



CITY OF NORMAN, OK
FLOODPLAIN PERMIT COMMITTEE MEETING
Development Center, Conference Room B, 225 N. Webster Avenue,
Norman, OK 73069
Monday, March 06, 2023 at 3:30 PM

MINUTES

ROLL CALL

The meeting was called to order by Mr. Shawn O'Leary at 3:30 p.m. Roll was called and six members were present, one was absent. Present members include Ken Danner, Lora Hoggat, Jane Hudson, Shawn O'Leary, Sherri Stansel, and Bill Scanlon. Others in attendance included, Jason Murphy, Stormwater Program Manager; Amy Shepard, Management Analyst; Lollie Lenker, resident; Cindy Wright, Johnson & Associates; and Jeremy Miller, Johnson & Associates.

MINUTES

1. Approval of minutes from the February 6, 2023 meeting

Mr. O'Leary called for a motion to approve the minutes from the meeting of February 6, 2023. The motion was made by Ms. Hoggat, and seconded by Ms. Stansel. The minutes were approved 6-0.

ACTION ITEMS

2. Floodplain Permit No. 667

Mr. O'Leary said this application is for the installation of a 6" utility pipe to be bored under and through the Canadian River Floodplain. Mr. Jason Murphy gave the staff report. Mr. Murphy said the proposed project consists of a single bore below the Canadian River. Mr. Murphy the bore will begin on the north side of the Canadian River in the City of Norman south and west of 24th Ave. SW and end on the south side of the river in the City of Goldsby. Mr. Murphy said the bore is to facilitate the installation of a 6" utility line for Cox Communications below the flow line of the Canadian River running approximately 1250' bore pit to bore pit. Mr. Murphy said according to the Applicant, there will be no fill imported or placed in association with this project and all grades will be returned to historic conditions. Mr. Murphy said the bore will begin approximately 230 feet from the edge of the main channel and will be bored a minimum of 10' below the channel. Mr. Murphy reviewed plans and aerial maps of the project location.

Mr. Murphy outlined the applicable Floodplain Ordinance sections. Mr. Murphy confirmed all ordinance requirements have been met and said staff recommends Floodplain Permit Application No. 667 be approved.

Mr. O'Leary asked for comments or additions from the Applicant or Engineer. Ms. Cindy Wright with Johnson & Associates said she did not have anything to add. Mr. O'Leary asked for questions or comments from the committee. Mr. O'Leary asked if the Applicant owned the property or has been granted an easement in this project location. Mr. Jeremy Miller with Johnson & Associates said they did not have that information at hand from B&H Construction.

Ms. Wright added that there is a current line that this project will connect into and the previous line would have an easement. Mr. O'Leary said to ensure due diligence he is reluctant to approve a project without documented agreement or right of entry. Mr. Scanlon motioned to approve Floodplain Application No. 667 with the condition that right of entry is provided by the Applicant for the project location. Mr. Danner seconded the motion. The committee voted to approve the application with condition 6-0.

MISCELLANEOUS COMMENTS

3. The Floodplain Committee meeting on March 20, 2023 will be cancelled due to lack of applications.

ADJOURNMENT

Mr. O'Leary called for a motion to adjourn. Mr. Scanlon motioned to adjourn and was seconded by Mr. Danner. The motion was approved 6-0. The meeting adjourned at 3:40 p.m.

Passed and approved this _____ day of _____, 2023

City of Norman Floodplain Administrator, Shawn O'Leary