

# City of Norman, OK

*Municipal Building  
Council Chambers  
201 West Gray  
Norman, OK 73069*



## **Meeting Agenda**

**Tuesday, January 27, 2026**

**6:30 PM**

### **DIRECTOR OF PARKS AND RECREATION**

**City Council, Norman Utilities Authority, Norman Municipal  
Authority, and Norman Tax Increment Finance Authority**

### **City Council**

**David Gandesbery, Ward 1, Matthew Peacock, Ward 2, Robert Bruce, Ward  
3, Helen Grant, Ward 4, Brandon Nofire, Ward 5, Joshua Hinkle, Ward 6,  
Kimberly Blodgett, Ward 7, Scott Dixon, Ward 8,  
Mayor Stephen Tyler Holman.**



## **CITY OF NORMAN, OK CITY COUNCIL REGULAR MEETING**

**Municipal Building, Council Chambers, 201 West Gray, Norman, OK 73069  
Tuesday, January 27, 2026 at 6:30 PM**

### **AGENDA**

*It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please call 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.*

#### **CITY COUNCIL, NORMAN UTILITIES AUTHORITY, NORMAN MUNICIPAL AUTHORITY, AND NORMAN TAX INCREMENT FINANCE AUTHORITY**

You are required to sign up in advance of the meeting on the City's webpage, by calling the City Clerk's Office (405-366-5406), or at the Council Chambers prior to the start of the meeting with your name, ward, and item you wish to speak to including whether you are a proponent or opponent. When the time comes for public comments, the Clerk will call your name and you can make your way to the podium. Comments may be limited on items of higher interest, if so, the Mayor will announce that at the beginning of the meeting. Participants may speak one time only up to 4 minutes per person per item. There will be no yielding of time to another person. Sign up does not guarantee you will get to speak if the allotted time for that item has already been exhausted. If there is time remaining after those registered to speak have spoken, persons not previously signed up may have the opportunity to speak. Comments received must be limited to the motion on the floor only.

#### **CALL TO ORDER**

#### **ROLL CALL**

#### **PLEDGE OF ALLEGIANCE**

#### **COUNCIL ANNOUNCEMENTS**

#### **CONSENT DOCKET**

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 1 through Item 30 be placed on the consent docket.

## **APPROVAL OF MINUTES**

1. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:

CITY COUNCIL SPECIAL MEETING MINUTES OF JANUARY 13, 2026.

CITY COUNCIL STUDY SESSION MEETING MINUTES OF, JANUARY 6, 2026.

### **First Reading Ordinance**

2. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-6 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE THE SOUTHWEST QUARTER (SW/4) OF SECTION FOUR (4), TOWNSHIP EIGHT NORTH (T8N), RANGE TWO WEST (R2W) OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE A-2, RURAL AGRICULTURAL DISTRICT, AND I-1, LIGHT INDUSTRIAL DISTRICT, AND PLACE SAME IN A PUD, PLANNED UNIT DEVELOPMENT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (1751 E. IMHOFF ROAD; WARD 1)

### **Appointments**

3. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

#### **BOARD OF APPEALS**

TERM: 02-03-26 TO 02-03-29, LEANNA RITCHER - WARD 2

TERM: 02-03-26 TO 02-03-29, JON HORN - WARD 3

#### **BICYCLE ADVISORY COMMITTEE**

TERM: 02-13-26 TO 02-13-29, HAL CANTWELL- WARD 3

TERM: 02-13-26 TO 02-13-29, PAUL WARREN - WARD 7

TERM: 02-13-26 TO 02-13-29, ALEX LANPHERE - WARD 2

#### **SOCIAL AND VOLUNTARY SERVICES COMMISSION**

TERM: 01-27-26 TO 12-09-28, SCOTT MEIER - WARD 3

TERM: 01-27-26 TO 12-09-28, SANDY DUNCAN - WARD 3

### **Reports/Communications**

4. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AND/OR POSTPONEMENT OF THE MONTHLY DEPARTMENTAL REPORT FOR THE MONTH OF DECEMBER 2025.

5. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AND/OR POSTPONEMENT OF RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF DECEMBER 31, 2025, AND DIRECTING THE FILING THEREOF.
6. CONSIDERATION OF ACKNOWLEDGEMENT, ACCEPTANCE, AMENDMENT AND/OR POSTPONEMENT OF THE RECEIPT OF THE 2025 LONG RANGE TRANSIT PLAN (LRTP) FOR CENTRAL OKLAHOMA AS COMPLETED AND ADOPTED BY THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG).
7. CONSIDERATION OF ACKNOWLEDGEMENT, ACCEPTANCE, REJECTION, AND/OR POSTPONEMENT OF RECEIPT OF THE NORMAN FORWARD FINANCIAL OVERSIGHT BOARD ANNUAL REPORT FROM JANUARY 1, 2025, THROUGH DECEMBER 31, 2025.

#### **Authorization for Purchase**

8. CONSIDERATION OF ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AUTHORIZATION TO PURCHASE ONE (1) NEW CNG CUTAWAY TRANSIT BUS TO REPLACE UNIT 5-2471 IN THE PARATRANSIT FLEET FROM TESCO IN THE AMOUNT OF \$192,455 UTILIZING THE STATE OF OHIO CONTRACT NUMBER DOT24824-3; AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

#### **Acceptance of Deed**

9. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF DEDICATION/DONATION FROM LANDMARK LAND COMPANY, L.L.C., OF 0.1094 ACRES OF REAL PROPERTY LEGALLY DESCRIBED AS MONTE VISTA ESTATES PHASE 1 BLOCK B LOCATED IN SECTION 16, RANGE 2 W, TOWNSHIP 9 N. (WARD 6)

#### **Certificate of Survey**

10. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF NORMAN RURAL CERTIFICATE OF SURVEY COS-2526-5: FOR FISCHER ACRES II, (GENERALLY LOCATED ONE-HALF MILE SOUTH OF EAST LINDSEY STREET AND ONE-FOURTH MILE WEST OF 156<sup>TH</sup> AVENUE S.E. OFF OF HAYFIELD ROAD (PRIVATE) (Ward 5).

#### **Easement**

11. CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE PARTIAL RELEASE OF EASEMENT E-1718-38 AND THE RELEASE OF EASEMENT E-2021-82: SANITARY SEWER EASEMENTS, LOCATED WITHIN THE PROPERTY BEING PLATTED AS TURTLE CROSSING PHASE 2 (GENERALLY LOCATED SOUTH OF EAST LINDSEY STREET AND ½ MILE EAST OF 24<sup>TH</sup> AVENUE S.E.) (WARD 5).

## **Final Plat**

12. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF FP-2526-13: FINAL PLAT FOR UNIVERSITY NORTH PARK ADDITION, SECTION XXIV A PLANNED UNIT DEVELOPMENT, (GENERALLY LOCATED ¼ MILE EAST OF 24<sup>TH</sup> AVENUE N.W. AND ½ MILE SOUTH OF ROCK CREEK ROAD. (WARD 8).

## **Contracts**

13. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT TWO TO CONTRACT K-1920-22: BY AND BETWEEN THE CITY OF NORMAN AND OLSSON, INC., INCREASING THE CONTRACT AMOUNT BY \$587,889.01 FOR A REVISED CONTRACT AMOUNT OF \$1,691,853.78 TO PROVIDE CONTINUED 2019 BOND PROGRAM MANAGEMENT THROUGH 2030. (City)
14. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT TWO TO CONTRACT K-2223-85: BETWEEN THE CITY OF NORMAN AND OLSSON, INC. FOR ADDITIONAL DESIGN ENGINEERING SERVICES TO THE 36<sup>TH</sup> AVENUE SE WIDENING 2019 BOND PROJECT – CEDAR LANE ROAD TO STATE HIGHWAY 9 IN THE AMOUNT OF \$58,000.00. (Ward 1)
15. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-70: BY AND BETWEEN THE CITY OF NORMAN, NORMAN MUNICIPAL AUTHORITY, AND NORMAN UTILITIES AUTHORITY AND CEC CORPORATION FOR ON-CALL ENGINEERING SERVICES ON AN AS-NEEDED BASIS. (City)
16. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF CONTRACT K-2526-71: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, NORMAN MUNICIPAL AUTHORITY, AND NORMAN UTILITIES AUTHORITY AND COWAN GROUP ENGINEERING, L.L.C., FOR ON-CALL ENGINEERING AND SURVEYING SERVICES ON AN AS-NEEDED BASIS
17. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-72: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, NORMAN MUNICIPAL AUTHORITY, NORMAN UTILITIES AUTHORITY, AND FREESE AND NICHOLS, INC., FOR ON-CALL ARCHITECTURAL SERVICES ON AN AS-NEEDED BASIS. (City)
18. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-73: BY AND BETWEEN THE CITY OF NORMAN, NORMAN MUNICIPAL AUTHORITY, AND NORMAN UTILITIES AUTHORITY AND GARVER, L.L.C., FOR ON-CALL ENGINEERING AND ENVIRONMENTAL SERVICES ON AN AS-NEEDED BASIS. (City)

19. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF CONTRACT K-2526-74: BY AND BETWEEN THE CITY OF NORMAN, NORMAN MUNICIPAL AUTHORITY, AND NORMAN UTILITIES AUTHORITY AND HALFF AND ASSOCIATES, INC., FOR ON-CALL SURVEYING SERVICES ON AN AS-NEEDED BASIS. (City)
20. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-75: BY AND BETWEEN THE CITY OF NORMAN, NORMAN MUNICIPAL AUTHORITY, AND NORMAN UTILITIES AUTHORITY AND KIMLEY HORN AND ASSOCIATES, INC., FOR ON-CALL ENVIRONMENTAL SERVICES ON AN AS-NEEDED BASIS. (City)
21. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF CONTRACT K-2526-76: BY AND BETWEEN THE CITY OF NORMAN, NORMAN MUNICIPAL AUTHORITY, AND NORMAN UTILITIES AUTHORITY AND KRITTENBRINK ARCHITECTURE, L.L.C., FOR ON-CALL ARCHITECTURAL SERVICES ON AN AS-NEEDED BASIS. (City)
22. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-77: BY AND BETWEEN THE CITY OF NORMAN, NORMAN MUNICIPAL AUTHORITY, AND NORMAN UTILITIES AUTHORITY AND MA+ ARCHITECTURE, L.L.C., FOR ON-CALL ARCHITECTURAL SERVICES ON AN AS-NEEDED BASIS. (City)
23. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-78: BY AND BETWEEN THE CITY OF NORMAN, NORMAN MUNICIPAL AUTHORITY, AND NORMAN UTILITIES AUTHORITY AND THE MCKINNEY PARTNERSHIP ARCHITECTS, P.C., FOR ON-CALL ARCHITECTURAL SERVICES ON AN AS-NEEDED BASIS. (City)
24. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF CONTRACT K-2526-79: BY AND BETWEEN THE CITY OF NORMAN, NORMAN MUNICIPAL AUTHORITY, AND NORMAN UTILITIES AUTHORITY AND OLSSON, INC., FOR ON-CALL ENVIRONMENTAL SERVICES ON AN AS-NEEDED BASIS. (City)
25. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-80: BY AND BETWEEN THE CITY OF NORMAN, NORMAN MUNICIPAL AUTHORITY, AND NORMAN UTILITIES AUTHORITY AND PARKHILL, SMITH, & COOPER, INC., FOR ON-CALL SURVEYING SERVICES ON AN AS-NEEDED BASIS. (City)
26. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-86: BY AND BETWEEN THE CITY OF NORMAN, NORMAN MUNICIPAL AUTHORITY, AND NORMAN UTILITIES AUTHORITY AND WHITE HAWK ENGINEERING & DESIGN, L.L.C., FOR ON-CALL SURVEYING SERVICES ON AN AS-NEEDED BASIS. (City)

27. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-87: BY AND BETWEEN THE CITY OF NORMAN, NORMAN MUNICIPAL AUTHORITY, AND NORMAN UTILITIES AUTHORITY AND WSB L.L.C., FOR ON-CALL ENVIRONMENTAL SERVICES ON AN AS-NEEDED BASIS. (City)
28. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-126: BY AND BETWEEN THE CITY OF NORMAN AND FREESE AND NICHOLS, INC., IN THE AMOUNT OF \$99,969, FOR PROFESSIONAL SURVEY, DESIGN, ANALYSIS, AND ENGINEERING SERVICES RELATED TO THE WATER QUALITY RETROFIT OF THE SEQUOYAH TRAILS BLOCK A COMMON SPACE DETENTION POND, AS OUTLINED IN THE STAFF REPORT. (Ward 6)
29. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-132: BETWEEN THE NORMAN UTILITIES AUTHORITY AND GARVER, L.L.C., IN THE AMOUNT OF \$76,146 FOR ENGINEERING SERVICES ASSOCIATED WITH THE WATER RECLAMATION FACILITY (WRF) NON-POTABLE REUSE SYSTEM ASSESSMENT PROJECT (WW0211). (Ward 7)
30. CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-140: A CONTRACT BETWEEN THE CITY OF NORMAN, OKLAHOMA, NORMAN TAX INCREMENT FINANCE AUTHORITY, NORMAN MUNICIPAL AUTHORITY, THE NORMAN UTILITIES AUTHORITY, NORMAN ECONOMIC DEVELOPMENT AUTHORITY, NORMAN PARKING AND TRANSIT AUTHORITY AND MUNICIPAL FINANCE SERVICES, INC., TO PROVIDE FINANCIAL ADVISORY SERVICES TO THE CITY OF NORMAN. (City)

## **NON-CONSENT ITEMS**

### **Second Reading Ordinance**

31. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-19 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE SOUTHWEST QUARTER (SW/4) OF SECTION 15, TOWNSHIP 8 NORTH, RANGE 2 WEST AND THE EAST HALF (E/2) OF SECTION 16, TOWNSHIP 8 NORTH, RANGE 2 WEST OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM A PUD, PLANNED UNIT DEVELOPMENT, AND PLACE SAME IN A PUD, PLANNED UNIT DEVELOPMENT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (EAST OF US HIGHWAY 77, SOUTH OF E. CEDAR LANE, AND NORTH OF POST OAK ROAD. (Ward 5)

32. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PP-2526-11: PRELIMINARY PLAT FOR LIBERTY POINT ADDITION, A PLANNED UNIT DEVELOPMENT, LOCATED AT THE NORTHEAST CORNER OF THE INTERSECTION OF CLASSEN BOULEVARD (STATE HIGHWAY NO. 77) AND POST OAK ROAD (Ward 5).
33. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-13 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A FRATERNITY OR SORORITY HOUSE IN THE R-3, MULTIFAMILY DWELLING DISTRICT, FOR THE NE/4 OF SECTION 6, TOWNSHIP 8 NORTH, RANGE 2 WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (1401 COLLEGE AVENUE; WARD 7)
34. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ORDINANCE O-2526-16 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE CITY OF NORMAN, OKLAHOMA AMENDING SECTION 20-109 AND APPENDIX A TO ADD MASSAGE THERAPY AND BODYWORK SERVICES ESTABLISHMENT TO THE FEE SCHEDULE FOR LICENSES; AMENDING SECTION 20-202 TO CLARIFY DEFINITION OF "ADULT ENTERTAINMENT BUSINESS"; ADDING DEFINITIONS AND LICENSURE REQUIREMENTS FOR "MASSAGE THERAPY AND BODYWORK SERVICES ESTABLISHMENTS" TO CHAPTER 20; AND DELETING THE DEFINITION OF "MASSAGE PARLOR" AND SEXUAL ENCOUNTER CENTER" FROM SECTION 36-101 OF THE CODE OF THE CITY OF NORMAN, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (CITY)
35. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-18 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE A PART OF THE SOUTH HALF OF SECTION NINE (9), TOWNSHIP EIGHT (8) NORTH, RANGE TWO (2) WEST, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE A-2, RURAL AGRICULTURAL DISTRICT, AND PLACE THE SAME IN THE C-2, GENERAL COMMERCIAL DISTRICT, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (3400 CLASSEN BOULEVARD; WARD 7)
36. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PP-2526-10: PRELIMINARY PLAT FOR 3400 CLASSEN BOULEVARD, GENERALLY LOCATED ¼ MILE NORTH OF CEDAR LANE ROAD ON THE WEST SIDE OF CLASSEN BOULEVARD (STATE HIGHWAY NO. 77) (Ward 7).



37. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-24 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE SOUTHWEST QUARTER (SW/4) OF THE SOUTHWEST QUARTER (SW/4) OF SECTION THIRTY-FOUR (34), TOWNSHIP NINE (9) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM A PUD, PLANNED UNIT DEVELOPMENT, AND PLACE SAME IN A PUD, PLANNED UNIT DEVELOPMENT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (2525 E. LINDSEY STREET, WARD 1)
38. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-25 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE LOT 1, BLOCK 1 OF 36TH NORTH BUSINESS PARK AND A REPLAT OF LOT 1, BLOCK 1 OF S.C.M.C. ADDITION AND LOT 6, BLOCK 1, OF BROCE INDUSTRIAL PARK OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM A PUD, PLANNED UNIT DEVELOPMENT, AND PLACE SAME IN A PUD, PLANNED UNIT DEVELOPMENT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (GENERALLY LOCATED EAST OF 36TH AVENUE N.W. APPROXIMATELY ONE-HALF MILE NORTH OF ROCK CREEK ROAD; WARD 8)
39. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-26 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, FOR CLOSURE OF SPECIFIC FIFTEEN-FOOT (15') WIDE EASEMENTS LOCATED WITHIN LOT 1, BLOCK 1, 36<sup>TH</sup> NORTH BUSINESS PARK, A PLANNED UNIT DEVELOPMENT. (WARD 8).

40. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ORDINANCE O-2526-29 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN THE CITY OF NORMAN, STATE OF OKLAHOMA (THE "CITY"), ON THE 7<sup>th</sup> DAY OF APRIL, 2026, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF THE ISSUANCE OF THE BONDS OF SAID CITY IN AN AMOUNT NOT TO EXCEED THE SUM OF THIRTY-FIVE MILLION DOLLARS (\$35,000,000) TO BE ISSUED IN SERIES TO PROVIDE FUNDS FOR THE PURPOSES OF RECONSTRUCTING, REPAIRING, IMPROVING, AND REHABILITATING EXISTING STREETS, ROADS, AND INTERSECTIONS IN THE CITY (INCLUDING LIGHTING, SIDEWALKS/BIKEPATHS, LANDSCAPING, RELATED DRAINAGE IMPROVEMENTS, DRIVEWAY RECONSTRUCTION, AND OTHER RELATED IMPROVEMENTS); AND LEVYING AND COLLECTING AN ANNUAL TAX, IN ADDITION TO ALL OTHER TAXES, UPON ALL THE TAXABLE PROPERTY IN SAID CITY FOR THE PAYMENT OF THE INTEREST AND PRINCIPAL ON SAID BONDS; PROVIDING FOR ELECTION PROCEDURES; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

41. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ORDINANCE O-2526-32 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE CITY OF NORMAN, OKLAHOMA AMENDING SECTIONS 12-501 AND 12-502 OF THE CODE OF ORDINANCES OF THE CITY OF NORMAN, OKLAHOMA TO AMEND THE DEFINITION OF PERMANENT RESIDENT; PROVIDE A DEFINITION OF RECREATIONAL VEHICLES; INCREASE THE TRANSIENT GUEST ROOM TAX RATE FROM EIGHT PERCENT TO TEN PERCENT AND EXPAND THE APPLICATION OF THE TAX RATE TO INCLUDE SPACES TEMPORARILY RENTED FOR RECREATIONAL VEHICLES; ALL CONTINGENT ON VOTER APPROVAL OF ORDINANCE O-2526-33; PROVIDING FOR AN EFFECTIVE DATE FOR SAID CHANGES SUBJECT TO VOTER APPROVAL; AND PROVIDING FOR THE SEVERABILITY THEREOF.

42. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ORDINANCE O-2526-33 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN SAID CITY OF NORMAN, STATE OF OKLAHOMA ON THE SEVENTH DAY OF APRIL, 2026, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED, QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF APPROVING OR REJECTING ORDINANCE NO. O-2526-32, WHICH ORDINANCE AMENDS SECTIONS 12-501 AND 12-502 OF THE CODE OF ORDINANCES OF THE CITY OF NORMAN, OKLAHOMA BY EXPANDING THE APPLICATION OF THE TAX RATE TO INCLUDE SPACES RENTED FOR OVERNIGHT STAYS IN RECREATIONAL VEHICLES AND INCREASING THE EXCISE TAX UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM RENTS RECEIVED FROM OCCUPANCY OF HOTEL ROOMS AND RECREATIONAL VEHICLE SPACES FROM EIGHT PERCENT TO TEN PERCENT; PROVIDING AN EFFECTIVE DATE FOR SAID INCREASE SUBJECT TO VOTER APPROVAL; AND PROVIDING FOR THE SEVERABILITY THEREOF.

43. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ORDINANCE O-2526-34 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA AMENDING ARTICLE II, SECTION 2 OF THE CITY CHARTER TO MOVE THE BEGINNING DATE OF COUNCILMEMBER AND MAYORAL TERMS TO THE FIRST TUESDAY FOLLOWING SCHEDULED RUN-OFF ELECTIONS BEGINNING IN 2028 FOR EVEN-NUMBERED WARDS, 2029 FOR ODD-NUMBERED WARDS, AND 2031 FOR MAYORAL TERMS; ARTICLE V, SECTION 2 OF THE CITY CHARTER TO ALLOW FOR ALTERNATIVE PROFESSIONAL CERTIFICATIONS BEYOND CERTIFIED PUBLIC ACCOUNTANT TO QUALIFY FOR THE POSITION OF CITY AUDITOR; ESTABLISHING AN EFFECTIVE DATE CONTINGENT UPON APPROVAL BY THE VOTERS AND AS PROVIDED BY LAW; AND PROVIDING FOR THE SEVERABILITY THEREOF.

44. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ORDINANCE O-2526-35 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN THE CITY OF NORMAN, STATE OF OKLAHOMA, ON THE 7<sup>TH</sup> DAY OF APRIL, 2026, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF APPROVING OR REJECTING ORDINANCE O-2526-34, WHICH ORDINANCE AMENDS ARTICLE II, SECTION 2 OF THE CITY CHARTER TO MOVE THE BEGINNING DATE OF COUNCILMEMBER AND MAYORAL TERMS TO THE FIRST TUESDAY FOLLOWING SCHEDULED RUN-OFF ELECTIONS BEGINNING IN 2028 FOR EVEN-NUMBERED WARDS, 2029 FOR ODD-NUMBERED WARDS, AND 2031 FOR MAYORAL TERMS; ARTICLE V, SECTION 2 OF THE CITY CHARTER TO ALLOW FOR ALTERNATIVE PROFESSIONAL CERTIFICATIONS BEYOND CERTIFIED PUBLIC ACCOUNTANT TO QUALIFY FOR THE POSITION OF CITY AUDITOR; AND PROVIDING FOR THE SEVERABILITY THEREOF.

45. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ORDINANCE O-2526-36 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN THE CITY OF NORMAN, STATE OF OKLAHOMA (THE "CITY"), ON THE 7<sup>TH</sup> DAY OF APRIL, 2026, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF THE ISSUANCE OF GENERAL OBLIGATION BONDS OF SAID CITY IN AN AMOUNT NOT TO EXCEED THE SUM OF EIGHT MILLION DOLLARS (\$8,000,000) TO BE ISSUED IN ONE OR MORE SERIES TO PROVIDE FUNDS FOR THE ACQUIRING, CONSTRUCTING, RECONSTRUCTING, EXPANDING, REPAIRING, WHICH MAY ALSO INCLUDE IMPROVING, RENOVATING, ACQUIRING AND EQUIPPING OF A COMMUNITY FACILITY TO SERVE AS A HOMELESS SHELTER AND TO BE OWNED EXCLUSIVELY BY THE CITY; TO BE COMPLETED WITH OR WITHOUT THE USE OF OTHER FUNDS, AND LEVYING AND COLLECTING AN ANNUAL TAX, IN ADDITION TO ALL OTHER TAXES, UPON ALL THE TAXABLE PROPERTY IN SAID CITY FOR THE PAYMENT OF THE INTEREST AND PRINCIPAL ON SAID BONDS; PROVIDING FOR ELECTION PROCEDURES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

46. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF RESOLUTION R-2526-92: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, GIVING THE SECRETARY OF THE CLEVELAND COUNTY ELECTION BOARD NOTICE OF A SPECIAL ELECTION TO BE HELD ON APRIL 7, 2026.

## MISCELLANEOUS COMMENTS

*This is an opportunity for citizens to address City Council. Due to Open Meeting Act regulations, Council is not able to participate in discussion during miscellaneous comments. Remarks should be directed to the Council as a whole and limited to four minutes or less.*

## ADJOURNMENT

**File Attachments for Item:**

41. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ORDINANCE O-2526-32 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE CITY OF NORMAN, OKLAHOMA AMENDING SECTIONS 12-501 AND 12-502 OF THE CODE OF ORDINANCES OF THE CITY OF NORMAN, OKLAHOMA TO AMEND THE DEFINITION OF PERMANENT RESIDENT; PROVIDE A DEFINITION OF RECREATIONAL VEHICLES; INCREASE THE TRANSIENT GUEST ROOM TAX RATE FROM EIGHT PERCENT TO TEN PERCENT AND EXPAND THE APPLICATION OF THE TAX RATE TO INCLUDE SPACES TEMPORARILY RENTED FOR RECREATIONAL VEHICLES; ALL CONTINGENT ON VOTER APPROVAL OF ORDINANCE O-2526-33; PROVIDING FOR AN EFFECTIVE DATE FOR SAID CHANGES SUBJECT TO VOTER APPROVAL; AND PROVIDING FOR THE SEVERABILITY THEREOF.



