



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 06/23/2026

REQUESTER: Katherine Coffin

PRESENTER: David Riesland, Transportation Engineer

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-183: A PROJECT MAINTENANCE, FINANCING, AND RIGHT-OF-WAY AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT) FOR REFLECTORIZED BACKPLATES UPGRADES (PHASE 4) AND ADOPTION OF RESOLUTION R-2526-154.

BACKGROUND:

The Oklahoma Department of Transportation (ODOT) began a program of installing reflectorized backplates around traffic signal heads located on State facilities. The program is a safety measure to improve nighttime operations through existing signalized intersections. The City of Norman has adopted reflectorized backplates as the standard for all new traffic signal installations. Between this adoption and the ODOT project, there are a number of intersections that need to have the backplates upgraded around the existing traffic signal heads. This is the fourth phase in that upgrade effort and will touch 33 intersections. A location map is attached.

DISCUSSION:

The Oklahoma Department of Transportation requires the City to execute a project agreement and to adopt it by Resolution before letting the project to contract. The agreement addresses the responsibilities of the City and the Department during and after the construction of the project. Both the resolution and agreement have been reviewed by staff and approved by the City Attorney's Office. Plans for the project were designed in-house.

The agreement identifies the City ("Sponsor") as a beneficiary and sub-recipient of the associated federal grant funds. Per the agreement, the City is responsible to secure all acquisitions necessary for the project, comply with applicable federal laws, publicly bid and ensure completion of construction, and accept responsibility for ongoing maintenance. Based upon the preliminary cost estimates submitted with the grant application, the City's financial obligation in this agreement, shown on page 6 of the attached agreement, is \$0 as this is a 100% Federally Funded Safety Project.

RECOMMENDATION:

Staff recommend approval of Contract K-2526-183 Project J3-9275(004)AG, State Job 39275(04), FOR and Resolution R-2526-154 with ODOT for the fourth phase of the reflectorized backplates upgrade project.