works project to reduce overall restoration costs and impacts to the public. Project was bid but was over budget for the roadway portion of the work. Staff will work to amend the contract with the Engineer to bid the water line portion separately.

Engineer: Cowan Group Engineering, LLC (Jeff Cowan)

Jenkins Avenue Waterline Replacement (WA0353): This project will replace approximately 2,500 feet of existing 6-inch waterline with new 12-inch waterline in concert with the planned widening of Jenkins Avenue through the City of Norman Public Works Department. This project will also design a 1,000-foot extension of the Segment D transmission line recommended by the 2003 water master plan. In addition, this project will install a non-potable reuse line from Imhoff Road to Constitution Street. Freese and Nichols, Inc. is currently under contract with Public Works to design the widening on Jenkins Avenue and also the intersection improvements at Jenkins Avenue/Constitution Street/Imhoff Street, so staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this waterline project in order to ensure a cohesive design for both street improvements and the new water lines in this area. The contract with Freese and Nichols was approved by council on April 27, 2021 in the amount of \$95,740. Staff had a project kick-off meeting with engineers on May 27, 2021. Public Works will be combining the waterline work into the ODOT streetscape project. This will save money in restoration costs and allow for a shorter construction period for the entire project. ODOT has bid the project and awarded contract. The Pre-Work meeting was held on February 12, 2025. Work began in March though the water line portion is expected to start in May.

Water Line Desktop Condition Assessment (WA0337): This contract provides for our consultant, Voda.AI, to complete a desktop condition assessment of the water lines within the distribution system. Each segment of water line within the City's database will be evaluated and scored for both likelihood and consequence of failure using information from GIS databases such as pipe age, material, soil conditions, and other factors relevant to pipe reliability. To prove their model's validity for our system, the model will be set up using historical data and the analysis will then be performed and compared against actual results for a test year. Staff have been working with the consultant to provide data and working through data cleanup. Initial results were provided in November. Staff reviewed the information in December

and had modifications/corrections. Updated information provided and staff have reviewed the information. The project will be continued for the next 4 years with the information used as an input to identify future projects.

#### Southlake Addition Waterline Replacement (WA0352):

This project will replace approximately 7,500 linear feet of aging waterlines within the Southlake Addition, which is located between Cedar Lane and State Highway 9, just east of Classen Blvd (SH 77). The existing lines are ductile iron pipe that were installed in the 1980s and have experienced a significant amount of corrosion, causing a significant number of breaks impacting water service to the neighborhood. This project will install replacement 8-inch mains to replace the existing lines, along with minimal amounts of 6-inch for small streets and short dead-end lines, and will then reconnect services for the residents. A Request for Proposals (RFP) for this project was published in the Norman Transcript on July 15, 2021. Staff received 18 proposals on August 5, 2021. Staff reviewed each proposal and selected a firm using the ranking criteria listed in the RFP. Smith Roberts Baldischwiler (SRB) ranked the highest and was selected for the project and a contract in the amount of \$59,000 was awarded on November 9, 2021. Line Maintenance potholed 27 locations (approximately 20%) in this neighborhood to determine if lead service line replacement will be necessary. All service lines potholed were found to be made of copper. Bids were opened on July 13, 2023 where Cimarron Construction Company was the low bidder at \$2,631,347.00. This number includes replacement of Southlake Addition waterlines as well as waterlines at 1932 E Lindsey Street that have had frequent breaks in the last fiscal year, for which Line Maintenance has had to temporarily repair. A contract with Cimarron Construction Co. was approved by City Council on August 8, 2023. A pre-construction meeting was held on August 29, 2023. All punch list items have been completed at the apartment complex. Contractor has completed the installation of all the lines within the Southlake development. Remaining items of work will be cleanup as weather conditions permit. The final change order for the project will be taken to Council on the second docket in July 2025 for project closeout.

#### Well Field Blending and Future Groundwater Treatment Site (WA0214):

This project will determine the best location, layout, and treatment processes for blending and treating the 41 active groundwater wells utilized by the City of Norman. All active wells are currently in compliance with the standards set forth in the Safe Drinking Water Act and Public Water Supply Operations are not required to provide treatment and residual disinfectant under Oklahoma Administrative Code 252:631. However, the NUA also treats and distributes surface water from Lake Thunderbird. Since the water from the surface water source and the groundwater wells is blended in the distribution system piping, ODEQ has indicated that the system will need to be modified such that a minimum disinfectant residual of 1.0 mg/L of total chloramines (NHCL<sub>2</sub>) should be found throughout all parts of the system in the future. In addition, maximum contaminant levels (MCLs) of total chromium and arsenic may be lowered by EPA, and a new MCL for hexavalent chromium may be established in the future, thus requiring additional treatment for the groundwater wells. NUA entered into a contract with Carollo Engineering, Inc. on June 22, 2021 in the amount of \$95,090 to develop preliminary layouts for the future build-out of the facility including immediate needs and future treatment processes. The Notice to Proceed date was set for June 29, 2021 and a kick-off meeting and site field investigations are scheduled to be held on July 21, 2021. Staff met with SRB, LLC this month to obtain assistance for acquiring the land needed for the blending location which includes review of property records, survey and map, and negotiation assistance. A Purchase Order was created for \$16,200 for these services, and a 28-acre parcel of land was approved to be purchased by Council on February 22, 2022 in the amount of \$800,000. This 28-acres, which became for sale in 2021, is located near a potential site that was evaluated as being in a more favorable location based on the layout of our wellfield, as indicated by a hydraulic model conducted by Plummer Associates, LLC. A final Technical Memo was received from Carollo in August 2022 and was sent to Plummer. This memo will be utilized by Plummer to determine the layout and modeling needed for the preliminary disinfection system. The engineering contract with Plummer for design of the disinfection system was approved by Council on October 11, 2022 in the amount of \$528,900. Staff had a kick-off meeting on November 1, 2022 with engineers. Staff held the chlorine demand and disinfection byproducts testing on December 19, 2022 at the WTP. No DBPs were detected and demand was very low, as expected. An additional sum of \$49,286 was added to the contract for work needed to improve the design following public comments. The Planning Committee approved the revised platting/zoning for the location. Staff are reviewing the 90% submittal and staff is working on revisions to proposed Amendment 2 of the engineering contract.

