



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 04/25/2023

REQUESTER: Steve Guizzo, Engineering Assistant

PRESENTER: Shawn O'Leary, Director of Public Works

TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2223-120: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, TRANSFERRING \$12,714 FROM THE REIMBURSEMENTS-CITIZEN SIDEWALK ACCOUNT AND APPROPRIATING \$7,000 FROM THE CAPITAL FUND BALANCE TO REPLENISH THE CITYWIDE SIDEWALK AND CURB RECONSTRUCTION PROJECT – "50/50 PROGRAM."

BACKGROUND:

The City's Citywide Sidewalk Reconstruction Project is one of five programs under the Annual Sidewalk Concrete Program. It is the primary program that addresses sidewalk hazards and emergency conditions in residential areas, arterial roads and other public use areas.

Pursuant to Oklahoma Statute Title 11, Sec. 36-104, the repair and replacement of residential sidewalks are the responsibility of the abutting property owner. To encourage a proactive community approach to maintaining our sidewalks, the City allocates \$100,000 annually to this cost-sharing program. In residential areas, property owners often leverage the City's contractor by fronting half (50%) of the City's repair estimate. The project is then coordinated by the Public Works Engineering Division. Upon completion of the work, the City pays the contractor in full and deposits the property owner contributions into the Reimbursements-Citizen Sidewalk account (509-364253).

This fiscal year, the Engineering Division has executed more than 40 sidewalk repair projects City-wide.

DISCUSSION:

Due to the popularity of the program, outstanding invoices and projected work will deplete the budgeted amount prior the end of the fiscal year. Keeping the program active is dependent on replenishing this account with the resident contributions.

Funds collected and deposited from citizens for matching contributions include \$12,713.50 received in fiscal year 2022-2023, and \$7,000.43 received in Fiscal Year 2022, for a total of \$19,713.93

RECOMMENDATION:

Staff recommends the approval of Resolution R-2223-120 for the appropriation of \$12,714 from revenue account Reimbursements-Citizen Sidewalk (account 509-364253) and appropriation of \$7,000 from Capital Fund Balance (account 50-29000) for a total of \$19,714 to be deposited into FYE 2023 Citywide Sidewalk (account 50590052-46101; Project TC0273). These funds will be used to continue support to our residents with cost-saving hazard remediation, while also mitigating liability for property owners and the City.