## CITY OF NORMAN, OK STAFF REPORT

**MEETING DATE:** 01/27/2026

**REQUESTER:** Jason Olsen, Director of Parks and Recreation

**PRESENTER:** Kathryn Walker, Assistant City Attorney

**ITEM TITLE:** CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ORDINANCE O-2526-32 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE CITY OF NORMAN, OKLAHOMA AMENDING SECTIONS 12-501 AND 12-502 OF THE CODE OF ORDINANCES OF THE CITY OF NORMAN, OKLAHOMA TO AMEND THE DEFINITION OF PERMANENT RESIDENT; PROVIDE A DEFINITION OF RECREATIONAL VEHICLES; INCREASE THE TRANSIENT GUEST ROOM TAX RATE FROM EIGHT PERCENT TO TEN PERCENT AND EXPAND THE APPLICATION OF THE TAX RATE TO INCLUDE SPACES TEMPORARILY RENTED FOR RECREATIONAL VEHICLES; ALL CONTINGENT ON VOTER APPROVAL OF ORDINANCE O-2526-33; PROVIDING FOR AN EFFECTIVE DATE FOR SAID CHANGES SUBJECT TO VOTER APPROVAL; AND PROVIDING FOR THE SEVERABILITY THEREOF.

### BACKGROUND:

The voters of Norman first approved the Transient Guest Room Tax ("Room Tax") of 4% in 1980 for the explicit purpose of encouraging, promoting, and fostering the convention and tourism development within the City of Norman. The tax is applied to gross proceeds or rent derived from the rental of rooms or houses in Norman for less than 30 days. The tax has been increased two times since 1980. The revenues from the Room Tax are currently split between the Norman Convention and Visitors Bureau d/b/a VisitNorman (59.375%), the Norman Arts Council (25%), and the Norman Parks and Recreation Department (15.625%) after four percent (4%) is retained by the City to cover costs related to administering the tax. These allocations are set forth in contracts with VisitNorman and Norman Arts Council and not in the ordinance.

Council has recently discussed the planned growth in offerings in Norman for rental of spaces for overnight stays in recreational vehicles. Application of the Room Tax is currently limited to the rental of rooms or homes and does not apply to the rental of spaces for overnight stays in recreational vehicles.

Additionally, recent increases to the Room Tax in other metro area cities has raised the issue of whether Norman's Room Tax could also be raised to provide additional funding for the Norman

Parks and Recreation Department, particularly since the department did not receive any of the additional funding associated with the last increase in the Room Tax rate in 2023.

**DISCUSSION:**

Ordinance O-2526-32 amends the Transient Guest Room Tax to accomplish the changes discussed above. First, a definition of "recreational vehicles" would be added to the Code, as well as an amendment to the definition of "permanent resident". Permanent residents, as defined in the Code, are exempt from payment of the Room Tax. Amending the definition ensures spaces rented for overnight stays in recreational vehicles are taxed in the same way as other rooms or houses rented on a short term basis, while longer term residents ("permanent residents") are not subject to Room Tax.

The ordinance also proposes an increase in the Room Tax rate from 8% to 10%. This tax is paid by visitors to Norman, and not Norman residents. Both the question of applying the tax to spaces rented for overnight stays in recreational vehicles and the increase in tax rate are subject to voter approval and Ordinance O-2526-32 is contingent on the passage of Ordinance O-2526-33 which calls a Special Election for April 7, 2026 for this purpose and sets forth the ballot language. If the election is successful, the rate increase will go into effect on July 1, 2026.

**RECOMMENDATION:**

Staff recommends adoption of Ordinances O-2526-32 and O-2526-33 upon Second and Final Reading.



AN ORDINANCE OF THE CITY OF NORMAN, OKLAHOMA AMENDING SECTIONS 12-501 AND 12-502 OF THE CODE OF ORDINANCES OF THE CITY OF NORMAN, OKLAHOMA TO AMEND THE DEFINITION OF PERMANENT RESIDENT; PROVIDE A DEFINITION OF RECREATIONAL VEHICLES; INCREASE THE TRANSIENT GUEST ROOM TAX RATE FROM EIGHT PERCENT TO TEN PERCENT AND EXPAND THE APPLICATION OF THE TAX RATE TO INCLUDE SPACES TEMPORARILY RENTED FOR RECREATIONAL VEHICLES; ALL CONTINGENT ON VOTER APPROVAL OF ORDINANCE O-2526-33; PROVIDING FOR AN EFFECTIVE DATE FOR SAID CHANGES SUBJECT TO VOTER APPROVAL; AND PROVIDING FOR THE SEVERABILITY THEREOF.

- § 1. WHEREAS, the Norman Transient Guest Room Tax Ordinance was originally adopted in May 1980 with the citizens of Norman voting to enact the corresponding excise tax of four percent (4%) in July 1980; and
- § 2. WHEREAS, the excise tax has been increased twice since its original adoption when it was increased from four percent (4%) to five percent (5%) in 2013 and from five percent (5%) to eight percent (8%) in 2023; and
- § 3. WHEREAS, excise tax funds collected through this tax are used exclusively for the purpose of encouraging, promoting and fostering the convention and tourism development in the City of Norman; and
- § 4. WHEREAS, increasing numbers of visitors to Norman are bringing recreational vehicles to Norman and renting space to park and stay in the vehicle during their visit to Norman;
- § 5. WHEREAS, increased revenue collected from the Transient Guest Room Tax can enhance convention and tourism development through investments in City parks.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

- § 6. THAT, Section 12-501 of the Code of the City of Norman be amended to add the following:

**12-501 Definitions**

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

\*

\*

\*

\*

*Permanent resident* means any occupant who has or shall have the right of occupancy of any rooms in a hotel or spaces for recreational vehicles in excess of 30 consecutive days during the current calendar year or preceding year.

Recreational vehicle (RV) means a motor vehicle or trailer equipped for living, offering temporary accommodations for camping, travel, and leisure, including features like beds, kitchens, and bathrooms, encompassing types of motorhomes (Class A, B, C) to towable trailers, campers, and truck campers, all designed for recreational use.

\* \* \* \*

§ 7. THAT, Section 12-502 of the Code of the City of Norman be amended as follows:

**12-502 Tax Rate**

There is hereby levied an excise tax of ~~eight~~ ten percent upon the gross proceeds or gross receipts derived from all rent for every occupancy of rooms in a hotel and occupancy of spaces rented for overnight stays in a recreational vehicle in this City except that the tax shall not be imposed where the rent is less than a rate of \$3.00 per day.

§ 8. Effective Date. The rates described above shall be effective for all occupancy billings issued on or after the 1<sup>st</sup> day of July, 2026, and thereafter conditioned upon said rate increase being approved by a majority of the registered voters voting in an election called for the purpose of approving or rejecting said rates; Said election to be held on the 7<sup>th</sup> day of April, 2026.

§ 9. **Severability.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this ordinance, except, that the effective date provision shall not be severable from the operative provisions of the ordinance.

PASSED AND ADOPTED AND SIGNED BY THE MAYOR THIS 27<sup>TH</sup> DAY OF  
JANUARY, 2026.

THE CITY OF NORMAN, OKLAHOMA

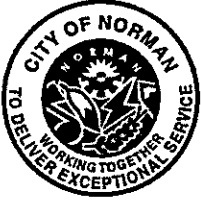
\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**File Attachments for Item:**

42. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ORDINANCE O-2526-33 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN SAID CITY OF NORMAN, STATE OF OKLAHOMA ON THE SEVENTH DAY OF APRIL, 2026, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED, QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF APPROVING OR REJECTING ORDINANCE NO. O-2526-32, WHICH ORDINANCE AMENDS SECTIONS 12-501 AND 12-502 OF THE CODE OF ORDINANCES OF THE CITY OF NORMAN, OKLAHOMA BY EXPANDING THE APPLICATION OF THE TAX RATE TO INCLUDE SPACES RENTED FOR OVERNIGHT STAYS IN RECREATIONAL VEHICLES AND INCREASING THE EXCISE TAX UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM RENTS RECEIVED FROM OCCUPANCY OF HOTEL ROOMS AND RECREATIONAL VEHICLE SPACES FROM EIGHT PERCENT TO TEN PERCENT; PROVIDING AN EFFECTIVE DATE FOR SAID INCREASE SUBJECT TO VOTER APPROVAL; AND PROVIDING FOR THE SEVERABILITY THEREOF.



## CITY OF NORMAN, OK STAFF REPORT

**MEETING DATE:** 01/27/2026

**REQUESTER:** Jason Olsen, Director of Parks and Recreation

**PRESENTER:** Kathryn Walker, Assistant City Attorney

**ITEM TITLE:** CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ORDINANCE O-2526-33 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN SAID CITY OF NORMAN, STATE OF OKLAHOMA ON THE SEVENTH DAY OF APRIL, 2026, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED, QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF APPROVING OR REJECTING ORDINANCE NO. O-2526-32, WHICH ORDINANCE AMENDS SECTIONS 12-501 AND 12-502 OF THE CODE OF ORDINANCES OF THE CITY OF NORMAN, OKLAHOMA BY EXPANDING THE APPLICATION OF THE TAX RATE TO INCLUDE SPACES RENTED FOR OVERNIGHT STAYS IN RECREATIONAL VEHICLES AND INCREASING THE EXCISE TAX UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM RENTS RECEIVED FROM OCCUPANCY OF HOTEL ROOMS AND RECREATIONAL VEHICLE SPACES FROM EIGHT PERCENT TO TEN PERCENT; PROVIDING AN EFFECTIVE DATE FOR SAID INCREASE SUBJECT TO VOTER APPROVAL; AND PROVIDING FOR THE SEVERABILITY THEREOF.

