


## MEMORANDUM



**DATE:** April 15, 2025  
**TO:** Clint Mercer, Chief Accountant  
**FROM:** Sarah Encinias, Legal Admin Tech   
**SUBJECT:** City of Norman Debt Recovery  
Restitution for Damage to Police Vehicles

The Cleveland County District Court has ordered restitution for damage that occurred to Norman Police Department vehicles where insurance monies could not be collected. The District Attorney's Office then collects this restitution and remits payment to the City.

Attached is a check for \$407.64 (voucher #7099993, dated 4/7/2025) from the District Attorney's Office, for the incidents described below. Please advise if further information is needed regarding this payment.

Vehicle Unit	Incident Date	Court Case	Name	Payment Amount
PD-1215	4/7/2024	CM-24-732	E. Barnes	\$ 207.64
PD-1225	8/30/2023	CM-23-1648	M. Moody	\$ 200.00

### *Attachment*

cc: Kevin Foster, Chief of Police  
Chad Vincent, Major, Police Department  
Lisa Tullius, PD Admin Tech  
Monteshia Brakhage, PD Admin Tech  
Mark Delgado, Light Repair Supervisor  
Jennell James, Fleet Service Writer  
Barbara Andros, Revenue Collection Supervisor  
Ryan Riddel, Assistant City Attorney

Cleveland County District Attorney

City of Norman  
Type: OD-701

JPMorgan Chase OD

Voucher number: 7099993  
Date: 4/7/2025  
Amount: 407.64

SKP

Office Copy

Office of District Attorney  
Cleveland County DA - Criminal Restitution

JPMorgan Chase OD

Date: 4/7/2025  
Amount: 407.64

Voucher number: 7099993

City of Norman

SKP

Detach this stub before Cashing. Retain the Stub for your Records.

Non-Negotiable.

THE KEY TO DOCUMENT SECURITY • HEAT ACTIVATED THUMB PRINT • ADDITIONAL SECURITY FEATURES INCLUDED • SEE BACK FOR DETAILS

Office of District Attorney  
Cleveland County DA - Criminal Restitution

JPMorgan Chase OD

Voucher Number: 7099993  
Registration Number: 10227  
Date: 4/7/2025

To the County Treasurer As Official  
Depository:

Void After One Year

Pay  
To  
The  
Order  
Of

City of Norman

Exactly four hundred seven dollars and sixty-four cents  
For:

City of Norman  
201 W. Gray St

\$407.64

\_\_\_\_ County Treasurer  
\_\_\_\_ Deputy