



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 07/08/2025

REQUESTER: Lisa D. Krieg

PRESENTER: Lisa D. Krieg, CDBG Grants Manager

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, OR POSTPONEMENT OF AMENDMENT TWO TO HOME AMERICAN RESCUE PLAN ACT GRANT.

BACKGROUND:

On March 14, 2023, Norman City Council approved Substantial Amendment One to the Second Year Action Plan for the 47th Year Community Development Block Grant and 2021 HOME Investment Partnership Program. This Substantial Amendment was to accept the award of \$1,560,908 of American Rescue Plan Act - HOME (HOME-ARP) funding after approval of the HOME ARP Allocation Plan by the US Department of Housing and Urban Development (HUD). The funding for this award was included within the American Rescue Plan which was passed by the U.S. Congress and signed into law on March 11, 2021. To address the need for homelessness assistance and supportive services, Congress appropriated \$5 billion in ARP funds to be administered through HOME to perform four activities that must primarily benefit qualifying individuals and families who are homeless, at risk of homelessness, or in other vulnerable populations. These activities include: (1) development and support of affordable housing; (2) tenant-based rental assistance (TBRA); (3) provision of supportive services; and (4) acquisition and development of non-congregate shelter units. The program described in this notice for the use of the \$5 billion in ARP funds is the HOME-American Rescue Plan or "HOME-ARP."

The development of the HOME ARP Allocation Plan was conducted utilizing a process and template prescribed by the HUD Department over an eighteen month period which included multiple consultations to determine the critical needs of each community awarded funding. This process culminated with the determination that Permanent Supportive Housing was the critical need for Norman Oklahoma. As a result of these efforts, Grant Number M21MP400204 was executed in the amount of \$1,560,908 between the City of Norman and HUD. Capital Project GC0094 was established for this activity.

DISCUSSION:

While conducting recent quality control efforts, HUD discovered an administrative error in the allocations of the HOME ARP funds. This error resulted in an additional award of \$1,806 to the City of Norman. The acceptance of these funds do not trigger a Substantial Amendment according to the City of Norman Citizen Participation Plan. Unlike Substantial Amendment One

wherein the Allocation Plan programmed the source and the uses of the funds, this is simply increasing the budget (Development of Affordable Rental Housing) within one of the already approved activities and will be considered Amendment Two to Grant M21MP400204.

The summary of the existing funding and the proposed change is as follows:

GC0094	Use	Existing Funding Amount	Proposed Funding Amount
21240303 44009	Supportive Services	\$ 100,000	\$100,000
	Acquisition and Development of Non-Congregate Shelters	\$ 0	\$0
	Tenant Based Rental Assistance (TBRA)	\$ 0	\$0
21240303 46101	Development of Affordable Rental Housing	\$ 1,226,908	\$1,228,714
	Non-Profit Operating	\$ 0	\$0
	Non-Profit Capacity Building	\$ 0	\$0
21240303 42001	Administration and Planning	\$ 234,000	\$234,000
	Total HOME ARP Allocation	\$ 1,560,908	\$1,562,714

RECOMMENDATION:

Staff recommends approval of Amendment Two to the Second Year Action Plan for the 47th Year Home Investment Partnerships Program, as proposed, including acceptance of the additional HOME ARP Allocation Plan funding of \$1,806 for a total amount of \$1,562,714.

Revenue account Other Revenue-HOME ARP (Account 212-333348) has been established for this funding. After approval, the \$1,806 of additional funds are requested to be allocated to Affordable Rental Housing-ARPA, Construction (Account 21240303-46101; Project GC0094).