Site Evaluation Engineer: Carollo Engineering, Inc. (Tom Crowley & Rebecca Poole)  
Land Acquisition: Smith Roberts Baldischwiler (Bryan Mitchell)  
Disinfection System Engineer: Plummer Associates (Alan Swartz)

#### Water Treatment Plant Clarifier 1 and 2 Rehabilitation (WA0375):

Clarifiers 1 and 2 at the Water Treatment Plant (WTP) were installed in 1965 and have experienced deterioration warranting replacement of gearboxes and motors, in addition to new coats of paint. After 55 years in service, it's expected that the structural integrity of these clarifiers will have decreased. In July 2021, staff hired Suez Water Technology Solutions Services, Inc., who currently own the "Accelator" technology employed by these two clarifiers, to perform a visual inspection on one of the clarifiers. They found pitting and corrosion of steel and indicated the need to repair/replace the launder and outer wall brackets, in addition to realignment for the hood structure and circular deckplate, and re-painting the structure. This project will first entail a more in-depth condition assessment of both clarifiers 1 and 2 by Carollo Engineers, Inc, including visual and non-destructive testing of the concrete to determine areas of possible concern and ultrasonic thickness testing for metal structures. A final technical memorandum will be provided with their findings in addition to estimated costs for needed repairs in order to obtain reliable capacity from the clarifiers for the next 20-40 years. A contract with schedule, scope, and fee of \$73,991.00 was obtained with Carollo and was awarded on December 14, 2021. Staff held a kickoff meeting with Carollo on December 22, 2021. An inspection and metal thickness testing was held on January 27, 2022. Paint samples were collected on February 8, 2022 for lead testing. A final Technical Memo was received in June 2022 which explained the most necessary repairs needed on clarifiers 1 and 2 are structural and electrical elements. To repair these elements only, the cost would be about \$551,096. In addition, alternates were provided for additional repair/replacements that aren't as dire. Alternate 1 consists of structural and electrical repairs in addition to metal repairs and recoating. Alternate 2 consists of structural and electrical repairs in addition to replacing both clarifiers with new carbon steel tanks. Alternate 3 consists of structural and electrical repairs in addition to replacing both clarifiers with stainless steel tanks. Cost for these alternates are \$2,306,254, \$2,742,868, and \$2,887,684, respectively. Life cycle costs decrease with each alternate. In addition, repairs and recoating to clarifier 3 were included at a cost of \$502,695. WTP staff are reviewing what they would like to do moving forward based on funding and timeline. Staff has determined that clarifier 3 is in most dire need for recoating/potential metal repairs and would like this to be accomplished with funds for this project. Repairs to clarifiers 1 and 2 would be completed at a later date if funding allows. Staff met with Carollo on July 19, 2023 to discuss combining this work with other WTP projects that need to be completed.

#### **SANITATION CAPITAL PROJECTS:**

##### Compost Facility Scale House (SA0019):

This project will modify the existing City compost facility layout located at Bratcher Minor Road, west of Jenkins, to facilitate a more efficient operation for the public and facility, install scales used for weighing large loads of compost, and construction of a modular building with potable water and sanitary sewer for staff in charge of coordinating with customers. This building will also replace the prefabricated building purchased in 2003 that has become severely deteriorated and inadequate. Based on the project scope, staff appointed TriCore Group, LLC as the engineer responsible for design and bidding services. City Council approved the contract with TriCore Group in the amount of \$30,500 on May 11, 2021. Staff met with Engineers on March 4, 2022 to discuss preliminary plans. It was determined that a permanent building be built, rather than a prefabricated building, to better accommodate operations. In order to do this, Engineers had to subcontract an architect for the design of the building. An amendment to the contract for architectural services was approved by Council on April 12, 2022, which increased the cost of engineering services to \$39,000. The engineer requested an increase of \$4,000 to the contract in order to pay for redesign of the architectural plans. Staff is working on revisions to the contract to approve a final contract amount of \$43,000. Staff received final plans and specifications from the engineers on September 6, 2022 and are reviewing before starting the bid process. Planning reviewed the current set of plans and sent their comments on June 23, 2023. These were forwarded to the Engineer for incorporation to the final plan set. A quote for access control and cameras (Convergent) and low voltage (TransTel) was obtained by IT in June. The Engineer sent a revised set of plans this month. Upon review, there are pay items missing for concrete and asphalt work, as well as details and specifications missing for the storm shelter and other important components. Comments from Planning were not incorporated and a revised specifications book has not been sent. Updated plans and specifications are currently being prepared by TriCore. As of the first week in March 2024, City of Norman comments on the plans and specifications are currently being addressed by TriCore prior to entering the bidding phase of this project.

A discussion with Tricore took place on October 2, 2024 and they requested for Norman Utilities Staff to begin compiling bid documents. Bid documents are expected to be completed in November with the bidding process



beginning in December. This project doesn't have the same priority as projects with federal or state funding window constraints such as the WRF Aeration Blowers and Biosolids CEC project, or projects that will have a greater impact on Norman residents such as the Danfield WL Replacement and SMP-18, which have all required significant input from the NUA in the period originally designated for producing the bid documents in October.

This project is expected to go out for bid in January or early February 2025. A request was made for Tricore to tender plans to Development Services for review while the bidding documents are finalized and the bidding process begins.

The project went out for bid in January and bid opening will be on March 20, 2025. As of March 2025, received bids are being evaluated before proceeding.

Following the evaluation of bids, Contract and Bonds have been sent to the lowest bidder WL McNatt & Company in the amount of \$1,787,506. This exceeds the budget for this project, and a change order has been negotiated and sent to WL McNatt & Co., reducing the scope of work on this project to bring costs into alignment with budgetary constraints. The contract and change order for this project is expected to be awarded and approved in the last City Council regular meeting in May.

Contract was awarded at the May 27, 2025 City Council Regular Meeting and contract documents signed by CoN personnel were received on June 4, 2025. A preconstruction meeting will be held in June 2025 where a construction schedule will be set.

