


MEMORANDUM



DATE: April 11, 2025
TO: Clint Mercer, Chief Accountant
FROM: Sarah Encinias, Legal Admin Tech 
SUBJECT: City of Norman Debt Recovery – Damage to City Vehicle

The City of Norman has contracted with Alternative Claims Management (ACM) to provide damage recovery services for the City when a loss is caused by an at-fault party. At-fault parties are automobile drivers who are involved in a collision with a City vehicle and is found to be the cause, or at-fault, of the collision. ACM pursues payment from the at-fault party's insurance company and sends payment to the City.

Attached is check #9910071182 from ACM in the total amount of \$1,615.80. This payment represents damage reimbursement from an insurance company for the incident described below.

Please advise if you need additional information regarding this payment.

Vehicle Unit	Date of Incident	Insured	Insurance	Payment Amount
PD-1189	1/12/2022	D. Reed	State Farm	\$ 1,615.80

Attachment

cc: Kevin Foster, Chief of Police
Chad Vincent, Major, Police Department
Lisa Tullius, PD Admin Tech
Monteshia Brakhage, PD Admin Tech
Mark Delgado, Light Repair Supervisor
Jennell James, Fleet Service Writer
Barbara Andros, Revenue Collection Supervisor
Ryan Riddel, Assistant City Attorney

Remittance Info: Inv C-25119
Alternative Claims Management

JPMorgan Chase Bank, N.A.
Verify: 888-237-9615
90-7162/3222

9910071182

3/31/2025

PAY TO THE ORDER OF NORMAN POLICE DEPARTMENT

\$ 1615.80

One Thousand Six Hundred Fifteen and 80/100

DOLLARS

VOID AFTER 90 DAYS



From: Alternative Claims Management
Pay To: NORMAN POLICE DEPARTMENT

Date: 3/31/2025
Check #: 9910071182

Invoice Number	Bill Amount	Bill Payment Amount
C-25119	\$1,615.80	\$1,615.80
Total		\$1,615.80