### BACKGROUND:

The voters of Norman first approved the Transient Guest Room Tax ("Room Tax") of 4% in 1980 for the explicit purpose of encouraging, promoting, and fostering the convention and tourism development within the City of Norman. The tax is applied to gross proceeds or rent derived from the rental of rooms or houses in Norman for less than 30 days. The tax has been increased two times since 1980. The revenues from the Room Tax are currently split between the Norman Convention and Visitors Bureau d/b/a VisitNorman (59.375%), the Norman Arts Council (25%), and the Norman Parks and Recreation Department (15.625%) after four percent (4%) is retained by the City to cover costs related to administering the tax. These allocations are set forth in contracts with VisitNorman and Norman Arts Council and not in the ordinance.

Council has recently discussed the planned growth in offerings in Norman for rental of spaces for overnight stays in recreational vehicles. Application of the Room Tax is currently limited to the rental of rooms or homes and does not apply to the rental of spaces for overnight stays in recreational vehicles.

Additionally, recent increases to the Room Tax in other metro area cities has raised the issue of whether Norman's Room Tax could also be raised to provide additional funding for the Norman Parks and Recreation Department, particularly since the department did not receive any of the additional funding associated with the last increase in the Room Tax rate in 2023.

#### **DISCUSSION:**

Ordinance O-2526-32 amends the Transient Guest Room Tax to accomplish the changes discussed above. First; a definition of "recreational vehicles" would be added to the Code, as well as an amendment to the definition of "permanent resident". Permanent residents, as defined in the Code, are exempt from payment of the Room Tax. Amending the definition ensures spaces rented for overnight stays in recreational vehicles are taxed in the same way as other rooms or houses rented on a short term basis, while longer term residents ("permanent residents") are not subject to Room Tax.

The ordinance also proposes an increase in the Room Tax rate from 8% to 10%. This tax is paid by visitors to Norman, and not Norman residents. Both the question of applying the tax to spaces rented for overnight stays in recreational vehicles and the increase in tax rate are subject to voter approval and Ordinance O-2526-32 is contingent on the passage of Ordinance O-2526-33 which calls a Special Election for April 7, 2026 for this purpose and sets forth the ballot language. If the election is successful, the rate increase will go into effect on July 1, 2026.

#### **RECOMMENDATION:**

Staff recommends adoption of Ordinances O-2526-32 and O-2526-33 upon Second and Final Reading.

AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN SAID CITY OF NORMAN, STATE OF OKLAHOMA ON THE 7<sup>th</sup> DAY OF APRIL, 2026, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED, QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF APPROVING OR REJECTING ORDINANCE O-2526-32, WHICH ORDINANCE AMENDS SECTIONS 12-501 AND 12-502 OF THE CODE OF ORDINANCES OF THE CITY OF NORMAN, OKLAHOMA BY EXPANDING THE APPLICATION OF THE TAX RATE TO INCLUDE SPACES RENTED FOR OVERNIGHT STAYS IN RECREATIONAL VEHICLES AND INCREASING THE EXCISE TAX UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM RENTS RECEIVED FROM OCCUPANCY OF HOTEL ROOMS AND RECREATIONAL VEHICLE SPACES FROM EIGHT PERCENT TO TEN PERCENT; PROVIDING AN EFFECTIVE DATE FOR SAID INCREASE SUBJECT TO VOTER APPROVAL; AND PROVIDING FOR THE SEVERABILITY THEREOF.

- § 1. WHEREAS, the Norman Transient Guest Room Tax Ordinance was originally adopted in May 1980 with the citizens of Norman voting to enact the corresponding excise tax of four percent (4%) in July 1980; and
- § 2. WHEREAS, the excise tax has been increased twice since its original adoption when it was increased from four percent (4%) to five percent (5%) in 2013 and from five percent (5%) to eight percent (8%) in 2023; and
- § 3. WHEREAS, excise tax funds collected through this tax are used exclusively for the purpose of encouraging, promoting and fostering the convention and tourism development in the City of Norman; and
- § 4. WHEREAS, increasing numbers of visitors to Norman are bringing recreational vehicles to Norman and renting space to park and stay in the vehicle during their visit to Norman;
- § 5. WHEREAS, increased revenue collected from the Transient Guest Room Tax can enhance convention and tourism development through investments in City parks.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

- § 6. Proposition. That the Mayor of the City of Norman, Oklahoma, or in his absence or incapacity, the duly qualified Mayor Pro Tem, be and hereby is authorized and directed to call a special election to be held in the City of Norman, Oklahoma, on the 7th day of April, 2026 for the purpose of submitting to the registered, qualified voters of said City of Norman, Oklahoma, for their approval or rejection the following propositions:

PROPOSITION 2

Shall Ordinance O-2526-32 of the Council of the City of Norman, Oklahoma, increasing the Transient Guest Room Tax Rate by two percent (2%) to a total of ten percent (10%) and expanding the application of the tax rate to include spaces temporarily rented for overnight stays in a recreational vehicle, effective on July 1, 2026, be approved?

§ 7. Election Procedures. That with respect to the election to be held on April 7, 2026:

a. The number and location of the polling places, the hours of opening and closing of the polls, and the names of the officers who shall conduct the election shall be the same as the regular polling places and persons prescribed and selected by the Cleveland County Election Board for elections in Norman, Oklahoma. As provided in Title 26, Oklahoma Statutes Section 13-103, the City authorizes the Cleveland County Election Board to open all precinct polling places located within the municipal boundaries of the City.

b. That the Special Election Proclamation and Notice of even date, a copy of which is on file with the City Clerk and which is incorporated herein by reference, calling said election is hereby approved in all respects, and the Mayor or Mayor Pro Tem is hereby authorized to execute said Special Election Proclamation and Notice on behalf of the City, and the City Clerk or Deputy City Clerk is hereby authorized to attest and affix the seal of the City to said Special Election Proclamation and Notice, and to cause a copy of said Special Election Proclamation and Notice to be published as required by law, and a copy thereof delivered to the Cleveland County Election Board.

c. That the City Clerk shall serve or cause to be served, a copy of this Ordinance and the Special Election Proclamation and Notice upon the office of the Cleveland County Election Board at least sixty days prior to the date of the election as required by law.

§ 8. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held invalid or unconstitutional, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the Ordinance.

[Remainder of Page Left Blank Intentionally]

PASSED AND ADOPTED AND SIGNED BY THE MAYOR THIS 27<sup>TH</sup> DAY OF  
JANUARY, 2026.

THE CITY OF NORMAN, OKLAHOMA

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



**SPECIAL ELECTION  
PROCLAMATION AND NOTICE OF ELECTION**

Under and by virtue of the Statutes of the State of Oklahoma and acts complimentary, supplementary and enacted pursuant thereto, and Ordinance Nos. O-2526-29, O-2526-33, O-2526-35 and O-2526-36 dated January 27, 2026, authorizing the calling of an election on the Propositions hereinafter set forth, I, the undersigned Mayor of the City of Norman, Oklahoma, hereby call a special election and give notice thereof to be held in the City of Norman, Oklahoma, on the 7<sup>th</sup> day of April, 2026, for the purpose of submitting to the registered qualified voters in said City the proposed Propositions:

**PROPOSITION 1**

Shall the City of Norman, State of Oklahoma, incur an indebtedness by issuing its bonds in the sum of Thirty-Five Million Dollars (\$35,000,000) to provide funds for the purpose of reconstructing, repairing, improving, and rehabilitating existing streets, roads, and intersections in the City of Norman, Oklahoma (including lighting, sidewalks/bikepaths, landscaping, related drainage improvements, driveway reconstruction, and other related improvements); and levy and collect an annual tax, in addition to all other taxes, upon all the taxable property in said City sufficient to pay the interest on said bonds as it falls due, and also to constitute a sinking fund for the payment of the principal thereof when due, said bonds to be competitively sold and bear interest at the lowest rate not to exceed the rate of ten percentum (10%) per annum, payable semi-annually and to become due serially within five (5) years from their date?

The ballot used at said election shall set out the Proposition as above set forth and shall also contain the words:

- |                 |                          |                                    |
|-----------------|--------------------------|------------------------------------|
| 1 <sup>st</sup> | <input type="checkbox"/> | YES - FOR THE ABOVE PROPOSITION    |
| 2 <sup>nd</sup> | <input type="checkbox"/> | NO - AGAINST THE ABOVE PROPOSITION |

**PROPOSITION 2**

Shall Ordinance O-2526-32 of the Council of the City of Norman, Oklahoma, increasing the Transient Guest Room Tax Rate by two percent (2%) to a total of ten percent (10%) and expanding the application of the tax rate to include spaces temporarily rented for overnight stays in a recreational vehicle, effective on July 1, 2026, be approved?

