



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 6/23/2026

REQUESTER: ANDREW BRUEHL, UTILITIES SUPERVISOR

PRESENTER: MICHAEL PRICE, UTILITIES MANAGER

ITEM TITLE: CONSIDERATION OF AWARDING, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF BID 2526-44:
SUBMITTED BY WATERWISE IN THE AMOUNT OF \$0.195 PER POUND, HAWKINS IN THE AMOUNT OF \$0.35 PER POUND, AND CHEMTRADE IN THE AMOUNT OF \$0.80 PER POUND, FOR THE PURCHASE OF LIQUID AMMONIA SULFATE (LAS) TOTES FOR WATER WELL OPERATIONS.

BACKGROUND:

On May 21, 2026, bids were opened for Bid 2526-44 for the purchase of Liquid Ammonia Sulfate totes. Liquid Ammonia Sulfate is used in the water treatment process as a disinfectant to help maintain water quality and regulatory compliance.

Funds in the amount of \$443,640.20 have been budgeted in the Fiscal Year 2026-2027 (FYE 2027) Water Fund budget within Water Wells – Maintenance Supply Chemicals (Account No. 31955335 43210) for the purchase of water treatment chemicals.

DISCUSSION:

Specifications for Bid 2526-44 for Liquid Ammonia Sulfate totes were sent to seven (7) vendors. Three (3) bids and one (1) no bid was received.

<u>FYE 27 Bidder</u>	<u>Cost Per Pound</u>
Waterwise of Oxford, KS	\$0.195
Hawkins of Roseville MN	\$0.35
Chemtrade of Parsippany, NJ	\$0.80

No-bids were due to uncertain costs and supply demands. The lowest and best bids meeting all specifications were submitted by Waterwise Enterprises of Oxford, KS, in the amount of \$0.195 per pound, Hawkins of Roseville MN in the amount of \$0.35 per pound, and Chemtrade of Parsippany, NJ in the amount of \$0.80 per pound. This compares to a cost of \$0.34 per pound last year for a decrease of 42.65 percent or \$0.145 per pound.

RECOMMENDATION: Staff recommends that the bid be awarded to Waterwise in the amount of \$0.195 per pound, to Hawkins in the amount of \$0.35 per pound, and to Chemtrade in the amount of \$0.80 per pound as the lowest and best bidders. Purchases will be made throughout FYE 2027. Bids have been examined by staff and found to be in order and proper as to form.