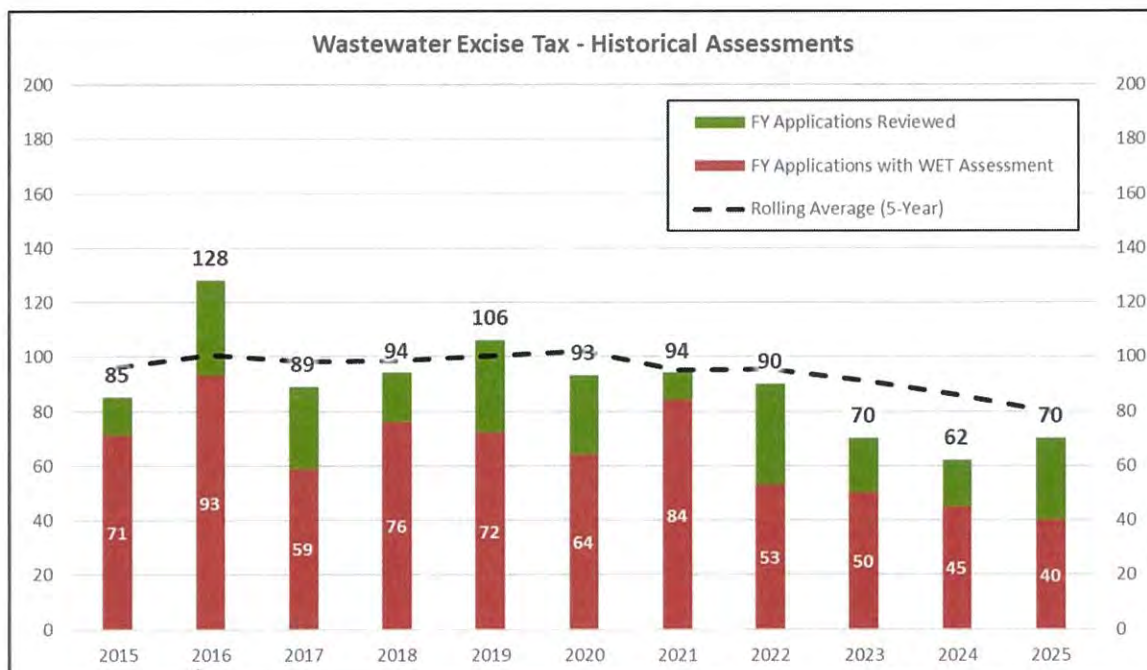
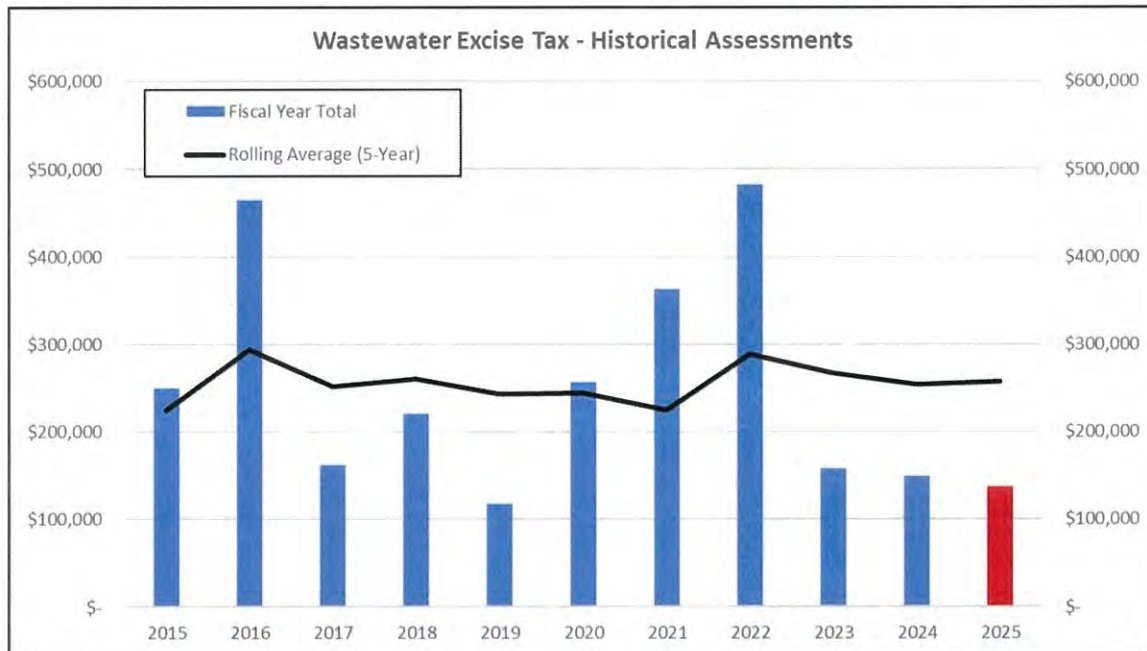
Mobilization and project construction to begin on Monday, July 28<sup>th</sup>, 2025.

Engineer: TriCore Group, LLC (Greg Vance)

Sanitation Cost-of-Service Study (SA0025): This study will complete a financial evaluation of the Sanitation Fund. Raftelis, who has performed several financial studies for the Utilities Department, was selected to complete this work. Under this contract, Raftelis will evaluate the overall financial condition of the Sanitation fund amidst increasing costs. In summary, this study will develop a financial plan based on historical revenues and anticipated operating and capital expenditures, assess costs for service for various customer classes and services provided to sanitation customers, evaluate the current rate structure and prepare recommended modifications or increases to eliminate customer class subsidies and/or meet requirements for the financial plan; and present information to City Council. Contract was awarded by City Council on January 23, 2024. Raftelis is currently working through the data to ensure that the billing and revenue models are correctly configured.

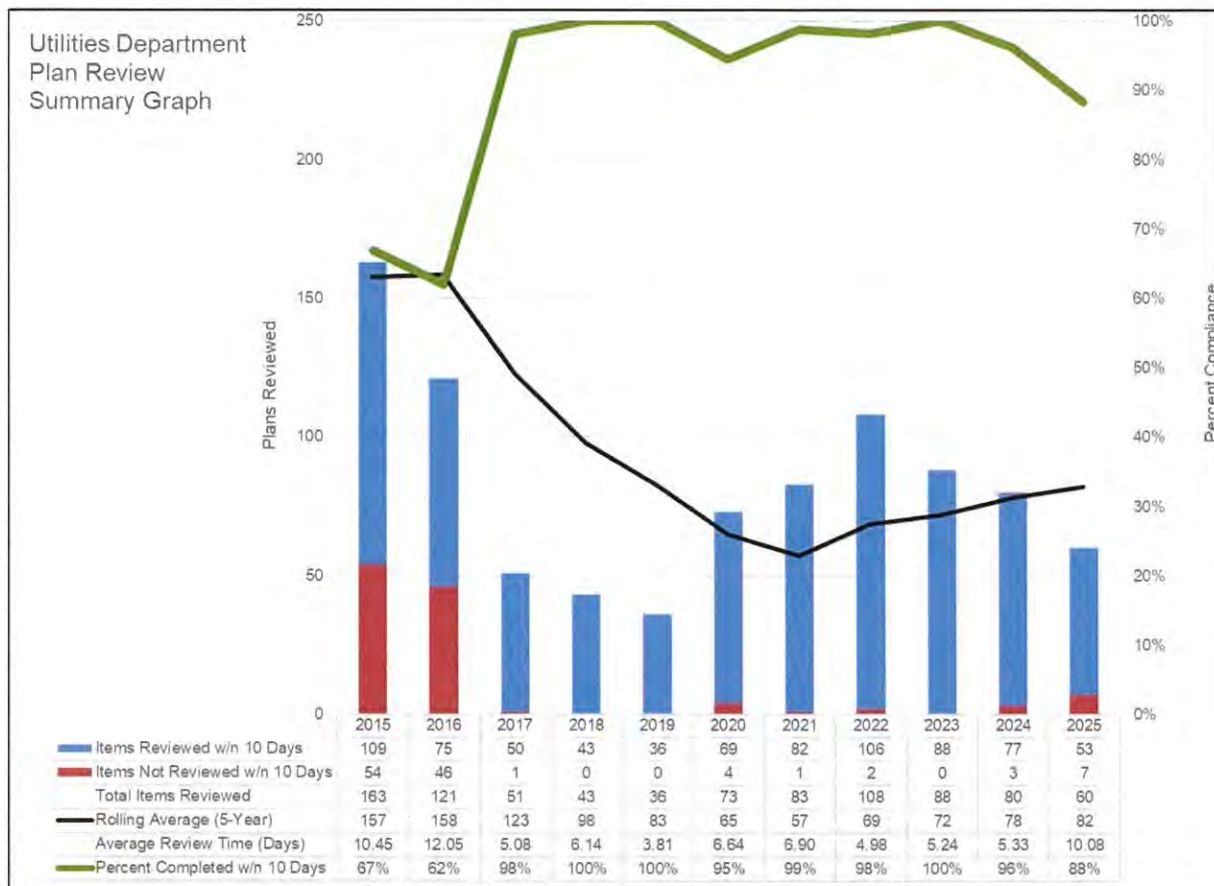
### Wastewater Excise Tax – Non-Residential:

WRF Investment Fee/Wastewater Excise Tax: Staff evaluated the Wastewater Excise Tax on four commercial entities last month. Five applications were determined to increase wastewater flows over the previous use of the site. For the fiscal year, 70 commercial properties have been reviewed and a total of \$136,743.54 has been assessed to the entities that will increase wastewater flows for their respective property. Below are graphs showing the amount assessed and the number reviewed.



