



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 06/23/2026

REQUESTER: Katherine Coffin

PRESENTER: David Riesland, Transportation Engineer

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-185: A PROJECT MAINTENANCE, FINANCING, AND RIGHT-OF-WAY AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT) FOR ARTERIAL DYNAMIC MESSAGE SIGN UPGRADES (PHASE 1) AND ADOPTION OF RESOLUTION R-2526-156.

BACKGROUND:

The use of Arterial Dynamic Message Signs (ADMS) is a critical element that allows the new Traffic Management Center to communicate with drivers in the field. This initial phase will install six ADMS signs for this critical communication piece. A location map is attached.

DISCUSSION:

The Oklahoma Department of Transportation requires the City to execute a project agreement and to adopt it by Resolution before letting the project to contract. The agreement addresses the responsibilities of the City and the Department during and after the construction of the project. Both the resolution and agreement have been reviewed by staff and approved by the City Attorney's Office. Plans for the project were designed in-house.

The agreement identifies the City ("Sponsor") as a beneficiary and sub-recipient of the associated federal grant funds. Per the agreement, the City is responsible to secure all acquisitions necessary for the project, comply with applicable federal laws, publicly bid and ensure completion of construction, and accept responsibility for ongoing maintenance. Based upon the preliminary cost estimates submitted with the grant application, the City's financial obligation in this agreement, shown on page 6 of the attached agreement, is \$0 as this is a 100% Federally Funded Safety Project.

RECOMMENDATION:

Staff recommend approval of Contract K-2526-185 (Project J3-9280(004)AG, State Job 39280(04)), and Resolution R-2526-156 with ODOT for the first phase of the ADMS upgrades project.