The ballot used at said election shall set out the Proposition as above set forth and shall also contain the words:

- |                 |                          |                                    |
|-----------------|--------------------------|------------------------------------|
| 1 <sup>st</sup> | <input type="checkbox"/> | YES - FOR THE ABOVE PROPOSITION    |
| 2 <sup>nd</sup> | <input type="checkbox"/> | NO - AGAINST THE ABOVE PROPOSITION |

**PROPOSITION 3**

Shall Section 2 of Article II of the Charter of the City of Norman be amended to change the beginning of Councilmember and Mayoral terms from the first Tuesday in July to the first Tuesday following scheduled run-off elections beginning in 2028 for Councilmembers representing even-numbered wards, 2029 for Councilmembers representing odd-numbered wards, and 2031 for the Mayor position, as more particularly described in Ordinance O-2526-34?

The ballot used at said election shall set out the Proposition as above set forth and shall also contain the words:

- 1<sup>st</sup>     ☐     YES - FOR THE ABOVE PROPOSITION  
2<sup>nd</sup>     ☐     NO - AGAINST THE ABOVE PROPOSITION

PROPOSITION 4

Shall Section 2 of Article V of the Charter of the City of Norman be amended to allow for alternative professional certifications other than Certified Public Accountant, including Certified Internal Auditor, Certified Fraud Examiner, or equivalent certifications to qualify for the position of City Auditor, as more particularly described in Ordinance O-2526-34?

The ballot used at said election shall set out the Proposition as above set forth and shall also contain the words:

- 1<sup>st</sup>     ☐     YES - FOR THE ABOVE PROPOSITION  
2<sup>nd</sup>     ☐     NO - AGAINST THE ABOVE PROPOSITION

PROPOSITION 5

Shall The City of Norman, State of Oklahoma, incur an indebtedness by issuing its general obligation bonds in the sum of Eight Million Dollars (\$8,000,000) to provide funds for the purpose of acquiring, constructing, reconstructing, expanding, repairing, which may also include improving, renovating, acquiring and equipping a homeless shelter community facility, to be owned exclusively by said City, to be completed with or without the use of other funds, and levy and collect an annual tax, in addition to all other taxes, upon all the taxable property in said City sufficient to pay the interest on said bonds as it falls due, and also to constitute a sinking fund for the payment of the principal thereof when due, said bonds to be competitively sold and bear interest at the lowest rate not to exceed the rate of ten percentum (10%) per annum, payable semi-annually and to become due serially within twenty (20) years from their date?

The ballot used at said election shall set out the Proposition as above set forth and shall also contain the words:

1<sup>st</sup>     ☐    YES - FOR THE ABOVE PROPOSITION  
2<sup>nd</sup>     ☐    NO - AGAINST THE ABOVE PROPOSITION

That only the registered qualified voters of the City of Norman, Oklahoma, may vote upon the Propositions as above set forth.

The polls shall be opened at 7:00 o'clock a.m. and shall remain open continuously until and be closed at 7:00 o'clock p.m.

The special election shall be held at the same places and in the same manner prescribed by law for conducting county and state elections and the numbers and locations of the polling places and the persons who shall conduct said election shall be the same as for county and state elections, all as respectively designated and prescribed by the County Election Board of Cleveland County, Oklahoma. As provided in Title 26, Oklahoma Statutes Section 13-103, the City authorizes the Cleveland County Election Board to open all precinct polling places located within the municipal boundaries of the City.

WITNESS my hand as Mayor of the City of Norman, Oklahoma, and the Seal of said City affixed hereto on the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Mayor

(SEAL)

ATTEST:

\_\_\_\_\_  
City Clerk

**File Attachments for Item:**

45. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ORDINANCE O-2526-36 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN THE CITY OF NORMAN, STATE OF OKLAHOMA (THE "CITY"), ON THE 7<sup>TH</sup> DAY OF APRIL, 2026, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF THE ISSUANCE OF GENERAL OBLIGATION BONDS OF SAID CITY IN AN AMOUNT NOT TO EXCEED THE SUM OF EIGHT MILLION DOLLARS (\$8,000,000) TO BE ISSUED IN ONE OR MORE SERIES TO PROVIDE FUNDS FOR THE ACQUIRING, CONSTRUCTING, RECONSTRUCTING, EXPANDING, REPAIRING, WHICH MAY ALSO INCLUDE IMPROVING, RENOVATING, ACQUIRING AND EQUIPPING OF A COMMUNITY FACILITY TO SERVE AS A HOMELESS SHELTER AND TO BE OWNED EXCLUSIVELY BY THE CITY; TO BE COMPLETED WITH OR WITHOUT THE USE OF OTHER FUNDS, AND LEVYING AND COLLECTING AN ANNUAL TAX, IN ADDITION TO ALL OTHER TAXES, UPON ALL THE TAXABLE PROPERTY IN SAID CITY FOR THE PAYMENT OF THE INTEREST AND PRINCIPAL ON SAID BONDS; PROVIDING FOR ELECTION PROCEDURES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATED THERETO.



## CITY OF NORMAN, OK STAFF REPORT

**MEETING DATE:** 01/27/2026

**REQUESTER:** City Council

**PRESENTER:** Kathryn Walker, Assistant City Attorney

**ITEM TITLE:** CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ORDINANCE O-2526-36 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN THE CITY OF NORMAN, STATE OF OKLAHOMA (THE "CITY"), ON THE 7<sup>TH</sup> DAY OF APRIL, 2026, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF THE ISSUANCE OF GENERAL OBLIGATION BONDS OF SAID CITY IN AN AMOUNT NOT TO EXCEED THE SUM OF EIGHT MILLION DOLLARS (\$8,000,000) TO BE ISSUED IN ONE OR MORE SERIES TO PROVIDE FUNDS FOR THE ACQUIRING, CONSTRUCTING, RECONSTRUCTING, EXPANDING, REPAIRING, WHICH MAY ALSO INCLUDE IMPROVING, RENOVATING, ACQUIRING AND EQUIPPING OF A COMMUNITY FACILITY TO SERVE AS A HOMELESS SHELTER AND TO BE OWNED EXCLUSIVELY BY THE CITY; TO BE COMPLETED WITH OR WITHOUT THE USE OF OTHER FUNDS, AND LEVYING AND COLLECTING AN ANNUAL TAX, IN ADDITION TO ALL OTHER TAXES, UPON ALL THE TAXABLE PROPERTY IN SAID CITY FOR THE PAYMENT OF THE INTEREST AND PRINCIPAL ON SAID BONDS; PROVIDING FOR ELECTION PROCEDURES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

### BACKGROUND:

The City of Norman is currently partnering with City Care to operate an emergency, low-barrier shelter at the corner of James Garner Avenue and West Gray Street in Norman. Prior to January 15, 2025, local non-profit Food & Shelter was contracted to manage shelter operations for the City of Norman. Prior to the Food & Shelter agreement, the City of Norman facilitated the administration and management of an emergency shelter at two locations from December 2019 to June 2022. Community discussions regarding solutions for homelessness in Norman with City officials, community partners, and interested neighbors began cooperatively with long-term planning ideas in Spring 2020.

In 2022, the Norman/Cleveland County Continuum of Care received a report from Homebase, which included action steps to end homelessness. The plan recognized the Housing First approach as a key guiding principle for future action. The Housing First approach centers on providing people who are experiencing homelessness with housing as quickly as possible, and then providing services needed to maintain their housing. One of the strategies in the Homebase Plan included establishing a permanent year-round, low barrier housing-focused shelter with day and night services.

The City endeavored to identify an appropriate site for the shelter recommended by the Homebase Plan and recently purchased land for such purpose just south of the current Food & Shelter location. An architect has been engaged to develop conceptual plans and a budget for the construction of a shelter in consultation with the City and CityCare. The plans and budget were presented to Council on January 6, 2026 along with the results of a Shelter Bond Voter Sentiment Survey. Direction was given to place an item authorizing an election to pose the question to the voters of approving general obligation bonds in the amount of \$8 million to fund the homeless shelter on the agenda for January 13, 2026 (First Reading) and January 27, 2026 (Second Reading) so that it could be considered by the voters at the April 7, 2026 election.

**DISCUSSION:**

Ordinance O-2526-36 authorizes the calling of an election on April 7, 2026 to pose the question to the voters of whether the City should incur indebtedness by issuing its general obligation bonds in the sum of \$8,000,000 to provide funds for the homeless shelter and levy and collect an annual tax upon all taxable property sufficient to pay for the bonds over a twenty-year period.

**RECOMMENDATION:**

Staff forwards Ordinance O-2526-36 for Council consideration on Second and Final Reading.

PURSUANT TO THE LEGAL NOTICE AS IS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT INCLUDING THE POSTING OF NOTICE AND AGENDA AS IS REQUIRED BY THE TERMS THEREOF, THE MAYOR AND THE CITY COUNCIL OF THE CITY OF NORMAN, OKLAHOMA (THE "CITY") MET IN REGULAR SESSION AT THE MUNICIPAL BUILDING COUNCIL CHAMBERS, 201 WEST GRAY, IN NORMAN, OKLAHOMA, ON THE 27<sup>TH</sup> DAY OF JANUARY, 2026 AT 6:30 O'CLOCK P.M.