## PLAN REVIEW:

No plan sets were reviewed this past month. Staff has reviewed 60 plans for the current fiscal year with an average review time of 10.08 days and with 88 percent of plans reviewed within 10 days.



## RECOUPMENT PROJECTS:

1. NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17. Collected payback fees of \$697 for Jolley Addition on 03/23/18. NUA approved appropriation of payback funds 12/10/19 allowing staff to issue payback checks to developers in late December 2019.
2. Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.
3. North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.
4. 36th Avenue NW Waterline Payback: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Total payback to date is \$65,123.
5. 24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Medcore billed \$27,212 on 04/15/20; total payback to date is \$87,074 of original project cost of \$346,134.
6. Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links

at end of fiscal year. Payback funds returned to Links in January 2018. Links check reissued in July 2019 as previous check was never cashed.

7. Interstate Drive Waterline Payback: NUA approved payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction was complete in late 2015. Staff has finalized project costs, payback amounts and the Final Payback resolution approved 12/10/19. Hudiburg Subaru billed \$28,540 on 04/24/20 and UNP was billed \$32,963 for detention pond on 04/24/20.
8. Ruby Grant Waterline Payback: NUA will soon consider a new waterline payback project for waterline improvements along Franklin Road in conjunction with the Ruby Grant Park Improvements. Norman Forward through the Parks Department will fund 50% and the NUA will fund the remaining costs to be paid back over 20 years as property to the north develops. Design plans are complete and project will bid 07/25/19. Ruby Grant Waterline Payback project approved by Council 12/10/19; construction of 12-inch waterline is nearing completion. Battison Honda is considering new development along Interstate Drive north of Franklin Road that will connect to the Ruby Grant Waterline.

#### **Private Water Well Permits Issued**

0 water well permits were issued for the month of June.

<b>DIVISION OF ENVIRONMENTAL RESILIENCE AND SUSTAINABILITY</b>	<b>June</b>
<b>2025 SUMMARY</b>	

	MONTHLY	YEAR-TO-DATE
<b>STORMWATER CONSTRUCTION SW</b>		
INSPECTIONS	90	942
ACTIVE SITES	84	892
CITATIONS	0	0
NOVS	2	2
CDOS	0	0
SWOS	0	0
ECPS	3	26

<b>STORMWATER MS4 OPERATIONS</b>		
ACTION CENTER	3	22
PWSTORMWATER	0	8
CALLS	4	60
OTHER	14	83
TOTAL INQUIRIES	21	159
OUTFALL INSPECTIONS	12	68
MCM 5 INSPECTIONS	1	126
MCM 6/P2 INSPECTIONS	11	24

<b>PRETREATMENT/FATS, OILS, AND GREASE (FOG) PROGRAM</b>		
FOG INSPECTIONS	18	212
FOOD LICENSE APPROVAL	3	32
SIU INSPECTIONS	3	18
SIU SITES SAMPLED	0	26
TABLE II MONITORING (%)	0%	100%
TABLE III MONITORING (%)	25%	75%

<b>HOUSEHOLD HAZARDOUS WASTE</b>		
HHWF: CARS SERVED	92	744
SWAP SHOP VISITS	5	58
OIL DISPOSED	1512	42994
ANTIFREEZE DISPOSED	0	5895
TIRES DISPOSED	14355	125685
HHW MATERIAL COLLECTED	5719	44044
E-WASTE: CARS SERVED	0	1082
E-WASTE COLLECTED	0	68979
TOTAL CARS SERVED	92	1850
TOTAL MATERIAL COLLECTED	5719	113607

<b>REVENUE</b>		
FOG PROGRAM	\$ 1,146.00	\$ 32,928.00
SURCHARGE	\$ 7,917.48	\$ 120,917.50
LAB ANALYSIS RECOVERY	\$ -	\$ -
IND. Dischg. Permit fee	\$ -	\$ 36,554.52
TOTAL	\$ 9,063.48	\$ 190,400.02

ACTIVITIES
<b>ECAB</b>
Provided staff liaison support including attending meetings, preparation of minutes, speaker scheduling and issue research.
Meeting June 18th.
Urban forestry discussion.
Educational hand outs and participation in Monarchs festival.
<b>DoERS</b>
On June 7, Loudenback, Chao, Boteler and Gates facilitated a Girl Scouts of America clean-up at Sutton Wilderness Park.
On June 9, the Bishop Creek Watershed Based Plan meeting was held.
On June 9, Loudenback participated in the DEQ WQS Bacterial Workgroup meeting.
On June 9, Loudenback and Chao participated in the LTWA Board Meeting
On June 11, Loudenback presented to the YMCA Senior Luncheon on sustainability.
On June 12, Loudenback and Chao coordinated with PW staff to help with CRS preparation.
On June 16, Loudenback met with representatives of SolSmart to work on Norman credentialling.
On June 17, Loudenback, Chao and Boteler participated in the OKC SW webinar training event.
On June 18, the first meeting for Monarchs in the Park 2025 was held.
On June 24, Loudenback met with Cathy Bowden to discuss the foam recycling program at ULCSC
On June 26, Chao and Loudenback led a bee hotel making workshop with Red Earth Sierra Club.
On June 27 and 28, Loudenback, Boteler, Chao, and Epperson attended the Sustainable Landscape Conference in OKC.
On June 29, Chao participated in the OCASA Board and Retreat meeting.



