



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 7/8/2025

REQUESTER: ANDREW BRUEHL, INTERIM UTILITIES MANAGER

PRESENTER: ANDREW BRUEHL, INTERIM UTILITIES MANAGER

ITEM TITLE: CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION AND/OR POSTPONEMENT OF BID 2425-51 FOR THE PURCHASE OF LIQUID AMMONIUM SULFATE BULK FROM CHEMTRADE CHEMICALS US LLC FOR \$0.1620 PER POUND. FOR THE PURCHASE OF LIQUID AMMONIUM SULFATE BULK FOR THE WATER TREATMENT FACILITY.

BACKGROUND:

On May 22, 2025, bids were opened for Bid 2425-51 for Liquid Ammonium Sulfate Bulk. Liquid Ammonium Sulfate Bulk is used as a disinfectant in the treatment of water. Funds in the amount of \$1,365,146 have been budgeted in the fiscal year 2025-2026 (FYE 2026) Budget, Water Fund - Water Treatment Plant - Operating Chemicals (account 31955234 43108) for purchase of all treatment chemicals.

DISCUSSION:

Specifications for Bid-2425-51 for Liquid Ammonium Sulfate Bulk were sent to nine (9) vendors and five (5) bids were received. No-bids were due to uncertain costs and supply demands. The lowest and best bid meeting all specifications was submitted by Chemtrade Chemicals US LLC of Parsippany, NJ, in the amount of \$0.1620 per pound. This compares to a cost of \$0.2425 per pound last year for a decrease of 33.20 percent. This decrease has occurred due to shipping/transporting costs.

The initial bid contained two bid amounts, in per ton and per pound amounts. The per ton bid amount was the correct bid amount and Chemtrade Chemicals US LLC corrected their per pound bid amount to be equal to the per ton amount.

RECOMMENDATION:

Purchases will be made throughout FYE 2026. Bids have been examined by staff and found to be in order and proper as to form. Based upon the above information, staff recommends acceptance of the lowest and best bid is Chemtrade Chemicals US LLC in the amount of \$0.1620 per pound.