

*Water Wise*

CITY OF NORMAN  
Office of the Purchasing Agent  
Norman, Oklahoma

FORM FOR BIDDERS NO. 2526-44

Opening of Bids  
City of Norman  
Purchasing  
PO Box 370  
Norman, Oklahoma 73070

Bid Opening:  
May 21, 2026  
2:00PM

Dear Sir:

The undersigned bidder declares that before preparing this bid he read carefully the detailed specifications and that his bid is made with full knowledge of the kind, quality, and quantity of the materials or services to be furnished.

The undersigned bidder offers and proposes to furnish the materials, equipment, or other services hereinafter set forth, in the manner and under the conditions and in accordance with the specifications on file in the Office of the Purchasing Agent.

The quantity of this product to be purchased by the City of Norman may be any number in the anticipated quantity range hereinafter listed. This is an estimated quantity to be purchased, but does not in any way bind the City of Norman to purchase said quantity. Said purchases are to be made from date of award. All bids are to be made on a per unit basis. The anticipated quantity range is 8-10 tons.

SECTION I:

UNIT PRICE

Liquid Ammonia Sulfate (Tote)  
pound

\$ 1.95 per

DELIVERY DATE: 5 days after release of order

All items or materials shall be delivered to the City of Norman with transportation charges prepaid by the bidder.

7. **Failure to Respond:** Any bidder who fails to respond to the invitation to bid for three consecutive invitations may be dropped from the bid list. Submitting a “no bid” response will be considered a response indicating the desire to remain on the bid list.

8. **Contract duration:** The contract duration shall be from bid approval through June 30, 2027. The contract may be extended in one year intervals at no change in the bid price with the written consent of both parties.

9. **Inquiries:** Inquiries may be directed to either the Plant Manager or Supervisor at Water Treatment Plant, 3000 East Robinson, Norman, OK 73071, phone (405) 321-2182 or fax (405) 217-1028.

10. **Acceptance:** This bid will be guaranteed for acceptance up to 60 days after the bid opening date.

11. **Bid submission:** Each bid must be submitted in a separate sealed envelope. The envelope must state the bid number, bid date and time, and the chemical name on the outside of the envelope. If the bids are mailed and not hand delivered, then the bid envelope must be mailed in a separate outer envelope. Multiple bids may be included in one outer envelope, but each bid must be in its own inner envelope.

AFFIDAVIT OF NON-COLLUSION

STATE OF Kansas )

COUNTY OF Sumner )ss

Janelle Summers, of lawful age, being first duly sworn, on oath says, that (s)he is the agent authorized by the bidder to submit the attached bid. Affidavit further states that the bidder has not been a party to any collusion among bidders in restraint to freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any city official or employee as to quantity, quality, or price in the prospective contract, or any other terms of prospective contract; or in any discussion between bidders and any city official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the City of Norman, Oklahoma any money or other thing of value, either directly or indirectly, in the procuring of the award of a contract pursuant to this bid.

Wickliffe Enterprises of Sumner  
Bidder

By: Sarah Capron

Subscribed and sworn to before me on this 18<sup>th</sup> day of May, 20 25

  
SARAH CAPRON  
Notary Public - State of Kansas  
My Appt. Expires 11-15-2027

My Commission Expires 11-15-2027

NOTARY PUBLIC (or Judge)

## **NOTICE TO BIDDERS / RFP RECIPIENTS**

When submitting bids or responses to RFPs, corporate entities are required to comply with State law regarding authorized signatures.

State statute requires that bids/RFPs “be signed by the chair or vice chair of the Board of Directors, or the President, or by a Vice President, and attested by the Secretary or an Assistant Secretary; or by officers as may be duly authorized to exercise the duties....” 18 O.S. § 1007.A.2

However, if some other official with the corporation, such as a secretary signing a document, such signature needs to be accompanied by a certificate or a copy of a resolution adopted by the Board setting forth the authority of that individual to execute a contract.

With respect to limited liability corporations, every manager is an agent of the company for the purpose of business and binds the limited liability company. Therefore, instruments and documents shall be valid and binding upon the limited liability company if executed by one or more of its managers. 18 O.S. § 2019A

As set forth above when submitting bids and RFPs, certification adhering to the state statutes should accompany documents being turned in for review.

*Hawkins*

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Norman, Oklahoma

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SECTION I:

UNIT PRICE

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pound

\$ 0.35 per

DELIVERY DATE: 5 -10 days after release of order

All items or materials shall be delivered to the City of Norman with transportation charges prepaid by the bidder.

AFFIDAVIT OF NON-COLLUSION

STATE OF Minnesota )

COUNTY OF Ramsey )ss

Dan Louismet, of lawful age, being first duly sworn, on oath says, that (s)he is the agent authorized by the bidder to submit the attached bid. Affidavit further states that the bidder has not been a party to any collusion among bidders in restraint to freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any city official or employee as to quantity, quality, or price in the prospective contract, or any other terms of prospective contract; or in any discussion between bidders and any city official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the City of Norman, Oklahoma any money or other thing of value, either directly or indirectly, in the procuring of the award of a contract pursuant to this bid.

Hawkins Inc.

Bidder

By: [Signature]

Dan Louismet, V.P., General Counsel, Secretary

Subscribed and sworn to before me on this 18th day of May, 2026

[Signature]

My Commission Expires January 31, 2027

NOTARY PUBLIC (or Judge)



*Chestrade*

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Norman, Oklahoma

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SECTION I:

UNIT PRICE

Liquid Ammonia Sulfate (Tote)  
pound

\$ 0.80 \_\_\_\_\_ per

DELIVERY DATE: 3 - 5 \_\_\_\_\_ days after release of order

All items or materials shall be delivered to the City of Norman with transportation charges prepaid by the bidder.

AFFIDAVIT OF NON-COLLUSION

STATE OF NEW JERSEY )

FEIN: 74-3104940

COUNTY OF MORRIS )ss

ELIZABETH RYNO, of lawful age, being first duly sworn, on oath says, that (s)he is the agent authorized by the bidder to submit the attached bid. Affidavit further states that the bidder has not been a party to any collusion among bidders in restraint to freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any city official or employee as to quantity, quality, or price in the prospective contract, or any other terms of prospective contract; or in any discussion between bidders and any city official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the City of Norman, Oklahoma any money or other thing of value, either directly or indirectly, in the procuring of the award of a contract pursuant to this bid.

*Elizabeth Ryno*

Bidder CHEMTRADE CHEMICALS US LLC

By: ELIZABETH RYNO, BID SPECIALIST

Subscribed and sworn to before me on this 18 day of MAY, 2026

*Parul N Kachhia Patel*

My Commission Expires \_\_\_\_\_

NOTARY PUBLIC (or Judge)

PARUL N KACHHIA PATEL  
Notary Public, State of New Jersey  
Comm. # 50121606  
My Commission Expires 01/30/2030