## Upcoming Events:

July

Lakes Appreciation and Water's Worth It Month

7/12/2025 Love Your Lake Week

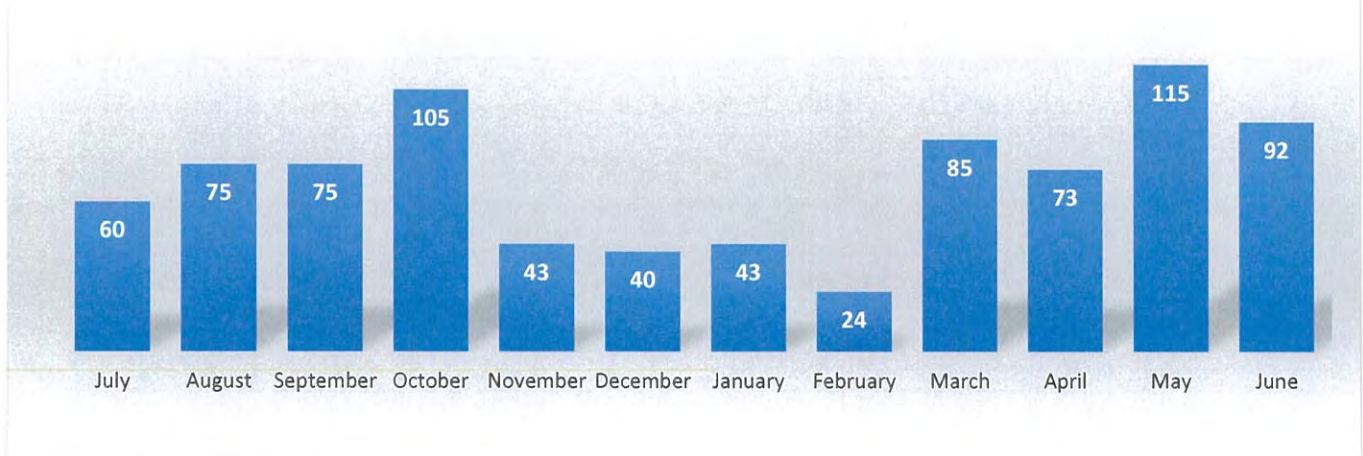
7/23/2025 State Pretreatment Coordinators meeting Owasso

7/22-24/2025 OFMA SWTC

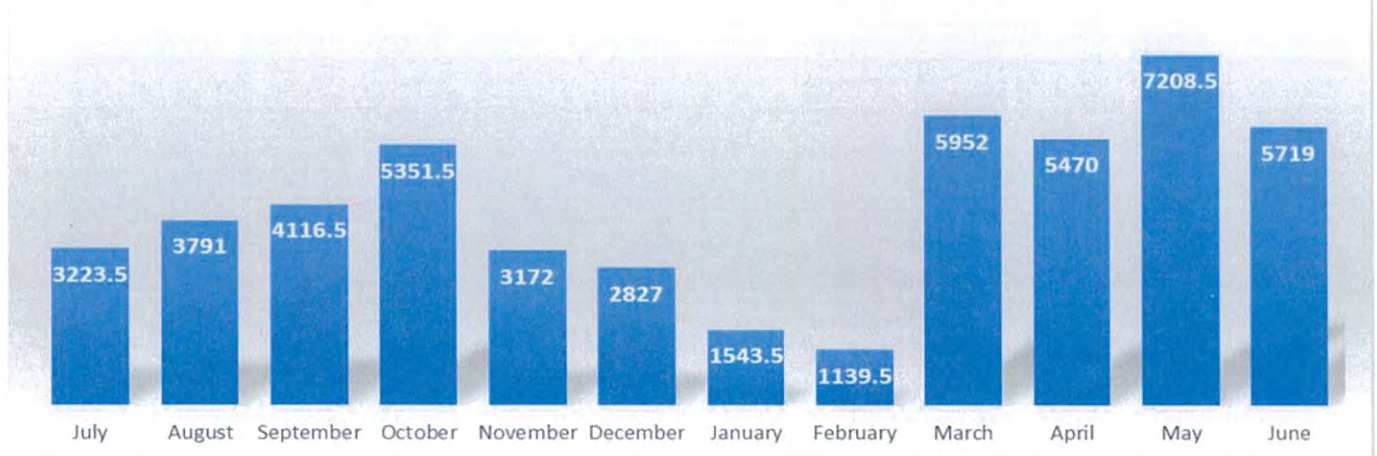
10/5/2025 Monarchs in the Park

8/5-8/2025 EPA Region VI Conf. Denton, TX.

## Number of Facility Appointments



## Amount Collected in Pounds at Facility (lbs)



CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 2025		FYE 2024	
June 2025	MONTH	YTD	MONTH	YTD
<b>New Meter Sets:</b>	<b>33</b>	<b>389</b>	<b>39</b>	<b>387</b>
Number Short Sets	31	369	38	376
Number Long Sets	2	20	1	11
Average Meter Set Time	5.91	6.29	4.64	6.03
Number of Work Orders:				
Service Calls	629	6,416	614	5,901
Meter Resets	1	6	0	4
Meter Removals	7	39	2	42
Meter Changes	15	529	41	690
Locates Completed	722	6,923	677	5,253
Number of Water Main Breaks	6	164	5	143
Average Time Water Off	3.54	1.56	4.80	1.64
Number of Water Leaks	65	603	39	556
Fire Hydrants:				
New	0	1	0	0
Replaced	0	9	0	5
Maintained	65	536	37	578
Number of Valves Exercised	87	1,290	117	1,029
Feet of Main Construction	0	0	0	500
Hours of Main Construction	0	0	0	1,631
Meter Changeovers	0	0	0	5
OJI's	0	0	0	1
Hours Flushing/Testing New Mains	16.52	144	12	158
Hours Worked Outside of Division	0.00	0.00	0	0

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 2025		FYE 2024	
June 2025	MONTH	YTD	MONTH	YTD
Obstructions:				
City Responsibility	0	25	1	20
Property Owner Responsibility	17	239	17	235
<b>TOTAL</b>	<b>17</b>	<b>264</b>	<b>18</b>	<b>255</b>
Number of Feet of Sewer Cleaned:				
Cleaned	94,777	1,220,522	69,684	993,682
Rodded	2,835	47,477	7,539	45,084
Foamed	0	100,216	0	101,572
SL-RAT	0	26,696	11,802	44,678
<b>TOTAL</b>	<b>97,612</b>	<b>1,394,911</b>	<b>89,025</b>	<b>1,185,016</b>
Sewer Overflows:				
Rainwater	0	2	0	0
Grease/Paper/Roots	0	4	0	1
Obstruction	0	1	0	1
Private	0	4	0	11
Other (Lift Station, Line Break, etc.)	0	1	0	0
<b>Total Overflows</b>	<b>0</b>	<b>12</b>	<b>0</b>	<b>13</b>
Feet of Sewer Lines Televised	42,632	451,341	35,493	326,463
Locates Completed	272	3,169	258	3,617
Manholes:				
Inspected	1,181	14,275	1,193	13,955
New	0	0	0	0
Raised	0	29	0	19
Repaired	0	23	0	22
Feet of Sewer Lines Replaced/Repaired	4.00	51.50	0	106
Hours Worked at Lift Station	38.46	643.47	45	500
Hours Worked for Other Departments	96.89	176.92	5.70	49.08
OJI's	0	2	0	0
Square Feet of Concrete	0	0	0	0
Average Response Time (Minutes)	28.00	22.72	21.00	26.25
Number of Claims	0.00	0.00	0.00	5.00

City of Norman, Oklahoma  
Department of Utilities

Monthly Progress Report  
Water Reclamation Facility  
June 1-31, 2025  
**Flow Statistics**

	<b>FYE 2025</b>		<b>FYE 2024</b>	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	493.9	4444.3	345.9	4179.8
Total Effluent Flow (M.G.)	432.6	4310.6	336.0	3966.5
Influent Peak Flow (MGD)	25.3	40.5	17.8	28.3
Effluent Peak Flow (MGD)	22.8	42.3	14.4	27.7
Daily Avg. Influent Flow (MGD)	16.5	12.8	11.5	11.4
Daily Avg. Effluent Flow (MGD)	14.4	12.2	11.2	10.8
Precipitation (inches)	10.6	90.0	4.0	43.5

**Discharge Monitoring Report Stats**

5 day BOD:

EPA minimum percentage removal 85%

Avg.