PRESENT:

Councilmembers \_\_\_\_\_

ABSENT:

None

Notice of the schedule of regular meetings of the governing body of The City of Norman, Oklahoma for the calendar year 2026 having been given in writing to the City Clerk of said City at \_\_\_\_ o'clock \_\_.m. on \_\_\_\_\_, 2025, and public notice of this meeting, setting forth the date, time, place and agenda was posted at \_\_\_\_ o'clock \_\_.m. on the \_\_\_\_ day of January, 2026, by posting on the City's Internet website ([www.normanok.gov](http://www.normanok.gov)) and by posting at the entry to the Municipal Building, 201 W. Gray, Norman, Oklahoma, 73069, the place of this meeting in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto). Further, as required by Title 25 Oklahoma Statutes § 311A(9)(a)(1), the City made the notice of a public meeting available to the public in the principal office of the public body (201 W. Gray, Norman, Oklahoma, 73069) during normal business hours at least twenty-four (24) hours prior to the meeting.

(OTHER PROCEEDINGS)

THEREUPON, the Mayor introduced an Ordinance, which was read in full by the Clerk and considered by sections, and upon motion by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_, said Ordinance was adopted by the following vote:

YEAS:

Councilmembers \_\_\_\_\_

NAYS:

None

Said Ordinance was thereupon signed by the Mayor, attested by the Clerk, sealed with the seal of said municipality, and is as follows:

## ORDINANCE O-2526-36

AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN THE CITY OF NORMAN, STATE OF OKLAHOMA (THE "CITY"), ON THE 7<sup>TH</sup> DAY OF APRIL, 2026, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF THE ISSUANCE OF GENERAL OBLIGATION BONDS OF SAID CITY IN AN AMOUNT NOT TO EXCEED THE SUM OF EIGHT MILLION DOLLARS (\$8,000,000) TO BE ISSUED IN ONE OR MORE SERIES TO PROVIDE FUNDS FOR THE ACQUIRING, CONSTRUCTING, RECONSTRUCTING, EXPANDING, REPAIRING, WHICH MAY ALSO INCLUDE IMPROVING, RENOVATING, ACQUIRING AND EQUIPPING OF A COMMUNITY FACILITY TO SERVE AS A HOMELESS SHELTER AND TO BE OWNED EXCLUSIVELY BY THE CITY; TO BE COMPLETED WITH OR WITHOUT THE USE OF OTHER FUNDS, AND LEVYING AND COLLECTING AN ANNUAL TAX, IN ADDITION TO ALL OTHER TAXES, UPON ALL THE TAXABLE PROPERTY IN SAID CITY FOR THE PAYMENT OF THE INTEREST AND PRINCIPAL ON SAID BONDS; PROVIDING FOR ELECTION PROCEDURES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

WHEREAS, it is deemed advisable by The City of Norman, State of Oklahoma (the "City") to provide funds for the following purpose:

- (i) Homeless Shelter Community Facilities: To provide funds for the purpose of acquiring, constructing, reconstructing, expanding, repairing, which may also include improving, renovating, acquiring and equipping a homeless shelter community facility to be exclusively owned by the City.

WHEREAS, the estimated amount necessary for such purpose as listed above is as follows:

- (i) Homeless Shelter Community Facilities: Eight Million Dollars (\$8,000,000); and

WHEREAS, there are no funds in the treasury for such purposes, and power is granted to City by Section 27, Article 10, of the Oklahoma Constitution and laws of the State of Oklahoma, to issue bonds to provide funds for such purposes, provided the same is authorized by the registered qualified voters thereof, voting at an election held for such purpose.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

SECTION 1. PROPOSITION. That the Mayor of the City, or in his absence or incapacity, the duly qualified Mayor Pro Tempore, be and hereby is authorized and directed to call a special election to be held in the City on the 7<sup>th</sup> of April, 2026, for the purpose of submitting to the registered qualified voters of the City, for their approval or rejection, the following proposition:



PROPOSITION 5Homeless Shelter Community Facility Bond Project

Shall The City of Norman, State of Oklahoma, incur an indebtedness by issuing its general obligation bonds in the sum of Eight Million Dollars (\$8,000,000) to provide funds for the purpose of acquiring, constructing, reconstructing, expanding, repairing, which may also include improving, renovating, acquiring and equipping a homeless shelter community facility, to be owned exclusively by said City, to be completed with or without the use of other funds, and levy and collect an annual tax, in addition to all other taxes, upon all the taxable property in said City sufficient to pay the interest on said bonds as it falls due, and also to constitute a sinking fund for the payment of the principal thereof when due, said bonds to be competitively sold and bear interest at the lowest rate not to exceed the rate of ten percentum (10%) per annum, payable semi-annually and to become due serially within twenty (20) years from their date?

SECTION 2. DESCRIPTION OF PROJECT AND USE OF PROCEEDS.

The Homeless Shelter Community Facility Bond Project for which the proceeds of the aforesaid not to exceed \$8,000,000 general obligation bonds shall be expended consist of constructing and equipping homeless shelter community facilities, all to be owned exclusively by said City, and including but not limited to the homeless shelter community facility listed below. The costs of the project are based on engineering and/or architectural estimates, with engineering and/or architectural design to be completed as the bonds are issued and with the improvements to be made as needed. Said project may be accomplished through participation with other governmental agencies and others, and may be accomplished in phases. The specific projects for which at least seventy percent (70%) of the proceeds of the aforesaid bonds shall be expended and the dollar amount of each such project shall be as follows:

|   |                    |
|---|--------------------|
| Homeless Shelter facility to be designed and constructed to best meet the needs identified in a comprehensive homeless/housing study undertaken by the City | <u>\$8,000,000</u> |
| TOTAL: (representing 100% of \$8,000,000)   | \$8,000,000        |

SECTION 3. ELECTION PROCEDURES. That with respect to the election to be held on April 7, 2026:

a. The number and location of the polling places, the hours of opening and closing of the polls, and the names of the officers who shall conduct the election shall be the same as the regular polling places and persons prescribed and selected by the Cleveland County Election Board for elections in Norman, Oklahoma. As provided in Title 26, Oklahoma Statutes Section 13-103, the City authorizes the Cleveland County Election Board to open all precinct polling places located within the municipal boundaries of the City.

b. That the Special Election Proclamation and Notice of even date, a copy of which is on file with the City Clerk and which is incorporated herein by reference, calling said election is hereby approved in all respects, and the Mayor or Mayor Pro Tem is hereby authorized to execute

said Special Election Proclamation and Notice on behalf of the City, and the City Clerk or Deputy City Clerk is hereby authorized to attest and affix the seal of the City to said Special Election Proclamation and Notice, and to cause a copy of said Special Election Proclamation and Notice to be published as required by law, and a copy thereof delivered to the Cleveland County Election Board.

c. That the City Clerk shall serve or cause to be served, a copy of this Ordinance and the Special Election Proclamation and Notice upon the office of the Cleveland County Election Board at least sixty days prior to the date of the election as required by law.

d. Pursuant to Title 62, Section 896.1, the City Clerk is hereby directed to publish such project information related to the City's outstanding general obligation bonds, if any, and project information related to the proposed general obligation bonds to be voted upon on April 7, 2026, in accordance with the Bond Transparency Act of 2017.

SECTION 4. SEVERABILITY. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held invalid or unconstitutional, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the Ordinance.

PASSED AND ADOPTED AND SIGNED BY THE MAYOR THIS 27<sup>TH</sup> DAY OF JANUARY, 2026.

THE CITY OF NORMAN, OKLAHOMA

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

STATE OF OKLAHOMA     )  
                                  ) SS  
COUNTY OF CLEVELAND)

I, the undersigned, the duly qualified and acting Clerk of The City of Norman, Oklahoma hereby certify that the foregoing is a true and complete copy of an Ordinance authorizing the calling and holding of an election for the purpose therein set out adopted by the governing body of said municipality and Transcript of Proceedings of said governing body at a regular meeting thereof held on the date therein set out, insofar as the same relates to the introduction, reading and adoption thereof as the same appears of record in my office.

I further certify that attached hereto is a true and complete copy of the Notice of the schedule of regular meetings of the governing body of The City of Norman, Oklahoma for the calendar year 2026 having been given in writing to the City Clerk of said City at \_\_\_ o'clock \_\_.m. on \_\_\_\_\_, 2025, and public notice of this meeting, setting forth the date, time, place and agenda was posted at \_\_\_ o'clock \_\_.m. on the \_\_\_ day of January, 2026, by posting on the City's Internet website ([www.normanok.gov](http://www.normanok.gov)) and by posting at the entry to the Municipal Building, 201 W. Gray, Norman, Oklahoma, 73069, the place of this meeting in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act. Further, as required by Title 25 Oklahoma Statutes § 311A(9)(a)(1), the City made the notice of a public meeting available to the public in the principal office of the public body (201 W. Gray, Norman, Oklahoma, 73069) during normal business hours at least twenty-four (24) hours prior to the meeting.

