



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 05/13/2025

REQUESTER: Scott Aynes, Line Maintenance Division Manager

PRESENTER: Scott Aynes, Line Maintenance Division Manager

ITEM TITLE: CONSIDERATION OF ACCEPTANCE, REJECTION AMENDMENT, AND/OR POSTPONEMENT OF AWARDED BID 2425-38: SUBMITTED BY BOB CUNNINGHAM, INC., FOR THE PURCHASE OF SCREENED TOPSOIL/SAND FOR THE LINE MAINTENANCE DIVISION.

BACKGROUND:

The Line Maintenance Division has over 43,000 water meters to maintain and over 650 miles of water distribution lines to keep operational. Screened sand is used for installation and repair of water meters, repairing of water line breaks, and ground restoration after the repair.

Each year, funds are allocated in the amount of \$46,695 for Construction Materials-Rock and Sand (account 31955251-43303).

DISCUSSION:

Bid 2425-38 provides for competitive bid on the subject materials. Publication of this contract ran two weeks consecutively in the Norman Transcript on March 7, 2025 and March 14, 2025. Bid packets were sent out to eight (8) vendors, with one (1) vendor submitting their sealed bid. Bids were opened April 3, 2025. The price per cubic yard for Sand has increased by 8% and 10% for topsoil over last year. The attached bid tabulation provides a complete accounting of the bid.

RECOMMENDATION:

Staff recommends awarding Bid 2425-38 to the lowest and best bidder as follows:

Bob Cunningham, Inc. 26698 Ladd Ave. Washington, OK 73093 for screened topsoil/sand at the lowest and best bidder meeting specifications.