Avg.

Influent Total (mg/l)	94	100
Effluent Carbonaceous Total	2.2	2
Percent Removal	97.7	98.0
Total Suspended Solids:		
Influent (mg/L)	148	204
Effluent (mg/L)	20.6	16.8
Percent Removal	86	91.8
Dissolved Oxygen:		
Influent (min)	1.4	1.3
Effluent (min)	8.3	8.6
pH		
Influent (Low)	6.9	6.5
(High)	7.3	7.1
Effluent (Low)	7.0	6.9
(High)	7.5	7.2
Ammonia Nitrogen		
Influent (mg/L)	14.1	28.8
Effluent (mg/L)	2.7	0.9
Percent Removal	81.0	96.9

**Utilities**

Electrical

Total kWh Used (Plant wide)	422,200	5,786,720	343,880	5,144,720
Aeration Blowers	145,700	1,541,500	103,300	1,445,800
UV Facility	67,800	823,200	65,000	722,600

Natural Gas

Total cubic feet/day (plant wide)	232,000	5,310,000	19,600	3,491,000
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Public Education (Tours)

1	19	2	50
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Total Attendees for FYE 25

222	252
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Reclaimed Water System (MG)

0.0	0.0
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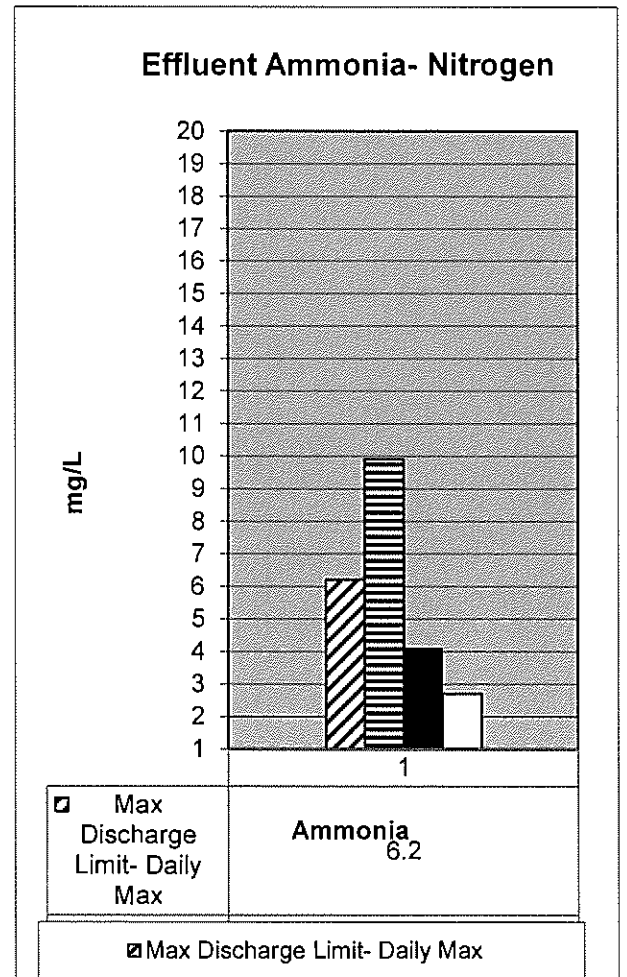
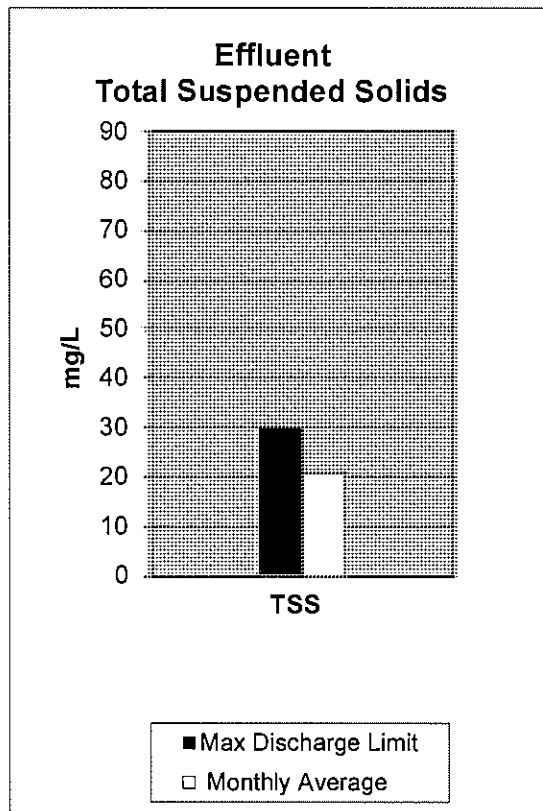
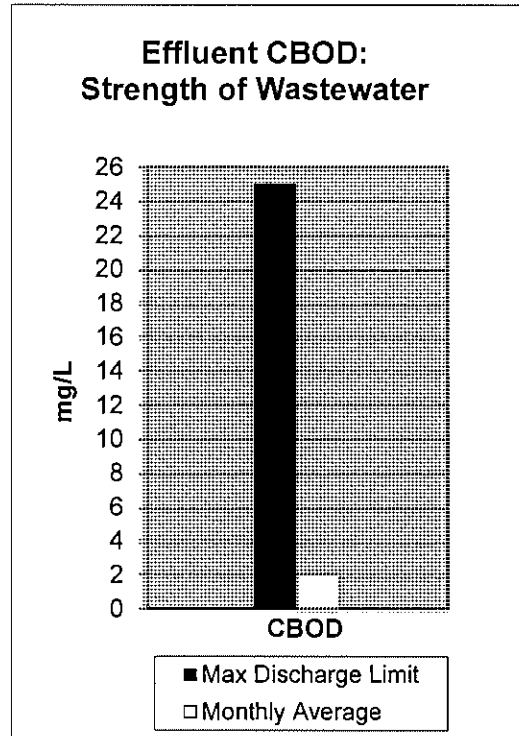
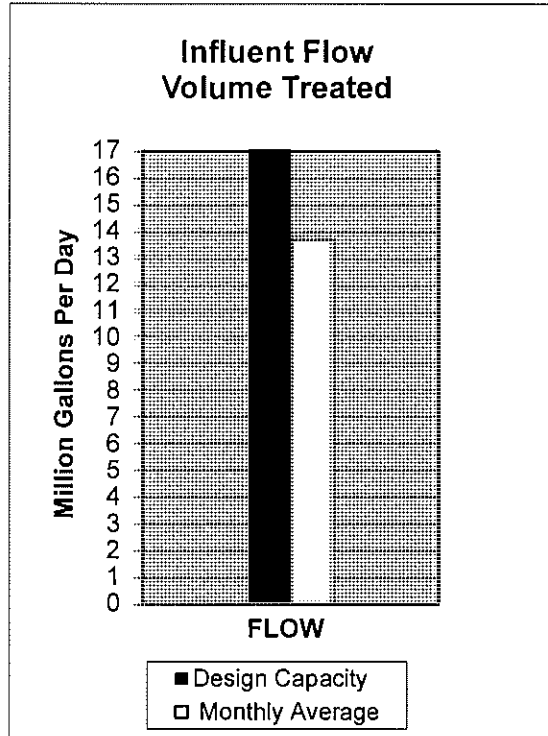
OU Golf Course