WITNESS my hand and the seal of said City this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

(SEAL)

\_\_\_\_\_  
City Clerk

## SPECIAL ELECTION PROCLAMATION AND NOTICE OF ELECTION

Under and by virtue of the Statutes of the State of Oklahoma and acts complimentary, supplementary and enacted pursuant thereto, and Ordinance Nos. O-2526-29, O-2526-33, O-2526-35 and O-2526-36 dated January 27, 2026, authorizing the calling of an election on the Propositions hereinafter set forth, I, the undersigned Mayor of the City of Norman, Oklahoma, hereby call a special election and give notice thereof to be held in the City of Norman, Oklahoma, on the 7<sup>th</sup> day of April, 2026, for the purpose of submitting to the registered qualified voters in said City the proposed Propositions:

### PROPOSITION 1

Shall the City of Norman, State of Oklahoma, incur an indebtedness by issuing its bonds in the sum of Thirty-Five Million Dollars (\$35,000,000) to provide funds for the purpose of reconstructing, repairing, improving, and rehabilitating existing streets, roads, and intersections in the City of Norman, Oklahoma (including lighting, sidewalks/bikepaths, landscaping, related drainage improvements, driveway reconstruction, and other related improvements); and levy and collect an annual tax, in addition to all other taxes, upon all the taxable property in said City sufficient to pay the interest on said bonds as it falls due, and also to constitute a sinking fund for the payment of the principal thereof when due, said bonds to be competitively sold and bear interest at the lowest rate not to exceed the rate of ten percentum (10%) per annum, payable semi-annually and to become due serially within five (5) years from their date?

The ballot used at said election shall set out the Proposition as above set forth and shall also contain the words:

- |                 |                          |                                    |
|-----------------|--------------------------|------------------------------------|
| 1 <sup>st</sup> | <input type="checkbox"/> | YES - FOR THE ABOVE PROPOSITION    |
| 2 <sup>nd</sup> | <input type="checkbox"/> | NO - AGAINST THE ABOVE PROPOSITION |

### PROPOSITION 2

Shall Ordinance O-2526-32 of the Council of the City of Norman, Oklahoma, increasing the Transient Guest Room Tax Rate by two percent (2%) to a total of ten percent (10%) and expanding the application of the tax rate to include spaces temporarily rented for overnight stays in a recreational vehicle, effective on July 1, 2026, be approved?

The ballot used at said election shall set out the Proposition as above set forth and shall also contain the words:

- |                 |                          |                                    |
|-----------------|--------------------------|------------------------------------|
| 1 <sup>st</sup> | <input type="checkbox"/> | YES - FOR THE ABOVE PROPOSITION    |
| 2 <sup>nd</sup> | <input type="checkbox"/> | NO - AGAINST THE ABOVE PROPOSITION |

### PROPOSITION 3

Shall Section 2 of Article II of the Charter of the City of Norman be amended to change the beginning of Councilmember and Mayoral terms from the first Tuesday in July to the first Tuesday following scheduled run-off elections beginning in 2028 for Councilmembers representing even-numbered wards, 2029 for Councilmembers representing odd-numbered wards, and 2031 for the Mayor position, as more particularly described in Ordinance O-2526-34?

The ballot used at said election shall set out the Proposition as above set forth and shall also contain the words:

- 1<sup>st</sup>      ☐      YES - FOR THE ABOVE PROPOSITION  
2<sup>nd</sup>      ☐      NO - AGAINST THE ABOVE PROPOSITION

PROPOSITION 4

Shall Section 2 of Article V of the Charter of the City of Norman be amended to allow for alternative professional certifications other than Certified Public Accountant, including Certified Internal Auditor, Certified Fraud Examiner, or equivalent certifications to qualify for the position of City Auditor, as more particularly described in Ordinance O-2526-34?

The ballot used at said election shall set out the Proposition as above set forth and shall also contain the words:

- 1<sup>st</sup>      ☐      YES - FOR THE ABOVE PROPOSITION  
2<sup>nd</sup>      ☐      NO - AGAINST THE ABOVE PROPOSITION

PROPOSITION 5

Shall The City of Norman, State of Oklahoma, incur an indebtedness by issuing its general obligation bonds in the sum of Eight Million Dollars (\$8,000,000) to provide funds for the purpose of acquiring, constructing, reconstructing, expanding, repairing, which may also include improving, renovating, acquiring and equipping a homeless shelter community facility, to be owned exclusively by said City, to be completed with or without the use of other funds, and levy and collect an annual tax, in addition to all other taxes, upon all the taxable property in said City sufficient to pay the interest on said bonds as it falls due, and also to constitute a sinking fund for the payment of the principal thereof when due, said bonds to be competitively sold and bear interest at the lowest rate not to exceed the rate of ten percentum (10%) per annum, payable semi-annually and to become due serially within twenty (20) years from their date?

The ballot used at said election shall set out the Proposition as above set forth and shall also contain the words:

1<sup>st</sup>     ☐     YES - FOR THE ABOVE PROPOSITION  
2<sup>nd</sup>     ☐     NO - AGAINST THE ABOVE PROPOSITION

That only the registered qualified voters of the City of Norman, Oklahoma, may vote upon the Propositions as above set forth.

The polls shall be opened at 7:00 o'clock a.m. and shall remain open continuously until and be closed at 7:00 o'clock p.m.

The special election shall be held at the same places and in the same manner prescribed by law for conducting county and state elections and the numbers and locations of the polling places and the persons who shall conduct said election shall be the same as for county and state elections, all as respectively designated and prescribed by the County Election Board of Cleveland County, Oklahoma. As provided in Title 26, Oklahoma Statutes Section 13-103, the City authorizes the Cleveland County Election Board to open all precinct polling places located within the municipal boundaries of the City.

WITNESS my hand as Mayor of the City of Norman, Oklahoma, and the Seal of said City affixed hereto on the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Mayor

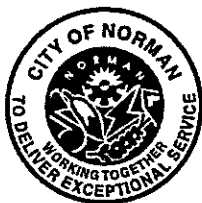
(SEAL)

ATTEST:

\_\_\_\_\_  
City Clerk

**File Attachments for Item:**

46. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF RESOLUTION R-2526-92: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, GIVING THE SECRETARY OF THE CLEVELAND COUNTY ELECTION BOARD NOTICE OF A SPECIAL ELECTION TO BE HELD ON APRIL 7, 2026.



## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 01/27/2026

**REQUESTER:** City Council .

**PRESENTER:** Kathryn Walker, Assistant City Attorney

**ITEM TITLE:** CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF RESOLUTION R-2526-92: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, GIVING THE SECRETARY OF THE CLEVELAND COUNTY ELECTION BOARD NOTICE OF A SPECIAL ELECTION TO BE HELD ON APRIL 7, 2026.

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### BACKGROUND:

Title 26 of the Oklahoma Statutes, Section 13-102, requires Notice of Election to be given to the Secretary of the Cleveland County Election Board by Resolution of the City Council. Four ordinances calling for an election are being considered on Second and Final Reading on January 27, 2026 as follows:

Ordinance O-2526-29: Street Maintenance Bond Program (GO Bond)

Ordinance O-2526-33: Room Tax Increase; Addition of RV spaces

Ordinance O-2526-35: Charter Amendments

Ordinance O-2526-36: Homeless Shelter Community Facility (GO Bond)

These ordinances call for an election on April 7, 2026. In order to meet the deadline provided by State law, Resolution R-2526-92 must be adopted by Council at least 60 days prior to the election.

### DISCUSSION:

- Resolution R-2526-92 provides formal notice to the Cleveland County Election Board Secretary of the upcoming April 7, 2026 election as required by State law.

### RECOMMENDATION:

Staff recommends approval of Resolution R-2526-92.



**Resolution**

R-2526-92

A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, GIVING THE SECRETARY OF THE CLEVELAND COUNTY ELECTION BOARD NOTICE OF A SPECIAL ELECTION TO BE HELD ON APRIL 7, 2026.

- § 1. WHEREAS, Title 26 of the Oklahoma Statutes, §13-102, requires Notice of Election be given to the Secretary of the Cleveland County Election Board by Resolution of the City Council; and
- § 2. WHEREAS, the purpose of the Special Election is set forth in Ordinance Nos. O-2526-29, O-2526-33, O-2526-35, and O-2526-36 which are incorporated herein by reference; and
- § 3. WHEREAS, the Special Election is to be conducted on the 7<sup>th</sup> day of April, 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

- § 4. That notice be given of the Special Election by transmittal of this Resolution to the Secretary of the Cleveland County Election Board.

PASSED AND APPROVED this 27<sup>th</sup> day of January, 2026.

\_\_\_\_\_  
Mayor, Stephen T. Holman

ATTEST:

\_\_\_\_\_  
City Clerk

