



May 21, 2024

Jason Olsen
Director of Parks and Recreation
225 N Webster Avenue,
Norman, OK 73069

Re: Firehouse Donation to the City of Norman

Dear Jason,

As you and I have discussed we need to present and accept our donation to City Council. I hope this letter will serve as a record of the donation.

Project 1: Kirkpatrick Pottery Patio and Security System

The Kirkpatrick Pottery Patio and Security System funding will consist of a \$10,000 grant from the Kirkpatrick Family Fund, a \$74,152 grant from the American Rescue Plan Act Funds from the Oklahoma Arts Council, a \$11,500 Firehouse Arts Center Cash Contribution from remaining grant funds from the Zarrow Family Foundation, and in-kind donation from Parks and Rec for project management and concrete for \$25,000.

The project will entail renovating our kiln yard, which currently functions as a storage area, into a small outdoor event space with a functional gas kiln and space for our newly acquired clay mixer. The renovations will include replacing the outer wall and roof of the kiln yard, adding an outdoor gas kiln and an entry door, and commissioning murals for the outer wall. This new area will provide additional space to host guests during events and would create a welcoming atmosphere for students. The renovation of the kiln yard will also include concrete work to repair the walkway to one of our main entrances. These repairs would make the kiln yard and outdoor walkways around our building safer and more accessible. In addition to the new Pottery Patio, the Firehouse plans to install a new security system with 18 indoor and outdoor cameras. The update to our security system will increase the safety of our faculty and students who attend classes at the Firehouse after hours. The security improvements will also make it safer for us to commission public art on the outside of our building and to more securely display artwork in our gallery and giftshop.

Project 2: Flood Avenue Patio

The Firehouse Art Center has voted to approve an allocation of \$25,000 to developing a patio on Flood Avenue in front of the original Firehouse entrance. The city has agreed to assist with the concrete for the patio and the construction that needs to take place to add a new garage door.

In total this a \$120, 652 in donations back into our building at 444 South Flood Avenue, Norman, OK. Thank you for all your help and support.

Sincerely,

Andy Couch
Executive Director/Curator