



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: April 25, 2023

REQUESTER: Brenda Hall, City Clerk

PRESENTER: Brenda Hall, Project Manager

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT NO. TEN TO CONTRACT K-1516-110: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, THE NORMAN MUNICIPAL AUTHORITY, AND ADG, P.C./BLATT INCREASING THE CONTRACT BY \$29,800 FOR A REVISED CONTRACT AMOUNT OF \$4,911,863.14 TO PROVIDE AUDIO/VIDEO CONSULTING SERVICES FOR THE SENIOR WELLNESS CENTER AND PURCHASING OF FURNITURE AND COORDINATION OF MOVING FOR BUILDING C (HUMAN RESOURCES AND INFORMATION TECHNOLOGY DEPARTMENTS) FOR THE MUNICIPAL COMPLEX RENOVATION PROJECT.

BACKGROUND:

On February 23, 2016, City Council approved Contract K-1516-110 with ADG, P.C. (ADG) in an amount not-to-exceed \$1,747,644.14 to provide services including facility assessment; planning and programming; architectural and engineering plan review; design and construction coordination; and construction observation for certain NORMAN FORWARD construction projects. Specifically, services related to the Central Library, East Branch Library, Westwood Aquatic Center, Indoor Soccer Facility, Senior Citizen Center, Indoor Multi-Sport Facility, and Indoor Aquatic Facility were included in this original contract.

Amendment One to Contract K-1516-110, increasing the contract amount by \$130,037 for a revised contract amount of \$1,877,681.14, was approved by City Council on June 27, 2017, which added additional program management services for the NORMAN FORWARD Reaves Park, Griffin Park, and Westwood Indoor Tennis Facilities.

Amendment Two to Contract K-1516-110 increasing the contract amount by \$1,411,727 for a revised contract amount of \$3,289,408.14 was approved by City Council on February 26, 2019, and included additional program management services for the NORMAN FORWARD Ruby Grant Park and Adult Softball and Football Complex facilities, and the reconstruction of the City's Park Maintenance Building (a portion of the Reaves Park project).

Amendment Three to Contract K-1516-110, increasing the contract amount by \$263,000 for a revised contract amount of \$3,552,408.14, was approved by City Council on March 24, 2020,

and included additional program management services for the Municipal Complex Renovation project.

Amendment Four to Contract K-1516-110 increasing the contract amount by \$157,180 for a revised contract amount of \$ 3,709,588.14 was approved by Council on September 8, 2020 and included Construction Phase Services for the City's "North Base" Complex, Phase 1.

Amendment Five to Contract K-1516-110, increasing the contract amount by \$481,500 for a revised contract amount of \$4,191,088.14, was approved by Council on July 13, 2021 and included furniture, fixtures and equipment (FF&E) services for the Municipal Complex, and the North Base Maintenance Complex for Transit as well as expanded program management services related to scope modifications for the NORMAN FORWARD Indoor Multi-Sport and Aquatic Facility, the Senior Citizens Wellness Center, and the Park Maintenance Facility.

Amendment Six to Contract K-1516-110 increasing the contract amount by \$440,500 was approved by Council on October 22, 2021 to add Program Management Services for the City's Emergency Communications and Operations Center (funded in part by the City's Public Safety Sales Tax).

Amendment Seven to Contract K-1516-110 increasing the contract amount by \$70,000 was approved by Council on July 25, 2022, to add Program Management Services for the Municipal Complex Renovations, Phase III, Building C.

Amendment Eight to Contract K-1516-110 increasing the contract amount by \$89,965 was approved by Council on November 22, 2022, to add Program Management Services for the North Base Wash Bay Project/North Base, Phase II.

Amendment Nine to Contract K-1516-110 increasing the contract amount by \$90,500 as approved by Council on December 13, 2022, added additional professional services related to the purchasing of furniture and coordination of moving offices for the Development Center and the Municipal Building (Phase 1) and the Municipal Court (Phase 2).

DISCUSSION:

Amendment Ten to Contract K-1516-110 is proposed to provide audio/video consulting services for the Adult Wellness and Education (Senior, or "AWE" Center) Center and purchasing of furniture and coordination of moving for Building C – Human Resources and Information Technology Departments. The proposed fee for these services is \$29,800 (\$13,000 for the AWE Center and \$16,800 for "Building C").

Funds in the amount of \$16,800 are available in the Capital Fund, Municipal Complex Renovations, Design (Account 50196644-46201; Project BG0075) and \$13,000 is available in the NORMAN FORWARD Fund, Senior Center Project, Design (Account 51793365-46201; Project NFP111).

RECOMMENDATION:

Staff recommends approval of Amendment 10 to Contract K-1516-110.