4.3	103.6	9.6	95.5
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E. coli average for June 2025 148 MPN (Limit is 126)

End of Fiscal Year Totals

CITY OF NORMAN  
WATER RECLAMATION FACILITY  
June 2025



Comments here

**CITY OF NORMAN, OKLAHOMA  
DEPARTMENT OF UTILITIES  
MONTHLY PROGRESS REPORT**

**WATER TREATMENT DIVISION**

**MONTH: June-2025**

	<b>FYE 2025</b>		<b>FYE 2024</b>	
	<b><u>This month</u></b>	<b><u>Year to date</u></b>	<b><u>This month</u></b>	<b><u>Year to date</u></b>
<b>Water Supply</b>				
Plant Production (MG)	343.56	4079.33	407.03	3836.47
Well Production (MG)	46.59	894.93	95.32	1319.29
Oklahoma City Water Used (MG)	29.99	361.40	32.00	366.97
Total Water Produced (MG)	420.14	5335.66	534.35	5522.73
Average Daily Production	14.00	14.62	17.81	15.09

**Peak Day Demand**

Million Gallons	18.05	23.15	23.35	23.35
Date	6/25/2025	8/6/2024	6/29/2024	6/29/2024
System Capacity (see note 1)	30.34	30.34	30.34	30.34
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	0.00

Note 1: 2024- system capacity updated to reflect actual firm capacity from all sources

**Costs**

Plant	\$700,764.79	\$8,392,544.51	\$683,655.01	\$8,197,226.88
Wells	\$210,547.24	\$2,748,083.09	\$231,223.79	\$2,916,918.95
OKC	\$102,960.41	\$1,232,968.69	\$94,050.40	\$1,156,249.39
Total	\$1,014,272.44	\$12,373,596.29	\$1,008,929.20	\$12,270,395.22

**Cost per Million Gallons**

Plant	\$2,039.72	\$2,057.33	\$1,679.60	\$2,136.66
Wells	\$4,519.15	\$3,070.72	\$2,425.89	\$2,210.98
OKC	\$3,433.04	\$3,411.66	\$2,938.71	\$3,150.79
Total	\$2,414.12	\$2,319.04	\$1,888.13	\$2,221.80

**Water Quality**

Bacterial Samples in Compliance	101	1,202	100	1,205
Bacterial Samples out of Compliance	2	4	0	5
Total number of inquiries (Note 2)	1	13	6	26
Total number of complaints (Note 2)	0	34	3	53
Number of complaints per 1000 service connections	0.00	0.79	0.07	1.29

Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished.

**Safety**

Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	1	2	0	10

**Public Education**

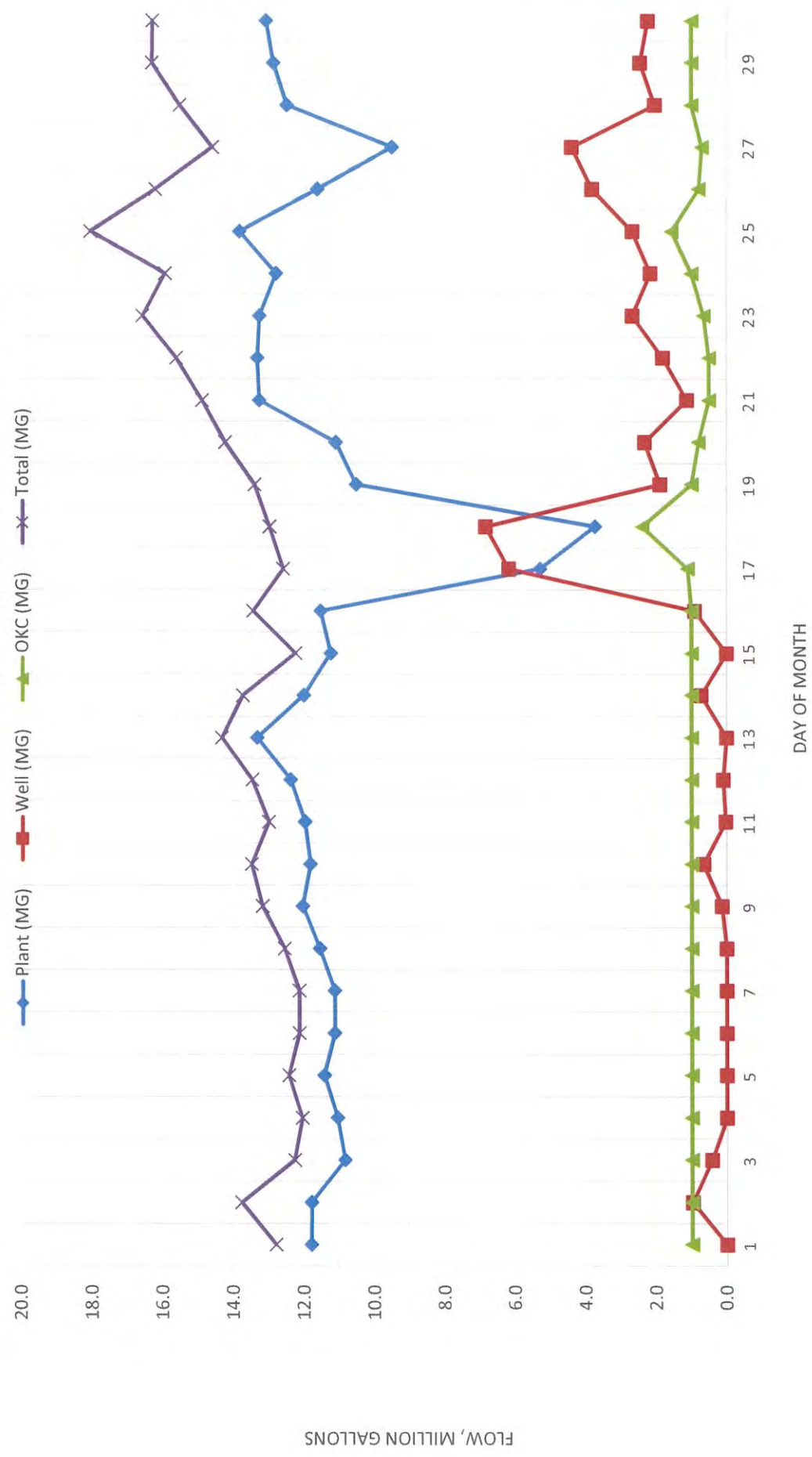
Number of tours conducted	1	21	4	21
Number of people on tours	24	230	9	187

**Notes:**

Surge suppressor replace in RDP system.  
Replacedreplaced cooling water valve in Ozone Generator 1.  
Rented and installed chiller for the Sodium Hypochlorite Generator.



