



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 7/8/2025

REQUESTER: ANDREW BRUEHL, INTERIM UTILITIES MANAGER

PRESENTER: ANDREW BRUEHL, INTERIM UTILITIES MANAGER

ITEM TITLE: CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION AND/OR POSTPONEMENT OF BID 2425-52 FOR THE PURCHASE OF LIQUID AMMONIA SULFATE TOTE FROM BRENNTAG SOUTHWEST, INC. FOR \$0.34 PER POUND FOR FIRST QUARTER WITH PRICING CHANGES TO BE PROVIDED WITH THIRTY (30) DAYS NOTICE.

BACKGROUND:

On May 22, 2025, bids were opened for Bid 2425-52 for Liquid Ammonia Sulfate Tote. Liquid Ammonia Sulfate Tote is used as a disinfectant in the treatment of water. Funds in the amount of \$40,000 have been budgeted in the fiscal year 2025-2026 (FYE 2026) Budget, Water Fund - Water Wells – Maintenance Supply Chemicals (account 31955335 43210) for purchase of all treatment chemicals.

DISCUSSION:

Specifications for Bid 2425-52 for Liquid Ammonia Sulfate Tote were sent to nine (9) vendors and four (4) bids were received. No-bids were due to uncertain costs and supply demands. The lowest and best bid meeting all specifications was submitted by Brenntag Southwest, Inc. of Nowata, OK, in the amount of \$0.34 per pound. Previously purchased at current market pricing when needed.

RECOMMENDATION:

Purchases will be made throughout FYE 2026. Bids have been examined by staff and found to be in order and proper as to form. Based upon the above information, staff recommends acceptance of the lowest and best bid is Brenntag Southwest, Inc. in the amount of \$0.34 per pound.