# WATER PRODUCTION FOR JUNE 2025



# MONTHLY TRANSFER STATION REPORT

June 2025

	TONS PER MONTH	REVENUE PER MONTH
O.U.	320.94	\$18,226.17
STANDARD GATE	1,033.53	\$114,372.12
RESIDENTIAL	302.82	\$14,479.40
MATTRESS		\$1,775.00
TOTALS:	1,657.29	\$148,852.69

	MONTH
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	9189.32

# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	439.00
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# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	0.00
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# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	0.00
---	------

TOTAL LOADS BROUGHT TO LANDFILLS:	9189.32
GRAND TOTAL TONS TO LANDFILLS	439.00

DISPOSAL COST PER TON (OKC)	\$21.75
TIPPING FEE'S FOR DUMPING AT OKC:	\$9,548.25
GRAND TOTAL TIPPING FEE'S	\$9,548.25

# OF LOADS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	563.00
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# OF TONS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	4003.52
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# OF LOADS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	393.00
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# OF TONS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	3192.67
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TOTAL LOADS BROUGHT TO TRANSFER STATION:	956.00
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TOTAL TONS BROUGHT TO TRANSFER STATION:	7196.19
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MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	116.88
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TOTAL TONS RECEIVED AT TRANSFER STATION	1774.17
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# SANITATION DIVISION PROGRESS REPORT

## SUMMARY 2025

	FYE 23		FYE 25	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	2	24	0	21
<u>On The Job Injuries</u>	1	6	0	8
<u>Bulk Pickups</u>	38	221	51	692
<u>Refuse Complaints</u>	168	729	214	1431
<u>New Polycarts Requests</u>	65	562	60	660
<u>Polycarts Exchanges</u>	4	95	0	53
<u>Additional Polycart Requests</u>	88	630	4	825
<u>Replaced Stolen Polycarts</u>	27	230	13	371
<u>Replaced Damaged Polycarts</u>	98	949	12	660
<u>Polycarts Repaired</u>	56	430	3	334

# COMPOST MONTHLY REPORT

JUNE 2025

MONTH

TONS BROUGHT IN BY COMPOST CREWS:	508.10
LANDFILL TIPPING FEE'S	\$ 21.75
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 11,051.18

TONS BROUGHT IN BY PUBLIC:	800.00
TONS BROUGHT IN BY CONTRACTORS :	5,552.00
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	1,000.00
LANDFILL TIPPING FEE'S	\$ 21.75
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 159,906.00

TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 170,957.18
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REVENUE COLLECTED FROM COMPOST SALES:	\$200.00
REVENUE COLLECTED FROM GATE SALES:	\$6,920.00

TOTAL TONS COLLECTED	7,860.10
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MULCH CUBIC YDS  
MONTH

COMPOST CUBIC YDS  
MONTH

PARKS DEPT.	50
ROAD & CHANNEL	
LINE MAINTENANCE	
STREET DEPT.	
WATER TREATMENT	
MURPHY PRODUCTS OKC	
SELF LOADING BIN	75
DRYING BEDS	0
COMPOST SOLD BY CUBIC YARDS	
MULCH SOLD BY CUBIC YARDS	
TOTAL:	125

100
60
160

**CURBSIDE MONTHLY RECYCLING REPORT**

June-25

**PROGRAM STATISTICS**

	AVERAGE
	MONTH
SET OUT/PARTICIPATION RATE:	90%
AVERAGE TONS PER DAY :	17.20
POUNDS PER HOME:	20.3

**COMMODITY BY TON**

	% of Total	TONS
ALUMINUM BEVERAGE CAN	2.10%	17.13
#1 PET	5.50%	44.87
NEWS	0.00%	0
GLASS CONTAINERS	5.72%	46.66
MIX PAPER	33.40%	272.48
PLASTIC FILM	0.57%	4.65
#2 NATURAL	0.90%	7.34
#2 COLOR	1.10%	8.97
#3-#7	0.00%	0
METAL	0.82%	6.69
RIGIDS	0.89%	7.26
TIN-STEEL SCRAP	3.30%	26.92
TRASH	28.30%	230.87
OCC	17.40%	141.95
<b>TOTAL</b>	<b>100.00%</b>	<b>815.79</b>

	MONTH
SERVICE CALLS (MISSES)	25
HOUSESIDE	3
REMINDER	1
SCATTERED	0
MISC.	0
REPAIR	3
NEW	60
ADD	4
MISSING	13
EXCHANGE	0
REPLACE	12
PICK UP	19
<b>TOTAL CALLS</b>	<b>140.00</b>

	MONTH
<b>LANDFILL COST AVOIDANCE</b>	<b>\$17,743.43</b>

# Drop Center Report June 2025

MONTHLY UNIT PRICES	Revenue per ton	Proc. Fee	LBS Rejected	Tons Rejected	%	LNDFL Fee	Tons Diverted	\$ Diverted
ALUMINUM:	\$1,100.00	\$0.00		0	0	\$21.75	204.27	\$4,442.87
PLASTICS:	\$75.00	\$0.00						
STEEL CANS:	\$0.00	\$0.00						
MIXED OFFICE PAPER:	\$0.00	\$0.00						
CARDBOARD:	\$35.00	\$0.00						

RECYCLING CENTER DATA:	#9	Westwood	Hollywood	Transfer	Total Tons	PRO/FEE	Revenues	Net
ALUMINUM:	TONS	TONS	TONS	TONS				
PLASTICS:	0.55	0.2	0.65	0.05	1.45	\$0.00	\$1,595.00	\$1,595.00
STEEL CANS:	4.42	0.92	5.54	0.29	11.17	\$0.00	\$837.75	\$837.75
MIXED OFFICE PAPER:	0.55	0.2	0.65	0.05	1.45	\$0.00	\$0.00	\$0.00
CARDBOARD:	1.64	1.8	4.6	0	8.04	\$0.00	\$0.00	\$0.00
RECYCLING CENTER TOTALS:	13.79	8.49	23.11	0.87	46.26	\$0.00	\$1,619.10	\$1,619.10
	20.95	11.61	34.55	1.26	68.37	\$0.00	\$4,051.85	\$4,051.85

Commercial Cardboard Containers	Compactors	Wood	Glass	Metal
TONS	TONS	TONS	TONS	TONS
26.94	Revenues	Revenues	Revenues	Revenues
	\$942.90	\$555.45	\$0.00	\$0.00
	15.87	0	25.14	0
				Cost
				Profit
				\$0.00

Expenses	Average hrly+ benefits	\$26.78
Cage Rolloff	Cardboard	MXD Office
Hours	60	8
Labor \$	\$1,606.80	\$214.24
Vehicle cost	\$0.00	\$0.00
	\$2,695.45	\$2,695.45

Customer Revenue
\$12,377.80

Total All Recycle and Cardboard	Total Recycle Only	Total Cardboard
TONS	TONS	TONS
136.32	Revenues	Revenues
	\$5,550.20	\$2,432.75
	47.25	89.07
		\$3,117.45

Revenue	Income	Expense	Net
	\$17,928.00	\$9,625.58	\$ 8,302.42